

Westfield Planning Commission
Agenda
Tuesday, August 11, 2026, 4:00pm
Westfield Community Center, 59 North Hill Rd., Westfield, VT

1. Call Meeting to Order
2. Additions/Changes to the Agenda
3. Approve:
 - 072826 minutes
4. Town Plan Survey –
 - results of testing survey
 - other Survey business/response updates
5. Identify sections of Town Plan that need updating
 - discussion of section reviews assigned 060926:
 - Ellen: Flood Resilience
 - Kitty: Housing
 - timeline to get section notes to Pat to draft updated Town Plan
 - review/amend proposed draft timeline from 072826 meeting
6. Draft Town Plan Document sharing
 - demonstration
 - Q & A
7. Other Business
 - update on proposed Zoning Bylaw amendments
8. Next Meeting
9. Adjourn

**Westfield Planning Commission
Agenda
Tuesday, August 11, 2026, 4:00pm
Westfield Town Office, School St., Westfield, VT**

Attendance: Brian Dunn, Ellen Fox, Pat Sagui

1. Call Meeting to Order
Pat called the meeting to order at 4:12 pm

2. Additions/Changes to the Agenda
None

3. Approve:
- 072826 minutes
Ellen made a motion to approve the July 28, 2026 minutes. Brian seconded the motion.
So moved.

4. Town Plan Survey –
 - results of testing survey
 - other Survey business/response updatesEllen mentioned that we have 14 survey responses so far. Ellen made a single page poster and sent it to Niki to post at recycling and she posted it there along with printed copies of the survey. We have 3 weeks to gather survey results and we need at least 53. Pat will work with Niki to see if the Selectboard will encourage people at recycling to complete the survey. Pat will check with Niki to receive printed copies.

5. Identify sections of Town Plan that need updating
 - discussion of section reviews assigned 060926:
Ellen: Flood Resilience

Ellen reviewed the Flood resilience section. It is already forward-looking. We want to make sure it is consistent with the Hazard Mitigation Plan. We may want to gather information on partners or stakeholders who might be impacted most by flooding and or partners who could help with mitigation Brian mentioned that we wouldn't need a much bigger storm for the village to be flooded. Water is running across the road because people are pumping their basements. We discussed the runoff goes into a catch basin in front of the store and then through a conduit to Mill Brook.

Kitty: Housing

Tabled to the next meeting.

- timeline to get section notes to Pat to draft updated Town Plan
- review/amend proposed draft timeline from 072826 meeting

Planning Commission Meeting Minutes 08112026

Pat asked about the initial timeline from the last meeting. The first general draft timing was changed to September 15 to be more realistic. This will be a first draft that includes everyone's suggestions for changes to the sections that they reviewed.

6. Draft Town Plan Document sharing

- demonstration
- Q & A

Ellen and Pat did some demonstration of document sharing and how to switch from editing to suggesting and how to review each comment and the comment history.

7. Other Business

- update on proposed Zoning Bylaw amendments

Niki has indicated the Selectboard will hold a hearing for the proposed Bylaw amendments on August 17 at 4:30. Pat and Brian will attend the hearing for questions and to show support for the proposal.

8. Next Meeting

Monday August 24, 2026 at 4:00 pm

9. Adjourn

Meeting adjourned at 6:27 pm

Minutes respectfully submitted by Ellen Fox