

Town of Westfield Library Trustees Meeting  
4/21/2023 1:00 - 3:00 Westfield Town Office  
Westfield, VT 05874

## Agenda

1. Called meeting to order at 1:10 by Karen Blais
2. Accepted resignation of Theresa Rudolph
3. Approved meeting minutes of 3/31/23 motion by Karen B, second by Jenn S approved by majority vote.
4. Public comment – no public at the meeting for comment
5. Additions/Deletions to the Agenda - none
6. Group cohesion – work as a team and help each other
7. Capital grant update – Needs assessment was sent to the State of Vermont Department of Libraries. Library needs an air purification because of taxidermied animals – the collection is of note to a professor at the Fairbanks Museum. Grant will be ready to apply for in Fall 2023. All work needs to be completed by 2026.
8. Librarian meeting update – summary of building needs
9. Selectboard Meeting Summary – asked Library Board of Trustees to keep them up to date on projects and tasks
10. Mission statement brainstorm – ideas to think about will revisit and formally adopt at next meeting
11. Trustee bylaws and policies – Action item to review drafts and make edits
12. Meeting Library Standards – Selectboard is open to being open on Saturdays from 10-2 – may need to get volunteers and an orientation from the librarian. Cataloging – can be digital need to determine pros and cons
13. Next meeting date/time – May 10, 2023 5 pm at the library
14. Adjourn meeting (motion by Jen S, second by Jen G vote all approved.