

**Westfield Selectboard Agenda**

**March 20, 2023 @ 5:00 p.m. In-Person Meeting at the Westfield Town Office, 38 School St. or Zoom Option (below)**

**\*\*\*NEW ZOOM LINK\*\*\* <https://us06web.zoom.us/j/2250879875?pwd=UjB5Z1podkJEeEV1L3RYSTdTeWdDdz09>**

**Meeting ID: 225 087 9875; Passcode: 169484**

**By Phone: +1-646-558-8656 US (New York); +1-301-715-8592 US (Washington DC) Meeting ID: 225 087 9875; Passcode: 169484**

1. **Call Meeting to Order-Jacques Couture, Chair:**
2. **Public Comment – 5 Minutes:**
3. **Additions and/or Deletions to the Agenda:**
4. **Approve 2/20/23 Minutes:**
  - A. **Discuss/Amend Minutes from Budget Meeting 12/15/22 – Article 13, first bulleted item (emailed in advance):**
5. **Organizational Tasks/Appointments (24 V.S.A. §871):**
  - A. **Elect Chair & Vice Chair (currently Jacques Couture and Anne Lazor):**
  - B. **Elect Selectboard Clerks (currently LaDonna Dunn and Niki Dunn (minutes):**
  - C. **Oath Given to New Selectboard Member, Dennis Vincent, 3/9/23 by Town Clerk:**
  - D. **Establish Regular Meeting Dates and Times (currently 3<sup>rd</sup> Monday each month at 5 pm):**
  - E. **Re-adopt Selectboard Rules of Procedure (emailed in advance):**
  - F. **Designate Three Posting Locations (currently Clerks Office, General Store and Recycling Center):**
  - G. **Select Newspaper of Record (currently Newport Daily Express):**
  - H. **Appointment of Tree Warden (currently Jacques Couture):**
  - I. **Appointment of a Poundkeeper (Normand Piette):**
  - J. **Appoint NEKWMD Supervisor and Alternate (currently Jacques Couture):**
  - K. **Re-adopt Purchasing Policy (emailed in advance):**
  - L. **Re-adopt Policy Regarding Conflict of Interest and Ethical Conduct (emailed in advance):**
6. **Ambulance Report – Confirmation when MVAS Service Ends and NAS Starts:**
7. **Update on Library Trustee Board:**
8. **Highway Update – Eric Kennison, Road Commissioner:**
9. **Treasurer’s Report – Lisa Deslandes:**
  - A. **Approve Warrants for Expenditures Dated 2/1/23 \$11,703.46 (bills) & \$6,722.67 (payroll); 2/7 \$1,900.01 (bills); 2/9 \$8,470.00 (bills); 2/14 \$5,938.36 (bills) & \$7,275.16 (payroll); and 2/20 \$36,426.31 (bills):**
  - B. **Review Budget Reports and Balance Sheet (emailed in advance):**
  - C. **Discuss Setting up a Pay Scale Policy:**
  - D. **Review Assessment of Country Tax for Year 2023 – \$11,637.34:**
  - E. **Discussion with Daniel Pellerin – Edward Jones:**
10. **Vermont ATV Sportsman’s Association (VASA) Road Agreement:**
11. **Discuss Mowing Contract:**
12. **Recycling Update:**
  - A. **Recycling Attendants Schedule for March:**
13. **Appoint Someone to Draft Update to Local Emergency Management Plan (LEMP) – Due May 1, 2023:**
14. **Discuss Study Committee for Church:**
15. **Sheriff’s Report – January 2023:**
16. **Appoint Representative/Alternate to the NEK Broadband Governing Board (currently Carrie Glessner & Laura Emery):**
17. **Update on Speed Ordinance – LaDonna Dunn:**
18. **Request from Troy Volunteer Fire Department, Inc. for Use of ARPA Funds (emailed in advance):**
19. **Executive Session (if necessary):**
20. **Other Business:**
21. **Adjourn:**