

**Westfield Selectboard Agenda**

**March 21, 2022 @ 5:00 p.m. In-Person Meeting at the Westfield Town Office, 38 School St. or Zoom Option (below)**

**Join Zoom Meeting Remotely:** <https://us02web.zoom.us/j/2143282135?pwd=T0VCek9uQStFeCs5QnpEcU4xMWxwZz09>

**Meeting ID: 214 328 2135; Passcode: 2JeaSp**

**By Phone: 1-646-876-9923; or 1-301-715-8592-Meeting ID: 214 328 2135-Passcode: 370451**

1. **Call Meeting to Order-Jacques Couture, Chair:**
2. **Public Comment – 5 Minutes:**
  - A. **Follow up on Internet on Kennison Rd.:**
3. **Additions and/or Deletions to the Agenda:**
4. **Approve Minutes:**
5. **Public Comment on Hazard Mitigation Plan – Alison Low, NVDA (30 minutes):**
6. **Organizational Tasks/Appointments (24 V.S.A. §871):**
  - A. **Elect Chair & Vice Chair:**
  - B. **Elect a Selectboard Clerk:**
  - C. **Establish Regular Meeting Dates and Times:**
  - D. **Adopt Selectboard Rules of Procedure (emailed in advance):**
  - E. **Designate Three Posting Locations (currently Clerks Office, General Store and Recycling Center):**
  - F. **Select Newspaper of Record (currently Newport Daily Express):**
  - G. **Appointment of Tree Warden:**
  - I. **Appointment of a Poundkeeper:**
  - J. **Appoint NEKWMD Supervisor and Alternate:**
7. **Librarian Report – MaryLee Daigle:**
  - A. **Discuss Research (Minimum Standards) on Libraries from Anne (emailed in advance)**
8. **Highway Update:**
  - A. **Request from Thomasz Adach for Underground Easement on School Street:**
  - B. **Sign Municipal Roads General Permit (MRGP) Annual Report 2022 (due 4/1/22):**
9. **Treasurer’s Report – Lisa Deslandes:**
  - A. **Approve Warrants for Expenditures Dated 2/2/22 \$23,959.61 (bills) & \$5,026.75 (payroll); 2/16 \$19,373.01 (bills) & \$6,875.96 (payroll); and \$14,938.68 (bills):**
  - B. **Review Budget Reports and Balance Sheet (emailed in advance):**
  - C. **Discuss Bid Process for Professional Auditor:**
  - D. **Discussion with Daniel Pellerin – Edward Jones:**
10. **Sign Vermont ATV Sportsman’s Association (VASA) Road Agreement (emailed in advance):**
11. **Discuss Adding North Hill Cemetery and Library Mowing to the Contract:**
12. **Discuss Process to Schedule Burials with Sexton – Todd Morey:**
13. **Recycling Update:**
  - A. **Heater Installation:**
  - B. **Recycling Schedule for March:**
  - C. **Establish a Policy for Handling Illegal Trash Disposal:**
  - D. **Reminder to Fill Sawdust Bin Before:**
  - E. **Sign Westfield Transfer Station Recertification Document:**
14. **Sign Liquor License for Westfield General Store:**
15. **Discuss Updating Local Emergency Management Plan (LEMP) – Due May 1, 2022:**
16. **Ambulance Report – Upcoming Zoom Meeting with Katie Buckley, VLCT at 5 p.m.:**
17. **Discuss Returning \$50 Delinquent Dog Fee to Property Owner (Collected by Constable):**
18. **Sheriff’s Report – January & February:**
19. **Executive Session (if necessary):**
20. **Changes to Town Health Officer Duties (emailed in advance):**
21. **Other Business:**
  - A. **Schedule Next Meeting Date:**
  - B. **Annual District 9 Agency of Transportation (AOT) Meeting, 4/6/22, 8 a.m. at the Town Office (in person)**
  - C. **Correspondence**
    - **Letter from Sandra Snyder (emailed in advance):**
    - **Letter from NEMRC (emailed in advance):**
22. **Adjourn:**