

**Westfield Selectboard Minutes-Special Meeting
November 3, 2021 @ 8:30 a.m.
In-Person Meeting at the Westfield Town Office, 38 School St.**

Selectboard members: Jacques Couture (Chair), and Anne Lazor; Assistant Treasurer, Lisa Deslandes; and Town Clerk, LaDonna Dunn.

1. Call Meeting to Order – Jacques Couture, Chair: Jacques called the meeting to order ay 8:30 a.m.

2. Public Comment – 5 Minutes: None

3. Additions and/or Deletions to the Agenda:

- **Added 6A: Portable Heater for Recycling Center**

4. Designate Additional Signers for General Fund at Community National Bank: Currently Treasurer, Mary Lou Jacobs and Town Clerk, LaDonna Dunn are the signers on the General Fund checking account at Community National Bank. Due to illness, Mary Lou has been unavailable to sign checks. It is necessary to have additional signers added to the checking account. There was a motion by Anne and second by Jacques to add Lisa Deslandes as well as Selectboard members Jacques Couture and Anne Lazor as signers to the checking account at Community National Bank and North Country Credit Union. So moved. LaDonna and Lisa also requested to have two signers sign each check going forward. The Selectboard felt this was in the best interest of the Town. There was a motion by Anne and second by Jacques to require two signatures on each check issued. There was a motion by Jacques and second by Anne to add Lisa Deslandes as a signer to the Edward Jones account. So moved.

5. Sign Cargill Contract for Bulk Deicing Salt (up to 100 Tons @ \$80.75): The Selectboard Chair signed the contract securing the price of \$80.75/ton.

6. Executive Session: Anne made a motion and Jacques seconded to enter Executive Session to discuss a contract issue. Anne made a motion and Jacques seconded to exit Executive Session

7. Other Business:

A. Portable Heater for Recycling Center: Discussed options to keep the attendant area warmer at Recycling. We will Look into plastic strips to help control the temperature. Jacques will look into heated pads for the floor. There was discussion about getting a heated shanty to put next to the trash bins. Jacques will talk to D & D to see about a portable heater.

8. Adjourn: Following a motion by Anne and second by Jacques it was agreed to adjourn the meeting at 9:30 a.m.

Westfield Selectboard Approval: Date: _____ **with** _____ **change(s)**

Jacques Couture, Chair

Anne Lazor

Minutes submitted by: _____
LaDonna Dunn, Town Clerk