

**Town of Westfield, Vermont
Office of Town Treasurer
Request for Inspection or Copying of Public Record(s)**

Date _____

Dear Custodian:

Pursuant to the Vermont Public Record Act, 1 V.S.A. §§ 315-320, I hereby request to inspect the following public record(s):

a. _____

b. _____

c. _____

(If applicable) I hereby request a copy of the above record(s) in the following format:

_____.

I agree to pay reasonable and customary costs for these copies. (Complete this section if you have a disability requiring an accommodation): I request the following accommodation(s) in order to access the public record(s) I seek:

If you have questions about this request, please call me at _____, or email me at _____.

Thank you for your help.

Signature

Printed Name

The Custodian for the Office of Town Treasurer shall retain the original of this form for record keeping purposes and provide the requestor with its copy.