

Town of Westfield Library Trustees Meeting Agenda

8/8/2023 4:00 - 5:30

Hitchcock Memorial Library and Museum

Westfield, VT 05874

Google Meet Link: <https://meet.google.com/rvg-wzxj-rec>

1. Call meeting to order
2. Approval of 7/11/2023 minutes
3. Public comment
4. Additions/Deletions to the Agenda
5. Librarian Updates
6. Grant Updates
 - Historic Places status
7. Donations report and documentation needed
8. Thank you notes
9. Food for the Texas Hold Em on 8/19/23
10. Summary of Selectboard Meeting
11. Cataloging - follow up - Jen looking into options and funding - person who cataloged for the library before is willing to help re-do the cataloging.
12. Write policies with the intention of making policies that benefit the integrity and longevity of the library/museum - VT Dept of Libraries has a list of what should be covered
13. Establishing a friends of the library
14. Fall event - book sale and bake sale - set a date
15. Review State library emails
16. Old business
17. New business
18. Adjourn meeting