

**Westfield Planning Commission**  
**Agenda**  
**September 19, 2022, 6 PM**  
**Westfield Community Center, 59 North Hill Rd., Westfield, VT**

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1. Call Meeting to Order
2. Additions/Changes to the Agenda
3. Approve Minutes
  - A. August 8 minutes
    - Business from Minutes
4. Zoning Bylaw revisions:
  - Final review edits for Section 8, Specific Uses
  - Review Town Plan language that supports creation of PUD and Conservation District
5. Ordinances - New
  - Review Draft Short Term Rental Ordinance
  - Review Draft Outdoor Storage Ordinance
6. Next Zoning Bylaw draft section/s
  - Updates from Ellen
  - Revised schedule to complete Bylaw draft
  - Possible additions/changes (see below)
7. Other Business
8. Next Meeting
9. Adjourn

Bylaw Permit extension language:

St. A... The Town of St. Albans requires another permit for the renewal, it's a simple \$25 permit and we do issue another P sign

Hartford.....If the zoning permit is approved, all activities authorized by its issuance shall be started within six (6) months and completed within two (2) years of its date of issue, or the zoning permit shall become null and void and reapplication to complete any activities shall be required. Any activities not completed within the above permit period shall be subject to any ordinance in effect at the time of reapplication. One six (6) month extension to both time periods may be granted by the Planning Commission.

We have them fill out a simple form for the permit extension. No fee.

Vergennes..... I simply send a letter documenting the extension and file a copy. Probably should be recorded too?