

WESTFIELD SELECTBOARD MEETING

Agenda

September 22nd, 2026 @ 5:00 p.m.

Westfield Town Office, 38 School Street

<https://us06web.zoom.us/j/2250879875?pwd=UjB5ZlpodkJEeEVlL3RYSTdTeWdDdz09&omn=83203228182>

Meeting ID: 225 087 9875 Passcode: 169484 Join By Phone: +1 646 558 8656 US (New York)

1. Call Meeting to Order – Jacques Couture, Chair:
 2. Public Comment – 5 Minutes:
 3. Additions and/or Deletions to the Agenda:
 4. Approve Minutes: *(emailed in advance)*
 - a. Approve Minutes of the 8-17-26 Selectboard Meeting:
 - b. August Selectboard Meeting To-Do List:
 5. Correspondence:
 - a. Jennifer Grace:
 - i. Westfield Town Plan, Wastewater, Act 181 and Request for Information – Received 8/21/26 @ 7:05AM:
 - ii. Westfield Wastewater Project Questions – Received 8/22/26 @ 5:16AM:
 - iii. Westfield Wastewater Questions & Concerns – Received 8/22/26 @ 5:30 AM:
 - iv. Westfield Wastewater Concerns – Received 8/24/26 @ 10:08PM:
 - v. Westfield Wastewater Concerns – Received 8/25/26 @ 9:07AM:
 - vi. Urgent: Westfield Wastewater Concerns – Received 8/25/26 @ 9:13 AM:
 - vii. Re: Urgent: Westfield Wastewater Concerns – Received 8/25/26 @ 9:17 AM:
 - viii. Public Record Questions Regarding Wastewater, Village Expansion and Development Capacity – Received 8/28/26 @ 10:05 PM:
 - ix. Questions: Westfield Selectman; 9/22/26 Mtg – Received 8/30/26 @ 9:38 AM:
 - x. Questions Regarding Act 181, Future Land Use Mapping and Westfield Wastewater Planning – Received 9/14/26 via Drop Box:
 - xi. (No Subject) Email to NVDA, Selectboard and Planning Commission – Received 9/15/26 @ 2:25 PM:
 - xii. Request for Public Notice and Transparency Regarding the NVDA 2026 Regional Plan – Received 9/15/26 @ 2:58 PM:
 - xiii. Follow Up: Request for Documentation of NVDA Public Notice – Received 9/15/26 @ 3:35 PM:
 - b. Sandra Snyder:
 - i. Letter Received 9/1/26:
 - ii. Letter Received 9/1/26:
 - iii. Letter Received 9/8/26:
 - iv. Letter Received 9/10/26:
 - v. Letter Received 9/14/26:
 - vi. Letter Received (Part One) 9/14/26:
 - vii. Letter Received (Part Two) 9/14/26:
 - viii. Letter Received 9/14/26:
 - c. Eric Snyder:
 - i. Letter Received 8/27/26:
 6. Library Report – Carolyn Lyster & Carrie Gleessner, Library Trustees:
 7. Investment Discussion – Daniel Pellerin, Edward Jones: *(emailed in advance)*
 8. Listers Update – Danny Young, Shelley Martin & Lisa Deslandes, Listers:
 - a. Update on Two Map Errors:
 9. Treasurers Report – Lisa Deslandes:
 - a. Approve Warrants for August – 8/10/26 \$24,654.66 (bills) & \$8,367.70 (payroll), 8/17/26 \$10,689.75 (bills), 8/24/26 \$14,092.68 (bills) & \$8,797.80 (payroll), 8/31/26 \$868.45 (bills) – Total Bills \$50,305.54 & Total Payroll \$17,165.50: *(emailed in advance)*
 - b. Review General Fund Budget Status Report & Balance Sheet: *(emailed in advance)*
 10. Highway Update – Eric Kennison:
 - a. Update on Sign Installation (Hidden Drive Sign for Shantel Daigle, Reservoir Road, Etc.):
 - b. Update on School Street/Ballground Road Culvert:
 - c. Upcoming Highway Grants: *(emailed in advance)*
 - i. Grants In Aid – Due to be completed by 9/30/26:
 - ii. Better Roads Grant FY27:
 - d. Review Highway Fund Budget Status Report: *(emailed in advance)*
 - e. Review/Approve Payment of Kennison & Son Excavating Invoices #4912, #4917 & #4928: *(emailed in advance)*
 - f. Solar Radar Signs – Measurements for Sign Order:
 - g. VTrans Site Visit Results - North Hill Road: *(emailed in advance)*
 11. Town Road Right of Way Occupancy Request from Marble Realty/Villeneuve Family Trust: *(emailed in advance)*
 12. MERP Grant Project Updates: *(emailed in advance)*
 - a. Solar Project:
 - b. Contracts Needed for Unfinished Work – Due to MERP by September 30th:
 - i. Sterling Mountain Solar: *(emailed in advance)*
 - ii. Jeff Dunn Building: *(emailed in advance)*
 13. Village Wastewater Study:
 - a. Update on Final Report from AES Northeast:
 14. Update on Delinquent Dog List: *(emailed in advance)*
 - a. Municipal Ordinance Ticket Process:
 15. Playground/Recreation Area Fundraiser:
 - a. Letters of Support for BGS Recreational Facilities Grant – Grant Application Due 9/30/26:
 16. Sheriff's Report: *(emailed in advance)*
 - a. July - Tickets Issued: 2, Warnings Issued: 0, Fine Total \$100, Arrests: 0, Total Hours Billed: 13 Hours
 - b. August - Tickets Issued: 3, Warnings Issued: 0, Fine Total \$400, Arrests: 1, Total Hours Billed: 12 Hours
 17. Request to Appoint Pat Sagui to be the Town Delegate at VLCT'S Annual Meeting:
 18. Appointments to Various Offices:
 - a. First Constable:
 - b. UMATR Wild & Scenic Committee Second Representative:
 19. Recycling Updates:
 - a. Schedule for October:
 - b. Illegal Dumping Sign:
 20. Executive Session (if needed):
 21. Other Business:
 - a. Statement Regarding the September 15th, 2026, Issue of the Newport Daily Express: *(emailed in advance)*
 22. Adjourn:
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Minutes from this meeting will be posted on the Town's website,.

The audio recording will be posted on the Town's YouTube page at <https://www.youtube.com/@TownofWestfieldVT>. Minutes and audio recordings will be posted within 5 days following the meeting.