

WESTFIELD SELECTBOARD MEETING

Agenda

July 20th, 2026 @ 5:00 p.m.

Westfield Town Office, 38 School Street

<https://us06web.zoom.us/j/2250879875?pwd=UjB5ZlpodkJEeEVlL3RYSTdTeWdDdz09&omn=84647466425>

Meeting ID: 225 087 9875 Passcode: 169484 Join By Phone: +1 646 558 8656 US (New York)

1. Call Meeting to Order – Jacques Couture, Chair:
2. Public Comment – 5 Minutes:
3. Additions and/or Deletions to the Agenda:
4. Approve Minutes: *(emailed in advance)*
 - a. Approve Minutes of the 6-15-26 Selectboard Meeting:
 - b. Approve Minutes of the 6-30-26 Selectboard Work Session:
 - c. June Selectboard Meeting To-Do List:
5. Correspondence: *(emailed in advance)*
 - a. Safety Hazard: Chronic Speeding on North Hill Road – Received from Pierra Piuonno on Monday, July 13th, 2026:
6. Discussion Regarding Changes to the Zoning Bylaw – Pat Sagui, Planning Commission: *(emailed in advance)*
 - a. Anticipated Selectboard Hearing/Adoption Date – August Selectboard Meeting, August 17th, 2026:
7. Listers Update – Danny Young & Shelley Martin, Listers:
 - a. FY26/27 Tax Rates – Education Tax Rate Homestead \$1.9436, Non-Homestead \$2.1241; Municipal Tax Rate Homestead and Non-Homestead \$1.1088; Veterans Exemption Tax Rate Homestead and Non-Homestead \$0.0062: *(emailed in advance)*
 - b. Errors & Omissions Report: *(emailed in advance)*
 - c. Discuss/Approve Penalty for Homestead Declaration Late Filers Requiring New Tax Bills (Previously 3%):
8. Library Report – Jenn Stelma & Karen Blais, Library Trustees:
 - a. Approve/Sign Updated Memorandum of Understanding Between the Hitchcock Library Board of Trustees and the Selectboard: *(emailed in advance)*
 - b. Hitchcock Memorial Museum & Library Security Camera Policy: *(emailed in advance)*
 - c. Discussion of Donating Items from Westfield Congregational Church:
 - d. Library Sign-In Sheet & Key List:
 - e. Update on MERP Insulation/Siding Project:
9. Treasurers Report – Lisa Deslandes:
 - a. Approve Warrants for June – 6/5/26 \$6,655.85 (bills) & \$8,159.72 (payroll), 6/15/26 \$61,284.70 (bills) & \$6,517.83 (payroll), 6/23/26 \$10,811.92 (bills), 6/29/26 \$12,792.57 (bills): *(emailed in advance)*
 - b. Review General Fund Budget Status Report: *(emailed in advance)*
 - c. FY27 Hold Harmless Payment \$64,426 (FY26 was \$59,214):
 - d. FY27 PILOT Payment \$5,497 (FY26 was \$5,674):
 - e. Pay Rate for Niki Dunn as DRB Clerk:
10. Highway Update – Eric Kennison:
 - a. Update on Sign Installation (Hidden Drive Sign for Shantel Daigle, Reservoir Road, Etc.):
 - b. Update on School Street/Ballground Road Culvert:
 - c. Upcoming Highway Grants: *(emailed in advance)*
 - i. Grants In Aid Pre-Construction Scoping Summary Due: *(emailed in advance)*
 - ii. Better Roads Grant FY26:
 - d. Review Highway Fund Budget Status Report: *(emailed in advance)*
 - e. Review/Approve Payment of Kennison & Son Excavating Invoices #4889, #4890 & #4891: *(emailed in advance)*
 - f. Request for “Children at Play” Sign at 848 Balance Rock Road:

- g. Discuss Balance Rock Road Culvert:
 - i. Re-Opening Taft Brook Road as Detour:
 - ii. Easements for Properties in Work Zone:
- 11. MERP Grant Project Updates: *(emailed in advance)*
 - a. Open Library Insulation/Siding Project Bids:
 - b. Update on Solar Project Start Date:
- 12. Village Wastewater Study:
 - a. Potential Dates for August Final Report Meeting:
- 13. Update on Delinquent Dog List: *(emailed in advance)*
- 14. Facilities Updates:
 - a. Review VLCT Inspection Results: *(emailed in advance)*
 - b. Review/Approve Community Center Fire Alarm Quote from D&D Electric: *(emailed in advance)*
 - c. Process to Remove Dead Trees in the Town Right of Way: *(emailed in advance)*
 - d. FY27 Budget Consideration – Website Update for ADA Compatibility:
 - e. Key List for Town Office, Community Center & Town Garage/Recycling Center:
- 15. Land and Water Conservation Fund Self Inspection at Westfield Recreation Center – Due by August 31st, 2026:
 - a. Update on Playground Equipment Replacement Parts: *(emailed in advance)*
 - b. Update on Recreational Area Signs: *(emailed in advance)*
- 16. Appointments to Various Offices:
 - a. First Constable:
 - b. Lister:
 - c. UMATR Wild & Scenic Committee Second Representative:
- 17. Recycling Updates:
 - a. Schedule for August:
 - b. Discussion on Can/Bottle Redemption:
- 18. Executive Session (Anticipated):
 - a. Contracts:
- 19. Other Business:
 - a. Reminder: Orleans County Natural Resources Conservation District Meeting at Westfield Community Center on July 29th at 4PM to View Culverts on Taft Brook and Meet Afterwards:
 - b. Informational – ACT 162 Westfield Fire Warden: *(emailed in advance)*
 - c. VT Community Leadership Summit – October 6th at Vermont State University, Castleton: *(emailed in advance)*
- 20. Adjourn:

Minutes from this meeting will be posted on the Town's website, <https://westfield.vt.gov/>.
The audio recording will be posted on the Town's YouTube page at <https://www.youtube.com/@TownofWestfieldVT>. Minutes and audio recordings will be posted within 5 days following the meeting.