

WESTFIELD SELECTBOARD MEETING

Agenda

December 15th, 2025 @ 5:00 p.m.

Westfield Town Office, 38 School Street

<https://us06web.zoom.us/j/2250879875?pwd=UjB5ZlpodkJEeEVlL3RYSTdTeWdDdz09&omn=86300833920>

Meeting ID: 225 087 9875 Passcode: 169484 Join By Phone: +1 646 558 8656 US (New York)

***4PM – Municipal Ethics Training

1. Call Meeting to Order – Jacques Couture, Chair:
2. Public Comment – 5 Minutes:
3. Additions and/or Deletions to the Agenda:
4. Approve Minutes: (*emailed in advance*)
 - a. Approve Minutes of the 11-14-25 Selectboard Budget Meeting:
 - b. Approve Minutes of the 11-17-25 Selectboard & AES Northeast Meeting:
 - c. Approve Minutes of the 11-17-25 Selectboard Meeting:
 - d. Approve Minutes of the 11-19-25 Joint Selectboard Ambulance Meeting:
 - e. Approve Minutes of the 11-21-25 Selectboard Highway Budget Meeting:
 - f. Approve Minutes of the 12-3-25 Joint Selectboard Ambulance Meeting:
 - g. November Selectboard Meeting To-Do List:
5. Correspondence: (*emailed in advance*)
 - a. Sandy Snyder – Received December 1, 2025:
 - b. Rural Fire Protection Program – 2025 Appropriation:
 - c. Vermont Symphony Orchestra – 2025 Appropriation:
 - d. Thank You Card from Ruth Burton and Family:
6. Library Report:
7. Treasurers Report – Lisa Deslandes:
 - a. Approve Warrants for November – 11/4/25 \$15,400.68 (bills) & \$12,376.74 (payroll), 11/7/25 \$23,039.21 (bills), 11/10/25 \$4,001.01 (bills), 11/17/25 \$57,770.49 (bills) & \$9,285.87 (payroll), 11/25/25 \$12,822.41 (bills): (*emailed in advance*)
 - b. Review General & Highway Fund Budget Status Reports: (*emailed in advance*)
 - c. Review Investments: (*emailed in advance*)
 - d. Sign Investment Paperwork to Transfer Account Names:
 - e. Sign Ambulance Contract:
 - f. Health Insurance:
 - g. Community National Bank CD'S – Mature Date of 1/7/26:
8. Updates to 2026 Budgets:
 - a. Highway Budget:
 - b. General Budget:
9. Highway Update – Eric Kennison:
 - a. Update on Culvert on School Street/ Ballground Road:
 - b. Install Road Signs:
 - c. Agency of Transportation Small Scale Local Safety Grant:
10. Update on MERP Grant Projects: (*emailed in advance*)
 - a. Solar Project Update:
11. Village Wastewater Study:
 - a. Discuss Format December 18th Public Meeting:
12. Re-Appoint Brian Dunn to Planning Commission and Development Review Board for a Term of Five Years:
13. Discuss Signing USDA Rabies Management Form: (*emailed in advance*)
14. Act 171 Municipal Ethics: (*emailed in advance*)

- a. Discuss Creating Ethics Complaint Investigation Policy:
- 15. Sheriffs Report for October: *(emailed in advance)*
- 16. Recycling Updates:
 - a. Schedule for January:
 - b. Review Compliance Items from State Inspection October 8th, 2025:
- 17. Executive Session (if needed):
- 18. Other Business:
 - a. Upcoming Meetings:
 - i. December 18th @ 5PM – Village Wastewater Study 60% Update Meeting
 - ii. December 30th @ 5PM – Class 4 Highway & Legal Trail Ordinance Work Session:
- 19. Adjourn:

Minutes from this meeting will be posted on the Town's website, <https://westfield.vt.gov/>.
The audio recording will be posted on the Town's YouTube page at <https://www.youtube.com/@TownofWestfieldVT>.
Minutes and audio recordings will
be posted within 5 days following the meeting.