

WESTFIELD SELECTBOARD MEETING

Agenda

August 18th, 2025 @ 5:00 p.m.

Westfield Town Office, 38 School Street

<https://us06web.zoom.us/j/2250879875?pwd=UjB5ZlpodkJEeEVlL3RYSTdTeWdDdz09&omn=86877873503>

Meeting ID: 225 087 9875 Passcode: 169484 Join By Phone: +1 646 558 8656 US (New York)

1. Call Meeting to Order – Jacques Couture, Chair:
2. Public Comment – 5 Minutes:
3. Additions and/or Deletions to the Agenda:
4. Approve Minutes: *(emailed in advance)*
 - a. Approve Minutes of the 7-21-25 Selectboard Meeting:
 - b. Approve Minutes of the 7-24-25 Village Wastewater Study Selectboard Meeting:
5. Missisquoi River Basin Association Public Use of Private Lands – Ruby Bratcher, Watershed Engagement Coordinator:
6. Letter from Alicja & Thomas Adach Regarding School Street Swimming Hole: *(emailed in advance)*
7. Zoning Administrator Report, Follow-up on Eastman Development Review Board Ruling – Will Young:
8. Delinquent Dog Situation – Mike Piper, Constable:
9. Library Report:
 - a. Approve Memorandum of Understanding between Library and Selectboard: *(emailed in advance)*
10. Approve Local Emergency Management Plan (LEMP): *(emailed in advance)*
11. Treasurers Report – Lisa Deslandes:
 - a. Approve Warrants for July 7/2/25 \$6,013.58 (Payroll); 7/8/25 \$6,828.84 (Bills); 7/14/25 \$4,331.70 (bills) & \$7,666.54 (payroll); 7/29/25 \$18,320.31 (bills) & 7,458.23 (payroll):
 - b. Review General & Highway Fund Budget Status Reports: *(emailed in advance)*
 - c. Review Investments: *(emailed in advance)*
 - d. Oil Supply Pre-Buy Price - \$2.52 per gallon:
 - e. Pressure Wash Windows, Front and Side of Town Office – Mr. Clean: *(emailed in advance)*
12. Highway Update – Eric Kennison:
 - a. Grants In Aid Pre-Construction Scoping Summary GA0932 – To be Completed by 9/30/25:
 - b. Status of Selling/Disposing of Used Grader Tires and Sander – Richard Degre:
 - c. Status of Culvert on School Street/ Ballground Road:
 - d. Update on Corrow Basin Culvert:
13. Village Wastewater Study:
 - a. Schedule Workshop/ Presentation with Lynette Claudon from Vermont Department of Environmental Conservation:
 - b. Date for Site Work:
14. Update on MERP Grant Projects: *(emailed in advance)*
15. Discuss Updates on Ballground Property Complaint:
16. Approve Updated Cemetery Policy: *(emailed in advance)*
17. Review/ Sign Policy for Receipt of Correspondence: *(emailed in advance)*
18. Recycling Updates:
 - a. Schedule for September:
 - b. Mandatory Training, Who is Attending – September 8th:
19. Sheriff's Report for June: *(emailed in advance)*
 - a. Review North Hill Road Speed Cart Data: *(emailed in advance)*
20. Executive Session (if needed):
21. Other Business:
 - a. Discuss Response to Sandy Snyder's Letter: *(emailed in advance)*
 - b. Reminder - Legal Trail Ordinance Work Session, August 25th at 5PM at the Westfield Town Office:
 - c. Possible Dates for Board of Civil Authority Meeting for Biennial Checklist Review:
22. Adjourn: