

WESTFIELD SELECTBOARD MEETING

Agenda

March 10th, 2025 @ 5:00 p.m.

Westfield Town Office, 38 School Street

<https://us06web.zoom.us/j/2250879875?pwd=UjB5Z1podkJEeEV1L3RYSTdTeWdDdz09&omn=83395895699>

Meeting ID: 225 087 9875 Passcode: 169484 **Join By Phone: +1 646 558 8656 US (New York)**

1. **Call Meeting to Order – Jacques Couture, Chair:**
2. **Public Comment – 5 Minutes:**
3. **Additions and/or Deletions to the Agenda:**
4. **Approve Minutes: (*emailed in advance*)**
 - a. **Approve Minutes of the 2-17-25 Selectboard Meeting:**
 - b. **Approve Minutes of the 3-4-25 Annual Town & School Meeting:**
5. **Organizational Tasks/Appointments (24 V.S.A. §871):**
 - a. **Elect Chair & Vice Chair (Currently Jacques Couture & Richard Degre):**
 - b. **Elect Selectboard Clerks (Currently LaDonna Dunn and Niki Dunn-minutes):**
 - c. **Oath Given to New Selectboard Member, Jacques Couture, by Town Clerk:**
 - d. **Establish Regular Meeting Dates & Times (Currently 3rd Mon. Each Month at 5pm):**
 - e. **Re-Adopt Selectboard Rules of Procedure: (*emailed in advance*)**
 - f. **Designate Three Posting Locations (Currently Clerks Office, General Store and Recycling Center):**
 - g. **Select Newspaper of Record (Currently Newport Daily Express):**
 - h. **Appointment of Tree Warden (Currently the Selectboard):**
 - i. **Appointment of Pound Keeper (Currently Normand Piette):**
 - j. **Appoint NEKWMD Supervisor and Alternate (Currently Jacques Couture and Richard Degre):**
 - k. **Re-Adopt Purchasing Policy: (*emailed in advance*)**
 - l. **Re-Adopt Policy Regarding Conflict of Interest and Ethical Conduct: (*emailed in advance*)**
6. **Library Report: (*emailed in advance*)**
 - a. **Discuss VLCT Legal Opinion on Library Policies/ Trustee Responsibilities: (*emailed in advance*)**
7. **Development Review Board (DRB)– Pat Sagui:**
 - a. **Discuss Legal Trail Agreement/Policy:**
8. **Treasurers Report – Lisa Deslandes:**
 - a. **Approve Warrants for February 2/6/25 \$6,896.30 (Bills); 2/10/25 \$48,201.10 (Bills) & \$8,279.83 (Payroll); 2/24/25 \$48,399.88 (Bills) & \$7,263.18 (Payroll): (*emailed in advance*)**
 - b. **Review General & Highway Fund Budget Status Reports: (*emailed in advance*)**
 - c. **Review Investments: (*emailed in advance*)**
 - d. **Employee Handbook:**
9. **Highway Update – Eric Kennison:**
 - a. **Cameras at Town Garage: (*emailed in advance*)**
 - b. **Security System at Town Garage: (*emailed in advance*)**
 - c. **Complete Work Start Notification for Taft Brook Culvert: (*emailed in advance*)**
10. **MERP Update–Town Office Windows & Historic Preservation Review: (*emailed in advance*)**

- 11. Sign Engineering Services Agreement (ESA) with AES Northeast for Proposed Village Wastewater Project: *(emailed in advance)***
- 12. Review County Tax FY25: *(emailed in advance)***
- 13. Discuss Changing Phone System in Town Office:**
- 14. Recycling Updates:**
 - a. Schedule for April:**
- 15. Sheriff's Report January 2025: *(emailed in advance)***
- 16. Executive Session (if needed):**
- 17. Other Business:**
 - a. Reminder: Agency of Transportation Annual Meeting 4-25-25 at 12:30 at the Town Office:**
- 18. Adjourn:**