

WESTFIELD SELECTBOARD MEETING

Agenda

October 20th, 2025 @ 5:00 p.m.

Westfield Town Office, 38 School Street

<https://us06web.zoom.us/j/2250879875?pwd=UjB5ZlpodkJEeEVIL3RySTdTeWdDdz09&omn=89534810042>

Meeting ID: 225 087 9875 Passcode: 169484 Join By Phone: +1 646 558 8656 US (New York)

1. Call Meeting to Order – Jacques Couture, Chair:
2. Public Comment – 5 Minutes:
3. Additions and/or Deletions to the Agenda:
4. Approve Minutes: *(emailed in advance)*
 - a. Approve Minutes of the 9-22-25 Selectboard Meeting:
 - b. September Selectboard Meeting To-Do List:
5. Discussion with Newport Mayor Rick Ufford-Chase (15 Minutes):
6. Sheriff's Report – Lt. Richard Wells, Orleans County Sheriff's Department:
 - a. August: *(emailed in advance)*
1 Ticket, 1 Warning, \$105 in Fines, 0 Arrests, 21 Hours Billed
 - b. September: *(emailed in advance)*
1 Ticket, 2 Warnings Issued, \$162 in Fines, 0 Arrests, 21.5 Hours Billed
 - c. Discuss Jennifer Grace's Speeding Concerns on North Hill Road:
 - d. Criteria for Issuing Tickets Vs. Warnings:
7. Library Report: *(emailed in advance)*
 - a. Library Supply Purchases:
 - b. MERP Grant Work:
8. Correspondence: *(emailed in advance)*
 - a. Jennifer Grace – Received October 14th, 2025 @ 4:06PM & October 14th, 2025 by Certified Mail & October 12th, 2025 @ 2:04PM via Dropbox & October 20th, 2025 @ 5:45PM & October 10th, 2025 @ 10:35AM & October 10th, 2025 @ 10:34AM & October 10th, 2025 @ 9:50AM:
9. Treasurers Report – Lisa Deslandes:
 - a. Approve Warrants for September 9/4/25 \$4,341.62 (bills); 9/8/25 \$9,823.63 (bills); 9/9/25 \$12,366.14 (bills) & \$12,876.92 (payroll); 9/22/25 \$10,032.54 (bills) & \$6,953.63 (payroll):
 - b. Review General & Highway Fund Budget Status Reports: *(emailed in advance)*
 - c. Review Investments: *(emailed in advance)*
 - d. Returned Check Policy: *(emailed in advance)*
10. Highway Update – Eric Kennison:
 - a. Grants In Aid GA0932 – Grant Forfeited:
 - b. Update on Culvert on School Street/ Ballground Road:
 - c. Update on Corrow Basin Culvert:
 - d. UMATR Grant 2026 – Location and Before Photos Needed – Grant Application Due 11/1/2025:
11. Update on MERP Grant Projects: *(emailed in advance)*
12. Village Wastewater Study:
 - a. Update on 30% Report Document for Website from Kalyani Mer, AES Northeast:
 - b. Review Frequently Asked Questions: *(emailed in advance)*
13. Discuss Possible Joint Meeting with the Towns of Troy, Jay and Lowell to Discuss Ambulance Funding:
14. Building Maintenance Updates:
 - a. Purchase of Old Oil Tanks at Library and Community Center:
 - b. Date to Remove Tennis and Pickleball Nets:
15. Review Eastman Agreement with Selectboard to Satisfy DRB Notice of Decision Conditions:
16. Delinquent Dog Update:
17. Recycling Updates:
 - a. Schedule for November:
 - b. Update on State Inspection October 8th, 2025:
18. Executive Session (if needed):
19. Other Business:
 - a. Set Dates for Budget Meetings:
 - i. Meeting to Discuss Employee Benefits Packages:
 - ii. General Budget Meeting:
 - iii. Highway Budget Meeting:
 - b. Schedule Caroling on the Common – Jay Annual Tree Lighting December 5th, 2025:
20. Adjourn: