

**Westfield Selectboard Agenda**  
**October 16, 2023 @ 4:00 p.m. to 6 p.m.**  
**In-Person Meeting at the Westfield Town Office, 38 School St.**

with ZOOM OPTION <https://us06web.zoom.us/j/2250879875?pwd=UjB5Z1podkJEeEV1L3RYSTdTeWdDdz09>

Meeting ID: 225 087 9875; Passcode: 169484

By Phone: +1-646-558-8656 US (New York); +1-301-715-8592 US (Washington DC)

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1. Call Meeting to Order-Jacques Couture, Chair:
2. Public Comment – 5 Minutes:
3. Additions and/or Deletions to the Agenda:
4. Approve 9-18-23 Minutes and Business from the Minutes:
5. Library Update
  - A. Discuss Status of Work to Fix Outside Pipe Before Winter:
  - B. Mold in Basement:
  - C. Flag Raising/Lowering:
  - D. Computer for Book Inventory through State Library:
  - E. Roping off Museum:
  - F. Security Camera:
6. Update on Request for Qualifications (RFQ) for Village Wastewater Project – Pat Sagui:
7. Zoning Bylaw Update/Discuss Tentative Work Dates– Pat Sagui, Planning Commission Chair:
8. Highway Update – Eric Kennison, Road Commissioner:
  - A. Bill out Wild & Scenic Grant (Loop Rd. near the Selmer’s):
  - B. Select Location for 2024 Wild & Scenic Grant Application—up to \$10,000 (due 11/1/23):
  - C. Status of 2023 Grants in Aid-GA 0461 at Monteith Rd.-Segment 134678 (deadline pushed to 9/30/24):
9. Treasurer’s Report – Lisa Deslandes:
  - A. Approve Warrants: 9/5/23 \$155.36 (bills); 9/11/23 \$28,513.22 (bills) & \$5,514.50 (payroll); 9/14/23 \$7,976.72 (bills); 9/26/23 \$11,745.39 (bills) & \$6,711.54 (payroll); and 9/27/23 \$575.98 (bills)
  - B. Review Budget Reports, Balance Sheet & Investment Accounts (emailed in advance):
  - C. Explain Accrual basis vs. Cash Basis Accounting & Decide Which is Best for Westfield – Darlene from NEMRC:
  - D. Approve Appropriations Request from Missisquoi Valley Ambulance Service for Partial Year 2023:
  - E. Constables Stipend:
10. Sheriff’s Reports for August:
11. Community Center – Update on Plumbing Work- Nadeau’s Plumbing & Heating – Dennis Vincent:
12. Recycling Update & Attendants Schedule for November:
13. Playground:
14. Executive Session (if necessary):
15. Other Business:
  - A. Next Meeting Date November 20<sup>th</sup>:
  - B. Budget Meetings: December 1<sup>st</sup>, 12:30 pm to 4:30 pm (General Fund) & December 4<sup>th</sup>, 4 pm to 6 pm (Highway):
  - C. Reminder: Energy Audit of Town Buildings October 17<sup>th</sup> beginning at 9 am:
  - D. Reminder: FEMA In-Person Meeting at Town Office, October 19<sup>th</sup>, 10:30 am
16. Adjourn: