

WESTFIELD SELECTBOARD MEETING

Agenda

April 20th, 2026 @ 5:00 p.m.

Westfield Town Office, 38 School Street

<https://us06web.zoom.us/j/2250879875?pwd=UjB5ZlpodkJEeEVlL3RYSTdTeWdDdz09&omn=89040590118>

Meeting ID: 225 087 9875 Passcode: 169484 **Join By Phone:** +1 646 558 8656 US (New York)

1. Call Meeting to Order – Jacques Couture, Chair:
2. Public Comment – 5 Minutes:
3. Additions and/or Deletions to the Agenda:
4. Approve Minutes: *(emailed in advance)*
 - a. Approve Minutes of the 4-10-26 Selectboard Meeting:
 - b. March Selectboard Meeting To-Do List:
5. Correspondence: *(emailed in advance)*
 - a. Municipal Affordability Safeguards, Act 181/Act 250 Impacts, and Westfield Wastewater Proposal – Jennifer Grace, Received 4/13/26:
 - b. Request to Share Resident Questions Ahead of April 23 Wastewater Presentation – Jennifer Grace, Received 4/16/26:
6. Library Report:
 - a. Discuss/Approve Changes to the Memorandum of Understanding between the Town of Westfield Selectboard and the Hitchcock Memorial Museum and Library Trustees: *(emailed in advance)*
7. Animal Control Officer – Ashley Callahan: *(emailed in advance)*
 - a. Discuss Updating Dog Ordinance: *(emailed in advance)*
8. Sheriff's Report for February – Sheriff Jennifer Harlow: *(emailed in advance)*
 - a. Tickets – 2, Warnings – 2, Fines - \$256, Arrests – 0, Hours Billed – 14
 - b. Sign 2026 Contract with Orleans County Sheriff's Department for \$17,485:
9. Treasurers Report – Lisa Deslandes:
 - a. Approve Warrants for March – 3/9/26 \$41,024.58 (bills) & \$7,459.75 (payroll), 3/18/26 \$1,464.36 (bills), 3/25/26 \$9,098.28 (bills) & \$6,641.74 (payroll), 3/31/26 \$31,182.88 (bills): *(emailed in advance)*
 - b. Review General & Highway Fund Budget Status Reports: *(emailed in advance)*
 - c. Review Investments: *(emailed in advance)*
 - i. Discuss Maturing CD'S:
 - d. Sign Mowing Contract for 2026: *(emailed in advance)*
10. Highway Update:
 - a. Discuss Grader Lease Agreement Suggestions from VLCT: *(emailed in advance)*
 - b. Update on Sign for Shantel Daigle/ North Hill Road:
11. Discuss/Appoint First Constable:
12. Approve/Sign LEMP (Local Emergency Management Plan): *(emailed in advance)*
13. Update on MERP Grant Projects: *(emailed in advance)*
 - a. Discuss Solar Project Bid Updates: *(emailed in advance)*
 - b. Choose Solar Project Contractor:
14. Facilities Updates:
 - a. Pickleball/Tennis Court:
 - i. Pickleball Paint Lines:
 - ii. Cracks in Court Surface:
 - b. Review Quote for Town Office Building Alarm System Upgrade: *(emailed in advance)*
15. America's 250th Anniversary, Orleans County America Meeting Ideas: *(emailed in advance)*
16. Re-Appoint NVDA Town Representative (Previously Jacques Couture):
17. Re-Appoint NEKCV Primary and Alternate Representatives (Previously Carrie Glessner and Laura Emery):
18. Authorize Niki Dunn to Sign Excess Weight Permits and Catering Permits:
19. Town Clerk and Treasurer Public Record Inspection, Copying and Transmission Policy: *(emailed in advance)*
20. Recycling Updates:
 - a. Schedule for May:
 - b. Green Up Day – May 2nd:
 - c. Discuss Protocol for Garbage Dumped Outside of Operating Hours:
21. Executive Session (if needed):
22. Other Business:
 - a. Upcoming Meeting – Village Wastewater Study 90% Progress Meeting April 23rd @ 6PM, Westfield Community Center:
 - b. Upcoming Meeting – Selectboard Meeting with Agency of Transportation April 24th @ 1PM, Westfield Town Office:
 - c. Town of Westfield Class 4 Highway and Legal Trail Ordinance Becomes Effective May 8th, Last Day for Petitions April 22nd:
23. Adjourn:

Minutes from this meeting will be posted on the Town's website, <https://westfield.vt.gov/>.
The audio recording will be posted on the Town's YouTube page at <https://www.youtube.com/@TownofWestfieldVT>.
Minutes and audio recordings will
be posted within 5 days following the meeting.