Town of

Westfield

Vermont

Annual

TOWN & SCHOOL REPORT

For The Year Ending December 31

2018

About the Cover...

This year's Town Report cover honors Westfield's oldest resident, Marjorie Paxman. In January Marjorie turned 97 years young!

Marjorie Tatro was born in Montgomery, Vermont in 1922. She married Ernest Paxman in 1940. The young newlyweds were farming in Montgomery Center when their barn burned down. Ernest decided he wanted to buy another farm on the other side of the mountain. Their search was narrowed down to two farms, one in Newport Center and one in Westfield. He chose the Westfield farm because it had a new tractor!

The Paxman's farmed for many years and raised five children at the current site of the Millbrook Campground where their farm stood. When the couple quit farming, Ernest went to work at Elmwood Dairy. Ernest passed away in 1972, unfortunately, before the campground opened. Marjorie, with the help of her children, was able to open the campground which is still thriving today.

Since moving to Westfield, Marjorie has lived in the same cozy little house next to the general store. She's been a hardworking member of our community and has seen the campground through 46 seasons of campers. Over the seasons she's made many friends from all over the world and says she enjoys her life in Westfield very much.

The Town of Westfield wishes Marjorie a very

Happy 97th Birthday with many more to come!

2019 DATES TO REMEMBER

- **February 12th: Westfield Town School Board Informational Meeting** at 6 p.m. at the Jay-Westfield Joint Elementary School, 257 Revoir Flat Rd., in Jay.
- **February 25th: Informational Meeting** at 6 p.m. at the Westfield Community Center, 59 North Hill Rd., to discuss Australian Ballot Article 10 – All Terrain Vehicle (ATV) Travel on Town Roads. (see page 6)
- **March 5th: Town & School Meeting Day** at the Westfield Community Center, 59 North Hill Rd., beginning at 10:00 a.m.
- **March 5th: Local Australian Ballot Election** at the Westfield Community Center. Polling hours are 9:00 a.m.-7:00 p.m. for Australian ballot voting only. Town Meeting floor voting begins at 10:00 a.m.
- **March 23rd: Rabies Clinic** at the Westfield Community Center, 10:30 a.m.-11:30 a.m. Westfield dogs may be registered at the Clinic with current proof of rabies certificate. The Rabies Clinic, which is open to all communities, is offered by Dr. Selena Hunter, The Animal Doctor. Dogs and cats rabies vaccination $15.
- **April 1st: Dog Licenses** are due by 4 p.m. at the Town Clerk's Office, 38 School St. After April 1st fees increase by 50%.
- **May 4th: Green Up Day** bags are available at the Town Clerk's Office and at the Recycling Center.
- **June 22nd: Household Hazardous Waste Day** at the Westfield Recycling Center 8 a.m.-Noon
- **October 10th: Property Taxes** are due by 4 p.m. Property taxes must be paid in full at the Town Clerk's office by 4 p.m. to avoid an 8% delinquent penalty. Postmarks are not accepted.
- **Caroling on the Common** (early in December-date and time to be announced)**:** Everyone is invited to carol, enjoy a warm bonfire and refreshments while visiting with neighbors and waiting for Santa's arrival.

USEFUL TOWN INFORMATION

TOWN OFFICE ♦
Mailing Address: 38 School St., Westfield, VT 05874 ♦ **Telephone:** 802-744-2484 ♦ **Fax**: 802-744-6224
Town Clerk's Office Hours: Monday-Thursday 8:00 a.m. to 4:00 p.m.
Email Address: townofwestfield@comcast.net
Website: www.westfield.vt.gov ♦ **Social Media:** *Like us* on Facebook at Town of Westfield, Vermont
Town Clerk: LaDonna Dunn ♦ **Assistant Town Clerk:** Heather Johnson
Town Treasurer: Mary Lou Jacobs (Hours: Wednesday 8 a.m. to 2 p.m. & by appointment)
Lister & Zoning Administrator Hours: By appointment

HITCHCOCK MEMORIAL MUSEUM & LIBRARY ♦ 1252 VT Route 100, Westfield, VT 05874
Telephone: 802-744-8258 ♦ **Email address**: hitchcockmemorial8258@gmail.com
Hours: Tuesday & Thursday: 1:00 p.m.-5:00 p.m. & Saturdays 11 a.m.-3 p.m. (no Saturday hours in June, July & Aug.)
Librarian: MaryLee Daigle

SELECTBOARD MEETINGS ♦ The Selectboard meets at 6:00 p.m. the second Monday of each month at the Westfield Town Office. They also hold special warned meetings as needed. Agendas/Minutes are posted at the Town Clerk's office, the Westfield General Store and the Westfield Post Office or can be viewed online at www.westfield.vt.gov. Minutes are available at the Town Clerk's office or online.

PROPERTY TAXES ♦ Taxes are due Thursday, October 10th by 4:00 p.m. at the Town Clerk/Treasurers office, 38 School Street, Westfield, VT 05874. *ALL taxes received after 4 p.m. on October 10, 2019 either in person OR by mail will be considered delinquent and are subject to delinquent penalties. Postmarks are not accepted*. Tax bills are mailed each year in July. Please make checks payable to: Town of Westfield and if possible include the property's parcel ID in the memo section of the check.

COMMUNITY CENTER ♦ The Community Center, 59 North Hill Rd., is available to rent for music events, tournaments, parties, meetings and exercise/dance groups. Fees are: Residents $75 (plus a $100 refundable security deposit); Non-residents $100 (plus a $100 refundable security deposit); Kitchen usage adds $50; Exercise groups $30. Contact LaDonna at the Town Clerk's office for reservations, 744-2484 or visit the Town website at www.westfield.vt.gov and click on the Community Center page for more information.

RECYCLING CENTER ♦ The Recycling Center is open every Saturday morning from 8 a.m. until Noon. All recyclables are free to dispose of. See the Recycling Center News on page 24 for a complete list of recyclables. See the Westfield Recycling Center Fee Chart on page 31 for trash and tire disposal fees. Pricing for large trash items such as furniture and mattresses and oversized tires are negotiated with the Recycling Manager, Yves Daigle, 744-2247. The Recycling Center is located at the Westfield Town Garage, 757 VT Route 100.

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THE **WESTFIELD TOWN SCHOOL BOARD** WILL HOLD AN **INFORMATIONAL MEETING ON TUESDAY, FEBRUARY 12, 2019 AT 6:00 P.M. AT THE JAY-WESTFIELD JOINT ELEMENTARY SCHOOL, 257 REVOIR FLAT RD. IN JAY.** THIS MEETING SHALL CONSTITUTE THE PUBLIC INFORMATIONAL HEARING REQUIRED BY 17 V.S.A. 2680(G).

THE **WESTFIELD SELECTBOARD** WILL HOLD AN **INFORMATIONAL MEETING TO DISCUSS ARTICLE 10, ATV TRAVEL ON TOWN ROADS, ON MONDAY, FEBRUARY 25, 2019 AT 6:00 P.M. AT THE WESTFIELD COMMUNITY CENTER, 59 NORTH HILL ROAD.** THIS MEETING SHALL CONSTITUTE THE PUBLIC INFORMATIONAL HEARING REQUIRED BY 17 V.S.A. 2680(G) FOR AUSTRALIAN BALLOT ARTICLES.

WARNING

ANNUAL WESTFIELD TOWN MEETING
AND WESTFIELD TOWN SCHOOL DISTRICT MEETING
MARCH 5, 2019 - 10 a.m.

The legal voters of the Town of Westfield and the legal voters of the Westfield Town School District are hereby notified and warned to meet at the Westfield Community Center, 59 North Hill Road, on Tuesday, March 5, 2019 at 10:00 A.M. to transact the following business:

WESTFIELD TOWN SCHOOL DISTRICT ANNUAL MEETING:

Article 1. To elect a moderator for a term of one-year.

Article 2. To elect one Westfield Town School District Board Member for a term of three-years.

Article 3. Shall the voters of the Westfield Town School District appropriate the sum of $1,269,453 to defray the expenses and liabilities for the Jay/Westfield Joint Elementary School for the ensuing year with a net assessment to the town of $474,141? **(Paper ballot to be commingled with Jay)**

Article 4. Shall the voters of the Westfield Town School District approve the school board to expend $485,331, which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of $16,440 per equalized pupil. This projected spending per equalized pupil is 18.19% higher than spending for the current year.

Articles 5 through 11 voted by Australian ballot:

Australian ballot items are voted on at the Westfield Community Center, 59 North Hill Road, throughout the day on Tuesday, March 5, 2019. The polls open at 9:00 A.M. and close at 7:00 P.M. Early or absentee ballots are available by contacting the Town Clerk at 802-744-2484 or request absentee ballots online at https://mvp.sec.state.vt.us/.

- **Article 5.** To elect a Jay/Westfield Joint School Treasurer for the school year 2019-2020. **(Australian ballot to be commingled with Jay)**

- **Article 6.** To elect a Westfield Town School District Treasurer for the school year 2019-2020. **(Australian ballot)**

- **Article 7.** North Country Union High School and North Country Career Center: Shall the voters of the school district approve the school board to expend $16,279,900 which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of $15,332 per equalized pupil. This projected spending per equalized pupil is 3.93% higher than spending for the current year. **(Australian ballot)**

- **Article 8.** North Country Union Junior High School: Shall the voters of the school district approve the school board to expend $4,744,500, which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of $16,204 per equalized pupil. This projected spending per equalized pupil is 2.40% higher than spending for the current year. **(Australian ballot)**

- **Article 9.** Shall the North Country Union High School District authorize the Board of School Directors to place $350,000 of undesignated FY2018 fund balance from the general fund operations in the Capital Improvement Reserve fund? **(Australian ballot)**

- **Article 10.** Shall the North Country Union High School District authorize the Board of School Directors to establish a School Improvement Reserve Fund to provide additional resources to improve school programs and place $200,000 of FY2018 fund balance from the general fund operations of the district in said reserve fund? **(Australian ballot)**

- **Article 11.** Shall the North Country Union Junior High School District authorize the Board of School Directors to establish an Athletic Field Maintenance Reserve Fund, for the ongoing maintenance of the school's athletic fields, and appropriate $10,000 to be placed in said fund? This fund is in support of the Field of Dreams project. **(Australian ballot)**

Article 12. To transact any other non-binding business which may legally come before this meeting.

Article 13. To adjourn.

FOLLOWING A SHORT BREAK THE TOWN MEETING WILL CONVENE

TOWN MEETING:

Article 1. To elect a moderator for a term of one-year.

Article 2. To hear and act upon the reports of the Town Officers.

Article 3. To elect all necessary town officials required by law.

a.	Auditor	Remaining two-years of a three-year term
b.	Auditor	Three-year term
c.	1st Constable	One-year term
d.	2nd Constable	One-year term
e.	Delinquent Tax Collector	One-year term
f.	Lister	Three-year term
g.	Selectperson	Three-year term
h.	Town Agent	One-year term
i.	Town Grand Juror	One-year term

Article 4. Shall the voters approve cleaning and/or repairing headstones at the Westfield Cemetery to be funded through donations and the Westfield Cemetery Fund investment money?

Article 5. Shall the voters approve **$67,386.85** for the following appropriations?

a. **$500** to American Red Cross *(see page 34)*
b. **$100** to Felines & Friends Foundation *(see page 35)*
c. **$250** to Green Mountain Farm-to-School, Inc. *(see page 37)*
d. **$50** to Green Up Vermont *(see page 37)*
e. **$500** to Hazen's Notch Association Campership Fund *(see page 38)*
f. **$200** to Jay Focus Group & the Jay Focus Group Children's Halloween Party *(see page 40)*
g. **$500** to Jay Area Food Shelf *(see page 39)*
h. **$250** to Jay Peak Post No. 28-American Legion *(see page 40)*

i. **$300** to Missisquoi River Basin Association *(see page 42)*
j. **$15,163** to Missisquoi Valley Ambulance Service *(see page 43)*
k. **$4,000** to Montgomery Fire Department *(see page 35)*
l. **$100** to North Country Friends of the Vermont Symphony Orchestra *(see page 43)*
m. **$300** to Northeast Kingdom Community Action, Inc. (NEKCA) *(see page 44)*
n. **$300** to Northeast Kingdom Council on Aging *(see page 44)*
o. **$563** to Northeast Kingdom Human Services (NKHS) *(see page 45)*
p. **$200** to Northeast Kingdom Learning Services (NEKLS) *(see page 46)*
q. **$450** to Old Stone House Museum (Orleans County Historical Society) *(see page 47)*
r. **$500** to Orleans County Citizen Advocacy (OCCA) *(see page 47)*
s. **$13,471.35** to Orleans County Sheriff's Department *(see page 48-49)*
t. **$2,500** to Orleans Essex Visiting Nurse Association (VNA) and Hospice, Inc. (see page 50)
u. **$500** to Pope Memorial Frontier Animal Shelter, Inc. *(see page 50)*
v. **$600** to Rural Community Transportation, Inc. (RCT) *(see page 51)*
w. **$750** to Troy and Area Lions Club to run the Westfield Senior Meal Site *(see page 41)*
x. **$24,744.50** to Troy Fire Department *(see page 36)*
y. **$400** to Umbrella *(see page 51-52)*
z. **$95** to Vermont Center for Independent Living (VCIL) *(see page 52)*
aa. **$100** to Vt. Rural Fire Protection Task Force - Vt. Assoc. of Conservation Dist. *(see page 53)*

Article 6. Shall the voters approve general government fund expenditures of $269,987, of which $109,020 shall be raised by non-tax revenues and $160,967 shall be raised by municipal taxes?

Article 7. Shall the voters approve expanding the Town Garage with an additional bay to be funded with $50,000 from the Good Neighbor Fund town investment and $30,000 from the town road budget? *Note: This $80,000 is included in the proposed Highway Budget, pending voter approval at Town Meeting.*

Article 8. Shall the voters approve highway fund expenditures of $408,833, of which $125,700 shall be raised by non-tax revenues and $283,133 shall be raised by municipal taxes?

Articles 9 and 10 voted by Australian ballot:

Australian ballot items are voted on at the Westfield Community Center, 59 North Hill Road, throughout the day on Tuesday, March 5, 2019. The polls open at 9:00 A.M. and close at 7:00 P.M. Early or absentee ballots are available by contacting the Town Clerk at 802-744-2484 or request absentee ballots online at https://mvp.sec.state.vt.us/.

- **Article 9.** Shall the voters authorize the Northeast Kingdom Waste Management District to appropriate and expend a budget of $825,073? **(Australian ballot)**

- **Article 10.** Shall the voters agree to open all town roads to All Terrain Vehicles (ATV) travel? **(Australian ballot)**

Article 11. To transact any other non-binding business which may legally come before this meeting.

Article 12. To adjourn.

Dated at Westfield, Vermont this 26th day of January, 2019.

Signed by: **Selectboard Members:** Yves Daigle, Chair; Jacques Couture; and Anne Lazor
Westfield School Board Members: Kevin Amyot; Nicole Dunn and Janellen Parker-Goodwin

Received for Recording: January 26, 2019 at 3:35 p.m. Attest: LaDonna Dunn, Town Clerk

The signed version of this document is available for viewing at the Town Clerk's Office or at www.westfield.vt.gov/town-meeting.

ANNUAL WESTFIELD TOWN & SCHOOL MEETING
MINUTES from MARCH 6, 2018

The legal voters of the Westfield School District are hereby notified and warned to meet at the Westfield Community Center, 59 North Hill Road, on Tuesday, March 6, 2018 at 10:00 A.M. to transact the following business:

The meeting was called to order at 10:05 a.m. by Selectman Jacques Couture who began the meeting with the Pledge of Allegiance.

SCHOOL DISTRICT ANNUAL MEETING:

Article 1. **To elect a moderator for a term of one year:**

Selectman Couture asked if there was any objection from the body to elect a moderator who would serve as both the School and Town Moderator. No one objected.

Mike Piper nominated Pat Sagui. Hearing no other nominations, Pat was re-elected by voice vote as the School and Town Moderator for a term of one year (2019).

Moderator Sagui made some housekeeping announcements. She announced after many years of wanting to do this, the Town Meeting Procedures are printed on the inside back cover of the Town Report. She reminded people to turn off any electronic devices. New Assistant Town Clerk, Heather Johnson, was introduced. Pat said Heather would be taking the minutes this year. She asked everyone who is recognized by the Moderator to speak to stand and state their name for the record. A microphone is available, if needed. Moderator Sagui explained paper ballot voting is done at the table with the Selectboard members and Australian ballot voting is done at the table near the voting booths. Australian ballot voting takes place throughout the day until 7 p.m.

Article 2. **To elect one Westfield Town School District Board Member for a term of three-years:**

Jacques Couture nominated Nicole Dunn. Hearing no other nominations, Nicole was re-elected by voice vote for a term of three-years (2021).

Article 3. **To elect one North Country Union High School Board Member for a term of three- years:**

Mike Piper nominated Shawn Baraw. Hearing no other nominations, Shawn was re-elected by voice vote for a term of three-years (2021).

Article 4. **Shall the legal voters of the Westfield Town School District appropriate the sum of $1,129,441 dollars to defray the expenses and liabilities for the Jay/Westfield Joint Elementary School for the ensuing year with a net assessment to the town of $381,412.23? (Paper ballot to be co-mingled with Jay)**

Motion by Mike Piper and second by Will Young to bring the article to the floor.
Discussion: None

Paper ballot vote results: **WESTFIELD: YES – 41 NO – 5**
JAY: YES – 24 NO – 1
(Jay results: reported by Lynnette Deaette, Jay Town Clerk) **Article 4 Passed in Westfield and Jay.**

While the votes for Article 4 were being counted, Moderator Sagui said if there was no objection Representative Mark Higley wanted to briefly address the body. Hearing no objection, Representative Higley gave a brief report about what was happening in the legislature. He said the only bill that has passed is the marijuana bill. The Governor wants no new taxes from fees. Other major issues being looked at by the legislature include: phasing out tax on social security; eliminating tax on military pensions; education funding reform; paid family leave; $15 minimum wage; carbon tax; and gun control bills. Margaret Rowley, Sandy Snyder, Dianne Laplante and Linda Preston asked questions relating to the pros and cons of the $15 minimum wage, the property tax reform timeframe, and elderly people leaving Vermont due to taxation of social security. Representative Higley encouraged people to contact him or other legislators with questions and to fill out the Doyle survey.

The meeting resumed with Moderator Sagui reporting the voting results for Article 4 (see Article 4 above).

Article 5. **Shall the voters of the Westfield Town School District approve the school board to expend $587,896.00, which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of $13,920.94 per equalized pupil. This projected spending per equalized pupil is 5.43% lower than spending for the current year.**

Motion by Mike Piper and second by Dianne Laplante to bring the article to the floor.
Discussion: Yves Daigle asked how the 5.43% lower was arrived at. School Board Chair Kevin Amyot said there was some savings on salary and healthcare costs.

Article 5 passed by voice vote.

Article 6. **Shall the voters of the Westfield Town School District approve the school board to expend $36,741.15 from the tuition reserve fund to eliminate the fiscal year 2017 deficit?**

Motion by Dianne Laplante and second by Mike Piper to bring the article to the floor.
Discussion: None

Article 6 passed by voice vote.

Moderator Sagui explained that Articles 7-11 were Australian ballot items voted on throughout the day until 7 p.m. at the Westfield Community Center. She explained she would read each article and then there would be an opportunity to ask questions (except for candidates). At the 7 p.m. closing of the polls, on March 6, 2018, the Australian ballots were counted. Following each article (7-11) are the official election results as reported at the close of the polls.

Articles 7 through 11 were voted on by Australian ballot:

Article 7. **To elect a Jay/Westfield Joint School Treasurer for the school year 2018-2019.** (**Australian Ballot to be commingled with Jay):**

Westfield: Tara Morse – 62 Spoiled – 0 Blank – 6 Write-in – 0
Jay: Tara Morse – 68 Spoiled – 0 Blank – 1 Write-in – 0

Tara Morse was re-elected to a one-year term (2019) in Westfield and Jay.

Article 8. **To elect a Westfield School District Treasurer for the school year 2018-2019. (Australian Ballot)**

Rita Petzoldt – 65 Spoiled – 0 Blank – 3 Write-in – 0

Rita Petzoldt was re-elected to a one-year term (2019).

Article 9. **Subject to approval by the North Country Union Junior High School District and certification by the Secretary of the Agency of Education, shall the Westfield Town School District apply for admission as a member of the North Country Union Junior High School District effective the 2019-2020 school year? (Australian Ballot)**

Discussion: Margaret Rowley asked if this could be discussed in general. School Board Chair Kevin Amyot said we voted and passed this article last year but we did not go through the process correctly so we are re-voting on joining the Junior High School District again. At the same time as we are voting on this, the other towns in the district are voting on whether or not to accept Westfield into the district.

Votes by Australian ballot: Yes – 53 No – 9 Spoiled – 0 Blank – 6
Article 9 passed.

Article 10. **North Country Union High School and North Country Career Center: Shall the voters of the school district approve the school board to expend $15,848,200, which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of $14,286 per equalized pupil. This projected spending per equalized pupil is 0.02% lower than spending for the current year. (Australian Ballot)**

Discussion: None

Votes by Australian ballot: Yes – 52 No – 13 Spoiled – 0 Blank – 3
Article 10 passed.

Article 11. **Shall the North Country Union High School District authorize the Board of School Directors to place $350,000 of undesignated FY2017 fund balance from the general fund operations in the Capital Improvement Reserve fund? (Australian Ballot)**

Discussion: None
Votes by Australian ballot: Yes – 51 No – 14 Spoiled – 0 Blank – 3
Article 11 passed.

Article 12. **To transact any other non-binding business which may legally come before this meeting.**

a. Principal, Kristy Ellis: Principal Ellis talked about the amazing school, supportive parents, teachers and school board our community has. She spoke about providing opportunities for students to participate in the Town Meeting process with a presentation of five minutes or less. Moderator Sagui asked for a show of hands to get a feeling of the body's interest in future student participation. The majority favored the idea.

b. Update on Act 46: School Board Chair Kevin Amyot stated the District's proposal has been submitted and we await the decision. He also said it has been a challenging year with extra meetings and work, which the School Board was happy to do. There are new students in school and 20 new preschoolers to increase student enrollment, which is what we want. He said he is pleased to work with the two new Westfield School Board Members, Nicole Dunn and Janellen Parker-Goodwin, as well as Shawn Baraw, who is on the High School Board. He feels Jay/Westfield students are well educated and will be ready for the world.

Article 13. **To adjourn:**

Motion by Mike Piper and second by Sonny Cote to adjourn the meeting at 10:50 a.m. The motion passed by voice vote.

Moderator Sagui said there will be a short break until 11 a.m. at which time the Town Meeting will begin.

TOWN ANNUAL MEETING:

Immediately following the School Meeting, the Town Meeting was called to order at 11:05 a.m.

Article 1. **To elect a moderator for a term of one-year.**

The body voted to elect Pat Sagui to the position of Town and School Moderator during the school portion of the meeting.

Article 2. **To hear and act upon the reports of the Town Officers.**

Motion by Mike Piper second by Will Young to accept the Town Reports as presented. There was no discussion. **Vote: Motion passed by voice vote.**

Article 3. **To elect all necessary town officials required by law:**

a. Auditor, remaining two-years of a three-year term: Dianne Laplante explained what the Auditors responsibilities are. Yves Daigle asked if the Auditors are meeting more than once a year now. Dianne Laplante explained they try to but it depends on the need. Jacques Couture said the auditors also look at the procedures that are used and make recommendations if additional procedural steps are needed. Yves said the Auditors get paid for the work they do. Motion by Pauline Couture, second by Mike Piper to nominate Joseph Falworth. No other nominations were made. **Vote: Moderator Sagui, without objection, instructed the Clerk to cast one ballot re-electing Joseph Falworth for the remaining two-years of a three-year term. (2020)**

b. Auditor, **three-year term:** Motion by Danny Young, second by Mike Piper to nominate Dianne Laplante. No other nominations were made. **Vote: Moderator Sagui, without objection, instructed the Clerk to cast one ballot electing Dianne Laplante for a three-year term. (2021)**

c. 1st Constable-one-year term: Motion by Dianne Laplante to nominate John Hamlin. No other nominations were made. **Vote: John Hamlin was elected by voice vote for a one-year term. (2019)**

d. 2nd Constable-one-year term: Motion by Normand Piette to nominate Michael Piper. No other nominations were made. **Vote: Michael Piper was elected by voice vote for a one-year term. (2019)**

e. Delinquent Tax Collector-one-year term: Motion by Normand Piette to nominate Joyce Crawford. No other nominations were made. **Vote: Joyce Crawford was elected by voice vote for a one-year term. (2019)**

f. Lister-remaining one-year of a three-year term: Motion by Margaret Rowley to nominate Sue Scott. No other nominations were made. **Vote: Moderator Sagui, without objection, instructed the Clerk to cast one ballot re-electing Sue Scott for the remaining one-year of a three-year term. Motion by Will Young, second by Michael Piper. Motion passed. (2019)**

g. Lister-Three-year term: Motion by Danny Young to nominate Scott Dunn. No other nominations were made. **Vote: Motion by Pauline Couture, second by Danny Young to instruct the Clerk to cast one ballot for Scott Dunn for a three-year term as Lister. Motion passed. (2021)**

h. Selectperson-three-year term: Motion by Mike Piper to nominate Yves Daigle. No other nominations were made. **Vote: Motion by Dianne Laplante, second by Danny Young to instruct the Clerk to cast one ballot for Yves Daigle for a three-year term as Selectperson. Motion passed. (2021)**

i. Town Agent, one-year term: Motion by Margaret Rowley to nominate Dianne Laplante. No other nominations were made. **Vote: Dianne Laplante was re-elected by voice vote for a one-year term. (2019)**

j. Town Clerk, three-year term: Motion by Normand Piette to nominate LaDonna Dunn. No other nominations were made. **Vote: LaDonna Dunn was elected by voice vote for a three-year term. (2021)**

k. Town Grand Juror, one-year term: Motion made by Will Young to nominate Michael Piper. No other nominations were made. **Vote: Michael Piper was elected by voice vote for a one-year term. (2019)**

l. Town Treasurer, three-year term: Motion by Normand Piette to nominate Mary Lou Jacobs. No other nominations were made. **Vote: Mary Lou Jacobs was elected by voice vote for a three-year term. (2021)**

Article 4. **Shall the legal voters agree to open North Hill Road to ATV travel?** Motion made by Will Young, second by John Hamelin to bring the article to the floor.

Discussion:

- Yves Daigle said we are not opening travel on all roads. He stated people who own ATVs, would like to have access to the gas pumps at the store. We are only opening North Hill Road on a trial basis for one year. The folks on North Hill road are using the ATV to pick up sap. The Selectboard was in favor of trying this for one year. The Selectboard later decided the vote should be left up to the voters.
- John Hamelin said there are currently not any roads open to ATV's in Westfield. He has been to Selectboard meetings asking to have access on North Hill Road to be able to drive legally to the general store to purchase gas. He said the ATV clubs don't want all town roads open. They prefer to have trails that connect from town to town. All they are asking for right now is a trial of one year on North Hill Road.
- Roger Gosselin said he lives on Balance Rock Road and it is heavily traveled by illegal ATV travel right now. He is involved with snowmobiling in this county. Snowmobiling is dwindling because of the weather. He is completely supportive of ATV's. He said do this as a trial and the Sheriff can monitor it. He'd like to get the trails opened up. He said ATV's can be used all year round. Homeowners use ATV's to do chores and plow and then drive on them to a local restaurant for dinner. He urged people to give this a trial for one year.
- Dianne Laplante asked about where the point on the road for ATV usage started and stopped and would people be coming in from Jay to use North Hill Road. Dianne wanted to know if it starts at the town line of Jay/Westfield. Yves Daigle said yes and Jacques added it would run to the general store. Moderator Sagui said the article does not specify this is for a one year trial or the ATV usage boundaries of the road. She suggested the article could be amended.
- Margaret Rowley thanked Pat Sagui for the clarification and said she would wait until the discussion was done to make an amendment. Pat clarified an amendment can be made at any time.
- Jack Lazor was concerned about if there is a speed limit for ATV travel. He also expressed concern about the safety of the tires since they are designed to be on gravel or dirt roads, not pavement.
- Belinda Schrock was concerned about what the age limit is to drive an ATV.
- John Hamelin thought the minimum age to legally drive an ATV was 16. He said anyone driving on a road must be a licensed driver. He said the speed limit on a VASA trail is 35 mph and on a town road it is whatever the speed limit of that road is. North Hill Road is 35 mph. VASA members are covered under VASA insurance.
- Roger Gosselin said ATV's have to be registered and the driver licensed.

Motion to Amend: Connie LaPlume made a motion to amend Article 4, second made by Dennis Neumann.

Amended Article: Shall the legal voters agree to open North Hill Road for a one-year trial from the Westfield/Jay town line to the Westfield General Store.

Discussion: Moderator Sagui said we could now discuss the amendment before voting.

- Margaret Rowley thought it would be best to leave the name of the store out of the motion and make it where the road starts and stops. She asked if people could park their trailers and unload ATV at the store if the store's name was taken out of the amendment. Margaret thought North Hill Road starts where the stop sign is. LaDonna Dunn said the Westfield General Store has a North Hill 911 address.

Motion to Amend the Amendment: Margaret Rowley made a motion to amend the amendment, second made by Dianne Laplante.

Amendment to the Amendment Restated: Shall the legal voters agree to open North Hill Road to ATV travel from the Jay/Westfield town line to where it ends in Westfield, for a one-year trial.

Moderator Sagui explained we would now vote on the amendment to the amendment not yet on the article.
Vote to Amend the Amendment: Passed unanimously by voice vote.

Discussion: Moderator Sagui said the amendment to the amendment supercedes the original amendment. She said we can now open for discussion the amendment that just passed.

- Dennis Neumann proposed a further amendment. He would like it to state that the Selectboard has the authority of the voters to rescind the ATV's on the road if there are too many problems. Moderator Sagui said she wasn't sure if it was legal because this was being voted on by the voters at Town Meeting.
- Kevin Amyot thought it should be given the full one-year trial and revisited at next year's Town Meeting.
- Denny Lyster stated he is not an ATV enthusiast, but does not oppose the use of an ATV if it is utilized to gather sap. Denny said since we have agreed to limit this to a one-year trial period he would be in favor. However, he added, he can see younger people, teenagers, would use North Hill Road for joy riding. He said he agrees to vote for it but with great concern.
- Moderator Sagui said, as a reminder, this could be a paper ballot if there were enough people in agreement.
- Dan Backus asked if this trial period would include the use of ATV's on snow covered roads, which would mean there could be snow plows and ATV's on the road at the same times. He stated he travels North Hill Road every day. Dan said other than Route 100 he feels North Hill Road is the most traveled road in Westfield. He said people coming off of Route 100 are many times traveling 60 mph over to Jay. There are several steep hills and sharp corners which are dangerous. He felt if there was going to be a trial road for ATV's, a less traveled road like Loop Road would be a better choice.
- Sandy Synder stated she is in favor of a well-planned ATV trail from Jay down through the woods. She sees it as an economic opportunity with long-term planning benefits to the town.

Call the Question: Connie LaPlume made a motion to Call the Question. Second by Mike Piper. The motion carried.

Amended Article Restated by Moderator: Shall the legal voters agree to open North Hill Road to ATV travel from the Jay/Westfield town line to where it ends in Westfield, for a one-year trial.

Vote: Article 4 passed by voice vote as amended.

Article 5. **Shall the legal voters agree to purchase two solar-powered radar sign units to be installed near the north and south village entrances on VT Route 100, at an approximate cost of $10,000.00?** Motion made by Dianne Laplante, second by Roger Gosselin to bring the article to the floor.

Moderator Sagui asked if there was any objection to allowing John Jacques, who is a property owner in Westfield but not a registered voter, to make a comment. Hearing no objection John Jacques commented.

Discussion:

- John Jacques stated it was his opinion that we could use the radar trailer from the sheriff's department rather than spending tax dollars. He didn't feel people would pay much attention to the radar sign.
    - LaDonna Dunn said the radar carts available through the Agency of Transportation have been utilized by the Town. These carts are available for a week at a time a few times per year. She said the Selectboard is trying to find a more permanent solution to the speeding problem on Route 100. LaDonna said Treasurer Mary Lou Jacobs was not able to be here but had given her some updated figures for the costs of the signs: 24" x 30" solar powered radar sign $5,654 x 2 = $11,308; 36' x 36" solar powered radar sign $6,249 x 2 = $12,498.
    - Selectboard member Anne Lazor mentioned she thought the temporary carts couldn't be used on a state highway because there was permitting required to place the signs.
    - Dianne Laplante said she finds the excessive speeding appalling in our rural setting. She stated when she is behind someone in Lowell or Glover where they have the radar signs that people seem to slow down. She feels $10,000 is a small price to pay for slower speeds.
    - Margaret Rowley brought up along the same lines as having street lights in a village this is the cheapest insurances we can buy. It reminds you this is a village.
    - Sandy Snyder said there are some towns around the country that have speed bumps or Jughandles. Because of our weather she didn't think speed bumps would work. Maybe Jughandles to go around with signs reminding people this is a village would work. She didn't think the radar sign will slow people down.
    - Scott Dunn asked about the ongoing costs of maintenance and calibration of the equipment. He also asked if the sign can get a picture of the license plate and generate some revenue for the town. Selectboard member Jacques Couture replied by saying that the Selectboard had not looked into the ongoing maintenance costs. He said they had looked into some that could take pictures but that would be a whole different price range. The Selectboard thought the reminder the radar sign would bring was the intent of the Selectboard.
    - Pauline Couture asked if the revenue from the speeders would offset the cost of the picture type of radar sign.

- Linda Preston felt it is a large amount of money but if it slows drivers down and saves lives this is very worthwhile.
- Connie LaPlume said when the cars are entering the village from the Lowell direction and get in front of her house they are already passing other vehicles.
- With no objection from the body, Moderator Sagui called on Deputy MacFarlane from the Orleans County Sheriff's Department. Deputy MacFarlane explained the department has one cart to service sixteen towns. He said the department uses the cart to gather data. That data can be shared with towns. He explained the radar signs are not necessarily a deterrent but rather some people take them as a challenge to see how fast they can go. The cart can be requested by the town but it will most likely be in place for one day at a time. He wanted the town to understand that while the radar cart is a resource available for our use, it is most likely going to be in place for one day at a time.
- Roger Gosselin said he sees repairs being made on these signs in other towns so be prepared for some ongoing costs. He is in favor of purchasing the signs.
- Sandy Snyder said there is something else to consider and that is a dowser. She said the state uses them and they think it's worth the money.
- Moderator Sagui asked if anyone wanted to amend the article since we have some costs that were different from the $10,000 warned. Selectboard member Couture mentioned there would be installations costs of $500-$800 each. Road Commissioner Eric Kennison said he thought Mary Lou Jacobs had gotten prices from Lafayette, which included installation. Moderator Sagui asked if the Selectboard would be deciding the size of the sign or did anyone want to amend the article to reflect that wording.
- Margaret Rowley asked if motion needed to be amended giving the Selectboard permission to use their discretion about the size and going slightly over budget.
- Selectboard member Couture said the Selectboard would do their best to stay near the budgeted amount. The Selectboard really wanted to bring this to the voters because this has been discussed year after year and the Selectboard feels these signs will help address the problem.

Vote: Passed unanimously by voice vote.

Article 6. **Shall the legal voters approve $67,286.48 for the following appropriations?**

Motion made by Michael Piper, second by Will Young to bring the article to the floor.
Moderator Sagui explained if all were in agreement she would read each appropriation name and the amount they were requesting. Following any amendments or discussion each amount would be voted on. The Moderator stated after the last appropriation was read we would amend the amount if needed and then vote on the total amount to be raised.

a. $500 to American Red Cross
Discussion: None. **Vote: Passed unanimously by voice vote.**

b. $100 to Felines & Friends Foundation
Discussion: None. **Vote: Passed unanimously by voice vote.**

c. $250 to Green Mountain Farm-to-School, Inc.
Discussion: None. **Vote: Passed unanimously by voice vote.**

d. $50 to Green Up Vermont
Discussion: None. **Vote: Passed unanimously by voice vote.**

e. $500 to Hazen's Notch Association Campership Fund
Discussion: None. **Vote: Passed unanimously by voice vote.**

f. $800 to Jay Athletic Association
Discussion: Normand Piette said he notices we appropriated $800 last year and all they used was about $500 of it. **Motion to Amend:** Normand Piette made a motion to amend from $800 to $500. Second by Pauline Couture.
Vote: Passed by voice vote. One opposed.

g. $200 to Jay Focus Group & the Jay Focus Group Children's Halloween Party
Discussion: None. **Vote: Passed unanimously by voice vote.**

h. $500 to Jay Food Shelf
Discussion: None. **Vote: Passed unanimously by voice vote.**

i. $250 to Jay Peak Post No. 28-American Legion
Discussion: None. **Vote: Passed unanimously by voice vote.**
j. $300 to Missisquoi River Basin Association
Discussion: None. **Vote: Passed unanimously by voice vote.**

k. $14,455 to Missisquoi Valley Ambulance Service

Discussion: Dianne Laplante wanted to clarify what the appropriation money was used for and if a person needed the ambulance but had no insurance does the appropriation money cover the cost. Jennifer Piette, President of the Missisquoi Valley Ambulance said if someone calls 911 they will be there to do anything necessary whether the person has insurance or not. If there is no insurance the person is billed. Jennifer explained the appropriations received from towns are used for operations expenses. It is about 1/3 of their operations expense. If the person doesn't have the ability to pay they accept payments for as little as $10 a month.
Vote: Passed unanimously by voice vote

l. $4,000 to Montgomery Fire Department
Discussion: None. **Vote: Passed unanimously by voice vote.**

m. $100 to North Country Friends of the Vermont Symphony Orchestra
Discussion: Dianne Laplante said this group plays a major role in our community covering all age groups. **Motion to Amend:** Dianne Laplante made a motion to amend from $100 to $200 Second by Will Young. **Vote: Passed unanimously by voice vote.**

n. $300 to Northeast Kingdom Community Action, Inc. (NEKCA)
Discussion: None. **Vote: Passed unanimously by voice vote.**

o. $300 to Northeast Kingdom Council on Aging (formerly Area Agency on Aging for Northeastern Vermont)
Discussion: None. **Vote: Passed unanimously by voice vote.**

p. $563 to Northeast Kingdom Human Services (NKHS)
Discussion: None. **Vote: Passed unanimously by voice vote.**

q. $200 to Northeast Kingdom Learning Services (NEKLS)
Discussion: None. **Vote: Passed unanimously by voice vote.**

r. $400 to Old Stone House Museum (Orleans County Historical Society)
Discussion: None. **Vote: Passed unanimously by voice vote.**

s. $500 to Orleans County Citizen Advocacy (OCCA)
Discussion: None. **Vote: Passed unanimously by voice vote.**

t. $13,078.98 to Orleans County Sheriff's Department
Discussion: Mike Piper asked how much money we receive from fines. Deputy MacFarlane said they issued over $2,000 in tickets but the town may not see any of that money depending if the people pay their ticket. The town receives a portion of the ticket money but Deputy MacFarlane did not know the exact amount the town received last year. The Sheriff's Department works Monday through Saturday. According to our contract they patrol approximately five hours per week. Selectboard member Yves Daigle asked what the percentage is the town receives per ticket. Deputy MacFarlane did not know the percentage. The town only gets a percentage of ticket money on town roads. John Hamelin asked about the stretch of 35 mph highway on Route 100 and if the town got a percentage of ticket money. Deputy MacFarlane said yes. Roger Gosselin felt the issue is bigger than just ticket money. It is a public safety issue. Dianne Laplante said we appreciate their service to our community. **Voice Vote: Passed unanimous.**

u. $2,500 to Orleans Essex Visiting Nurse Association (VNA) and Hospice, Inc.
Discussion: None. **Vote: Passed unanimously by voice vote.**

v. $500 to Pope Memorial Frontier Animal Shelter, Inc.
Discussion: None. **Vote: Passed unanimously by voice vote.**

w. $600 to Rural Community Transportation, Inc. (RCT)
Discussion: None. **Vote: Passed unanimously by voice vote.**

x. $1,000 to Troy and Area Lions Club to run the Westfield Senior Meal Site
Discussion: None. **Vote: Passed unanimously by voice vote.**

y. $24,744.50 to Troy Fire Department
Discussion: None. **Vote: Passed unanimously by voice vote.**
z. $400 to Umbrella
Discussion: None. **Vote: Passed unanimously by voice vote.**

aa. $95 to Vermont Center for Independent Living (VCIL)
Discussion: None. **Vote: Passed unanimously by voice vote.**

bb. $100 to Vt. Rural Fire Protection Task Force - Vt. Assoc. of Conservation Dist.
Discussion: None. **Vote: Passed unanimously by voice vote.**

Vote on Main Motion: Moderator Sagui stated the main motion being voted on would be in the amount of 68,086.48 due to amending Articles 6f and 6m. The motion passed unanimously by voice vote.

Article 7. **Shall the legal voters approve general government fund expenditures of $213,136.00 of which $98,900.00 shall be raised by non-tax revenues and $114,236.00 shall be raised by municipal taxes?** Motion by Dianne Laplante and second by Will Young to bring the article to the floor.

Amended Article: Moderator Sagui said due to Article 5 passing the new wording for Article 7 is: Shall the legal voters approve general government fund expenditures of $223,136.00 of which $98,900.00 shall be raised by non-tax revenues and $124,236.00 shall be raised by municipal taxes?

Discussion: None. **Vote: Passed unanimously by voice vote.**

Article 8. **Shall the legal voters approve highway fund expenditures of $328,100, of which $115,822 shall be raised by non-tax revenues and $212,278 shall be raised by municipal taxes?** Motion by Will Young and second by Margaret Rowley to bring the article to the floor.

Discussion: None. **Vote: Passed unanimously by voice vote.**

Article 9. **Shall the voters authorize the Northeast Kingdom Waste Management District to appropriate and expend a budget of $760,519? (Australian ballot)**

Discussion: Norman Piette asked how much of this money comes out of our budget. Moderator Sagui said none, it is money raised for the whole district. Selectboard member Yves Daigle assured the voters that the Recycling Center funds itself and the Town gets to keep 1/3 of the trash money. Dianne Laplante thanked Yves Daigle for his work at recycling.

Australian ballot election results: Yes – 59 No – 7 Spoiled – 0 Blank – 2
Article 9 passed with 68 cast.

Article 10. To transact any other non-binding business which may legally come before this meeting.

A. Yves Daigle pointed out the new community center floor. He said the old floor was over 100 years old. Yves said the Recycling Center pays for itself because we have an agreement with the trash hauler allowing us to keep 1/3 of the trash money collected. This is income for the Recycling Center and has allowed us to run the Center at no cost to taxpayers. Currently, plastics numbered 1-5 are accepted but not any black plastics even if they are numbered 1-5. No containers over 2.5 gallons and no oil containers are accepted. They now have to go in the trash.

B. The Selectboard presented some awards to people who retired from town positions last year. They were recognized and thanked for their years of service.

- Larry Kennison-Road Commissioner for 23 years (Eric Kennison received the award on behalf of Larry. Eric is the new third generation Road Commissioner)
- Normand Piette-Constable for 27 years
- Dennis Neumann-Zoning Administrator
- Steve Dykeman-Lister & Planning Commission
- Gordon Lesperance-Auditor

C. LaDonna Dunn thanked Connie LaPlume for sticking with her for the past four years as Assistant Town Clerk after she retired from being Town Clerk.

D. Connie LaPlume said how fortunate the town is to have LaDonna Dunn as Town Clerk.

Article 11. **To adjourn:** There was a motion by Will Young and second by Pauline Couture to adjourn the meeting at 1:04 p.m. The motion passed by voice vote.

Submitted by: LaDonna Dunn, Town Clerk and Heather Johnson, Assistant Town Clerk

I certify the above minutes are a true and accurate report of the votes taken at the Westfield Town and School Meeting held Tuesday, March 6, 2018. Attest: LaDonna Dunn, Town Clerk

TOWN OF WESTFIELD
TOWN OFFICER PHONE LIST
♦ Sorted Alphabetically by Office ♦

Town Officer	Term Expires	Phone Number
Auditors ♦ term of 3 years		
Kay Courson ♦ Chair	2019	744-6447
Joseph Falworth	2020	744-6851
Denny Lyster ♦ appointed to fill an unexpired term	2021	744-6839
Constables ♦ term of 1 year		
John Hamelin-1st Constable	2019	272-8545
Mike Piper-2nd Constable	2019	744-6304
Delinquent Tax Collector ♦ term of 1 year		
Joyce Crawford	2019	744-8085
E 9-1-1 Coordinator ♦ appointed		
Scott Dunn		673-3521
Emergency Management Coordinators ♦ appointed		
Dennis Neumann		744-6128
Dan Backus		744-6827
Fire Warden ♦ appointed		
Jim Crawford		744-8085
Health Officer ♦ appointed		
Joseph Berchick		744-6501
Justices of the Peace ♦ term of 2 years		
Joyce Crawford	2021	744-8085
Yvan LaPlume	2021	744-9927
Anne Lazor	2021	744-6855
Michael Piper	2021	744-6304
Pat Sagui	2021	744-2345
Librarian ♦ appointed		
MaryLee Daigle		744-8258
Listers ♦ term of 3 years		
Sue Scott	2019	744-2433
Danny Young	2020	744-6122
Scott Dunn	2021	673-3521
Moderator ♦ term of 1 year		
Pat Sagui	2019	744-2345

continued on the next page

Town Officer	Term Expires	Phone Number
Planning Commission ♦ appointed		
Shawn Baraw		
Brian Dunn		744-2441
Ellen Fox		355-9853
Yvan LaPlume		744-9927
Loren Petzoldt, Vice Chair		744-6532
Pat Sagui, Chair		744-2345
Road Commissioner ♦ appointed		
Eric Kennison		744-6457 or 673-5648 ♦ cell
School Director - North Country Union High School ♦ term of 3 years		
Shawn Baraw	2021	
School Directors - Westfield School Board ♦ term of 3 years		
Janellen Parker-Goodwin	2019	
Kevin Amyot	2020	744-6230
Nicole Dunn	2021	673-4861
School Treasurers ♦ term of 1 year		
Tara Morse ♦ Jay-Westfield School District	2019	988-2996
Rita Petzoldt ♦ Westfield School District	2019	744-6532
Selectboard ♦ term of 3 years		
♦ **also serve as Library Trustees, Cemetery Commissioners, Town Service Officers and Tree Wardens**		
Jacques Couture	2019	744-2733
Anne Lazor	2020	744-6855
Yves Daigle ♦ Chair	2021	744-2247
Town Agent ♦ term of 1 year		
Position Available	2019	
Town Clerk ♦ term of 3 years		
LaDonna Dunn	2021	744-2484 or 673-9001 ♦ cell
Heather Johnson ♦ Assistant Town Clerk	Appointed by Clerk	744-2484
Town Grand Juror ♦ term of 1 year		
Michael Piper	2019	744-6304
Town Treasurer ♦ term of 3 years		
Mary Lou Jacobs	2021	744-2484
Zoning Administrator ♦ appointed		
Thomas Schrock		744-4041

AUDITORS STATEMENT 2018

The financial records of the Town of Westfield were reviewed by the Auditors in January 2019. This audit review consisted of accounting transactions, payroll documentation, reconciliation of bank statements and supporting documentation. Other documents were reviewed to ensure appropriate actions were taken to ensure financial requirements were accomplished.

Respectfully submitted,

Westfield Auditors

Kay Courson
Joseph Falworth
Denny Lyster

STATEMENT OF TOWN INVESTMENTS
Calendar Year 2018

Edward Jones:

• North Hill Cemetery CD	$ 11,966.88
• Westfield Cemetery CD	$ 42,879.17
• Good Neighbor Fund CD	$ 42,880.21
• Grader Fund	$ 46,867.93
• Library Fund	$ 50,513.18
	$195,107.37

North Country Credit Union:

• Reappraisal CD #1	$ 19,204.58
• Reappraisal CD #2	$ 17,211.99
• Reappraisal CD #3	$ 4,750.51
• Reappraisal CD #4	$ 4,257.22
	$ 45,424.30

No. Country Credit Union:

• Checking	$ 415.03
• Savings	$ 58.53
	$ 473.56

TOTAL TOWN INVESTMENTS **$241,005.23**

TOWN OF WESTFIELD

COMPARATIVE BUDGET REPORT-GENERAL GOVERNMENT

Account	Budget FY - 2018	Actual FY - 2018	Budget FY - 2019
1-6 REVENUE-GENERAL GOVERNMENT			
1-6-01 TAX RELATED - GEN. GOVT.			
1-6-01-01.00 Property Taxes – School/Municipal	$0.00	$1,423,622.04	$0.00
1-6-01-02.00 Delinquent Taxes	$0.00	$27,421.49	$0.00
1-6-01-03.00 Delinquent Tax Interest	$0.00	$1,179.57	$0.00
1-6-01-04.00 Delinquent Penalties	$0.00	$7,090.25	$0.00
1-6-01-05.00 Prop. Taxes Paid Early	$0.00	$740.00	$0.00
TOTAL TAX RELATED	**$0.00**	**$1,460,053.35**	**$0.00**
1-6-02 STATE OF VERMONT			
1-6-02-01.00 Land Use	$34,000.00	$32,692.00	$32,000.00
1-6-02-02.00 Pilot - ANR & State Garage	$24,000.00	$23,957.55	$24,000.00
1-6-02-03.00 Listers Training	$0.00	-$150.00	$0.00
1-6-02-04.00 Reappraisal - State Money	$4,000.00	$4,029.00	$4,000.00
1-6-02-05.00 Equalization Study Money	$475.00	$474.00	$475.00
1-6-02-06.00 Transfer from Reappraisal CD	$0.00	$0.00	$19,800.00
TOTAL STATE OF VERMONT	**$62,475.00**	**$61,002.55**	**$80,275.00**
1-6-03 CLERKS OFFICE			
1-6-03-01.00 Recording Fees	$6,300.00	$4,927.00	$5,000.00
1-6-03-02.00 Copies	$1,500.00	$942.70	$1,000.00
1-6-03-03.00 Animal License	$1,575.00	$1,592.00	$1,575.00
1-6-03-04.00 Liquor License	$70.00	$70.00	$70.00
1-6-03-06.00 DMV Fees	$0.00	$87.00	$100.00
1-6-03-07.00 Zoning Permits	$950.00	$503.00	$500.00
1-6-03-08.00 Cemetery Lot Sales	$500.00	$3,440.00	$1,500.00
1-6-03-09.00 Marriage License	$180.00	$70.00	$100.00
1-6-03-10.00 Vault Fees	$100.00	$80.00	$100.00
TOTAL CLERKS OFFICE	**$11,175.00**	**$11,711.70**	**$9,945.00**
1-6-09 MISCELLANEOUS INCOME			
1-6-09-01.00 Interest on Check Book	$350.00	$254.56	$100.00
1-6-09-02.00 Good Neighbor Wind Fund	$10,000.00	$10,000.00	$10,000.00
1-6-09-06.00 C.D. Interest Income-NCCU	$2,500.00	$783.02	$2,500.00
1-6-09-99.00 Edward Jones Inv. Interest/Loss	$5,000.00	-$490.69	$5,000.00
TOTAL MISCELLANEOUS INCOME	**$17,850.00**	**$10,546.89**	**$17,600.00**
1-6-40 COMMUNITY CENTER			
1-6-40-01.01 Community Center Rent	$1,200.00	$875.00	$1,000.00
TOTAL COMMUNITY CENTER	**$1,200.00**	**$875.00**	**$1,000.00**
1-6-45 LIBRARY			
1-6-45-01.01 Library - Cash Donations	$200.00	$84.85	$100.00
1-6-45-01.03 Library - Copies	$0.00	$12.00	$0.00
TOTAL LIBRARY	**$200.00**	**$96.85**	**$100.00**
1-6-50 RECYCLING			
1-6-50-01.00 Recycling Revenue	$22,000.00	$16,247.15	$16,000.00
1-6-50-01.01 Tire Revenue	$1,000.00	$759.00	$700.00
1-6-50-01.03 Steel	$500.00	$1,156.90	$1,000.00
TOTAL RECYCLING	**$23,500.00**	**$18,163.05**	**$17,700.00**
TOTAL REVENUE-GENERAL GOV'T FUND	**$116,400.00**	**$1,562,449.39**	**$126,620.00**

TOWN OF WESTFIELD

COMPARATIVE BUDGET REPORT-GENERAL GOVERNMENT-continued

Account	Budget FY - 2018	Actual FY - 2018	Budget FY - 2019
EXPENSES-GENERAL GOVERNMENT FUND			
1-7-10 PAYROLL			
1-7-10-10.02 Selectboard	$4,641.00	$4,550.00	$4,600.00
1-7-10-10.03 Town Clerk	$30,000.00	$31,880.25	$33,000.00
1-7-10-10.04 Treasurer	$13,105.00	$11,749.68	$13,500.00
1-7-10-10.05 Office Assistant	$7,000.00	$6,909.73	$10,000.00
1-7-10-10.06 Listers	$8,400.00	$7,833.78	$10,300.00
1-7-10-10.07 Auditors	$500.00	$448.88	$500.00
1-7-10-10.08 Election Officials	$1,530.00	$2,033.44	$700.00
1-7-10-10.09 Delinquent Tax Collector	$3,500.00	$7,587.57	$7,500.00
1-7-10-10.10 Constables	$765.00	$425.00	$1,040.00
1-7-10-10.16 Listers - Reappraisal PR	$0.00	$0.00	$5,400.00
1-7-10-10.20 Zoning Administrator	$455.00	$558.47	$600.00
1-7-10-11.00 FICA/Medicare Expense	$6,615.00	$7,497.79	$8,080.00
1-7-10-12.00 VMERS Expense	$1,670.00	$2,831.61	$1,890.00
1-7-10-12.01 Unemployment Insurance Tax Exp.	$0.00	$0.00	$650.00
1-7-10-13.00 911 Coordinator Payroll	$420.00	$528.23	$500.00
1-7-10-14.00 Planning Commission	$525.00	$1,250.00	$3,000.00
1-7-10-15.00 Health Officer	$300.00	$0.00	$300.00
TOTAL PAYROLL	**$79,426.00**	**$86,084.43**	**$101,560.00**
1-7-15 TOWN OFFICE			
1-7-15-20.00 Town Office - Supplies	$2,000.00	$1,320.96	$1,500.00
1-7-15-20.01 Town Office - Postage	$900.00	$908.05	$1,000.00
1-7-15-21.00 Town Office - Equip. Maintenance	$1,500.00	$1,130.92	$1,200.00
1-7-15-22.00 Town Office - Equip Purchases	$700.00	$1,253.78	$700.00
1-7-15-30.00 Town Office - Electricity	$1,000.00	$1,074.83	$1,000.00
1-7-15-31.00 Town Office - Heat	$1,000.00	$1,291.50	$1,300.00
1-7-15-32.00 Town Office - Telephone	$1,500.00	$1,686.80	$1,700.00
1-7-15-33.00 Town Office - Water	$480.00	$480.00	$480.00
1-7-15-34.00 Preserve Town Records	$2,700.00	$892.27	$3,100.00
1-7-15-35.00 NEMRC	$3,200.00	$2,704.13	$3,000.00
1-7-15-36.00 Town Office - Maintenance	$3,000.00	$3,005.34	$3,000.00
1-7-15-37.00 Town Office - Marriage License	$140.00	$100.00	$140.00
1-7-15-39.00 Town Office - Animal License.	$725.00	$754.29	$750.00
1-7-15-98.00 Town Office -Cap. Imp.-Roof/Chimney	$0.00	$0.00	$11,500.00
TOTAL TOWN OFFICE	**$18,845.00**	**$16,602.87**	**$30,370.00**
1-7-20 GENERAL EXPENSES			
1-7-20-30.00 Electric Street/Common	$4,000.00	$3,873.27	$4,000.00
1-7-20-42.00 Member. Dues & Subscript.	$2,700.00	$2,776.99	$3,000.00
1-7-20-43.00 Employee Training	$1,200.00	$1,304.25	$1,300.00
1-7-20-46.01 Legal Fees	$500.00	$805.00	$500.00
1-7-20-47.01 Mileage Reimbursement	$1,400.00	$1,035.55	$1,200.00
1-7-20-48.01 Property & Casualty Insurance	$14,000.00	$12,851.77	$13,235.00
1-7-20-48.02 Workmans Comp Insurance	$7,000.00	$5,855.48	$4,897.00
1-7-20-50.00 Supplies for Town	$500.00	$569.31	$1,000.00
1-7-20-62.01 North Hill Cemetery	$1,000.00	$2,054.90	$1,200.00
1-7-20-62.02 Westfield Cemetery	$4,800.00	$3,035.25	$3,000.00
1-7-20-63.00 Town Landscaping/Maintenance	$1,800.00	$1,678.44	$1,800.00
1-7-20-64.00 Town Snowplowing	$1,000.00	$0.00	$0.00

TOWN OF WESTFIELD
COMPARATIVE BUDGET REPORT-GENERAL GOVERNMENT-continued

Account	Budget FY - 2018	Actual FY - 2018	Budget FY - 2019
1-7-20-71.00 County Taxes	$10,500.00	$10,272.09	$10,500.00
1-7-20-72.00 Advertising	$200.00	$371.63	$800.00
1-7-20-80.00 Medical Insurance Expense	$7,200.00	$7,246.43	$7,500.00
1-7-20-81.00 Print Town Report	$800.00	$790.00	$720.00
1-7-20-95.00 Lister's Expense	$1,000.00	$545.00	$1,000.00
1-7-20-95.01 Reappraisal Expense	$0.00	$0.00	$23,800.00
1-7-20-95.02 Lister's Equipment	$0.00	$0.00	$1,500.00
1-7-20-96.00 Unemployment Expense	$225.00	$5,286.62	$0.00
1-7-20-98.00 Maps	$0.00	$0.00	$1,725.00
TOTAL GENERAL EXPENSES	**$59,825.00**	**$60,351.98**	**$82,677.00**
1-7-30 PLAYGROUND			
1-7-30-20.00 Playground Maintenance	$1,000.00	$914.28	$1,000.00
TOTAL PLAYGROUND	**$1,000.00**	**$914.28**	**$1,000.00**
1-7-40 COMMUNITY CENTER			
1-7-40-30.00 C.C. - Electricity	$1,200.00	$1,287.14	$1,200.00
1-7-40-31.00 C.C. - Heat	$3,000.00	$3,086.25	$3,000.00
1-7-40-32.00 C.C. - Telephone	$600.00	$589.81	$600.00
1-7-40-33.00 C.C. - Water	$480.00	$480.00	$480.00
1-7-40-34.00 C.C. - Supplies	$400.00	$178.60	$200.00
1-7-40-35.00 C.C. - Gas	$100.00	$1,222.79	$1,200.00
1-7-40-62.00 C.C. - Maintenance	$2,000.00	$6,283.20	$3,000.00
1-7-40-98.00 C.C. - Cap. Imp. & Gen.	$3,000.00	-$892.00	$3,000.00
TOTAL COMMUNITY CENTER	**$10,780.00**	**$12,235.79**	**$12,680.00**
1-7-45 LIBRARY			
1-7-45-10.11 Librarian Payroll	$7,000.00	$7,534.11	$7,700.00
1-7-45-19.00 Library - Books Purchases	$700.00	$607.52	$700.00
1-7-45-20.00 Library - Supplies	$450.00	$520.60	$600.00
1-7-45-30.00 Library - Electricity	$880.00	$762.48	$800.00
1-7-45-31.00 Library - Heat	$2,000.00	$2,666.11	$2,700.00
1-7-45-32.00 Library - Telephone	$580.00	$581.65	$600.00
1-7-45-33.00 Library - Programs	$700.00	$488.80	$700.00
1-7-45-60.00 Library - Membership Dues	$50.00	$0.00	$0.00
1-7-45-62.00 Library - Maintenance	$2,000.00	$2,494.64	$2,500.00
TOTAL LIBRARY	**$14,360.00**	**$15,655.91**	**$16,300.00**
1-7-50 RECYCLING			
1-7-50-10.00 Recycling Expenses	$16,000.00	$13,854.53	$14,000.00
1-7-50-10.14 Recycling Payroll	$7,300.00	$6,275.45	$6,500.00
1-7-50-10.15 Tire Expense	$1,000.00	$524.10	$1,000.00
1-7-50-10.16 Recycl. Mileage Reimburse	$400.00	$238.18	$300.00
1-7-50-10.17 Recycling Supplies	$1,400.00	$1,210.40	$500.00
1-7-50-10.18 Recycling Tire Payroll	$1,000.00	$218.79	$500.00
1-7-50-10.19 Recycling Pick-Up Fees	$1,800.00	$1,877.00	$2,100.00
1-7-50-10.20 Recycling Member Fee	$0.00	$0.00	$500.00
TOTAL RECYCLING	**$28,900.00**	**$24,198.45**	**$25,400.00**
EXPENSES-GENERAL GOV'T	**$213,136.00**	**$216,043.71**	**$269,987.00**

NOTE: Appropriations are on the next page

TOWN OF WESTFIELD

COMPARATIVE BUDGET REPORT-GENERAL GOVERNMENT-continued

Account	Budget FY - 2018	Actual FY - 2018	Budget FY - 2019
1-8-95 APPROPRIATIONS			
1-8-95-07.00 Taxes to School	$0.00	$839,813.20	$0.00
1-8-95-95.01 Fire Protection-Troy	$24,744.50	$24,744.50	$24,744.50
1-8-95-95.02 Fire Protection-Montgomery	$4,000.00	$4,000.00	$4,000.00
1-8-95-95.03 Orleans County Sheriff	$13,078.98	$16,158.26	$13,471.35
1-8-95-95.04 Missisquoi Valley Ambulance	$14,455.00	$14,455.00	$15,163.00
1-8-95-95.05 Orleans Essex VNA	$2,500.00	$2,500.00	$2,500.00
1-8-95-95.06 Amer. Leg.-Jay Peak Post No. 28	$250.00	$250.00	$250.00
1-8-95-95.07 American Red Cross	$500.00	$500.00	$500.00
1-8-95-95.08 NEK Council on Aging	$300.00	$300.00	$300.00
1-8-95-95.09 Felines & Friends Foundation	$100.00	$100.00	$100.00
1-8-95-95.10 Green Mtn. Farm to School	$250.00	$250.00	$250.00
1-8-95-95.11 Green Up Vermont	$50.00	$50.00	$50.00
1-8-95-95.12 Hazen's Notch Assoc.-Camp. Fund	$500.00	$500.00	$500.00
1-8-95-95.13 Jay Food Shelf	$500.00	$500.00	$500.00
1-8-95-95.14 Jay Athletic Association	$800.00	$500.00	$0.00
1-8-95-95.15 Jay Focus Group & Halloween Party	$200.00	$100.00	$200.00
1-8-95-95.16 Missisquoi River Basin Assoc.	$300.00	$300.00	$300.00
1-8-95-95.17 No. Co. Friends of VT Symphony	$100.00	$200.00	$100.00
1-8-95-95.18 NEK Comm. Action Inc. NEKCA	$300.00	$300.00	$300.00
1-8-95-95.19 NEK Human Services	$563.00	$563.00	$563.00
1-8-95-95.20 NEK Learning Services	$200.00	$200.00	$200.00
1-8-95-95.21 Orleans Co. Citizen Advocacy	$500.00	$500.00	$500.00
1-8-95-95.22 Pope Mem. Frontier Animal Shelter	$500.00	$500.00	$500.00
1-8-95-95.23 Old Stone House Museum	$400.00	$400.00	$450.00
1-8-95-95.24 Rural Comm. Transport. RCT	$600.00	$600.00	$600.00
1-8-95-95.25 Troy & Area Lions Club	$1,000.00	$1,000.00	$750.00
1-8-95-95.26 Umbrella	$400.00	$400.00	$400.00
1-8-95-95.27 VT Center for Independ. Living	$95.00	$95.00	$95.00
1-8-95-95.28 VT Rural Fire Prot. Task Force	$100.00	$100.00	$100.00
TOTAL APPROPRIATIONS	**$67,286.48**	**$909,878.96**	**$67,386.85**
TOTAL EXPENDITURES-GEN. GOV'T FUND including APPROPRIATIONS	**$280,422.48**	**$1,125,922.67**	**$337,373.85**

TOWN OF WESTFIELD

COMPARATIVE BUDGET REPORT-HIGHWAY FUND

Account	Budget FY - 2018	Actual FY - 2018	Budget FY - 2019
REVENUE-HIGHWAY FUND			
2-6-01 REVENUE			
2-6-02-01.00 State Aid To Highways	$52,000.00	$64,397.78	$52,000.00
2-6-02-02.00 Road Fines	$500.00	$1,546.10	$500.00
2-6-02-06.00 Better Rds. Grant - No. Hill Rd.	$26,322.40	$26,322.40	$0.00
2-6-02-08.00 Paving Grant - North Hill Rd.	$14,343.97	$14,343.97	$0.00
2-6-02-09.00 Munic. Rds. Grant/NVDA	$5,300.00	$5,644.00	$0.00
2-6-02-10.00 Better Rds. Grant-Buck Hill Rd.	$16,256.00	$16,256.00	$0.00
2-6-03-01.00 Overweight Permits	$200.00	$230.00	$200.00
2-6-03-10.00 Better Rds. Grant-Buck Hill Rd./Taft Brk	$0.00	$0.00	$16,000.00
2-6-03-11.00 Munic. Rds. Grant/NVDA-North Hill Rd.	$0.00	$0.00	$6,100.00
2-6-03-12.00 Trans. from Good Neigh. Fund-Garage	$0.00	$0.00	$50,000.00

TOWN OF WESTFIELD

COMPARATIVE BUDGET REPORT-HIGHWAY FUND-continued

Account	Budget FY - 2018	Actual FY - 2018	Budget FY - 2019
2-6-09-01.00 Interest on Grader CD	$900.00	$764.49	$900.00
TOTAL REVENUE-HIGHWAY FUND	**$115,822.37**	**$129,504.74**	**$125,700.00**
EXPENSES-HIGHWAY FUND			
2-7-10 HIGHWAY PAYROLL EXPENSE			
2-7-10-10.01 Payroll	$30,330.00	$31,981.56	$32,940.00
2-7-10-11.00 FICA/Medicare Expense	$2,320.00	$2,389.27	$2,520.00
2-7-10-12.00 VMERS Expense	$1,690.00	$3,791.19	$1,852.00
2-7-10-13.00 Hwy Medical Insurance Expense	$3,120.00	$3,174.30	$3,180.00
2-7-10-14.00 Unemployment Expense	$0.00	$0.00	$156.00
TOTAL HIGHWAY PAYROLL EXPENSE	**$37,460.00**	**$41,336.32**	**$40,648.00**
2-7-15 TOWN GARAGE EXPENSE			
2-7-15-20.00 Town Garage - Supplies	$100.00	$436.08	$100.00
2-7-15-30.00 Town Garage - Electricity	$1,000.00	$1,167.66	$1,200.00
2-7-15-31.00 Town Garage - Heat	$2,000.00	$2,265.10	$2,875.00
2-7-15-33.00 Town Garage - Water	$480.00	$480.00	$480.00
2-7-15-98.00 Town Garage - Capital Imp.-Expansion	$0.00	$0.00	$50,000.00
2-7-15-99.00 Town Garage - Maintenance	$2,500.00	$2,725.34	$2,800.00
TOTAL TOWN GARAGE EXPENSE	**$6,080.00**	**$7,074.18**	**$57,455.00**
2-7-20 GENERAL HIGHWAY EXPENSE			
2-7-20-20.00 Supplies	$50.00	$23.00	$50.00
2-7-20-52.00 Equip. Repairs & Maintenance	$2,500.00	$5,375.04	$0.00
2-7-20-54.00 Grader Expenses	$5,000.00	$2,354.09	$5,000.00
2-7-20-59.00 MRGP PERMIT	$2,640.00	$240.00	$980.00
2-7-20-95.02 Transfer To Grader Reserve	$3,100.00	$3,100.00	$5,375.00
TOTAL GENERAL HIGHWAY EXPENSE	**$13,290.00**	**$11,092.13**	**$11,405.00**
2-7-25 ROAD MAINTENANCE			
2-7-25-45.00 Hired Equipment	$130,000.00	$152,135.50	$145,000.00
2-7-25-45.01 Roadside maintenance	$6,000.00	$3,048.94	$3,500.00
2-7-25-55.01 Gravel & Sand	$30,000.00	$39,931.25	$40,000.00
2-7-25-55.02 Sta-pac	$1,000.00	$0.00	$1,000.00
2-7-25-55.03 Salt	$5,000.00	$5,617.74	$8,000.00
2-7-25-55.05 Paving	$30,000.00	$32,381.05	$30,000.00
2-7-25-55.06 Chloride & Calcium	$8,000.00	$5,297.28	$8,000.00
2-7-25-55.07 Cold Patch	$100.00	$0.00	$100.00
2-7-25-56.00 Culverts	$3,000.00	$0.00	$3,000.00
2-7-25-57.00 Road Signs	$1,500.00	-$48.18	$100.00
2-7-25-58.00 Guard Rails	$0.00	$0.00	$3,000.00
2-7-25-63.00 Balance Rock Road/Garage Expansion	$30,000.00	$0.00	$30,000.00
TOTAL ROAD MAINTENANCE	**$244,600.00**	**$238,363.58**	**$271,700.00**
2-7-27 HIGHWAY GRANT EXPENSES			
2-7-27-08.00 Munic. Rds. Grant/NVDA Exp.	$6,350.00	$5,644.00	$0.00
2-7-27-09.00 Better Rds. Grant-Buck Hill Rd. Exp.	$20,320.00	$20,768.00	$0.00
2-7-27-23.00 Munic. Rds. Grant/NVDA-Ballground Rd.	$0.00	$6,427.20	$0.00
2-7-27-24.00 Better Rds. Grant-Buck Hill Rd./Taft Brk	$0.00	$0.00	$20,000.00
2-7-27-25.00 Munic. Rds. Grant/NVDA-North Hill Rd.	$0.00	$0.00	$7,625.00
TOTAL HIGHWAY GRANT EXPENSES	**$26,670.00**	**$32,839.20**	**$27,625.00**
TOTAL EXPENDITURES-HIGHWAY FUND	**$328,100.00**	**$330,705.41**	**$408,833.00**

REPORTS FROM TOWN BOARDS & AGENCIES (Non-Appropriation)

SELECTBOARD RECAP FOR 2018

A Message from Yves Daigle, Selectboard Chair

Once again a year has passed in our lives. The Selectboard wishes all the folks who live in Westfield a prosperous and joyful 2019 New Year. Our new year really starts Town Meeting Day. This is the day that we come together to discuss and vote on town budgets for the ensuing year. It is also the day that we will vote on items that will affect our way of life for the future. So if at all possible, come and join us at Town Meeting and exercise your voting rights.

We wish to extend a warm welcome to all who have moved to Westfield this past year and we are sure you will enjoy your new community. We also wish to extend our sympathies to the families who have lost loved ones. Our thoughts and prayers are with you.

The past year was rather quiet with no major disasters that affected our roads or bridges. Therefore, FEMA help was not needed for any disasters.

Community Center: The Community Center continues to be a building where people gather for all kinds of activities. It continues to be used for senior meals every Thursday by the Troy and Area Lions Club with the Bone Builders exercise group gathering in the morning before the meal. After the meal, many stay on to play cards or bingo. If you haven't attended the meal site, feel free to attend. It is a community meal site for all ages. The Community Center is used by the Lions for Texas Hold'em fundraisers benefiting local organizations. Baby showers, weddings, funerals, civic meetings and family gathers are also held at the Center. If you wish to reserve the building for an event, call the Town Clerk at 744-2484 and fill out a rental agreement. The cost is $75 for property owners/residents and $100 for non-residents plus an additional $50 if using the kitchen. A security deposit is also collected with all rental agreements.

All of our town buildings are inspected once per year by our insurance company, the Vermont League of Cities and Towns. Upon recommendation a new stairway to the cellar was built as the old staircase was worn out.

North Hill and Westfield Cemeteries: The Westfield Cemetery on Cemetery Road has only five lots left for sale. If you've been thinking about purchasing at this beautiful cemetery please don't delay. The recently expanded North Hill Cemetery will have many spaces available for years to come thanks to the generous donation of land by the Backus brothers. The price for a four foot by ten foot lot is $150 plus an additional fee of $130 for cornerstones marking the plot. Burial fees are $300 to dig a full grave and $100 to bury cremains.

Recycling: Recycling continues to grow every year and is the busiest place in town on recycling day. The Center is open only on Saturday mornings, year-round from 8 a.m. until Noon. The folks in this community continue to do a very good job of recycling. Now that the Universal Recycling Law-Act 148 has passed it requires everyone to recycle. It requires every town to provide a place for its citizens to recycle.

Because we've had an ongoing problem with illegal dumping of trash and tires when the center is closed, the Selectboard made the decision to purchase onsite cameras to record all activities at the Recycling Center/Town Garage. The cost of the four cameras including installation was $1500. The unit can store data going back 30 days. The Selectboard hated to do this but felt there was no other option because we have good and affordable prices for people to dispose of their trash and tires. We purchased the cameras to ensure we can keep our prices as they are. In order to keep those prices, everyone has to pay for what they bring to the dumpsters. We don't feel that because some dump illegally, all others should suffer with higher prices.

The cost of trash is $1.50 for a white bag, $3 for a 30 gallon bag and $4 for a $50 gallon bag. We also accept bulky trash, such as couches, stuffed chairs or anything else you may have. The attendant, Yves Daigle, will negotiate the price with you. We also take steel items, free of charge that can be disposed of in the steel dumpster. Tires (without rims) that are 14, 15, 16 or 17 inches are $3/per tire. For larger tires prices will be negotiated. Everything that can be sorted in the bins inside the Recycling Center building is always free for you to dispose of. This savings adds up for you over the year.

Plan to join us for the Westfield Hazardous Waste Collection Day on Saturday, June 22, 2019 from 8 a.m. until Noon at the Westfield Recycling Center. Visit the Town website at www.westfield.vt.gov/recycling-center/ for a complete list of acceptable items that can be disposed of free of charge on June 22nd or ask Yves for a flyer at Recycling.

If for some reason you can't make it during the Recycling Center hours, please get in touch with Yves Daigle at 744-2247 and he will be more than happy to accommodate you during the week.

We thank you for supporting the Westfield Recycling Center. We are happy to serve you!

Library: The Library continues to build patronage. We thank MaryLee for her efforts in introducing new programs for the kids and making the Library a place where folks enjoy visiting. The activities and functions over the past year were well attended and enjoyable. The After School Program from the Jay-Westfield Joint Elementary School has been very successful. Many kids came by bus after school to the Library to check out books, study and enjoy the activities MaryLee provided. If you haven't stopped by the Library in a while, please pay her a visit and see what's new at the Library.

In closing, the Selectboard wishes to thank all Town Officials who have volunteered their time and expertise on the Boards that help keep our town running smoothly.

All the best in 2019!

Westfield Selectboard
Yves, Daigle, Chair
Jacques Couture, Vice Chair
Anne Lazor

RECYCLING CENTER NEWS-Accepted Recyclables

The Westfield Recycling Center accepts FREE OF CHARGE the following recyclables:

- newspapers, magazines, office paper, books and junk mail
- corrugated cardboard, brown kraft bags and boxboard (NO wax coated containers, i.e. milk/ice cream cartons, meat containers, coffee cups or broth boxes)
- clean tin cans (labels okay-flattening not required)
- aluminum cans (labels okay-flattening not required), clean aluminum foil and food trays
- #1-4 plastics & 5 food-grade containers. NO black plastic containers accepted. (clean/completely drained of fluids) NO rigid plastic, oil containers or containers over 2.5 gallons accepted.
- plastic bags-any color (NO metallic bags, NO potato chip bags)
- special wastes such as oil, oil filters, automotive batteries, rechargeable batteries, cellular phones, empty aerosol cans, agricultural bale wrap (NO netting inside), scrap metal, hardback books and fluorescent bulbs
- electronics (accepted: computers, monitors, printers, TV's, stereos, VCR's, DVD players, digital converter boxes, video game consoles, personal music players, PDA's, phones and chargers)
- all colors-clean glass jars & bottles-lids removed (NO crystal, NO light bulbs)
- food scraps of any kind-including meat, bones and dairy

Trash and tire disposal fees & information can be found on page 31.

ZONING ADMINISTRATOR'S REPORT

A list and summary of zoning permit activity for year 2018 is included below. Please refer to the town website www.westfield.vt.gov to access the Zoning Bylaws for construction or use activity requiring a Zoning Permit. Permits are required for ponds, new driveways (pre-approval required by the Road Commissioner), any new or replacement well or septic systems (these also require state permits), any and all land subdivision and any construction or land use requiring State Act 250 permitting.

Respectfully submitted,
Thomas Schrock, Zoning Administrator

Permit # 2018-	Issue Date	Owner	Applicant	Location	Permit Application
01-2018	3/5/2018	Merlin Backus	Merlin Backus & Rebecca Velazquez	1248 North Hill Road	Construct cheese cave - agricultural
02-2018	n/a	Michael J. Couture, Jr.	Michael J. Couture, Jr.	492 North Hill Road	Construct garage – denied
03-2018	3/28/2018	Andre Amyot	Andre Amyot	815 Kennison Road	Land subdivision
04-2018	4/12/2018	Bobbi-Jo Andrews	Bobbi-Jo Andrews	187 Peaceful Ridge	Construct garage
05-2018	5/20/2018	Shane Brothers	Shane Brothers	127 Peaceful Ridge	Construct garage
06-2018	6/5/2018	Anthony Brault	Anthony Brault	7074 Vt Rte 100, Troy	Construct barn - agricultural
07-2018	6/11/2018	Jack & Anne Lazor	Lazor Farm LLC	421 Trumpass Road	Construct shed – agricultural
08-2018	6/12/2018	William M. Kirk	William M. Kirk	372 Sniderbrook Road	Construct primitive camp
09-2018	6/13/2018	June Horak Rosenberg	Lenny Rosenberg	650 Fisher Road , Montgomery Ctr.	Construct garage
10-2018	6/27/2018	Michael J. Couture, Jr.	Michael J. Couture, Jr.	492 North Hill Road	Construct garage
11-2018	7/16/2018	Charles E. Newry	Charles E. Newry	682 North Hill Road	Construct deck/coop
12-2018	8/7/2018	Andre Amyot	Andre Amyot	815 Kennison Road	Construct house
13-2018	n/a	Alpine Haven Holdings, Inc.	Dave Chaudry	298 Waldorf Drive	Construct multi-family – denied
14-2018	8/16/2018	Merlin Backus	Merlin Backus & Rebecca Velazquez	1248 North Hill Road	Construct barn addition – agricultural
15-2018	9/30/2018	David Sadowsky	David Sadowsky	Kettle Farm Road	Install accessory structure

EMERGENCY MANAGEMENT & SHELTER REPORT FOR 2018

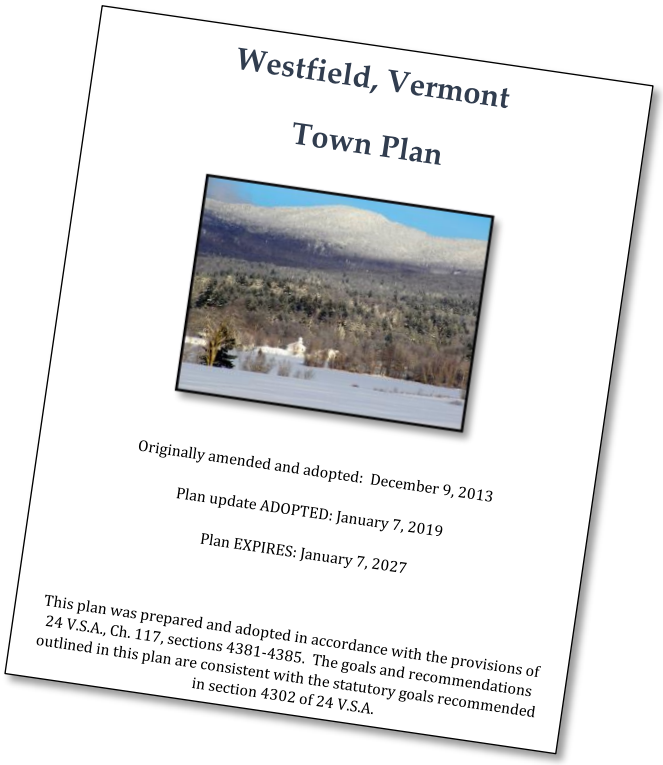
Emergency Management Report: There were no incidences requiring action in 2018. Vermont Emergency Management is stressing fire prevention measures. In connection with that effort, a program is being set-up to provide low-income families with assistance in procuring home smoke detectors. Any family needing assistance in obtaining a smoke detector may contact the Town Office.

Shelter Report: There were no incidences requiring the shelter to be opened in 2018. In 2019 it is hoped to continue preparedness training.

Respectfully submitted,
Dennis Neumann

PLANNING COMMISSION 2018 ANNUAL REPORT

In 2018 the Planning Commission completed an update of the Town Plan. The eight-month process began in the spring with an invitation to property owners and residents to complete a community assessment survey. Responses to the survey helped guide the Commission's discussions and informed the eventual recommendations for amendments to the Plan. Two warned public hearings were held, per state statute, before the amended Plan was adopted by the Selectboard, January 7, 2019. The Plan is available on the Town Website. Hard copies are available at the Town Clerk's Office and the Hitchcock Museum and Library.



The amended Plan is compliant with state requirements that have come into effect since the last Plan was adopted. This includes three new sections: Flood Resilience, Forests, Wildlife Habitat; and an expanded Energy section that gives Westfield 'Substantial Deference' before the Public Utility Commission. This last is intended to give the Town more say than towns previously had when an energy project's Certificate of Public Good (CPG) may conflict with a Town Plan, or demonstrably affects residents, property owners, and business owners.

The next scheduled review of the Town Plan will occur during 2026, with a timeline to ensure it can be re-adopted in January 2027. Previously, the State mandated town plans be reviewed and updated as every five years to remain current. That timeframe was recently extended to eight years.

The Planning Commission appreciates and thanks the Selectboard for their support and suggestions during the Plan updating process. Special thanks to Town Clerk, LaDonna Dunn, for photographs and document formatting, and all around project support; and to Alison Low, NVDA Senior Planner, for her guidance, writing, and encouragement.

In 2019 and 2020 the Planning Commission is scheduled to update the Town Bylaws. This process will align the Bylaws with the amended Town Plan. As part of the process we will also make 'housekeeping' updates. The goal is to make the Bylaws more user-friendly. These changes will include, but are not limited to: standardizing the use of terminology, adding a glossary of terms, and clarifying confusing language. The process will include outreach to property owners, with a request to complete a survey that will inform changes to the Bylaws.

Respectfully submitted,

Westfield Planning Commission
Pat Sagui, Chair

Loren Petzoldt, Vice Chair; Shawn Baraw; Brian Dunn; Ellen Fox; and Yvan LaPlume

STATEMENT OF DELINQUENT TAXES FOR 2018

Delinquent Taxes to Tax Collector on 10/11/18	$ 76,937.98
Total Adjustments (State Rebates)	($ 1,319.22)
Grand Total to Tax Collector	$ 75,618.76
Total Collected by 12/31/18	($ 59,338.24)
Total Abated	($ 0.00)
GRAND TOTAL OF UNCOLLECTED TAXES on 1/1/19	$ 16,280.52

Respectfully submitted,
Joyce Crawford, Delinquent Tax Collector

Starting in July 2019, Westfield will begin the town wide reappraisal process. Post cards will be sent informing property owners of the approximate time and date the appraisers will be in your area. The appraisers will provide an information card to the property owners containing a web address. This will allow the property owners to access the new assessed value of their property and provide feedback to the appraisers of any possible discrepancies or errors. This gives the property owner the opportunity to be more involved with the process and ensure more accurate data.

Westfield receives $8 per parcel per year from the State of Vermont to offset the cost of a town wide reappraisal. Westfield has put this money into CDs over the years and currently has enough funds to cover the cost for the town wide 2020 reappraisal.

The latest numbers calculated by the Vermont Department of Taxes, Property Valuation and Review division have Westfield's Common Level of Appraisal (CLA) at 108.56% and Coefficient of Dispersion (COD) at 15.64%. The State uses the last three years of valid sales data in their calculations. A CLA above 80% and a COD below 20% is considered acceptable by the State.

A CLA is a measure of how close a property sells to its assessed value. The COD is a measure of how fairly distributed the property tax is throughout the town. A high COD means many taxpayers are paying more than their fair share and many are paying less than their fair share. Per 32 V.S.A. § 4041a, once a reappraisal is triggered, the Town must reappraise even if the triggering factor falls back into compliance. This is true of our COD. 2017's COD triggered the town wide 2020 reappraisal and this year the COD is within acceptable limits.

The Town will have new Tax Maps for 2019. These are currently updated every two years. The Tax Maps represent and give a visual interpretation of all the deeds and surveys filed with the Town land records. The acreage on the Tax Maps should be the same as in the Grand List. During the map updating process, the Listers try to identify any parcels where the acreage on the Tax Map does not match the acreage in the Grand List. Some of you may receive a change of assessment notice (towards the end of June) as a result of the acreage adjustments made. The goal is for an accurate representation and assessment of all parcels.

In Vermont, all property is subject to a statewide education property tax to pay for the State's schools. For this purpose, property is categorized as either nonresidential or homestead. The Homestead Declaration form (HS-122) must be filed each year by every Vermont resident whose property meets the definition of a homestead. A Vermont homestead is the principal dwelling and a parcel of land surrounding the dwelling, owned by a resident individual as of April 1st and occupied as a person's domicile. The Vermont Department of Taxes must annually receive a Homestead Declaration (Form HS-122) on or before April15th. Homeowners need to comply with this deadline even when requesting an extension to file their Vermont State Income Tax. No extension is granted for filing a Homestead Declaration. Unfortunately, if a Homestead Declaration is filed late, there is a penalty.

The State also requires you to declare (on your Homestead Declaration) if more than 25% of your home's floor space is used for business or if any floor space is rented. If an outbuilding (sheds, garages, farm building, shops, etc.) is located on your property and is used for business or is rented, it is also necessary to declare such. If the business ceases to exist for any reason, you need not declare this in subsequent years. However, informing the Listers of such a change may assist them in keeping your current assessment accurate.

Do not forget, if you have more than one property in Westfield make sure to use the SPAN (School Parcel Account Number) that is assigned to your Homestead parcel. If your Homestead straddles two or more towns, you need to file Homestead Declarations for each town the property is located in using the correct SPAN.

For further information, refer to the Vermont Department of Taxes website: http://tax.vermont.gov
To check the status of a tax refund, Homestead Declaration, Property Tax Adjustment or Renter Rebate, refer to: http://myTax.vermont.gov

Respectfully submitted,

Westfield Listers:
Sue Scott
Scott Dunn
Danny Young

TOWN CLERK'S REPORT FOR 2018

The Town Clerk's office seems to be busier and busier all of the time. I'd like to make you aware of some changes in the office as well as a statutory changes that could affect obtaining vital records.

In 2018 Connie LaPlume officially retired as Assistant Town Clerk. You may occasionally see her covering the office if I'm away at a training. A special thank you to Connie for her many years of service as Town Clerk and then as Assistant Town Clerk.

I'd like to welcome Heather Johnson who came on board as the new Assistant Town Clerk in 2018. Heather has been a Westfield resident for five years. She received her BA in Environmental Studies from the University of Potsdam with a minor in Biology. Recently, Heather has engaged in additional coursework in Crop and Soil Sciences from the University of Vermont and the University of Oregon. Heather brings 11 years of technical manager skills to the Town of Westfield. Joining the Town in early 2018, she has been assisting in land and vital record recordings, filing paperwork for the new Municipal General Roads Permit, assisting at elections and with voter registration, Selectboard meetings, issuing certified copies of vital records, DMV renewals and dog license renewals. She continues to learn the policies and procedures of the Town of Westfield as well as learning about State and Federal law. She has quickly become a valuable asset to the Town (and me!) offering a vast knowledge of highway grants and environmental best practices. Please welcome Heather if you happen into the office on a Monday.

Another change that will effect Vermonters is the **New Vital Records Law**. The Vermont Legislature passed **Act 46** in May 2017, which significantly changes the state laws that govern vital records –namely, birth and death certificates. The new law and rules will enhance the safety and security of birth and death certificates, provide better protection against misuse of these legal documents, and reduce the potential for identity theft. Act 46 will impact anyone who seeks a copy of a Vermont birth or death certificate. **The changes go into effect on July 1, 2019**.

The most notable changes are:

- Only family members (as defined in Act 46), legal guardians, certain court-appointed parties or legal representatives of any of these parties can apply to obtain a certified copy of a birth or death certificate. In the case of a death certificate only, the funeral home or crematorium handling disposition may apply for a certified copy.
- An individual must complete an application and show valid identification when applying for a certified copy of a birth or death certificate.
- An individual who refuses to complete the application or cannot provide valid identification will be ineligible and referred to the Vital Records Office.
- Certified copies of birth and death certificates can be ordered from any town, not just where the birth or death occurred or where the person was a resident.
- Certified copies will be issued on anti-fraud paper.
- Access to noncertified copies (previously called "informational" copies) is not significantly changed by the new law or rules.
- Marriage, civil union, divorce or dissolution certificate copies and processes are not affected by the new law or rules.

2018 Vital Statistics Report: There were four birth, four marriage and two death records recorded in the Town Clerks office in 2018. Vital records are public information and are available at the Town Clerk's office for viewing. Regrettably, privacy and identity theft concerns have led to us omitting names from this report.

Dog license time is once again just around the corner. April 1, 2019 at 4 p.m. is the licensing deadline to avoid penalty. Please check your dog's vaccination records early to make sure your dog doesn't require a rabies vaccination before the April 1st deadline. There will be a **Rabies Clinic (for dogs and cats) on Saturday, March 23rd at the Westfield Community Center from 10:30 a.m.-11:30 a.m.** For your convenience, I will be at the Clinic to register Westfield dogs.

Please don't hesitate to ask if you have a question or concern. I'm happy to research an answer if I don't have the resource at my fingertips. I consider it a privilege to work with the residents of Westfield as your Town Clerk!

Warm regards,
LaDonna Dunn, Town Clerk

HITCHCOCK MEMORIAL MUSEUM & LIBRARY

1252 VT Route 100 ♦ Westfield, VT 05874 ♦ 802-744-8258

Hours: 1 p.m. to 5 p.m. **Tuesday** & **Thursday**
11 a.m. to 3 p.m. (excluding June, July & August) **Saturday**

Free wifi access both inside and outside the building ♦ No password required

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Each year seems to fly by faster than the year before at the Library and each year brings new activities and experiences.

- New activities: Build a Stuffed Animal project event ♦ Pottery Class
- Returning favorites: Easter Egg Hunt ♦ Pumpkin Carving/Trick-or-Treating ♦ Ornament Making

A special thank you to the Jay Focus Group and Jay Peak for donating Halloween decorations, props and funds for candy and prizes.

The Library hosted three cycles of Jay-Westfield After-School programs. A number of varied aged school children enjoyed and participated in activities such as cookie decorating, tree trimming and arts and craft activities, as well as reading and study time.

A television was donated making it possible for movies to be enjoyed at the Library. In addition, a truckload of gently used quality toys and games was donated. The kids, as well as the parents, are really enjoying these additions!

We continue to remain a reading Library and Museum with new books and movies being added to the collection quarterly. We are pleased to offer two computers with free wifi and printer access for public use, private room for study plus a function room in our nicely renovated basement.

Hope to see you all at the Library!

Sincerely,
MaryLee Daigle, Librarian

WESTFIELD FIRE DISTRICT #1

P.O. Box 142 ♦ Westfield, VT 05874

TO: Westfield Fire District #1- Members DATE: January 26, 2019

1. The following is provided as a breakdown of all items contained on the Westfield Fire District #1 financial reports for the period of 1 December 2017 through 30 November 2018.

Assets:
Parcel ID 06-001-21 Property on North Hill – as listed on the Town of Westfield Grand List Tax Year 2001. In June the town changed the appraisal to $137,600.00.
Balance Savings and Checking – As shown on attached Balance Sheet $74,047.16.

2. Breakdown by report and attachments:

Balance Sheet:

Total Liabilities and Equity:
$73,005.47 a decrease of $390.23 from last years $73,395.70.

Profit & Loss:
Significant items.
Income from fees at $21,870.00 water bills paid by users.

The Professional Fees Accounting of $50.00 was paid to a representative of the Community National Bank for auditing the books in January 2018. The reports are on file, there were no errors found or corrective actions to be taken.

Total expenses from Profit and Loss statement are $25,787.34.
This amount makes up the real operating cost of the system as detailed on the statement. Equipment, materials, insurance, office supplies, postage, water testing, repairs, snow plowing, lawn mowing, electric, gas, phone, permit to operate.

Income by Customer Summary:
The report shows all customers and amounts paid for the year of the report totaling $21,530.86.

Expense by Vendor Summary:

Most vendors listed are normal expenses for the system.
Daniel McAvinney $203.94. These payments are for reimbursements or additional time; Upgrade Project supervision, mowing, or reimbursed purchases etc., beyond normal duties which are compensated at $12.50 per hour.

A/R Aging Summary:

There are six accounts on the A/R Aging Summary (Overdue Accounts). The total amount of $2,668.22 compares to $2121.91 at the end of 2017.

Overdue notices are sent out monthly, late fees of 10% are now added soon after the bill is 30 days old.

The Fire District has been considering other forms of clearing up back balances including what steps needed to be taken if need be to turn off the supply of water to the home.

Proposed Budget:

The 2019 Proposed budget is $23,155.00; adjusted for current costs of the line items.

As noted at the bottom of the proposed budget the Income projection is $22,560.00 based on all accounts paying and paying on time.

3. This report is respectfully submitted as a full accounting of the current financial standing of the Westfield Fire District #1 for the period of 1 December 2017 to 30 November 2018. If at any time, any member of the Fire District desires to see records of the system they will be made available for review. If you have comments or questions, please call me at 744-6880.

Kelly Randall
Treasurer/Tax Collector, Prudential Committee

NORTHEAST KINGDOM WASTE MANAGEMENT DISTRICT (NEKWMD)

224 Church St. ♦ P.O. Box 1075 ♦ Lyndonville, VT 05851
802-626-3532 or 1-800-734-4602

The NEKWMD finished 2018 by processing slightly less recycling compared to 2017 – approximately 2750 tons in 2018 compared to approximately 2975 tons in 2017. Significant drops in organics and cardboard were responsible for most of the decline. A few items, including mixed paper, batteries, and tires saw increases in tonnage, while most other items saw tonnages that were flat or lower than last year. Recycling markets remained steady throughout most of 2018 and were generally average or slightly lower than average.

The District ended 2018 with a deficit of $41,069.02. The District ended 2017 with a surplus of $55,755.82. Revenues in 2018 were 11% above projections. While budgeted expenses were 16.3% above projections. The catastrophic failure of our baler on September 24, 2018 was the largest reason for the deficit. Not only did we have to pay to ship materials off-site, we lost revenue from the sale of those materials. We anticipate having a new baler by the end of February, 2019.

There were no additions or subtractions to the District membership in 2018. We continue to serve the largest geographical area and largest number of towns (49) in the State. Our population served is 3rd in the state behind only Chittenden Solid Waste District and the Central Vermont Solid Waste Management District.

The NEKWMD is entering 2019 with a proposed budget of $825,073 – an increase of 8.5% compared to 2018. The vast majority of the increase is due to the addition of a $41,000 baler payment over the next 5 years. The surcharge rate of $24.25 will increase by $0.50 for 2019. Our surcharge on trash remains below the State average of $26.59.

The NEKWMD was staffed by nine full-time and four part-time employees in 2018. Each of the member Towns is entitled to representation by at least one Supervisor. The Board of Supervisors is the principal authority over the NEKWMD and the primary means of contact with the member towns. The Board of Supervisors meets monthly with the District's Executive Director to set the direction of NEKWMD policy. The member Towns are also represented through their ability to vote on the NEKWMD budget at their Town Meeting in March.

Since the surcharge on trash is based on the amount of waste produced, members have a clear opportunity to control their waste management costs. Costs can decrease as waste generation rates decrease and recycling rates increase.

We would like to express our appreciation to our able staff for their continuing commitment to our mission. The nearly 50,000 residents of 49 Towns throughout the Northeast Kingdom can be assured that the NEKWMD will continue to address their waste management concerns in a timely and environmentally sound fashion.

NEKWMD Executive Committee

WESTFIELD RECYCLING CENTER TRASH AND TIRE DISPOSAL FEE SCHEDULE

Located at the Westfield Town Garage: 757 VT Route 100

Hours: Saturday 8 a.m. until Noon

Trash & tires may be disposed of ONLY during Recycling Center regular business hours.

TRASH DISPOSAL PRICING

(effective January 1, 2017)

13 Gallon White Trash Bag…. $1.50/bag
30 Gallon Trash Bag…… $3.00/bag
50 Gallon Trash Bag…… $4.00/bag

Large trash items such as couches, chairs, mattresses, box springs and furniture are accepted with negotiated pricing.

TIRE DISPOSAL PRICING

14", 15", 16" & 17" tires without rims… $3.00
14", 15", 16" & 17" tires with rims……. $5.00

Larger tire sizes are accepted with negotiated pricing.

NORTHEASTERN VERMONT DEVELOPMENT ASSOCIATION (NVDA)
36 Eastern Ave., Suite 1, P.O. Box 630 ♦ St. Johnsbury, VT 05819-0630
Phone: 802-748-5181 ♦ Fax: 802-748-1223

To the Voters of Westfield:

Since 1950, the Northeastern Vermont Development Association (NVDA) has been the region's advocate for stronger communities and vibrant local economies. We are a combined regional planning and economic development organization in Vermont, serving the largest and most rural region of the state – the beautiful Northeast Kingdom.

Each year we request dues from our member communities. These funds are essential as they help defray the costs of providing direct assistance to the 50+ municipalities and scores of businesses in our region.

2018 has been a busy year. Local governance has become increasingly complex. NVDA continues to expand our service offerings as needed and now include, but are not limited to:

- Direct business support and referral services to employers in our region;
- Water quality planning and implementation to help communities meet new statutory requirements;
- Emergency planning assistance for disaster and flood hazard plans;
- Brownfield assessments and planning for redevelopment projects;
- Economic development planning to grow and strengthen local businesses;
- Maintaining a federal Foreign Trade Zone designation to assist companies that import for their operations;
- Providing training opportunities and on-call technical assistance for local officials.

How have we assisted Westfield? In 2018, NVDA staff provided the following services in your community: Under land use planning, we worked on updating the town's plan and related maps, and wrote a municipal planning grant. We also wrote an enhanced energy plan and provided the associated maps. On the transportation front, we provided a Grants in Aid and conducted a road erosion inventory.

NVDA's municipal dues are based on a very affordable $0.75 per capita rate, with a maximum of $3,500 and a minimum of $250. We take great pride in providing cost- effective professional services to the communities and businesses of the Northeast Kingdom.

Your town has been "confirmed" as a planning community by the NVDA board, which allows your community to benefit from a number of planning initiatives and financial opportunities. We look forward to pursuing these opportunities with you in the coming year.

Sincerely,

David Snedeker
Executive Director

VERMONT LEAGUE OF CITIES AND TOWNS (VLCT)

89 Main Street, Suite 4 ♦ Montpelier, VT 05602
Phone: 802-229-9111 ♦ Fax: 802-229-2211

Vermont League of Cities and Towns 2018 Overview

Serving and Strengthening Vermont Local Government

The Vermont League of Cities and Towns (VLCT) is a nonprofit, nonpartisan organization, owned by its member municipalities and directed by a 13-member Board of Directors that is elected by the membership and comprising municipal officials from across the state.

VLCT's mission is to serve and strengthen Vermont local government. It is the only statewide organization devoted solely to delivering a wide range of services to local officials who serve municipalities of varying populations and geographic regions but face similar requirements with disparate resources. All 246 Vermont cities and towns are members of VLCT, as are 139 other municipal entities, including villages, solid waste districts, regional planning commissions, and fire districts.

Local governments in Vermont provide essential services to residents and visitors alike. From managing budgets, conducting elections, assessing property and maintaining roads to providing public safety services, recreational programs, water and sewer infrastructure, street lighting, and libraries, the work carried out by appointed and elected officials and community volunteers is both critical and challenging. The demands on local government are complex and require resources that are not always available in every city, town or village in the state.

VLCT provides legal, consulting, and education services to its members, offering important advice and responses to direct inquiries, as well as training programs on specific topics of concern to officials as they carry out the duties required by statute or directed by town meeting voters. We represent cities and towns before the state legislature and state agencies, ensuring that municipal voices are heard collectively and their needs are met. VLCT also advocates at the federal level, primarily through its partner, the National League of Cities, and directly with Vermont's Congressional delegation.

VLCT offers opportunities to purchase risk management products and services that directly meet the specific and specialized needs of local government through the VLCT Employee Resource and Benefit (VERB) Trust and the VLCT Property and Casualty Intermunicipal Fund (PACIF).

During the 2018 calendar year, *VLCT News* converted to a magazine style publication from its newsletter format, with the intent to provide more content and diverse information in each edition.

VLCT also finalized the details of moving its digital data to the "cloud," thereby increasing operational efficiency and enhancing cybersecurity and redundant protection of information. This move also reduced the need to acquire, maintain, and replace costly capital equipment. Improvements to the website are ongoing, and in concert with this effort is the research into a new customer relations management system, designed to help VLCT provide important information to members, but also to simplify ways that members provide information to VLCT that is shared among all municipalities.

VLCT conducted a series of Listening Sessions in 12 communities around the state to hear directly from local officials about services received from VLCT and whether any changes are needed, including whether new services should be initiated or outdated ones eliminated. Further discussions will be held with the Board of Directors. Members will be kept apprised of progress in setting future goals and priorities.

At the heart of all these activities is VLCT's commitment to serving as a good steward of member assets, and we are proud of the continued progress being made in that effort. Members are welcome to visit the VLCT office anytime to review the operations of the organization, to ask questions, and to access resources that can help each individual official and employee carry out the important work of local government.

To learn more about the Vermont League of Cities and Towns, including its audited financial statements, visit the VLCT website at www.vlct.org.

APPROPRIATION REPORTS

To save on printing costs some reports have been abbreviated. Additional reporting/financial information is available at the Town Clerk's office and at the Polling Place (Community Center) on Town Meeting Day, March 5, 2019.

AMERICAN RED CROSS (Requesting $500)

32 N. Prospect Street ♦ Burlington, VT 05401
Toll Free in VT 800-660-9130
On the web: www.redcross.org/nhvt

The mission of the American Red Cross is to prevent and alleviate human suffering in the face of emergencies by mobilizing the power of volunteers and the generosity of donors. We are a non-profit organization dedicated to helping local communities prepare for, respond to and recover from local disasters, most commonly home fires.

Our work also includes the collection and supply of blood and blood products throughout the United States, emergency communication services for Military Service Members and their families, training courses for emergency preparedness, as well as certification courses for Licensed Nurse Assistants, babysitting, and First Aid/CPR.

In order to provide these essential services, the American Red Cross of New Hampshire and Vermont is grateful to receive municipal support from our friends in the Town of Westfield. This year, we respectfully request an appropriation of $500.00. These funds will stay right here in our region, so that we can continue to serve your friends and neighbors during their hours of greatest need.

Last year, the American Red Cross of New Hampshire and Vermont provided the following services throughout the region:

- We assisted a local family in the face of disaster, on average, once every 17 hours, helping nearly 1,500 individuals.
- We installed more than 3,400 smoke and carbon monoxide detectors in homes through our Home Fire Campaign.
- Trained 24,500 people in first aid, CPR, and water safety skills.
- We collected 90,447 units of blood at over 3,400 blood drives. All 4o hospitals in NH and VT depend on Red Cross collections.
- In NH/VT, 275 service members were connected with their families through the Emergency Communications efforts of our Service to the Armed Forces department.

As you know, a disaster or emergency can strike anyone at any time without warning, and the American Red Cross is committed to being in the Westfield community to help your residents in times of need. Your support will go a long way to ensure that people in this region receive the support they need, when they need it.

On behalf of the 1,300 volunteers and staff throughout New Hampshire and Vermont, I thank you for your consideration of this request to support the humanitarian work that we do. While we sincerely hope that no disasters effect your area in the coming year, you can rest assured that if they do, the American Red Cross will be there.

Sincerely,

Rachel Zellem
Regional Development Specialist

American Red Cross
New Hampshire and
Vermont Region

FELINES & FRIENDS FOUNDATION (Requesting $100)

P.O. Box 1316 ♦ Newport, VT 05855
802-323-4793
On the Web: www.FFFVT.org

Felines and Friends Foundation strives to stabilize barn cat colonies and greatly reduce the number of free-roaming cats in the Northeast Kingdom (and beyond) through Trap-Neuter-Return (TNR), with the goals of improving the health and welfare of cats, minimizing the negative impacts on people and wildlife, reducing the number of cats/kittens entering local shelters.

We humanely trap, spay/neuter and vaccinate for rabies un-owned or loosely-owned cats in neighborhoods and on farms for FREE. When possible we also assist low income residents with free cat spay/neuter services and request a small donation to cover the cost of vaccines. Many cats we service are re-homed through regional animal shelters and local adoptions; others are returned to caretakers or owners to live a better life but with reduced nuisance behaviors.

Since Felines and Friends Foundation began on April 1, 2013 we have spayed/neutered and vaccinated almost 3,000 cats mostly in Orleans County, including more than 40 in Westfield. The approximate expense per each cat is $75 for a total value of service to date to Westfield of $3,000. We've also done extensive work in the surrounding towns of Lowell, Jay, Troy, North Troy and Newport Town.

We are seeking an appropriation of $100 to continue this work in 2019.

Thank you for your consideration.

Bonnie Geisler
President, Felines & Friends Foundation

FIRE DEPARTMENTS

MONTGOMERY FIRE DEPARTMENT (Requesting $4,000)

P.O. Box 356 ♦ Montgomery Center, VT 05471
Fire Station Phone: 802-326-4555 or Emergency: 911

State of the Fire Department

The Montgomery Fire Department responded to a total of 42 calls in 2018 and has seen a substantial increase in call volume for the fifth consecutive year. Our volunteers have met the challenge, and continue to train and maintain operational readiness, to serve both our community and the mutual aid requests from surrounding departments. Our roster currently stands at fifteen members, of which, seven are Pro-Board Certified Firefighter I or II through the Vermont Fire Academy. This is one of the highest ratios of certification for a volunteer department in Vermont!

This year we replaced eight expired carbon fiber air tanks for our SCBA's (air packs) and purchased a second 4-gas meter. We also mounted a dual purpose deck gun/ground monitor and two SCBA mounts on Engine 1 for a faster and more efficient fire attack. We have identified a potential site for a new dry hydrant in our Westfield coverage area and hope to have it installed this summer.

Our Tanker is a 1986 International which has served the town both as a plow truck for years and a converted tanker. Unfortunately it must be retired as the frame is failing and the past 32 years have taken their toll on this truck. This year we are planning to place an order for a new Tanker with a baffled 2000-gallon tank, automatic transmission, pumping/drafting capability, as well as more horsepower to climb the steep hills of our coverage area. A new tanker will better serve our needs with larger water capacity, faster response time, and safer operation to meet the steadily increasing call volume.

We would like to thank our community for all of the donations and continued support we receive. We consider it an honor to serve in times of need.

Thank you,
Doug Kopacz
Lieutenant/Training Officer, MFD

TROY VOLUNTEER FIRE DEPARTMENT, INC. (Requesting $24,744.50)

P.O. Box 51 ♦ Troy, VT 05868
Fire Station Phone: 802-744-2231 or Emergency: 911

For the year 2018, the Troy Volunteer Fire Department responded to a total of 44 fire and emergency calls.

The Troy Fire Department continues to grow and currently has a dedicated roster of 30 members. Our members continue to train to familiarize themselves with various pieces of equipment, techniques, and most importantly, safety in the fire service. Much of that time spent training is with neighboring departments so that when an emergency arises, we are always on the same page working together with each other's equipment.

After purchasing 12 sets of turnout gear last year, we felt it was necessary to continue replacing older gear again this year. That being said we have ordered 9 brand new sets for members this year. The cost of the gear certainly hasn't gone down, but we are paying the same as last year at $1800.00 per set.

We have also done some significant work inside of our station, removing some interior walls and such to open the area to allow us more room for different trainings and functions.

For the upcoming year 2019, the Troy Fire Department is asking for the same amount requested last year, which was $24,744.50. The allocation from the Town of Westfield helps to fund loan payments, maintenance and fuel for our existing trucks.

In closing I wanted to take a minute and acknowledge each and every member of Troy Fire Department. As some of you know, members do not receive any reimbursement for their time, fire calls, training and meetings. These members are here because they have the heart and want to give back to the community. We are lucky to have a strong, skilled and dedicated team when an emergency arises.

We would like to thank the community for the donations and support that we continue to receive.

Thank you,
Bobby Jacobs, Chief, Troy FD

Did you know ???

2018 Westfield Demographics

- **Population:** 536 (2010 Census)
- **Registered voters:** 448
- **Size of Town:** 40 square miles
- **Miles of roads:** 22.73
- **Taxable parcels:** 457
- **Homesteads:** 178
- **Pages recorded in land records:** 628
- **Registered Dogs:** 151
- **First Recorded Land Record:** 1802

Just some fun facts about your town!

GREEN MOUNTAIN FARM-TO-SCHOOL, INC. (Requesting $250)

115 2nd Street ♦ Newport, VT 05855
802-334-2044
On the Web: www.GreenMountainFarmtoSchool.org

Green Mountain Farm-to-School (GMFTS) is a non-profit organization providing fresh, local food and nutrition education to over 10,000 students at schools across northern Vermont.

Over the years, your support has helped us distribute over **$1.8 million in local to food** to partners around the state, serve over **7,800 free meals to children**, and annually **offer over 3,000 families' coupons** for fresh fruits and vegetables. In addition, we've grown over **22,950 pounds of fresh produce** for school cafeterias, taken students on hundreds of farm field trips, and conducted hundreds of in-class workshops.

Major achievements from the last year include:

- Reaching 2,067 students at 24 schools with farm-to-school activities and maintaining 19 school gardens;
- Distributing $409,344 worth of local food from 34 farms and producers to 94 schools, retailers and other institutions through our food hub Green Mountain Farm Direct;
- Serving 1,820 free meals to children and 497 meals to adults from the Lunchbox food truck;
- Providing $30,175 worth of coupons by low-income households through our Fresh Fruit & Vegetable Coupon Program;
- Securing local food procurement contracts with three Northeast Kingdom supervisory unions, serving 12 schools;
- Employing six full-time staff and hosting five AmeriCorps members.

We are deeply grateful for the support from Westfield in the past. Thank you for your consideration and please feel free to contact me should you have any questions or need additional information.

Sincerely,

Catherine Cusack
Executive Director

GREEN UP VERMONT (Requesting $50)

P.O. Box 1191 ♦ Montpelier, VT 05601-1191
802-229-4586 or 1-800-974-3259
Email: greenup@greenupvermont.org ♦ On the Web: www.greenupvermont.org

Green Up Day marked its 48th Anniversary, with 22,700 volunteers participating! Green Up Vermont is a nonprofit organization, not a state agency. With your town's help, we can continue Vermont's unique annual tradition of taking care of our state's lovely landscape and promoting civic pride. Green Up Day is a day each year when people come together in their communities to remove litter from Vermont's roadsides and public spaces. Green Up Vermont also focuses on education for grades K-2 by providing free activity booklets to schools and hosts its annual student poster design and writing contests for grades K-12. To learn more please visit **www.greenupvermont.org.**

Support from cities and towns continues to be an essential part of our operating budget. It enables us to cover fourteen percent of our operating budget. All town residents benefit from clean roadsides! Funds help pay for supplies, including over 55,000 Green Up trash bags, promotion, education, and two part-time staff people.

Seventy-five percent of Green Up Vermont's budget comes from corporate and individual donations. People can donate to Green Up Vermont on Line 29 of the Vermont State Income Tax Form or anytime online through our website.

Follow our blog for updates throughout the year! You can also link to Green Up Vermont's Facebook, Instagram, and Twitter pages by visiting our website.

Save the date: Always the first Saturday in May, Green Up Day is May 4, 2019. A Vermont tradition since 1970!

HAZEN'S NOTCH ASSOCIATION CAMPERSHIP FUND (Requesting $500)

P.O. Box 478 ♦ Montgomery Center, VT 05471
On the Web: www.hazensnotch.org

We are writing to ask the voters of the Town of Westfield to approve a request for a contribution of $500 to the Hazen's Notch Association Campership Fund in 2019, our 26th year providing programs for area families.

Each summer 120 children ages 6 to 14 attend 1-week camp sessions at the Hazen's Notch Association on the Hazen's Notch Road in Montgomery. Last year the HNA Campership Fund raised $4,400 enabling 19 children from 8 towns to receive financial assistance from the HNA Campership Fund.

The past sixteen years the voters of Westfield at Town Meeting have approved a request for a contribution to the Hazen's Notch Association Campership Fund.

If voters approve this request for a $500 contribution, school administrators in the Jay-Westfield School may then recommend one or more students from Westfield who wish to attend the HNA Summer Camp to receive partial or full financial assistance towards the camp fee. Camp fees are $250 for the Day Camp and $500 for the Overnight Camp.

On behalf of the families served by the campership fund, thank you for your continued support of the Hazen's Notch Association's Campership Fund.

Yours truly,

Rolf Anderson

Rolf Anderson
President

Vermont 2-1-1 Get Connected. Get Answers. United Ways of Vermont

Every Solution Starts Somewhere.

VERMONT 2-1-1 is a valuable 3-digit phone number to remember for information about health, community, and human services in your community and throughout the state. At Vermont 2-1-1, callers will speak with specialists who problem solve and make referrals to the appropriate local and state government programs and services, or community-based organizations, support groups, and other valuable resources as needed.

Dialing 2-1-1:

- is a local call from anywhere in Vermont for accurate, updated information from a database of over 850 agencies and organizations
- provides free, confidential telephone assistance 24 hours a day, 7 days a week
- enables live translation services for non-English speakers
- provides access for persons who have special needs
- provides the ability to transfer emergency calls to 9-1-1 when necessary

JAY AREA FOOD SHELF (Requesting $500)

1036 VT Route 242 ♦ Jay, VT 05859
802-988-2996

Sincere thanks to the voters of each town for the voted appropriation at Town Meeting 2018. A very special thanks to everyone who donated time, food, and money to the food shelf. With all the continued support & generosity from area community members, the food shelf can continue to serve many people in the area when they need a little help.

For information, whether you qualify for the food shelf program, or the USDA Commodities, please visit the food shelf site in the Jay Municipal Building, on Thursday during operation hours of 9 am to 12:00 pm.

For individuals who wish to make a donation of money, you can do so by sending a check to Jay Area Food Shelf, c/o Jay Town Clerk's Office, 1036 VT RTE 242, Jay, VT 05859.

Thanks to all who helped make the program a success. A special thanks to Berry Creek Farm for the 2018 season in kind donations.

REVENUE:

Appropriations:		
Jay	$	250
Westfield		500
Troy		250
Lowell		250
Total	**$**	**1,250**

EXPENSES:

Food Bank	$ 4,575
Grocery Store	2,432
Gas	475
Gift Certificates	25
Cash from Bank	288
Total	**$ 7,795**

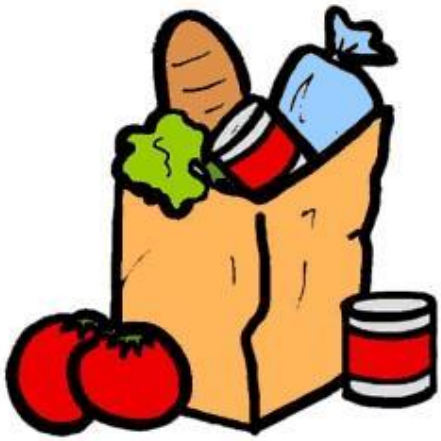
Donations:

Individual Donations	210
Rotary Club Newport	101
Charitable Donation	1,025
Mark Higley Campaign	150
Orleans County Board of Realtors	625
Women's Friendly Class	100
Jay Focus Group	1,294
Previous Year Undeposited	300
Total Deposited	**$ 3,805**

***Donations (Undeposited):**

Legion Post #28	200
Individual Donations	50
	$ 250
Cash (Undeposited)	$5

Beginning Checking Balance	10,550
Receipts	7,378
Expenses	(7,795)
Ending Balance	$ 7,810
Bank Balance	$ 7,820



JAY FOCUS GROUP & the Children's Halloween Party (Requesting $200)

On the Web: www.jayvt.com

The Jay Focus Group requests an appropriation of $200.00 towards operating expenses which includes contribution to local area Halloween parties from the Town of Westfield
The Jay Focus Group, a 501(c) 3 non-profit Charitable Organization serving the greater Jay area & Orleans County raises funds through events and fundraisers.

In 2018 we distributed $17,400 to local organizations thru fundraisers, donations & grants that included the Jay Vol. Fire Dept., Jay Community Recreational Centre (JCRC) development, Jay Area Food Shelf (plus Food & Clothing Drives, Christmas Gift Tree for Food Shelf Children & Back to School Back Packs), Jay/Westfield Elementary School Enrichment Programs, Jay Athletic Association, Hitchcock Memorial Library Children's Halloween Party, Annual JCRC Easter Egg Hunt, Annual Leprechaun Scamper, Jay Community Center; NCUHS Visual Arts Travel Program; NCUHS & NCUJHS Music Programs, Troy Vol Fire Dept, Knights of Columbus Coats for Kids Program, Newport Rotary Club, Green Mountain Farm to School, Old Stone House Museum, Relay for Life, Troy PTA, Orleans County Snowmobile Organization, BigBrotherBig Sister of VT Orleans & Northern Essex County, Scholarships to Summer Camps, and Continued Education Scholarships to Orleans County Seniors. Grants & Fundraisers by the Jay Focus Group raised $5100 for the continued development of the Jay Community Recreational Center 'No Child Left Inside' program..

2019 events include but are not limited to:

- March 17- Leprechaun Romp on the Jay Community Recreational Centre
- April 14 - Annual Easter Egg Hunt on the Jay Community Recreational Centre
- May 4 - Green Up Day
- May 4 – Celebrate Spring Dance & FUNdraiser for Jay Focus Group Scholarships
- August 10 - 12th Annual Jay Summer Fest Fundraiser for Orleans County Organizations
- October 5 – 4th Annual Jay Oktoberfest benefits the Jay Community Recreational Centre
- December 6 - Annual Town of Jay Tree Lighting/Caroling/Santa Visit

Jay Focus Group monthly meetings are normally the 3rd Thursday of the month, 6:00 pm, Jay Town Hall. If you have ideas for events/ fundraising, have experience writing grants, are willing to help find sponsors and/or sponsor our events, are willing to help at an event or have an organization in need please do attend a meeting. For information on our projects email jayfocusgp@gmail.com, visit www.jayvt.com or call Peggy 802.343.5687.

We appreciate and are humbled by the scope and generosity of our sponsors - Individuals, Local Businesses, Foundations and Corporations. A great big "thank you" to everyone who volunteered their time and energy, sponsored and attended our events. We all feel blessed to be part of this great organization, and the great Northeast Kingdom. Visit **www.jayvt.com** for info on all our events and fundraisers. Like us on Facebook.

Respectively submitted by: Peggy Loux – Executive Director and Treasurer; Kathy DiCarlo – President; Janice Kruse – Vice President; Pat Sanders – Secretary; Denise Rossignol – Grant Writer

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JAY PEAK POST NO. 28, INC.-AMERICAN LEGION (Requesting $250)

254 Dominion Avenue ♦ North Troy, VT 05859-9701
802-988-2861

First, on behalf of Jay Peak Post #28 members (Legionnaires, Auxiliary and Sons of the American Legion), we wish to thank you for your support of the American Legion. The appropriated funds provide the means for the Post to purchase flags and markers for placement near a veteran's headstone in neighboring cemeteries. We also rely on these funds to replace the American Service Flags that fly at the Posts flag park, support Memorial Day Observances and defray operational costs. This year, Post #28 is requesting $250.00.

In appreciation,
Stephen Russell, Commander

MEAL SITE (Requesting $750)
TROY AND AREA LIONS CLUB

Community Center: 59 North Hill Road ♦ Westfield, VT 05874
802-744-6839 (Denny Lyster) ♦ 802-744-5466 Community Center Phone

The Senior Meals program has seen the attendance remain constant for the past two years with an average of 30 sit downs, 4 take outs and 4 volunteers. Our cooks continue to supply interesting and nutritious meals which is reflected by the steady attendance. We offer one meal a month for which a donation is not requested. This year the attendance for that meal has averaged 3 more than for the other weeks.

The program succeeds because of our volunteers, named below at the risk of omission: Alice, Annette. Belinda, Bill, Carolyn, Chris, Connie, Debbie, Dennis, Denny, Eric (1), Eric (2), Fran, Joan, Kay, Linda, Merry, Merlin, Rachael, Sue, and Vickey.

The list suggests that we have more than enough volunteers, but the reality is otherwise. Six of our helpers have retired this year (moved, work conflict, etc.) and three are available only seasonally. We need more help to keep the load easy for everyone. Give it a try.

A big thank you to those who come to eat and socialize, for their help in the cleanup. It really is a group effort.

Thanks again to Gerard and Rosemary at Berry Creek Farm, with the support of their CSA members, for their donation of a full CSA. It is not only a culinary treat, but also a budget saver.

The Jay-Westfield school children came to the meal site again this Christmas. They had made hand crafted items to give to the seniors and the volunteers. It is a fun day for all.

The 'Savvy Seniors' came to the meal site in November. They are associated with the Community of Vermont Elders and put on amusing skits that convey a message – generally about scams and other pitfalls to be aware of

Please consider joining us any Thursday at noon for some great food and companionship.

RSVP Bone Builder Class

FREE exercise class to help prevent or reverse osteoporosis

Offered Every Thursday 10:30 a.m. – 11:30 a.m. at the Westfield Community Center (before the meal site) or Tuesdays 10:30 a.m. – 11:30 a.m. at the Jay Community Center

Classes consist of a variety of exercises to improve balance and increase strength. Participants start out using very light weights which are gradually increased as strength develops (weights provided). Retired and Senior Volunteer Program (RSVP) has implemented over 100 classes across the state.

Benefits: Increase bone density, which decreases chances of fractures; improve balance; increase strength; increase energy and feeling of well-being; and it's FUN!

Contact Carolyn Lyster at 744-6839; email clyster@hughes.net or
Maureen McGuire at 334-7746; email mamcguire77@gmail.com for more information.

MISSISQUOI RIVER BASIN ASSOCIATION (Requesting $300)

2839 VT Route 105 ♦ East Berkshire, VT 05447
802-393-0076
Email: mrba@pshift.com

The Missisquoi River Basin Association (MRBA) is a volunteer-based organization, composed of folks from many local sources: school groups, local businesses, concerned citizens, teachers, landowners, and many more. Since 1996, we have been working with community members to understand and improve water quality issues in the Missisquoi River and its tributaries.

MRBA Projects and Programs Include:

•**Streambank stabilization and river clean-up efforts:** The MRBA has generated over 21,000 volunteer hours to plant trees, perform other types of streambank stabilization, and clean up trash from the river and its banks. This year we pulled over 320 pounds of trash from the river, including tires and one mattress.

•**Water quality sampling:** Community volunteers help collect samples for our water quality monitoring program. In 2018 the MRBA took hundreds of water samples from 24 sites in conjunction with the Agency of Natural Resources—this year 6 sites were in Westfield! These samples were tested for phosphorous, nitrogen, and turbidity to help monitor water quality.

•**Assisting farmers and landowners:** Projects include planting trees in streambank buffer areas, installing water bars, lining culvert outlet basins, and seeding down bare earth and cover crops in corn fields. These techniques reduce streambank soil erosion and filter field runoff. We have received funding for tree plantings in 2019 and look forward to working with landowners!

•**Educational Programs:** We are able to provide educational sessions, including our 'Bugworks' program, free of charge to schools within the watershed: in 2018, the MRBA was able to provide 14 Bugworks sessions and 32 other educational presentations at 12 schools and at 5 community events. This year in Westfield, we hosted a Soil Health Seminar at our Annual Forum, where we demonstrated the importance of healthy soil using our rainfall simulator.

In order to continue making all these programs available within our communities, we respectfully request the Town's support of MRBA through a $300 donation. Your donation will be used to help us meet our overhead expenses (rent, telephone, internet, postage, planning meetings, and newsletters) which amount to over $12,000 annually and which are virtually impossible to cover through grants.

Your support of our organization in past years is so greatly appreciated and the funds have been put to good use. We thank you very much for your consideration of our 2019 request.

Sincerely,

John Little

John Little, MRBA Chair

MISSISQUOI VALLEY AMBULANCE SERVICE (Requesting $15,163)

1390 Cross Road ♦ Jay, VT 05859
802-988-1098

Missisquoi Valley Ambulance Service, Inc. of Jay, Vermont will provide the towns of Jay, Lowell, Troy, Westfield and the Village of North Troy with 24 hour Paramedic level emergency medical services. We are licensed and governed by the Vermont Department of Health and will consistently strive for improvement and growth to provide the best service to our constituents' at the most economical costs possible. **We responded to more than 437 emergency calls this year.** Breakdowns listed below, all other calls were mutual aid to other towns or transfers.

Troy	**130**
Jay Peak	**92**
Jay	**42**
Lowell	**40**
Westfield	**30**

Missisquoi Valley Ambulance Service (MVAS) would like to take this opportunity to express our appreciation for the support we get every year. Community service is a difficult but very rewarding job and it's your support and thanks that keeps our members motivated.

MVAS continues to field a squad of 25± members. We continue to operate two, 4 wheel drive Paramedic level ambulances. We currently operate a 2009 F450 and a 2013 F350. The commitment to running newer rigs has driven our maintenance costs down, our out-of-service time down and put our patients & crews in a much safer vehicle day-in and day-out. Our service this past year increased the number of Paramedics and therefore increased Paramedic level care provided, this provides the communities we serve with the highest level of pre-hospital care. MVAS currently has 5 paramedics on staff and we have increased the services that are available to the population that we serve.

MVAS had continued to strive to keep operating costs down while increasing the quality of the equipment and the care provided to our patients. MVAS continues to have regular communications with the towns select boards and are committed to delivering the highest quality care available through continuous learning, teaching, and training.

MVAS is committed to serving our communities and devoted to the health and safety of our neighbors. Anyone with questions and concerns or interest in joining our organization should call 988-1098 or email us at missisquoivalleyamb@gmail.com.

Jennifer Piette EMT
President

THE NORTH COUNTRY FRIENDS OF THE VERMONT SYMPHONY ORCHESTRA (Requesting $100)

285 North Jay Road ♦ Jay, VT 05859

The North Country Friends of the Vermont Symphony Orchestra would like to express our thanks to the voters of Westfield for supporting our SymphonyKids educational outreach program. Your appropriation of $100 has helped us to fulfill our mission to give children the opportunity to explore the delights of classical music and develop a lifelong enthusiasm for music.

This year we would like to request an appropriation of $100.00 for the program. In times of increasing pressures on schools to be financially conservative, the fine and performing arts are often the first thing to suffer. Please help us continue to expand the students' cultural horizons and appreciation of music.

The VSO has a long history of bringing Musicians-in-the-Schools programs to the Jay Westfield Elementary School. Last October our Ah! Cappella performed for 80 students.

We would appreciate your continued support!

Thank you!
Sally Rivard, Chair
E-mail: sallyrivard@gmail.com

NORTHEAST KINGDOM COMMUNITY ACTION, INC.–NEKCA (Requesting $300)

71 Seymour Lane ♦ Newport, VT 05855
802-334-8224
NEKCA Administrative Office: P.O. Box 346, 70 Main Street ♦ Newport, VT 05855

Court Diversion is a community response to juvenile and adult offenders. A Review Board comprised of community residents reviews cases after the offender has met certain program criteria. The Review Board designs a contract, with the participant, which specifies the conditions of the person's participation. If the participant satisfactorily completes the contract, the State's Attorney dismisses the charges. The contract typically includes an apology and restitution to the victim, community service and other remedial, educational, or corrective services. Approximately 87% of those referred to Court Diversion successfully complete their contracts. In addition, Diversion is cost effective; it takes far less money to process a case through Diversion than through Court, and the Diversion process is controlled by community people with vested interest in making sure there are not repeat offenses.

Three (3) Westfield residents completed two hundred and forty (240) hours of community service and paid back restitution to their victims in the amount of $140.50.

Your support at Town Meeting is vital to the continuation of the program.

Sincerely,

Stephanie R. Bowen, MS, HS-BCP
Diversion Director

NORTHEAST KINGDOM COUNCIL ON AGING (Requesting $300)

481 Summer Street, Suite 101 ♦ St. Johnsbury, VT 05819
Phone: 802-748-5182; Fax: 802-748-6622 or email: info@nekcouncil.org
On the Web: www.nekcouncil.org
Local Office: 5452 US Route 5, Suite A ♦ Newport, VT 05855 ♦ 802-334-2190

For over 39 years, the Northeast Kingdom Council on Aging has been a valued and trusted resource for older Vermonters to age in place. Our mission is to deliver the person-centered support necessary for our older Vermonters to sustain their independence and live well in their communities.

Our valuable services include a Senior Helpline, Medicare counseling and Bootcamp, specially-trained staff who help people develop long-range planning as they age, exercise and mobility programs, family and caregiver support programs and grants, case management for those who need a bit more support with aging in place, as well as assistance in applying for fuel, food, and pharmacy programs.

Our nutrition programs partially fund meal sites and home delivered meals under the guidance of our registered dietitian. Working with RCT and Legal Aid, we provide solutions for the complex challenges people face while living in a rural community. In addition, our work is supplemented by over 300 volunteers who serve as Senior Companions, Meals on Wheels drivers, wellness program leaders, and home-based caregivers.

Our service area extends across the entire Northeast Kingdom. During this past year 36 residents of Westfield used the services of our organization to meet their needs. People called our Helpline for assistance with caregiving and programs such as 3SquaresVt, Medicaid and Medicare, fuel assistance, transportation, and many other topics. Our website www.nekcouncil.org provides information on many of our programs and services.

We sincerely thank the residents of Westfield for your continued support to make a difference in the lives of your residents who are often the most vulnerable. As a private non-profit, we are able to remain independent and put the focus on our clients who need unbiased assistance.

If you have a friend or family member who may benefit from our services, please contact us. We're just a phone call away at the Senior Helpline: 800-642-5119.

In gratitude,
Meg Burmeister, Executive Director

The mission of the Northeast Kingdom Council on Aging is to "*Help People Age with Independence and Dignity."* Our goal is to enhance the ability of these Vermonters to live as independently as possible, actively participating in and contributing to their communities.

NORTHEAST KINGDOM HUMAN SERVICES-NKHS (Requesting $563)

181 Crawford Road ♦ Derby, VT
P.O. Box 724 ♦ Newport, VT 05855
Phone: 802-334-6744 or Toll Free: 800-696-4979 ♦ Fax: 802-334-7455
On the Web: www.nkhs.org

Thank you, **Town of Westfield** voters, for your **$563** appropriation support last year. Mental health emergency/crisis intervention care at NKHS continues to be in place 24 hours a day, 7 days a week by calling the local numbers listed above. The dedicated Emergency Services and Mobile Crisis teams responded to serve **724** unduplicated individuals between July 1, 2017 and June 30, 2018. Of that number, 258 were seen in a hospital Emergency Room and 466 were seen in the community or in our offices. Family and friends of these individuals also benefited from this support. Town appropriations are a vital funding source for our emergency programs to function. The positive impact mental health crisis workers provided while responding directly to a scene or situation was invaluable to law enforcement and community members.

Since 1960, this agency has been providing responsive and efficient community-based, consumer-sensitive, recovery-based mental health, addiction, and intellectual/developmental services and supports to residents of all ages in the Northeast Kingdom. In fiscal year 2018, NKHS' dedicated staff of over 500, 3 from the Town of Westfield, provided compassionate and, often life-saving services to 3,376 individuals and families of all ages in the Northeast Kingdom, **22** who were residents of the **Town of Westfield**. Support and services were delivered in the Derby and St. Johnsbury offices, our satellite office in Hardwick, in homes, schools, and communities in Orleans, Essex, and Caledonia counties in Vermont. We also offered consultation, education and outreach at community meetings and trainings. Services were provided regardless of an individual's ability to pay. A sliding fee scale was available. We base our appropriation request calculations on $1.05 per person from the 2010 Census for your town to help support the Mental Health Emergency and Crisis Services.

NKHS is a private not-for-profit Designated Agency contracting with the State of Vermont to provide services for individuals from youth to elders in need. **Thank you so much for your support!** Good mental health is important for everyone. NKHS is available to help.

Respectfully submitted,
Tomasz Jankowski, DPT, MHA, MBA
President and CEO

NORTHEAST KINGDOM HUMAN SERVICES
We're all about being human.

A friendly reminder for everyone's safety…….

The Road Crew does their best to not cause damage to property but despite their best efforts sometimes items within the town highway right-of-way get damaged, either by snow removal or other highway maintenance equipment. Please be aware the town is not responsible for damages obtained within this 49 ½ foot right-of-way. Also be advised that placing objects such as vehicles, fences, trees, signs, etc. within these boundaries can cause the objects to be removed at the owner's expense.

We want to keep the roads safe for you as well as the road crews.

NORTHEAST KINGDOM LEARNING SERVICES, INC.-NEKLS (Requesting $200)

55 Seymour Lane, Suite 11 ♦ Newport, VT 05855
Phone: 802-334-6532 ♦ Fax: 802-334-6555
On the Web: www.neklsvt.org

NEKLS began with one woman, Eva Warner, teaching area residents to read at their kitchen table.
It is ***so much more*** almost 50 years later.

It is our mission to inspire and empower learners, birth and beyond.

- **The High School Completion Program (HSCP)** collaborates with local schools to provide a path to a high school diploma for anyone 16 or older. Program participants may have left school or may still be enrolled in their partnering high school**. In FY 2018, NEKLS in collaboration with partnering high schools awarded 57 high school diplomas** in the tri-county region.

- **The General Educational Development Program (GED)** leads to a high school diploma equivalency. **In FY 2018, NEKLS awarded 18 GED's** in the tri-county region.

- **Adult Education and Literacy Programs** served **269 students** for **more than 9,012 hours in FY 2018 in the tri-county region.** In addition to HSCP and GED services, our teachers provided math, reading and writing skill development, job skills development, computer literacy and support in students' transition to work or college.

- NEKLS teaches English as a second or other language (**English Speaking Other Languages)** to students from around the world who have come to settle in our beautiful Northeast Kingdom. **In FY 2018, NEKLS served 9 ESOL students in the tri-county region.**

- NEKLS Community Learning Centers offer **group and individual computer training**. In addition to computer classes, an average of **106 community members a month** access email, search the web, perform job searches, complete online job applications, or apply for unemployment benefits at the **five Community Learning Centers in the tri-county region**.

- **Children's Integrated Services (CIS)** is Vermont's comprehensive approach to provide child development and family support services. In **FY 2018,** Northeast Kingdom Learning Services **Early Intervention and Family Support Specialists received over 400 referrals to EI and Family Support services.**

- **The Tutorial Program** provides one-on-one and group instruction to K-12 students at any number of locations including area libraries and town halls. In **FY 2018, NEKLS served 54 K-12 students in the tri-county region.**

- In **FY18 NEKLS** also provided **tobacco prevention education** to **schools in Orleans and Northern Essex counties**. Tobacco coordinator Ally Howell was also named *Our Voices Xposed (OVX) Advisor of the Year* by the Agency of Education and Vermont Department of Health. **NEKLS again collaborated closely with community partners to address the area's opioid epidemic. These efforts resulted in the 2nd Annual Opioid Overdose Awareness & Memorial Walk.**

*NEKLS has a staff of **57 dedicated professionals** committed to serving the needs of the Northeast Kingdom. Please contact us at **1-844-GO NEKLS (466-3557)** if you or someone you know has need of our services or at info@neklsvt.org.*

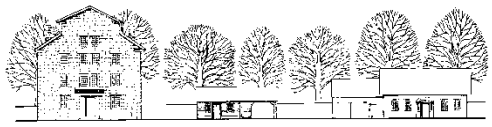
Thank you for your generous support!

Respectfully submitted,
Michelle Tarryk, Executive Director

THE OLD STONE HOUSE MUSEUM (Requesting $450)

(Orleans County Historical Society, Inc.)

109 Old Stone House Road ♦ Brownington, VT 05860
802-754-2022
Email: information@oldstonehousemuseum.org
On the Web: www.oldstonehousemuseum.org



The mission of the Orleans County Historical Society is simple yet essential: *Preservation, education, inspiration.* This mission is carried out each day by ensuring our heritage remains relevant to our community. The Old Stone House Museum brings local history to life each year for countless visitors; seniors, adults and children alike. We are proud to continue loyally serving our community with high-quality programming and events.

Since 1917, the Orleans County Historical Society has worked to preserve and share the rich history of our county and our region. Our stunning neighborhood includes eight historic buildings, along with remarkable collections of furniture, paintings, clothing, tools, photographs, diaries, maps and letters that all illustrate aspects of our regional history.

The Society continues to actively seek funding sources in order to maintain aging infrastructure as well as sustain the growing list of community services we offer. It remains true, however, that the support from you, Orleans County taxpayers, plays an important role in helping the Society operate. With this in mind, we ask that you vote to pass the proposed appropriation for the Old Stone House Museum.
Thank you sincerely for your support and come visit us anytime!

Sincerely,

Molly K Veysey

Molly Veysey, Executive Director

ORLEANS COUNTY CITIZEN ADVOCACY-OCCA (Requesting $500)

P.O. Box 781 ♦ Derby Line, VT 05829
802-624-0877
On the Web: www.occavt.org

Orleans County Citizen Advocacy (O.C.C.A.) was founded in 1988 to promote friendships between individuals with developmental disabilities and community volunteers. Through one-to-one matches, O.C.C.A. helps advocates and partners build relationships where each person is respected, included, heard and empowered. Orleans County Citizen Advocacy supports enduring, positive connections that have enhanced our strong, vibrant, diverse communities for nearly thirty years.

Since its inception, O.C.C.A. has initiated and supported over 100 matches without any Federal, State or United Way funding. All Citizen Advocacy activities are funded through Town Appropriations and all appropriations remain in Orleans County and directly impact and benefit our neighbors.

We thank all Westfield voters for your past support of Citizen Advocacy. Your help, once again, is respectfully requested. It is absolutely essential to the continuation of this vital program which has served members of the Northeast Kingdom for nearly three decades.

Presently, Orleans County Citizen Advocacy supports 28 members in matches; additionally, we have several matches in the making. During the past year, O.C.C.A. organized seasonal group activities that enabled partners and advocates to meet prospective new members and all current board members; we encouraged connections that helped to alleviate the isolation of developmentally disabled individuals in our community. Whenever possible, events supported local businesses and offered social opportunities within Orleans County.

Recent activities included a working luncheon at the Carriage House in Orleans, an International Meal at Derby Line Village Inn, a picnic at Lake Salem and we have a planned an Art Full evening with local Artist, Alyssa Delabruere from Atelier Art Studio in early December. *(continued next page)*

Our Board Members sent out a survey to all Partners and Advocates last summer and met with many of them to assess our progress, challenges and our members' needs. Subsequent to meeting these needs, we contracted a Program Coordinator, to assist with the development and expansion of our existing organization. She worked alongside our Board to create an Integrated Health Initiative that meets the four tenets of our Mission Statement and will result in special events programming in all towns served by OCCA.

We would greatly appreciate your continued support to connect Westfield residents with others who may benefit from an O.C.C.A. friendship. Please support Orleans County Citizen Advocacy's town appropriation request of $500 for 2019.

The O.C.C.A. Board of Directors, Program Coordinator and all of our advocates, partners, members and volunteers look forward to your assistance again this year. If you are interested in learning more about Orleans County Citizen Advocacy, have questions, know someone who would be enriched by an O.C.C.A. friendship, or would like to volunteer your time or talents, please contact me at (802) 673-8379 for further information.

Best Wishes,

Chair of the Board of Directors of O.C.C.A.,
Orleans County Citizen Advocacy

To build and support one-to-one long term, independent relationships between unpaid community members and individuals with developmental disabilities so that all are heard, respected, included and empowered.

ORLEANS COUNTY SHERIFF'S DEPARTMENT (Requesting $13,471.35)

P.O. Box 355 ♦ Newport, VT 05855
Phone: 802-334-3333 **Emergencies: 911**

The Orleans County Sheriff's Department provided 239.5 hours of patrol services to the Town of Westfield during 2018. The enclosed chart breaks down the total incidents, total arrests and traffic violations.

A monthly breakdown of services provided by the Sheriff's Department is available to you through your Town Clerk or from the Sheriff's Department.

First, I would like to thank the voters of Orleans County for their support this past year and for re-electing me to serve as your sheriff. It is a job that I do not take lightly and realize the many positive services and programs that the sheriff's department provides to the community.

We continue to work in partnership with the Newport Restorative Justice Board to maintain a "Drug Take-back" box in the lobby of the sheriff's department. Added this past year is the ability to dispose of small amounts of needles and sharps. Each month this program is responsible for getting several pounds of drugs out of medicine cabinets and off the street and properly disposed of by incineration.

For the past three years the department has provided a School Resource Officer at North Country Union High School and for the past year we have had a School Resource Officer at Lake Region Union High School. This has proven to be a valuable asset to both schools and the community. The officers in both schools have been nationally certified as School Resource Officers. The SRO's help protect lives and property for the citizens and school students, investigate criminal activity committed on or adjacent to school property, and to answer questions that students may have about criminal or juvenile law, just to name a few of their duties.

In 2018 Deputy Chase Walters took over the management of the traffic safety programs that the department participates in. The department receives grant funding from the Governor's Highway Safety Office and by having a dedicated officer managing the programs the department is better able to accurately submit traffic data to the program, resulting in more funds being available in the future for targeted traffic enforcement and equipment.

In November longtime Deputy Jonathan MacFarlane left the department for other ventures. I would like to thank Deputy MacFarlane for his nearly 10 years of service to the department and the citizens of the county. We also welcome Deputy Douglas Morrill and Deputy Nicolas Stellar to the department as new hires in 2018.

(continued next page)

In December the sheriff's department celebrated the 11th anniversary of "Operation Santa". We also received generous support from many local area businesses and several individuals. ***Thank you!*** The program helped bring a happy holiday season to over 250 school children.

Like many other employers, we continue to have increases in medical insurance premiums as well as pay increases for veteran officers. I am requesting a 3% increase for 2019.

Respectfully submitted,

Kirk J. Martin
Sheriff

Town of Westfield - Total Law Incident Report

Nature of Incident	Total Incidents
Agency Assist	3
Bad Check	1
Citizen Assist	2
Motor Vehicle Complaint	5
Directed Patrol	6
Medical Emergency	1
Service of Abuse Prevention Order	1
Suspicious Person/Circumstance	1
Theft	1
Unlawful Mischief	1
VIN Number Inspection	2
Wanted Person	1
Welfare/Suicide Check	2
Total Incidents for Town of Westfield	27

Town of Westfield - Total Traffic Violation Report

Total Traffic Tickets	29
Total Dollar Amount of Fines	$5,660.00
Total Warnings	27

Town of Westfield - Total Arrest Report

Statute Description	Total
Careless & Negligent Operation	2
Excessive Speed	1
Fraud - Bad Checks	1
Motor Vehicle Offense	1
Total Arrest (by count) for Town of Westfield	5
Total Arrests (by person) for Town of Westfield	4

ORLEANS ESSEX VNA & HOSPICE INC. (Requesting $2,500)

46 Lakemont Road ♦ Newport, VT 05855
Phone: 802-334-5213 ♦ Fax: 802-334-8822

Orleans Essex Visiting Nurse Association (VNA) and Hospice, Inc. provides professional quality home health services to the residents of the 24 communities in Orleans and northern Essex counties. We serve the elderly, homebound and chronically ill through the VNA and homemaker programs and the terminally ill through our Hospice program. Special programs include a variety of clinics available to the public. As the only not-for-profit agency serving the area, our services are available to anyone in need regardless of their ability to pay and all clients are charged the same fee for the same service. We are locally controlled by a volunteer Board of Directors representing the towns we serve. We adhere to strict regulations, which Prohibit the practice of charging more to a client who can afford services to compensate for those who cannot. All revenue, by law, goes back into the Agency to provide, maintain, and improve services and programs.

SUMMARY OF SERVICES:

Total Agency Visits FY 2018..... 40,643

Total Visits FY 2018 - Town of Westfield……..... 389

During Fiscal Year 2018, home based services were provided to 26 individuals in Westfield for a total of 389 multi-disciplinary visits. 14 residents received services through Agency-sponsored wellness programs.

Appropriation Request for 2019 ..... $2,500.00

Members of your community are in need of services daily and they receive them from the dedicated staff of the Orleans Essex VNA and Hospice, seven days a week, 24-hours a day. The funds your community appropriates to our Agency allow us to continue providing much needed care to individuals without third party insurance and those unable to pay, and provide special programs open to all community members. The Orleans Essex VNA & Hospice is supported by donations, service fees, and the generosity of communities who realize that in order to continue providing high quality home health services to their family members, friends, and neighbors, appropriations are desperately needed.

Respectfully submitted,
Lyne B. Limoges, MSN, RN
Executive Director

POPE MEMORIAL FRONTIER ANIMAL SHELTER, INC. (Requesting $500)

4473 Barton-Orleans Road ♦ Orleans, VT 05860
802-754-2228
On the Web: www.frontieranimalsociety.com

2018 was a great year for our shelter adoptees and adopters. Over 500 dogs and cats were placed into loving homes. In addition, 16 low-cost cat spay/neuter clinics were held, with the cost continuing to be the same as in the past four years ($45.00 per cat which covers spaying or neutering plus a distemper and rabies vaccination). Approximately 50 cats are served each month through this program.

All of the towns in Orleans County benefit from having this shelter available, and residents from every community have been served by its mission and services. Thank you to all who love and care about our dogs and cats.

Betsy Hampton, Treasurer and PMFAS Board Member

RURAL COMMUNITY TRANSPORTATION, INC.-RCT (Requesting $600)

1677 Industrial Parkway ♦ Lyndonville, VT 05851
Phone: 802-748-8170 ♦ Fax: 802-748-5275

Rural Community Transportation (RCT) has been providing service in your community for over twenty-five years and must reach out for community support in order to maintain the quality of service that is needed for the members of our community.

RCT is a nonprofit corporation providing transportation to the elderly and disabled, Medicaid and general public through a van/bus and volunteer service.

RCT transports people to, adult-day service facilities, senior meal sites and necessary medical treatments such as, dialysis, radiation therapy, chemotherapy, physical therapy, special medical needs and other appointments.

RCT provided 21 Westfield residents with 354 trips travelling 13,110 miles.

We hope you will be able to assist us with this request and we look forward to continuing our service that is needed by the members in your community.

Thank you for your time and consideration.

Respectfully,
Mary Grant, Executive Director

UMBRELLA (Requesting $400)

1216 Railroad Street ♦ St. Johnsbury, VT 05819
Phone: 802-748-1992 or 800-916-8645
On the Web: www.umbrellanek.org

Since 1976, Umbrella has ensured that communities in Caledonia, Orleans and Essex counties have access to services that make for strong women, supported families and safe homes. Umbrella operates 4 multi-faceted, client-centered programs and plays a crucial role in decreasing the incidence and impact of domestic and sexual violence. Services offered include:

The Advocacy Program is an essential safety net for people affected by intimate partner violence and sexual abuse. The Advocacy Program meets the needs of victims in crisis while also offering preventive programming to local schools and youth groups with a focus on gender respect, consent and healthy relationships. In 2018, 706 individuals received direct advocacy, 24 adults and 23 children were sheltered for a total of 2,443 bed-nights, and 366 adults and 2,015 youth were reached at 124 prevention programming events.

Kingdom Child Care Connection (KCCC) is a community-based child care resource and referral center for Caledonia and southern Essex counties. KCCC is responsible for helping families find and pay for high-quality childcare services while also increasing the availability and quality of child development services through professional development opportunities and targeted programmatic supports. In 2018, 520 families were connected with the Child Care Financial Assistance Program.

The Family Room is a supervised visitation and monitored exchange center offering child-centered support for parents seeking to establish or rebuild relationships with their children. In 2018, the Family Room helped 75 children develop safe, healthy relationships with their non-residential parent. Additional services such as therapeutic visitation, parenting education and mediation can also be arranged in order to help families address their unique goals and needs.

Cornucopia is a culinary arts job-training program for women with barriers to employment. This 14-week program introduces women to the culinary arts through the preparation and packaging of Meals-on-Wheels for Newport area seniors. After completing the program women are assisted with securing employment with local businesses that fit their individual strengths and interests enabling them to achieve economic self-sufficiency. In 2018,

(continued next page)

Cornucopia empowered 10 women through hands-on culinary and hospitality training and produced over 30,615 meals nutritionally-balanced meals to homebound, Newport-area seniors and 3,100 meals at its weekly community meal site.

Given that some services are provided anonymously, it is difficult to provide each town with a precise number of people served by Umbrella. However, at least 4 households in Westfield were served by Umbrella in 2018 and the community as a whole benefited from prevention and outreach programs in schools, as well as training and consultation for human service and law enforcement professionals.

Community support is critical to sustain our programming and to discover innovative approaches to the work Umbrella does. We are deeply grateful for Westfield's support.

Respectfully,

Amanda Cochrane
Executive Director

VERMONT CENTER FOR INDEPENDENT LIVING-VCIL (Requesting $95)

11 East State Street ♦ Montpelier, VT 05602
Phone: 802-229-0501 ♦ Voice & TTY: 800-639-1522 ♦ Fax: 802-229-0503
Email: info@vcil.org ♦ On the Web: www.vcil.org

Since 1979, The Vermont Center for Independent Living (VCIL) has been teaching people with disabilities and the Deaf how to gain more control over their lives and how to access tools and services to live more independently. VCIL employees (85% of whom have a disability) conduct public education, outreach, individual advocacy and systems change advocacy to help promote the full inclusion of people with disabilities into community life.

In FY'18 (10/2017-9/2018) VCIL responded to over **3,700** requests from individuals, agencies and community groups for information, referral and assistance and program services for individuals living with a disability. VCIL Peer Advocate Counselors (PACs) provided one-on-one peer counseling to **315** individuals to help increase their independent living skills and **11** peers were served by the AgrAbility program. VCIL's Home Access Program (HAP) assisted **149** households with information on technical assistance and/or alternative funding for modifications; **83** of these received financial assistance to make their bathrooms and/or entrances accessible. Our Sue Williams Freedom Fund (SWFF) provided **87** individuals with information on assistive technology; **45** of these individuals received funding to obtain adaptive equipment. **532** individuals had meals delivered through our Meals on Wheels (MOW) program for individuals with disabilities under the age of 60. We are also home to the Vermont Telecommunications Equipment Distribution Program (VTEDP) which served **41** people and provided **33** peers with adaptive telecommunications enabling low-income Deaf, Deaf-blind, Hard of Hearing and individuals with disabilities to communicate by telephone.

VCIL's central office is located in downtown Montpelier and we have five branch offices in Bennington, Chittenden, Lamoille, Rutland and Windham Counties. Our Peer Advocate Counselors and services are available to people with disabilities throughout Vermont. Our Windham County office also houses the Vermont Interpreter Referral Service (VIRS) (previously under the VT Center for the Deaf and Hard of Hearing) and provides statewide interpreter referral services for sign language, spoken English and CART services for assignments in medical, legal, mental health, employment, educational, civil and recreational settings.

During FY '18, **4** residents of **Westfield** received services from the following programs:

- Meals on Wheels (MOW)

  (over **$2,100.00** spent on meals for residents)

- AgrAbility Program

- Information Referral and Assistance (I,R&A)

To learn more about VCIL, please call VCIL's toll-free I-Line at:
1-800-639-1522, or, visit our web site at **www.vcil.org**.

VERMONT RURAL FIRE PROTECTION TASK FORCE-RFP (Requesting $100)
c/o Vermont Association of Conservation Districts (VACD)
14 Crab Apple Ridge ♦ Randolph, VT 05060
802-828-4582 ♦ On the Web: www.vacd.org

On behalf of the Vermont Rural Fire Protection Task Force, I am writing to request your support of the Vermont Rural Fire Protection (RFP) Program, formerly called the Dry Hydrant Grant Program. The RFP program helps Vermont communities protect lives, property and natural resources by enhancing fire suppression resources. Program Manager and Engineering Technician Troy Dare helps local fire departments identify appropriate sites for dry hydrants and other rural water supply systems, design installations, and find financial support to support the costs of construction. During the **20+ years** of the program, nearly **1100 grants** totaling **$2.5 million** have been provided to Vermont towns for installation of new rural fire protection systems, as well as for replacements and repairs.

214 Vermont communities have benefitted from the Rural Fire Protection program. Our goal is to extend this support to all Vermont towns and continue to assist local fire departments in reducing the risk of injury, loss of life, and damage to property and natural resources, thereby improving the safety and welfare of Vermont communities. For more information, please contact Troy Dare at 802-828-4582 or dryhydrantguy@yahoo.com.

NOTES.....

ANNUAL

SCHOOL REPORTS

FOR THE YEAR ENDING
JUNE 30, 2018

Principal's Report

January 8, 2019

Dear Jay and Westfield Communities,

I can hardly believe a whole year has passed and I'm sitting down to compose the Jay Westfield Joint Elementary School letter for the town report. In the past 12 months goals have been met and important initiatives strengthened. The writing of this letter is a perfect time to stop, reflect, and report on the highlights.

Great excitement happened this fall with the paving of the parking lot. The board, vendors, staff and parents worked within a tight time frame to ensure completion before the first snow fall. And given the early winter, the project was completed just in time. Paving of the parking lot has been a facility and safety priority for the last few years. Now, with the new asphalt and layout, we are clearly able to delineate parking areas from bus and car routes and have greatly decreased the need for cars to back into the cross walks. We have reduced the mud and dirt tracked into the hallways and received many public compliments on this building upgrade.

JWJES students, parents, and teacher have been moving forward with more learner centered approaches to feedback and grading. Last year we fully implemented student led conferences in all grades, including preschool, and we recognize students are more comfortable with reflecting on their academic and social growth. We also began using a new progress report, which involves more teacher collaboration, narrative reports, and articulation of next steps for learners. This report will be revised after rounds of feedback from teachers, students and parents, but the overall intention to create a tool that provides more information about learning will remain a guiding point.

The political context of ACT 46 continued to plague our board and community conversations. Late this summer, it seemed imminent that the towns of Jay and Westfield would be mandated by the State Board of Education to dissolve the joint contract and create a unified union school district. Fortunately, the State Board took a closer look and realized this change would result in many complications with no actual benefits to the towns. Much to our surprise and delight, at the November vote, they rescinded the decision to force a merger for all districts in the North Country Supervisory Union.

For the past few years, the JWJES Board had been considering what a forced merger might mean to our school and communities. This led to a thorough review of the existing Jay/Westfield Joint Elementary School District Contract. Articles were analyzed and edited to reflect current relevance and context. Now the board is focusing on how the Jay Westfield Joint Elementary School budget is assessed to each town. They are exploring an alternative formula which uses the state's equalized pupil numbers in hopes of eliminating the tax-rate roller coaster effect. For now, articles will remain in draft form and will not go into effect until all legal protocols have been followed, including a town vote.

I feel fortunate to lead such an amazing school community. In the eyes of the state we are two distinct town districts, but in operation and spirit we are one. The Jay/Westfield educational community strives for student equity and works collaboratively with all NCSU member school districts to harness the strengths and mitigate the challenges of rural education. I am proud and honored to be part of such a compassionate and effective organization.

Sincerely,

Kristy Ellis, Ed.D.
Principal, JWJES

JAY/WESTFIELD JOINT ELEMENTARY SCHOOL

Phone: (802) 988-4042/988-2627 – **Fax:** (802) 988-9813

PRINCIPAL	Kristy Ellis
SECRETARY	Peggy Laurie
TEACHERS	
Pre-K	Julie Ste Marie
Kindergarten	Lara Starr
Grade 1	Lara Starr
Grade 1 & 2	Jane Halbeisen
Grade 3 & 4	Jennifer Smith
Gr. 4 Math & Grade 5	Gerardo Ortiz
Grade 5 & 6	Susan Pigeon-Vanier
Special Educator	Kelley Stafford
Special Educator	Abigail Axtell
Interventionist	Abigail Axtell
Music (40%)	Wendell Hughes
Physical Education (40%)	Amy Clements
Speech/Language (20%)	Gabrielle Marcotte
Art (20%)	Michelle Ingram
RN (40%)	Laura Emery
PARAPROFESSIONALS	
Behavior Support	Alanna Whittier
Special Ed Assistant	Eva Lemieux
Speech/Language Assistant/Classroom	Emily May
Pre-K Assistant	Julia Bolton
Lunch Program Agent	Helen Before
Custodian	Paul LeGrand
Bus Contractor	Harold Morse
Jay Town Clerk	Lynnette Deaette
Jay Bookkeeper	Tara Morse
Westfield Town Clerk	LaDonna Dunn
Westfield Bookkeeper	Rita Petzoldt
School Directors	Sally Rivard (J)
	Jeff Morse (J)
	Tracey Hinton (J)
	Janellen Parker-Goodwin (W)
	Nicole Dunn (W)
	Kevin Amyot (W)
NCUHS Board Members	Le-Ann Tetrault (J)
	Shawn Baraw (W)

"In the 2017-2018 school year, all teachers are licensed for their teaching assignment. One teacher is on a provisional license. We use our School Wide Program funds to hire a .5 FTE intervention teacher and contract services to support professional growth in Responsive Classroom practices. We also are able to increase our preschool program by funding 3/10 of our preschool teacher's FTE. Additional strategies include retirement benefits for the SWP staff and continued staff development for the Reading Recover program."

A word about student enrollment names: *Due to student confidentiality issues, student's names are no longer printed in the Town Report. As of 1/30/19 there are 33 Westfield and 54 Jay students enrolled at the Jay/Westfield Joint Elementary School.*

JAY/WESTFIELD JOINT ELEMENTARY SCHOOL
BALANCE SHEET
AS OF 6/30/18

ASSETS:

Checking Account		$256,696	
Petty Cash		$100	
Due From HL Program		$46,921	
Accounts Receivable		$16,061	
Prepaid Expenses		-	
	Total Assets		**$319,778**

LIABILITIES:

Accounts Payable		$22,074	
Accrued Wages		$75,128	
Restricted-Union Dues		$34	
Restricted-Life Insurance		$3	
Restricted-Sunshine		$1,339	
Restricted-Misc		$765	
Restricted-Section 125		$2,265	
Teacher Retirement Withheld		-$3,109	
Health Insurance Liability		$6,745	
Dental Insurance Withheld		-$1,386	
LTD Liabilities		-$409	
	Total Liabilities		**$103,449**

FUNDS:

Building & Grounds		$89,508	
Fund Balance (Undesignated)		$49,880	
	Total Fund Balance	**$139,388**	
	Total Liabilities & Funds		**$216,329**

NOTE: All figures in the financial statements have been rounded to the nearest dollar.

JAY/WESTFIELD JOINT ELEMENTARY SCHOOL
REVENUE & EXPENSE STATEMENT
FISCAL 17/18

REVENUES

Code	Name	Actual 17	Actual 18	Budget 18/19	Budget 19/20
61312	Tuition	$5,635			
61510	Interest	$1,100	$920		
61935	Assessment-Jay	$780,030	$820,884	$748,029	$795,312
61935	Assessement-West	$563,459	$493,054	$381,412	$474,141
61980	Refund Pr Yr		$13,625		
61990	Miscellaneous	$1,975	$2,597		
62481	Medicaid		$3,000		
62651	Title II A Teacher	$1,734	$679		
62555	Tobacco Sub Grant				
62785	School Wide	$52,339	$48,145	$51,950	$46,300
62790	Reimburse OENSU	$1,243	$650		
63202	Special Ed Reimburse	$12,656			
		$1,420,171	**$1,383,554**	**$1,181,391**	**$1,315,753**
	EXPENDITURES				
71100	**REGULAR EDUCATION**				
110	Teacher Salaries	$332,327	$299,645	$314,663	$314,427
110	Pre-K Teacher Salary	$64,400	$65,630	$50,699	$60,839
	Pre-K Aide	$11,491	$15,343	$15,570	$18,076
	Pre-K Benefits	$27,245	$29,535		
	Library Media			$20,000	$18,000
115	Salary Aide	$10,777	$11,563		$17,812
119	ASP	$8,152	$7,800	$7,800	$10,200
120	Substitute Teachers	$11,432	$16,213	$3,500	$3,500
210	BCBS Insurance	$101,947	$74,029	$115,284	$129,580
220	Fica Expense	$25,340	$23,458	$28,250	$31,415
230	Life Insurance	$240	$295	$385	$453
240	Retirement/VSTRS Hire	$8,317	$3,594		
250	Workmen's Comp	$2,115	$2,780	$2,668	$2,479
260	Unemployment Comp	$166	$2,242	$2,149	$996
270	Tuition Reimburse	$3,758	$7,470	$5,000	$5,000
280	Dental	$1,766	$1,287	$2,208	$2,500
290	Long Term Disability	$959	$871	$1,100	$1,129
300	Purchased Services	$4,875	$6,290		
440	Copier Lease			$3,036	$3,000
519	Field Trips	$1,663	$9,737		
550	Medicaid	$3,000	$3,882		
580	Travel	$522	$345	$500	$500
610	Teacher Supplies	$6,293	$10,446	$4,000	$4,000
611	Copier Supplies			$3,500	$3,500
640	Textbooks	$1,622	$4,785	$3,500	$6,000
670	Computer Software		$685		
730	Equipment/Furniture		$849	$250	$250
810	Dues/Fees	$115	$200		
	SWP Retirement		$8,066	$7,586	$4,578
890	Misc Student Body			$2,000	$2,000
890.01	Sunshine Fund	$160	$288		
891	Siskin Ecological				$10,000
	TOTAL REGULAR	**$628,682**	**$607,328**	**$593,648**	**$650,234**

Code	Name	Actual 17	Actual 18	Budget 18/19	Budget 19/20
71121					
110	SWP Salary	$31,100	$23,243	$23,263	$23,263
110	SWP Salary Pre-K			$16,900	$6,760
	SWP Benefits Pre-K			$6,491	$2,782
210	SWP BCBS			$7,088	$7,744
220	SWP Fica Expense	$2,379	$1,778	$1,780	$1,728
230	SWP Life Insurance	$25	$34	$44	$22
240	SWP Retirement	$20	$26		
250	SWP Workmen's Comp	$117	$265	$170	$183
260	SWP Unemployment Comp	$21	$246	$246	$63
270	SWP Tuition		$1,144		
280	SWP Dental			$192	$192
290	SWP Long Term Disability	$10	$68	$70	$70
	TOTAL SWP Regular	**$33,672**	**$26,804**	**$56,244**	**$42,807**
71122					
110	Salary	$2,230	$1,373		
220	Fica Expense	$171	$105		
	TOTAL TITLE IIA SU	**$2,401**	**$1,478**		
71200					
110	Salary				
115	Para Salary	$39,937	$41,690	$38,265	$21,335
116	Salary-Summer	$707		$1,500	
120	Substitute Salary	$7,733	$2,067	$1,000	$1,000
210	BCBS	$7,960	$8,373	$9,446	$8,145
220	Fica Expense	$3,621	$3,266	$3,120	$1,710
230	Life Insurance	$4	$24	$88	$44
240	Retirement	$1,626	$1,623		
250	Workmen's Comp	$302	$331	$279	$173
260	Unemployment Comp	$94	$493	$494	$126
270	Tuition Reimburse	$450			
280	Dental	$176	$221	$384	$420
290	Long Term Disability				
330	Contract Services	$32,297	$33,075	$17,000	$17,000
332	Purchased Services SU	$221,038	$101,654		$111,330
610	Supplies	$2,264	$191		
640	Textbooks	$312	$316		
730	Equipment				
	TOTAL SPECIAL EDUCATION	**$318,521**	**$193,324**	**$71,576**	**$161,283**
72130					
110	Salary	$12,635	$17,512	$18,037	$18,037
210	BCBS			$2,000	
220	Fica Expense	$966	$1,340	$1,380	$1,380
230	Life Insurance	$5	$27	$44	$44
250	Workmen's Comp		$119	$132	$142
260	Unemployment Comp	$21	$370	$247	$290
270	Tuition			$775	$775
290	Long Term Disability		$51	$54	$55
400	Purchased Services	$275	$275	$100	$100
610	Supplies	$261	$368	$500	$500
739	Equipment			$100	$100
	TOTAL NURSE	**$14,163**	**$20,062**	**$23,369**	**$21,423**

Code	Name	Actual 17	Actual 18	Budget 18/19	Budget 19/20
72140					
330	Contract Services	$15,725	$12,750		
	TOTAL PSYCHOLOGICAL	**$15,725**	**$12,750**	**$0**	**$0**
72150					
115	Speech Aide	$10,761	$11,541	$23,847	$24,569
220	Fica	$823	$883	$1,824	$1,880
240	Retirement	$430	$462		
250	Workmen's Comp	$72		$174	$199
260	Unemployment	$10	$123	$246	$116
323	Evaluations			$1,500	
332	School Clinician	$700	$670	$15,000	$15,000
	TOTAL SPEECH	**$12,796**	**$13,679**	**$42,591**	**$41,764**
72170					
330	Physical/Occup Ther		$179		
	TOTAL PHYS/OCCUP	**$0**	**$179**	**$0**	**$0**
72230					
330	Contract Service		$18,450	$3,566	$2,475
431	Tech Services	$12,800	$14,624	$14,002	$9,000
610	Supplies		$509		
670	Computer Software		$152	$1,500	$1,500
735	Internet Connection			$1,000	$1,000
737	Computer Hardware			$5,000	$6,500
	TOTAL COMPUTER	**$12,800**	**$33,735**	**$25,068**	**$20,475**
72290					
110	Path Stipend	$650	$650		
220	Fica	$50	$50		
240	Retirement	$26	$26		
	TOTAL SUPPORT SERVICES	**$726**	**$726**		
72321					
331	OENSU Assessment	$31,501	$33,237	$34,016	$35,045
	TOTAL OENSU	**$31,501**	**$33,237**	**$34,016**	**$35,045**
72311					
810	Board Dues & Fees	$339	$494	$1,200	$1,200
812	Share of Retirement			$6,535	$8,824
890	Misc Expense Board		$372	$500	$500
	TOTAL BOARD OF ED	**$339**	**$866**	**$8,235**	**$10,524**
72315					
360	Legal Services	$230	$842	$1,000	$1,000
	TOTAL LEGAL	**$230**	**$842**	**$1,000**	**$1,000**
72405					
522	Liability Insurance	$2,758		$2,804	$2,835
540	Advertising	$2,366	$568	$300	$300
550	Printing			$100	$100
890	Miscellaneous	$1,547		$100	$100
890	Board Training	$0	$0	$0	$0
	TOTAL BOARD TRAINING	**$6,671**	**$568**	**$3,304**	**$3,335**

Code	Name	Actual 17	Actual 18	Budget 18/19	Budget 19/20
72410					
111	Salary	$70,770	$74,662	$76,902	$76,902
114	Secretary	$25,666	$26,407	$27,619	$28,842
120	Sub Secretary	$540	$642	$800	$400
210	BCBS	$32,821	$27,629	$26,860	$29,493
220	Fica Expense	$7,419	$7,596	$8,057	$8,120
230	Life Insurance	$167	$170	$218	$200
240	Retirement	$1,027	$1,065		
250	Workmen's Comp	$617	$687	$760	$832
260	Unemployment	$42	$431	$494	$580
270	Tuition		$325	$1,800	$1,000
280	Dental	$1,386	$1,043	$768	$804
290	Long Term Disability	$202	$217	$231	$236
530	Postage	$266	$345	$500	$500
580	Travel				
610	Supplies		$188		
730	Equipment			$500	$250
810	Dues & Fees	$384	$457	$800	$800
890	Miscellaneous				
	TOTAL PRINCIPAL	**$141,307**	**$141,864**	**$146,309**	**$148,959**
72520					
110	Salary-Bookkeeper	$9,930	$10,228	$10,535	$10,851
220	Fica Expense	$760	$782	$806	$830
250	Workmen's Comp	$63	$70		
260	Unemployment	$20	$246		
330	Tyler Tech ADS			$1,900	
530	Postage	$98	$198	$350	$350
610	Supplies	$618	$2,185	$400	$400
	TOTAL FISCAL SERVICES	**$11,489**	**$13,709**	**$13,991**	**$12,431**
72526					
370	Audit Service	$4,486	$5,214	$4,850	$4,850
	TOTAL AUDIT	**$4,486**	**$5,214**	**$4,850**	**$4,850**
72600					
119	Salary	$20,125	$23,814	$29,779	$30,679
210	BCBS	$9,029	$12,751		
220	Fica Expense	$1,531	$1,716	$2,278	$2,347
240	Retirement	$805	$915		
250	Workmen's Comp	$1,141	$1,654	$1,834	$2,068
260	Unemployment	$21	$185	$247	$126
280	Dental	$240	$240		
411	Sewer	$3,205	$4,273	$4,273	$4,273
412	Water	$838	$811	$1,300	$1,300
413	Water Testing	$3,371	$2,625	$2,500	$2,500
421	Rubbish Removal	$3,420	$3,569	$2,500	$3,500
430	Contracted Bldg Ope	$8,607	$21,202	$1,000	$1,000
521	Property Insurance	$3,024	$3,131	$3,022	$3,085
531	Telephone	$1,586	$2,626	$3,200	$3,200
610	Supplies	$3,033	$4,116	$2,500	$2,500
622	Electricity	$9,932	$11,209	$11,000	$11,000
624	Heat	$6,525	$10,830	$10,000	$15,000
730	Non-Instructional Eq	$999		$1,000	$1,000
	TOTAL OPERATION	**$77,432**	**$105,667**	**$76,433**	**$83,578**

		Actual 17	Actual 18	Budget 18/19	Budget 19/20
72621					
430	Contracted Services			$3,500	$3,500
610	Supplies			$2,000	$2,000
	TOTAL CARE & UPKEEP	**$0**	**$0**	**$5,500**	**$5,500**
72630					
424	Mowing	$1,725	$1,150	$2,500	$2,500
610	Supplies			$1,000	$1,000
736	Playground			$1,500	$1,000
	TOTAL GROUND	**$1,725**	**$1,150**	**$5,000**	**$4,500**
72640					
430	Contracted Service			$2,000	$2,000
	TOTAL EQUIPMENT	**$0**	**$0**	**$2,000**	**$2,000**
72711					
115	Bus Monitor	$419			
210	BCBS	$166			
220	Fica	$30			
240/250	Retirement/WC	$349			
260	Unemployment	$12			
280	Dental	$4			
431	Contracted Service	$2,258		$56,257	$54,045
519	Transportation Indivd	$83,865	$86,109		
	TOTAL TRANSPORTATION	**$87,103**	**$86,109**	**$56,257**	**$54,045**
72720					
513	Field Trips	$3,118	$4,611	$2,000	$2,000
	TOTAL FIELD TRIPS	**$3,118**	**$4,611**	**$2,000**	**$2,000**
75310					
930	Transfer To Food			$10,000	$10,000
	TOTAL FOOD SERVICE	**$0**	**$0**	**$10,000**	**$10,000**
TOTAL EXPENDITURES		**$1,404,887**	**$1,303,902**	**$1,181,391**	**$1,315,753**
Less Revenues Applied		-$45,735	-$55,991	$51,950	$46,300
TOTAL to be raised by Assessment		$1,359,152	$1,247,911	$1,129,441	$1,269,453
Excess of Expend over Revenue		**$15,284**	**$79,652**		
Prior Yrs Fund Balance		$122,730	$138,016		
Fund Bal-(Current Yr Deficit)		**$15,284**	**$79,652**		
Fund Balance-Ending		**$138,014**	**$217,668**		

- Jay Assessment FY19-20 (62.65% of general Ed/Spec Ed 1,269,453
  TOTAL ASSESSMENT JAY=795,312
- Jay Assessment FY18-19 (66.23% of general Ed/Spec Ed 1,129,441
  TOTAL ASSESSMENT JAY=748,029
- Jay Assessment FY17-18 (62.82% of general Ed/Spec Ed 1,212,511
  TOTAL ASSESSMENT JAY=761,699
- Westfield Assessment FY19-20 (37.35% of general Ed/Spec Ed=1,269,453
  TOTAL ASSESSMENT WESTFIELD=474,141
- Westfield Assessment FY18-19 (33.77% of general Ed/Spec Ed=1,129,441
  TOTAL ASSESSMENT WESTFIELD=381,412
- Westfield Assessment FY17-18 (37.18% of general Ed/Spec Ed=1,212,511
  TOTAL ASSESSMENT WESTFIELD=450,812

STUDENT ENROLLMENT BREAKDOWN As of October 25, 2018: Westfield 31 Jay 52

JAY/WESTFIELD HOT LUNCH
INCOME & EXPENSE STATEMENT
FISCAL 17/18

	Actual 17/18	Budget 17/18	Budget 18/19	Budget 19/20
REVENUES				
Interest	$12	$10	$10	$10
Cash Sales	$17,119	$16,320	$16,751	$19,420
Misc.				
Gen Fund Trans				
Foodservice Local	$39,670	$48,553	$45,567	$40,463
Federal Revenue	$1,669			
Total Revenues	**$58,470**	**$64,883**	**$62,328**	**$59,893**
EXPENSES				
Cook Salary	$24,983	$21,833	$23,886	$25,733
Wages-FFV		$2,563	-	-
Wages-Summer	$1,531	$2,389	$2,186	$1,592
Substitutes	$555	$500	$500	$500
Medical Benefits	$7,338	$8,535	$7,446	$8,145
Dental Benefits	$221	$180	$180	$420
Fica Expense	$1,970	$2,087	$2,033	$2,090
Retirement	$1,028	$1,071	$1,071	$1,161
Worker's Comp	$594	$428	$497	$661
Unemployment	$246	$247	$247	$130
Contract Services	$646			
Repairs		$250	$250	$250
Travel	$121	$250	$250	$250
Propane	$556	$700	$700	$700
Food/Milk	$17,486	$23,600	$22,832	$18,011
Misc. Expense	$370	$250	$250	$250
HL Equip				
Total Expenses	**$57,645**	**$64,883**	**$62,328**	**$59,893**

HOT LUNCH PROGRAM
BALANCE SHEET
AS OF 6/30/18

Assets:		
Checking Account		$43,241
Petty Cash		$100
Accounts Receivable		$10,812
Inventory		$2,465
	Total	**$56,618**
Liabilities:		
Due To Gen. Fund		$46,921
	Total	**$46,921**
Fund Balance		$9,697

WESTFIELD SCHOOL DISTRICT BUDGET

Revenues:		Budget FY18	Actual FY18	Budget FY19	Budget FY20
1000	**Local**				
1500	Interest	200.00	255.85	200.00	200.00
	Total 1000	**200.00**	**255.85**	**200.00**	**200.00**
3000	**State**				
3110	Ed fund and Education Prop Tax	641,980.07	623,327.00	587,696.00	485,130.70
3145	Small Schools Grant	25,214.00	28,174.00	20,000.00	20,000.00
3150	Transportation Reimbursement	12,500.00	13,362.00		
3201	Sp Ed Block Grant				
3202	Sp Ed Reimbursement		18,382.00		
3203	Intensive Reimbursement				
3204	EEE Grant				
3205	State Placed Reimbursement				
	Total 3000	**679,694.07**	**683,245.00**	**607,696.00**	**505,130.70**
	Hot Lunch Reimbursement				
2430	Hot Lunch Reimbursement		180.37		
2433	Hot Lunch Reimbursement		77.40		
2474	Hot Lunch Reimbursement		186.40		
2458	Hot Lunch Reimbursement		488.40		
2459	Hot Lunch Reimbursement		1,600.00		
2460	Hot Lunch Reimbursement		4,824.16		
2462	Hot Lunch Reimbursement		2,149.16		
	Total 4000		**9,505.89**		
	Previous Year's Surplus	6,504.93	6,504.93		40,483.00
	Adjustment for FY16 3202 Revenue		-		
	Total Revenues	**686,399.00**	**699,511.67**	**607,896.00**	**545,813.70**
Expenditures					
1100	**Regular Programs**				
561	7 and 8th grade tuition	176,000.00	144,000.00	124,000.00	
	7 and 8th grade excess costs	5,000.00	369.26	5,000.00	
562	J/W Assessment	450,812.00	450,812.00	381,412.00	474,140.70
	J/W Special Ed Assessment	42,287.00	42,287.00	56,862.00	
591	Hot Lunch				
	Hot Lunch Reimbursement to J/W		9,505.88		
591	Ski Program	500.00	0.00	500.00	500.00
	Total 1100	**674,599.00**	**646,974.14**	**567,774.00**	**474,640.70**
1211	**Special Programs**				
301	EEE - State				
300	EEE - Local	5,700.00	5,738.16	3,978.00	4,590.00
	Total 1211	**5,700.00**	**5,738.16**	**3,978.00**	**4,590.00**
2311	**Board of Education**				
110	Stipends	**1,350.00**	**1,260.00**	**1,350.00**	**1,350.00**
2520	**Fiscal Services**				
339	Treasurer	1,000.00	1,000.00	1,000.00	1,000.00
	Audit	3,750.00	3,750.00	3,750.00	3,750.00
	Ballots/legal costs		306.00		0.00
	Total 2520	**4,750.00**	**5,056.00**	**4,750.00**	**4,750.00**
	3205 Reimbursement to J/W				
	3203 Reimbursement to J/W				
5210	Clawback			10,044.00	
	Total Expenditures	**686,399.00**	**659,028.30**	**587,896.00**	**485,330.70**

NCSU Superintendent of Schools Annual Letter

Dear North Country School-Community,

The thirteen schools that comprise North Country Supervisory Union share a common commitment to the development of Character, Competence, Creativity and Community. The "Four Cs" are supported by a "Design for Learning" that includes an articulation of our Learning Beliefs, Learning Opportunities and Learning Outcomes we consider most important.

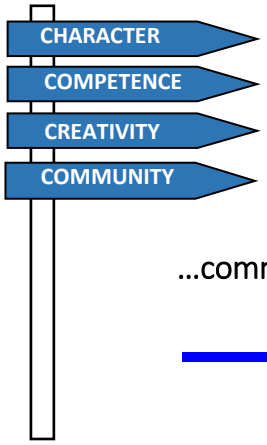
We had a plan of goals and objectives in place over the past three and a half years to guide the implementation of our Design for Learning. We collectively moved a number of initiatives forward that addressed areas related to curriculum, instruction, assessment and learning environment. We implemented transferable skills, student-led conferences, electronic portfolios and new practices related to feedback and reporting student progress. We have also seen substantial progress with proficiency-based learning, project-based learning and how we support the social and emotional development of students.

After soliciting input from teachers last spring, our Leadership Team (comprised of administrators across the supervisory union) conducted an assessment of our progress and began to formulate a new plan. In December, the NCSU Full Board approved the goals of a new "Work and Learning Plan." These goals will guide the larger shared initiatives across the supervisory union for the next two to three years. It is recognized that strategies for implementation will continue to be developed by the Leadership Team and at the building level.

The NCSU Work and Learning Plan promotes a student-centered approach in how we design learning at all levels. We believe that as we balance tradition and transformation in learning, we must also balance freedom and unity in our approach across the supervisory union. Our schools each have their unique context and are in different places with the various shifts in practices we are undergoing. Nonetheless, we believe we will continue to gain a greater shared understanding and consistency in practice due to our collective work and learning.

We encourage you to go to our website at www.ncsuvt.org to learn more about our Design for Learning and to find the strategy level of our Work and Learning Plan.

John A. Castle
NCSU Superintendent of Schools



NORTH COUNTRY SUPERVISORY UNION

...committed to the development of Character, Competence, Creativity and Community

LEARNING BELIEFS

Learning takes place in a culture that fosters...

Growth Mindset ❖ Curiosity ❖ Perseverance ❖ Relevance
Mutual Respect ❖ Feedback & Reflection ❖ Instructional Access
Equity ❖ Diversity ❖ Personal Responsibility ❖ Shared Leadership
Individual & Collective Accomplishments ❖ Community Partnerships

LEARNING OPPORTUNITIES

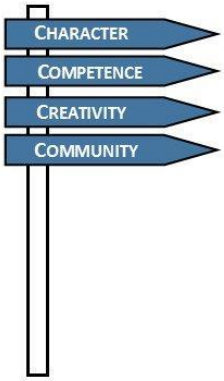
Learners participate in experiences that/to...

Support Personal Pathways ❖ Include Problem-Based Projects
Are Academically Rigorous ❖ Make Inter-Disciplinary Connections
Contain Experiential Discovery ❖ Utilize Transferable Skills
Encourage Student Voice ❖ Incorporate Technology
Involve Physical Activity ❖ Create & Perform ❖ Engage the Community
Occur In the Natural World ❖ Happen Anywhere & Any Time

LEARNING OUTCOMES

Learners succeed by becoming...

Caring, Kind & Grateful ❖ Confident & Self-Directed ❖ Honest & Fair
Independent Thinkers ❖ Innovative Problem Solvers
Academically Accomplished ❖ Effective Communicators & Collaborators
Technologically Skilled ❖ Globally Aware ❖
Contributing Citizens ❖ Respectful of Our Environment
Physically, Emotionally & Socially Healthy
Appreciative Of & Skilled In the Visual & Performing Arts



NORTH COUNTRY SUPERVISORY UNION

…committed to the development of character, competence, creativity and community

SUPERVISORY UNION WORK & LEARNING PLAN

Equity

- Advance equity principles and practices

Social & Emotional Learning

- Deliver research-based practices with consistency that advance positive attitudes, habits, and actions

Content Standards and Transferable Skills

- Implement curricula based on current content standards
- Implement curricula based on NCSU transferable skills
- Promote effective digital learning

Student Engagement

- Promote inquiry-based learning
- Support interdisciplinary instruction
- Create multiple pathways
- Foster personalization

Student Voice & Leadership

- Promote student contributions and leadership in their communities
- Include students in authentic decision making at all levels

Formative Assessment and Data

- Provide multiple opportunities for feedback and reflection
- Use technology to support assessment, reporting and reflection
- Students engage in goal setting in age-appropriate ways
- Use qualitative and quantitative data to guide the reflection and review of programs, practices, systems and structures

Approved by the NCSU Full Board December 2018

NORTH COUNTRY SUPERVISORY UNION

FY2020 BOARD APPROVED ASSESSMENT BUDGET

Account Number / Description	FY2019 Board Approved Budget 7/1/2018 - 6/30/2019	FY2020 Board Approved Budget 7/1/2019 - 6/30/2020
ASSESSMENT REVENUE		
INTEREST		
INTEREST INCOME-CASH ACCOUNT	($2,000)	($4,500)
INTEREST INCOME-MONEY MARKET	($2,000)	($1,000)
INTEREST REVENUE	**($4,000)**	**($5,500)**
ASSESSMENTS	($1,206,916)	($1,312,492)
TOTAL 1931 TOWN ASSESSMENT	**($1,206,916)**	**($1,312,492)**
1990 MISC OTHER LOCAL REVENUE		
FUND BALANCE AS REVENUE	($42,000)	($42,000)
INDIRECT COSTS REVENUE	($30,000)	($35,000)
MISC REVENUE	$0	$0
TOTAL 1990 MISC OTHER LOCAL REVENUE	**($72,000)**	**($77,000)**
TOTAL ASSESSMENT REVENUE	**($1,282,916)**	**($1,394,992)**
ASSESSMENT EXPENDITURES		
1100 MIDDLE LEVEL ATHLETICS		
SALARY MIDDLE LEVEL ATHLETICS	$0	$3,500
FICA	$0	$268
W COMP	$0	$12
PURCHASED SERVICE	$0	$1,110
SUPPLIES	$0	$1,110
TOTAL 1100 MIDDLE LEVEL ATHLETICS	**$0**	**$6,000**
2110 ATTENDANCE SERVICE		
SALARY ATTENDANCE OFFICER	$200	$0
F.I.C.A.	$15	$0
W COMP	$1	$0
TRAVEL	$40	$0
TOTAL 2110 ATTENDANCE SERVICE	**$256**	**$0**
2111 SCHOOL NURSE LEADER		
SALARY SCHOOL NURSE LEADER	$0	$7,500
BCBS SCHOOL NURSE LEADER	$0	$700
HRA SCHOOL NURSE LEADER	$0	$420
FICA SCHOOL NURSE LEADER	$0	$580
W COMP SCHOOL NURSE LEADER	$0	$30
DENTAL SCHOOL NURSE LEADER	$0	$40
TRAVEL SCHOOL NURSE LEADER	$0	$500
SUPPLIES SCHOOL NURSE LEADER	$0	$350
TOTAL 2111 SCHOOL NURSE LEADER	**$0**	**$10,120**
2210 Improvement of Instruction Services		
SP PROJECTS P SERV	$8,000	$8,000
SP PROJECTS PRINCIPAL MENTORING	$0	$0
SP PROJECTS SUPPLIES	$2,000	$2,000
SPEC.PROJ.-FOOD	$5,000	$5,000
SPEC.PROJ.-SOFTWARE	$0	$0
TOTAL 2210 Improvement of Instruction Services	**$15,000**	**$15,000**

NORTH COUNTRY SUPERVISORY UNION

FY2020 BOARD APPROVED ASSESSMENT BUDGET (continued)

Account Number / Description	FY2019 Board Approved Budget 7/1/2018 - 6/30/2019	FY2020 Board Approved Budget 7/1/2019 - 6/30/2020
2212 CURRICULUM DEVELOPMENT		
DIRECTOR OF CURRICULUM SALARY	$45,112	$42,300
WAGES CURRICULUM ADMIN ASST	$16,862	$17,368
BCBS	$12,329	$13,808
HRA	$0	$6,300
FICA	$4,741	$5,284
LIFE INSURANCE	$85	$90
MUN. RETIREMENT	$900	$1,019
WORKERS COMP	$380	$380
UNEMPLOYMENT	$100	$100
TUITION	$770	$770
DENTAL	$350	$378
LTD	$175	$190
TRAINING	$750	$750
TRAVEL	$645	$645
SUPPLIES	$1,200	$1,200
BOOKS & PERIODICALS	$500	$500
CONF & DUES	$2,000	$2,000
TOTAL 2212 CURRICULUM DEVELOPMENT	**$86,899**	**$93,082**
2230 TECHNOLOGY		
DIRECTOR OF TECHNOLOGY	$69,084	$71,157
NETWORK ADMINISTRATOR	$26,780	$37,502
SUPPORT TECH WAGES	$7,829	$8,064
BCBS	$8,403	$14,967
HRA	$0	$7,875
FICA	$7,933	$8,929
LIFE INSURANCE	$168	$194
MUNICIPAL RETIREMENT	$4,500	$5,681
WORKERS COMP	$400	$550
UNEMPLOYMENT	$262	$403
TUITION	$1,800	$1,800
DENTAL	$500	$613
LTD	$250	$250
TRAVEL	$3,000	$3,000
ROOMS & MEALS	$400	$400
SUPPLIES	$500	$500
SOFTWARE	$3,500	$17,000
EQUIPMENT	$5,500	$15,500
DUES & FEES	$1,500	$1,500
TOTAL 2230 TECHNOLOGY	**$142,309**	**$195,885**
2231 TECHNOLOGY PURCHASED SERVICES		
PURCHASED TECH SERVICE CONTRACT	$57,500	$64,150
TOTAL 2231 TECHNOLOGY PURCHASED SERVICES	**$57,500**	**$64,150**

NORTH COUNTRY SUPERVISORY UNION

FY2020 BOARD APPROVED ASSESSMENT BUDGET (continued)

Account Number / Description	FY2019 Board Approved Budget 7/1/2018 - 6/30/2019	FY2020 Board Approved Budget 7/1/2019 - 6/30/2020
2300 Support Services - General Admin		
ANNUITY	$0	$0
SUP'T SALARY	$128,180	$128,180
SECRETARY WAGES (2)	$73,762	$77,450
BCBS	$41,036	$36,375
HRA	$0	$7,875
FICA	$15,449	$15,731
LIFE INSURANCE	$190	$190
MUNICIPAL RETIREMENT	$3,939	$4,200
WORK COMP	$1,050	$1,500
UNEMPLOYMENT	$500	$500
DENTAL	$1,200	$1,200
LTD	$569	$580
AUDIT NCSU	$12,200	$12,200
LODGING & MEALS	$1,500	$1,500
TRAVEL	$3,000	$3,000
VSA DUES	$4,500	$4,500
PROF DEVELOPMENT-SECRETARY	$200	$200
PROF DEVELOPMENT	$1,600	$1,600
TOTAL 2300 Support Services - General Admin	**$288,875**	**$296,781**
2320 MISC ADMIN COSTS		
HEALTH CARE ASSESSMENT	$2,000	$0
LEGAL MISC TOWNS	$250	$250
MAINTANCE CONTRACT ADS	$10,000	$6,000
STORAGE PURCHASE SERVICE	$700	$700
LEGAL SERVICES	$3,000	$3,000
STIPEND TREASURER'S	$1,050	$1,050
PURCHASE SERVICE	$600	$600
EQUIP MAINT	$2,000	$1,000
PHONE EQUIP MAINT	$4,500	$4,500
MACHINE LEASES & RENTALS	$12,200	$12,200
CONSOLIDATED INSURANCE	$10,800	$10,800
TELEPHONE	$5,800	$5,800
POSTAGE	$12,500	$11,500
INTERNET	$1,000	$1,000
MISC TOWNS ADVERTISING	$400	$400
ADVERTISING	$5,000	$5,000
MISC FOOD MEETINGS	$8,000	$10,000
MISC TOWN INVOICES	$500	$500
OFFICE SUPPLIES	$10,000	$10,000
BOOKS	$500	$500
EQUIPMENT	$1,000	$1,000
COMPUTER EQUIPMENT	$2,000	$2,000
PHONE SYSTEM EQUIPMENT	$2,000	$0
FURNITURE	$2,500	$2,500
MISCELLANEOUS DUES/FEES	$1,000	$2,000
FSA/HRA PARTICIPANT FEES	$0	$3,000
TOTAL 2320 MISC ADMIN COSTS	**$99,300**	**$95,300**

NORTH COUNTRY SUPERVISORY UNION

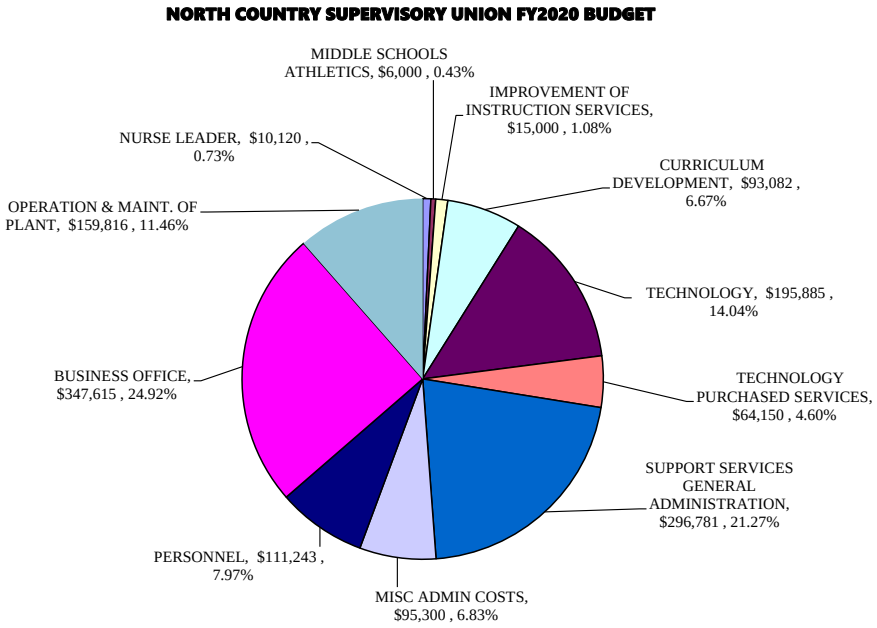
FY2020 BOARD APPROVED ASSESSMENT BUDGET (continued)

Account Number / Description	FY2019 Board Approved Budget 7/1/2018 - 6/30/2019	FY2020 Board Approved Budget 7/1/2019 - 6/30/2020
2323 PERSONNEL		
PERSONNEL WAGES	$83,270	$85,768
PERSONNEL BCBS	$16,176	$6,582
PERSONNEL FICA	$7,608	$7,608
PERSONNEL LIFE INS	$45	$45
PERSONNEL RETIREMENT	$4,500	$4,600
PERSONNEL WORKERS COMP	$350	$560
PERSONNEL UNEMPLOYMENT	$475	$475
PERSONNEL TUITION	$3,450	$3,450
PERSONNEL DENTAL	$770	$770
PERSONNEL LTD	$235	$235
PURCHASED SERVICE PERSONNEL	$500	$500
PERSONNEL TRAVEL	$100	$100
PERSONNEL CONF/DUES	$550	$550
TOTAL 2323 PERSONNEL	**$118,029**	**$111,243**
2520 BUSINESS OFFICE		
SALARY DIRECTOR BUSINESS	$72,989	$75,179
WAGES FINANCE ASSISTANTS	$73,278	$76,942
WAGES BUSINESS ADM ASST	$27,267	$28,630
WAGES COURIER	$600	$2,000
SALARY STAFF ACCOUNTANT	$42,912	$45,058
BCBS BUSINESS OFFICE	$60,073	$67,479
HRA	$0	$6,300
FICA BUSINESS OFFICE	$16,558	$17,274
LIFE INS BUSINESS OFFICE	$175	$175
RETIREMENT BUSINESS OFFICE	$12,798	$13,182
WORKERS COMP BUSINESS OFFICE	$950	$1,400
UNEMPLOYMENT BUSINESS OFFICE	$675	$675
TUITION BUSINESS OFFICE	$3,500	$3,800
DENTAL BUSINESS OFFICE	$1,650	$1,650
LTD DIRECTOR BUSINESS	$571	$571
PURCHASE SERVICE BUSINESS OFFICE	$0	$0
TRAVEL BUSINESS OFFICE	$5,000	$5,000
ROOMS & MEALS BUSINESS OFFICE	$400	$400
DUES & FEES BUSINESS OFFICE	$1,400	$1,400
PROF DEV BUSINESS OFFICE	$500	$500
TOTAL 2520 BUSINESS OFFICE	**$321,296**	**$347,615**
2600 OPERATION & MAINT. OF PLANT		
WAGES CUSTODIAN	$2,452	$2,716
OPERATION AND MAINT PURCHASE SERV	$3,000	$3,500
CUSTODIAN-P.SERV	$12,500	$14,200
RUBBISH REMOVAL	$1,800	$1,800
STORAGE RENTAL SPACE	$900	$900
CUSTODIAL SUPPLIES	$2,800	$2,800
TOTAL 2600 OPERATION & MAINT. OF PLANT	**$23,452**	**$25,916**
2640 OPERATION & MAINT. OF PLANT		
RENT	$130,000	$133,900
TOTAL 2640 OPERATION & MAINT. OF PLANT	**$130,000**	**$133,900**
TOTAL EXPENDITURES	**$1,282,916**	**$1,394,992**

NORTH COUNTRY SUPERVISORY UNION
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGE IN FUND BALANCE – GOVERNMENTAL FUND FOR THE YEAR ENDED JUNE 30, 2018 UNAUDITED

		General Fund 2018
Revenues		
Program Revenues:		
Charges for services	$	3,598,289
Operating grants and contributions		8,887,693
General Revenues:		
Grants and contributions not restricted to specific programs		1,176,781
Miscellaneous		53,053
Transfer from other funds		-
Total revenues		13,715,816
Expenses		
General administration		1,348,277
Student support services		1,335,186
Special education		7,889,668
Early education programs		-
Transpiration and maintenance		2,481,593
On-behalf payments		563,698
Total Expenses		13,618,422
Excess (deficiency) of revenues over (under) expenditures		97,394
Fund balance - beginning		1,089,380
Fund balance - ending	$	1,186,774

The notes to the financial statements are an integral part of this statement



TOWN MEETING PROCEDURES

How to Participate

- The Moderator makes announcements before the first article is moved. Inform the Moderator ahead of time if you have an announcement you want made.
- An Article is moved, seconded, and restated by the Moderator, before debate can begin.
- State law prohibits consideration of Articles that have not been warned.
- No second is needed for nominations. Election of Select Board members, Auditors and Listers are by ballot.
- Only registered voters may vote. Non-voters may speak if there is no objection, or by 2/3 vote.
- After you are recognized by the Moderator, stand up to make your remarks. Direct Motions and remarks to the Moderator. The maker of a motion is typically recognized to speak first.
- After you've spoken once about an Article, you won't be recognized for a second time until all others who wish to speak on the issue have spoken.
- Raise your hand and state "Point of Order" to ask questions: if you don't understand the motion, what is happening, or if there is a motion you want to make, and aren't sure how to make it.
- Voters can challenge the Moderator's ruling. A majority vote is needed to overturn the Moderator's ruling.
- Binding action may not be taken under the Article "Other Business." It is a time to discuss issues, make recommendations, or raise concerns for possible future action.

Voting

Three types of voting occur at Town Meeting. Voice vote and paper ballots are used for Articles voted on by the assembly (registered voters). The Polls are open 9 am to 7 pm for Articles voted by Australian Ballot.

Roberts Rules

Town Meeting uses Robert's Rules of Order to act on warned Articles, except where Vermont Law takes precedence. The assembly can also adopt other rules of order. Frequently used motions are listed below.

- Amendments: An Article may be amended, and an amendment may be amended once. If a proposed amendment changes the intent of the Article, it would be ruled out of order or not germane.
- Division of the House: Requires voters to stand. It can be requested either before or after a voice vote.
- Paper Ballot: Seven voters may ask for a paper ballot before or after a voice vote or a division of the house.
- Cease Debate: Requires a motion to Call the Question and needs a 2/3 vote to pass.
- Reconsideration: An Article may be reconsidered *until* the assembly has moved and seconded another Article. A motion to reconsider must be made by someone who voted with the majority.
- Limit Debate: Motion can be made any time. Voters can limit the time each person can speak or limit the time allotted to discuss an Article. It can be amended, there is no discussion, and requires a 2/3 majority vote.
- Passover: Is used to not vote on an Article. It can be made two ways: before the main motion as Object to Consideration and 2/3 vote; or, after the main motion as Postpone Indefinitely and a simple majority vote.

Compiled by Pat Sagui, Moderator, Town of Westfield, Vermont, January 2019