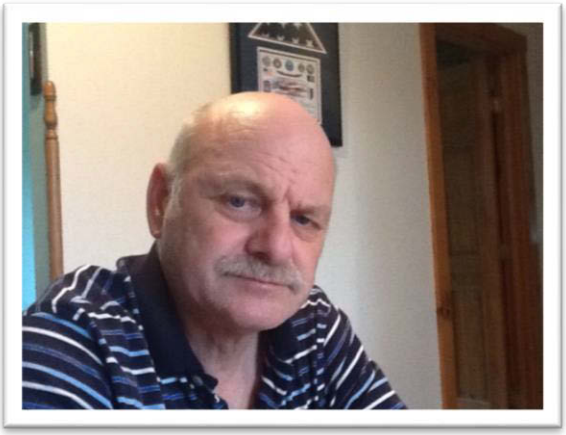
Town of Westfield, Vermont



Annual
TOWN & SCHOOL REPORT
For The Year Ending December 31, 2017

About the Cover…

Westfield residents are fortunate to have Town Officers who have served our community for many years. In 2017 three of these dedicated men retired after serving for between two and three decades. This year's Town & School Report Cover features these individuals. A few words about each of them……

- *Top*: Richard Degre served as a member of the Selectboard for the past 29 years, retiring in March of 2017. Richard has been a right-hand man to Yves Daigle. Many times you would see him putting up or taking down Christmas decorations on the Common and putting up the flags on Route 100 with his tractor. He attended many different meetings regarding Town projects from the roads to building the Town Office. His input and knowledge was invaluable to the completion of these projects. His recall for numbers was uncanny and very much appreciated at budget time. He fielded many complaints over the years and helped resolve issues that might have become a problem without his calm input. Richard served the Town with respect for each resident. *(Pictured: left to right - Selectboard Chair, Yves Daigle; Past Selectboard member, Richard Degre; Selectboard members Jacques Couture and Anne Lazor)*

- *Bottom Left*: Road Commissioner Larry Kennison retired June of 2017. He kept the Westfield roads in tip-top shape for the past 23 years. He took over the roads when his father, Clifton Kennison, Jr., retired in 1994. The Selectboard appointed Eric Kennison to fill the position making him our third generation Kennison Road Commissioner. Special thanks to Larry for all those sleepless nights, early mornings and late nights, weekends and holidays as storms don't care about 9 to 5 workdays! But most importantly, thank you Larry for always making sure our roads were safe. We welcome Eric and know he will continue the tradition of excellence started by his Grandfather. We may be biased but we feel Westfield has the best roads in the Kingdom!

- *Bottom Right*: In 2017 Normand Piette retired as Constable after holding the position for 27 years. One of the most unappreciated jobs in any town is that of a Constable. Normand has taken calls from many irate residents over the years. Most of these were in regards to dogs. Over the years he's boarded, chased and captured dogs, taken them to the vet, and in the best case scenario returned them to their families, or at times to the shelter. He was a pro at staying calm, reasoning with people (and dogs) and especially with helping to resolve issues.

We also want to recognize others who retired in 2017:
Dennis Neumann: Zoning Administrator ♦ Steve Dykeman: Lister ♦ Gordon Lesperance: Auditor

Thank you all for your commitment, perseverance and willingness to share your time with us.
We appreciate all you have done for the Town of Westfield and we look
forward to many, many more years of friendship with you.

2018 DATES TO REMEMBER

- **February 24th: Westfield School Board Informational Meeting** to provide the public with information on Article 9 in the Westfield Town School District Annual Meeting Warning (see page 72) at 10 a.m. at the Westfield Community Center.
- **March 6th: Town & School Meeting Day** at the Westfield Community Center, 59 North Hill Rd., beginning at 10:00 a.m.
- **March 6th: Local Australian Ballot Election** at the Westfield Community Center. Polling hours are 9:00 a.m.-7:00 p.m. for Australian Ballot voting only. Town Meeting floor voting begins at 10:00 a.m.
- **March 24th: Rabies Clinic** at the Westfield Community Center, 10:30 a.m.-11 a.m. Westfield dogs may be registered at the Clinic with current proof of rabies certificate. The Rabies Clinic, which is open to all communities, is offered by Dr. Selena Hunter, The Animal Doctor. Dogs and cats rabies vaccination $15.
- **April 2nd: Dog Licenses** are due by 4 p.m. at the Town Clerk's office, 38 School St. After April 2nd fees increase by 50%.
- **May 5th: Green Up Day** bags are available at the Town Clerk's office and at the Recycling Center.
- **August 14th: Primary Election** to be held at the Westfield Community Center. Polling hours are 9 a.m.-7 p.m.
- **October 10th: Property Taxes** are due by 4 p.m. Property taxes must be paid in full at the Town Clerk's office by 4 p.m. to avoid an 8% delinquent penalty. Postmarks are not accepted.
- **November 6th: General Election** to be held at the Westfield Community Center. Polling hours are 9 a.m.-7 p.m.
- **Caroling on the Common** (early in December-date and time to be announced)**:** Everyone is invited to carol, enjoy a warm bonfire and refreshments while visiting with neighbors and waiting for Santa's arrival.

USEFUL TOWN INFORMATION

TOWN OFFICE ♦
Mailing Address: 38 School St., Westfield, VT 05874 ♦ **Telephone:** 802-744-2484 ♦ **Fax**: 802-744-6224
Town Clerk's Office Hours: Monday-Thursday 8:00 a.m. to 4:00 p.m.
Email address: townofwestfield@comcast.net
Website: www.westfield.vt.gov ♦ **Social Media:** *Like us* on Facebook at Town of Westfield, Vermont
Town Clerk: LaDonna Dunn ♦ **Assistant Town Clerk:** Connie LaPlume
Town Treasurer: Mary Lou Jacobs (Hours: Wednesday 8 a.m. to 2 p.m. & by appointment)
Lister's & Zoning Administrator Hours: By appointment

HITCHCOCK MEMORIAL MUSEUM & LIBRARY ♦ 1252 VT Route 100, Westfield, VT 05874
Telephone: 802-744-8258 ♦ **Email address**: hitchcockmemorial8258@gmail.com
Hours: Tuesday & Thursday: 1:00 p.m.-5:00 p.m. & Sundays 11 a.m.-3 p.m. (no Sunday's in June, July & Aug.)
Librarian: MaryLee Daigle

SELECTBOARD MEETINGS ♦ The Selectboard meets at 6:00 p.m. the second Monday of each month at the Westfield Town Office. They also hold special warned meetings as needed. Agendas are posted at the Town Clerk's office, the Westfield General Store and the Westfield Post Office or can be viewed online at www.westfield.vt.gov. Minutes are available at the Town Clerk's office or online.

PROPERTY TAXES ♦ Taxes are due October 10th by 4:00 p.m. at the Town Clerk/Treasurers office, 38 School Street, Westfield, VT 05874. *ALL taxes received after 4 p.m. on October 10, 2018 either in person OR by mail will be considered delinquent and are subject to delinquent penalties. Postmarks are not accepted.* Please make checks payable to: Town of Westfield and if possible include the property's parcel ID in the memo section of the check.

COMMUNITY CENTER ♦ The Community Center, 59 North Hill Rd., is available to rent for music events, tournaments, parties, meetings and exercise/dance groups. Fees are: Residents $75 (plus a $100 refundable security deposit); Non-residents $100 (plus a $100 refundable security deposit); Kitchen usage adds $50; Exercise groups $30. Contact LaDonna at the Town Clerk's office for reservations, 744-2484 or visit the Town website at www.westfield.vt.gov and click on the Community Center page for more information.

RECYCLING CENTER ♦ The Recycling Center is open every Saturday morning from 8 a.m. until Noon. All recyclables are free to dispose. See the Recycling Center News on page 45 for a complete list of recyclables. See the Westfield Recycling Center Fee Chart on page 48 for trash and tire disposal fees. Pricing for large trash items such as furniture and mattresses and oversized tires are negotiated with the Recycling Manager, Yves Daigle, 744-2247. The Recycling Center is located at the Westfield Town Garage, 757 VT Route 100.

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WARNING
ANNUAL WESTFIELD TOWN MEETING
AND WESTFIELD TOWN SCHOOL DISTRICT MEETING
MARCH 6, 2018 - 10 a.m.

The legal voters of the Town of Westfield and the legal voters of the Westfield Town School District are hereby notified and warned to meet at the Westfield Community Center, 59 North Hill Road, on Tuesday, March 6, 2018 at 10:00 A.M. to transact the following business:

WESTFIELD TOWN SCHOOL DISTRICT ANNUAL MEETING:

Article 1. To elect a moderator for a term of one-year.

Article 2. To elect one Westfield Town School District Board Member for a term of three-years.

Article 3. To elect one North Country Union High School Board Member for a term of three-years.

Article 4. Shall the legal voters of the Westfield Town School District appropriate the sum of $1,129,441 dollars to defray the expenses and liabilities for the Jay/Westfield Joint Elementary School for the ensuing year with a net assessment to the town of $381,412.23? **(Paper ballot to be commingled with Jay)**

Article 5. Shall the voters of the Westfield Town School District approve the school board to expend $587,896.00, which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of $13,920.94 per equalized pupil. This projected spending per equalized pupil is 5.43% lower than spending for the current year.

Article 6. Shall the voters of the Westfield Town School District approve the school board to expend $36,741.15 from the tuition reserve fund to eliminate the fiscal year 2017 deficit?

Articles 7 through 11 voted by Australian ballot:

Australian ballot items are voted on at the Westfield Community Center, 59 North Hill Road, throughout the day on Tuesday, March 6, 2018. The polls open at 9:00 A.M. and close at 7:00 P.M. Early or absentee ballots are available by contacting the Town Clerk at 802-744-2484 or request absentee ballots online at https://mvp.sec.state.vt.us/.

- **Article 7.** To elect a Jay/Westfield Joint School Treasurer for the school year 2018-2019. **(Australian ballot to be commingled with Jay)**

- **Article 8.** To elect a Westfield School District Treasurer for the school year 2018-2019. **(Australian ballot)**

- **Article 9.** Subject to approval by the North Country Union Junior High School District and certification by the Secretary of the Agency of Education, shall the Westfield Town School District apply for admission as a member of the North Country Union Junior High School District effective the 2019-2020 school year? **(Australian ballot)**

- **Article 10.** North Country Union High School and North Country Career Center: Shall the voters of the school district approve the school board to expend $15,848,200, which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of $14,286 per equalized pupil. This projected spending per equalized pupil is 0.02% lower than spending for the current year. **(Australian ballot)**

- **Article 11.** Shall the North Country Union High School District authorize the Board of School Directors to place $350,000 of undesignated FY2017 fund balance from the general fund operations in the Capital Improvement Reserve fund? **(Australian ballot)**

Article 12. To transact any other non-binding business which may legally come before this meeting.

a. Update on Act 46 (discussion limited to 10 minutes).

Article 13. To adjourn.

FOLLOWING A SHORT BREAK THE TOWN MEETING WILL CONVENE

TOWN MEETING:

Article 1. To elect a moderator for a term of one-year.

Article 2. To hear and act upon the reports of the Town Officers.

Article 3. To elect all necessary town officials required by law.

a.	Auditor	Remaining two-years of a three-year term
b.	Auditor	Three-year term
c.	1st Constable	One-year term
d.	2nd Constable	One-year term
e.	Delinquent Tax Collector	One-year term
f.	Lister	Remaining one-year of a three-year term
g.	Lister	Three-year term
h.	Selectperson	Three-year term
i.	Town Agent	One-year term
j.	Town Clerk	Three-year term
k.	Town Grand Juror	One-year term
l.	Town Treasurer	Three-year term

Article 4. Shall the legal voters agree to open North Hill Road to ATV travel?

Article 5. Shall the legal voters agree to purchase two solar-powered radar sign units to be installed near the north and south village entrances on VT Route 100, at an approximate cost of $10,000.00?

Article 6. Shall the legal voters approve **$67,286.48** for the following appropriations?

a. **$500** to American Red Cross *(page 51)*
b. **$100** to Felines & Friends Foundation *(page 52)*
c. **$250** to Green Mountain Farm-to-School, Inc. *(page 54)*
d. **$50** to Green Up Vermont *(page 54)*
e. **$500** to Hazen's Notch Association Campership Fund *(page 55)*
f. **$800** to Jay Athletic Association *(page 56)*
g. **$200** to Jay Focus Group & the Jay Focus Group Children's Halloween Party *(page 57)*
h. **$500** to Jay Food Shelf *(page 55)*
i. **$250** to Jay Peak Post No. 28-American Legion *(page 57)*
j. **$300** to Missisquoi River Basin Association *(page 59)*
k. **$14,455** to Missisquoi Valley Ambulance Service *(page 60)*
l. **$4,000** to Montgomery Fire Department *(page 53)*
m. **$100** to North Country Friends of the Vermont Symphony Orchestra *(page 60)*

n. **$300** to Northeast Kingdom Community Action, Inc. (NEKCA) *(page 61)*
o. **$300** to Northeast Kingdom Council on Aging (formerly Area Agency on Aging for Northeastern Vermont) *(page 61)*
p. **$563** to Northeast Kingdom Human Services (NKHS) *(page 62)*
q. **$200** to Northeast Kingdom Learning Services (NEKLS) *(page 63)*
r. **$400** to Old Stone House Museum (Orleans County Historical Society) *(page 64)*
s. **$500** to Orleans County Citizen Advocacy (OCCA) *(page 64)*
t. **$13,078.98** to Orleans County Sheriff's Department *(page 65)*
u. **$2,500** to Orleans Essex Visiting Nurse Association (VNA) and Hospice, Inc. *(page 67)*
v. **$500** to Pope Memorial Frontier Animal Shelter, Inc. *(page 67)*
w. **$600** to Rural Community Transportation, Inc. (RCT) *(page 68)*
x. **$1,000** to Troy and Area Lions Club to run the Westfield Senior Meal Site *(page 58)*
y. **$24,744.50** to Troy Fire Department *(page 53)*
z. **$400** to Umbrella *(page 68)*
aa. **$95** to Vermont Center for Independent Living (VCIL) *(page 69)*
bb. **$100** to Vt. Rural Fire Protection Task Force - Vt. Assoc. of Conservation Dist. *(page 70)*

Article 7. Shall the legal voters approve general government fund expenditures of $213,136, of which $98,900 shall be raised by non-tax revenues and $114,236 shall be raised by municipal taxes?

Article 8. Shall the legal voters approve highway fund expenditures of $328,100, of which $115,822 shall be raised by non-tax revenues and $212,278 shall be raised by municipal taxes?

Article 9 voted by Australian ballot:

Australian ballot items are voted on at the Westfield Community Center, 59 North Hill Road, throughout the day on Tuesday, March 6, 2018. The polls open at 9:00 A.M. and close at 7:00 P.M. Early or absentee ballots are available by contacting the Town Clerk at 802-744-2484 or request absentee ballots online at https://mvp.sec.state.vt.us/.

- **Article 9.** Shall the voters authorize the Northeast Kingdom Waste Management District to appropriate and expend a budget of $760,519? **(Australian ballot)**

Article 10. To transact any other non-binding business which may legally come before this meeting.

Article 11. To adjourn.

Dated at Westfield, Vermont this 26th day of January, 2018.

Signed by:
Selectboard Members: Yves Daigle, Chair; Jacques Couture; and Anne Lazor
Westfield School Board Members: Kevin Amyot; Nicole Dunn and Janellen Parker-Goodwin

Received for Recording
January 26, 2018 at 3:35 p.m. Attest: LaDonna Dunn, Town Clerk

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The signed version of this document is available for viewing at the Town Clerk's Office or at www.westfield.vt.gov/town-meeting.

ANNUAL WESTFIELD TOWN & SCHOOL MEETING
Approved Minutes-March 7, 2017

The legal voters of the Westfield School District are hereby notified and warned to meet at the Westfield Community Center, 59 North Hill Road, on Tuesday, March 7, 2017 at 10:00 a.m. to transact the following business:

The meeting was called to order at 10:05 a.m. by Selectman Jacques Couture who began the meeting with the Pledge of Allegiance.

SCHOOL DISTRICT ANNUAL MEETING:

Article 1. **To elect a moderator for a term of one year:**

Selectman Couture asked if there was any objection from the body to elect a moderator who would serve as both the School and Town Moderator. No one objected.

Anne Lazor nominated Pat Sagui. Hearing no other nominations, Pat was re-elected by voice vote as the School and Town Moderator for a term of one year (2018).

Moderator Sagui explained the School and Town Meetings will be held as separate meetings. She stated the Town Meeting will begin as soon as the School Meeting adjourns. Procedural and housekeeping announcements were reviewed as well as an explanation of where the different types of voting would take place during the day. She stated only registered voters can vote or speak to the body at the meeting. She encouraged people to ask questions if they didn't understand something.

Moderator Sagui asked if there was any objection to allowing Representative Mark Higley to speak to the body. Hearing no objection, Representative Higley gave a brief report. He stated after serving 8 years on the Government Operations Committee he has now been appointed to the Agriculture and Forestry Committee. Representative Higley asked for feedback on the following which the legislature will be working on this year: increase of minimum wage to $15; Family Leave Bill with up to 12 weeks of leave; marijuana legalization; Senate passed Immigration Bill; and a law mandating that energy be generated by 90% renewables by 2050. Representative Higley said daily legislative updates can be found online at vtdigger.org. Voters asked questions about dismantling the EPA; concerns about 35% of Vermont's budget coming from federal money; farming milkweed and alternative ways for Vermont to raise education money besides from property taxes. Representative Higley reminded attendees that the Doyle survey was available at the meeting to fill out.

Article 2. **To elect one Westfield School Board Member for a term of three years:**

Mike Piper nominated Kevin Amyot. Hearing no other nominations, Kevin was re-elected by voice vote for a term of three years (2020).

Article 3. **To elect one Westfield School Board Member for a term of two years to fill an unexpired three-year term:**

Mike Piper nominated Janellen Parker-Goodwin. Hearing no other nominations, Janellen was elected by voice vote for a term of two years to fill an unexpired three- year term (2019).

Article 4. **To elect one Westfield School Board Member for a term of one year to fill an unexpired three-year term:**

Mary Lou Jacobs nominated Nicole Dunn. Hearing no other nominations, Nicole was elected by voice vote for a term of one year to fill an unexpired three-year term (2018).

Article 5. **To elect one North Country Union High School Board Member for a term of one year to fill an unexpired three-year term:**

Yves Daigle nominated Shawn Baraw. Hearing no other nominations, Shawn was elected by voice vote for a term of one year to fill an unexpired three-year term (2018):

Article 6. **Shall the legal voters of the Westfield Town School District appropriate the sum of $1,212,511 dollars to defray the expenses and liabilities for Jay/Westfield Joint Elementary School for the ensuing year with a net assessment to the town of $450,812? (Paper ballot to be commingled with Jay)**

Motion by Mike Piper and second by Anne Lazor to bring the article to the floor.

Discussion: There was a question about the Governor's opposition to teachers picking up an additional 20% of their health care costs. Kevin Amyot said his understanding was that the Governor had scrapped his initial comments. Hearing no further questions, Moderator Sagui instructed voters that this was a paper ballot vote because it was to be co-mingled with Jay.

Vote results: **WESTFIELD: YES – 49 NO – 8**
JAY: YES – 29 NO – 5 BLANK – 3
(as reported by Tara Morse, Jay Town Clerk 3-8-17)

Article 6 passed by paper ballot in Westfield and Jay.

Article 7. **Shall the voters of the Westfield School District approve the school board to expend $686,399, which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of $14,721 per equalized pupil. This projected spending per equalized pupil is 6.15% lower than spending for the current year:**

Motion by Margaret Rowley and second by Laini Fondiller to bring the article to the floor.

Discussion: There was a lengthy discussion about what voters were actually voting on and if additional money was being raised through this article. Points of clarification that came out of the discussion included:

- The state has mandated centralized special services (formerly called special education) making it no longer part of the local school budget.
- What is being voted on in this article is to raise and expend $235,587.
- The $235,587 represents the difference between $686,399 from this article and the $450,812 which is Westfield's net assessment of the Jay/Westfield Joint Elementary School from Article 6.
- The $235,587 being raised in this article is the cost to tuition Westfield's 7th and 8th grade students and the monies paid to the Supervisory Union for special services.

Article 7 passed by voice vote with one vote in opposition.

Article 8 **Discussion of items to be voted on by Australian Ballot (except candidates):**

Moderator Sagui explained that Articles 9-14 were Australian ballot items voted on throughout the day until 7 p.m. at the Westfield Community Center. She explained she would read each article and then there would be an opportunity to ask questions (except for candidates). At the 7 p.m. closing of the polls, on March 7, 2017, the Australian ballots were counted. Following each article (9-14) are the official election results as reported at the close of the polls.

Articles 9 through 14 were voted on by Australian ballot:

Article 9. **To elect a Jay/Westfield Joint School Treasurer for the school year 2017-2018: (Australian Ballot)**

Tara Morse Yes – 73 Spoiled – 0 Blank – 4 Write-in – 0
Tara Morse was elected to a one year term (2018) with 77 votes cast.

Article 10. **To elect a Westfield School Treasurer for the school year 2017-2018:**
(Australian Ballot)

Rita Petzoldt Yes – 74 Spoiled – 0 Blank – 4 Write-in – 0
Rita Petzoldt was elected to a one year term (2018) with 78 votes cast.

Article 11. **Shall the legal voters of the Westfield Town School District authorize the board of school directors to pursue joining the North Country Junior High School?**
(Australian Ballot)

Discussion: The School Board was asked how they felt about joining the Jr. High School District. Kevin Amyot stated the School Board cannot advise people how to vote and directed people to page 23 of the Town Report where they shared their views. The School Board was asked why we haven't joined before now and it was noted that Jay does belong to the district. Kevin replied he couldn't answer that and Jay has always belonged to the district. In the past Westfield has discussed this issue but Kevin did not believe it had gone to vote. The idea was not embraced in the past. It was asked what the disadvantage of joining would be. Kevin stated that currently Westfield parents can choose to send their 7th and 8th grade children to a local school of choice as long as the school accepts them. If we were to join the Junior High School District,

school choice would be taken away and all children in 7th and 8th grade would go to the junior high in Derby. Someone pointed out a negative would be the length of time some children would spend on the bus to get to Derby and the length of day this makes for school children. Someone asked if we are currently tuitioning any students to other schools besides Derby. Kevin said he did not believe so presently and knew of 1 child in the last six years since he's been on the school board.

Moderator Sagui asked Kevin to clarify what a yes vote on this article would mean. He explained that the wording in the article said "pursue" because a yes vote means the Westfield School Board would pursue joining the Junior High School District contingent upon the other schools in the school district approving Westfield. Each of the member towns in the Junior High School District would have to hold a town vote accepting Westfield into the district. A no vote would mean we do not join the Junior High School District.

The question was asked if we would save any money on the education tax rate by joining. Kevin gave the example of fiscal year 16/17, we would have saved .05 cents and for 17/18 a .01 cent savings would have been realized on the education tax rate. Kevin stated an advantage of joining would be representation on the Junior High School Board. Currently we are assessed a tuition rate per pupil and we have no say or representation on that board. If we join the district, we would have a representative on the board. It was asked, if we joined and the junior high in Derby was not a good match for a particular student, would that student be able to attend the Lowell school. Kevin said no they would not be able to.

Votes by Australian ballot: Yes – 46 No – 31 Spoiled – 0 Blank – 1
Article 11 passed with 78 ballots cast.

Article 12. **North Country Union High School and North Country Career Center: Shall the voters of the school district approve the school board to expend $14,392,463, which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of $14,824 per equalized pupil. This projected spending per equalized pupil is 6.10% higher than spending for the current year: (Australian Ballot)**

Moderator Sagui read the article. There was no discussion about Article 12.

Votes by Australian ballot: Yes – 54 No – 24 Spoiled – 0 Blank – 0
Article 12 passed with 78 ballots cast.

Article 13. **Shall the North Country Union High School District authorize the Board of School Directors to place $280,000 of undesignated FY2016 fund balance from the general fund operations in the Capital Improvement Reserve fund? (Australian Ballot)**

Moderator Sagui read the article. There was no discussion about Article 13.

Votes by Australian ballot: Yes – 60 No – 15 Spoiled – 0 Blank – 3
Article 13 passed with 78 ballots cast.

Article 14. **Shall the North Country Union High School District authorize the Board of School Directors to place $110,000 of undesignated FY2016 fund balance from the general fund operations in the Technology Reserve fund? (Australian Ballot)**

Moderator Sagui read the article. There was no discussion about Article 14.

Votes by Australian ballot: Yes – 52 No – 22 Spoiled – 0 Blank – 4
Article 14 passed with 78 ballots cast.

Article 15. **To transact any other non-binding business which may legally come before this meeting:**

Motion by Mike Piper and second by Dianne Laplante to bring this article to the floor.

a. Discuss Act 46 Vermont's Education Governance Law:

Moderator Sagui stated this is just a discussion on this item; no vote will be taken. She said if there was no objection she would limit comments to one minute per person. There was no objection stated.

Kevin Amyot gave an overview of Act 46. He said there are 13 different school districts in our supervisory union. If Act 46 goes as planned, those 13 districts would become one unified school district. This means for the unified school district there would be one school board. We would lose our local representation we currently have with our local school board. As an example, he said Westfield and Jay might get one vote each on a unified school board while a larger town like Derby might get three votes. Instead of voting on a

local school board budget like we do now, we would be voting on a budget for the whole unified district. Kevin stated the school board is not trying to sell anyone, one way or another. Their goal is to provide information.

Points that were clarified during the discussion:

- A goal of Act 46 is to consolidate districts and get a handle on spending.
- Our supervisory district has one Superintendent and no Assistant Superintendents for 13 school districts so administrative savings would be minimal with consolidation.
- There is a preferred model and an alternate model to consolidate.
- Local control is lost for school repairs/maintenance with consolidation.
- Debts and maintenance for all 13 school districts would go into a unified budget.
- The equity in the Jay/Westfield Joint Elementary School would be lost with consolidation.
- With consolidation schools could be closed with little local control, although the state says this is not their objective.
- Teachers would become supervisory union employees and could be moved around to different schools.
- The best way to get your voice heard is to attend the public hearings and fill out the survey. There will be a meeting at the end of March where the Executive Board at the supervisory level will decide which direction we will go. If the findings are that people don't want consolidation then the supervisory district will apply for a waiver. If a waiver is applied for, we will have to prove we can meet educational quality standards.
- It was suggested by a voter that we could work towards repeal of Act 46.
- It is possible if we don't consolidate we could lose small schools grants.

b. Principal, Kristy Ellis:
Kristy shared her thoughts on the amazing school, teachers, parents, kids and community we have. She said everyone is in it to do what is best for the kids. She expressed her appreciation for being part of the community and offered an open invitation to visit the school. She recognized and thanked Kevin Amyot for his dedication and hard work on the school board and working with the supervisory union. This was followed by a round of applause for Kevin.

c. Town Clerk, LaDonna Dunn:

LaDonna thanked the local businesses that contributed food for Town Meeting. She said we are fortunate to have such amazing organic and quality food producers in Westfield.

Article 16. To adjourn:

Motion by Dianne Laplante and second by Will Young to adjourn the meeting at 11:40 a.m. The motion passed by voice vote.

TOWN ANNUAL MEETING:

Immediately following the School Meeting, the Town Meeting was called to order at 11:50 a.m.

Article 1. To elect a moderator for a term of one year:

The body voted to elect Pat Sagui to the position of Town and School Moderator during the school portion of the meeting.

Article 2. To hear and act upon the reports of the Town Officers:

Motion by Mary Lou Jacobs and second by Mike Piper to accept the Town Reports as presented. There was no discussion. **Vote: Motion passed by voice vote.**

Article 3. To elect all necessary town officials required by law:

a. Auditor, three year term: It was announced that after many years serving as an Auditor, Gordon Lesperance will be moving out of Westfield and will not be running for Auditor. Gordon was thanked for his service. The responsibilities of the position were explained. There were no nominations for Auditor. **The Auditor position was left vacant.**

b. 1st Constable, one year term: Motion by Dianne Laplante to nominate Normand Piette. No other nominations were made. **Vote: Normand Piette was re-elected by voice vote for a one-year term. (2018)**

c. 2nd Constable, one year term: Motion by Dianne Laplante to nominate Mike Piper. No other nominations were made. **Vote: Mike Piper was re-elected by voice vote for a one-year term. (2018)**

d. Delinquent Tax Collector, one year term: Motion by Mary Lou Jacobs to nominate Joyce Crawford. No other nominations were made. **Vote: Joyce Crawford was re-elected by voice vote for a one-year term. (2018)**

e. Lister, three year term: Motion by Steve Dykeman to nominate Danny Young. No other nominations were made. **Vote: Moderator Sagui, without objection, instructed the Clerk to cast one ballot re-electing Danny Young for a three-year term. (2020)**

f. Selectperson, three year term: Motion by Laini Fondiller to nominate Anne Lazor. Motion by Steve Dykeman to nominate Richard Degre. Hearing no other nominations the Moderator explained this vote would be by paper ballot.
First Vote: The results of the vote were: 27 votes for Anne Lazor and 27 votes for Richard Degre. Moderator Sagui explained we would continue to have paper votes until the tie is broken. **Second Vote:** The results of the second vote were: 28 votes for Anne Lazor and 25 votes for Richard Degre. **Anne Lazor was elected by paper ballot (28 to 25) to the Selectboard for a three-year term. (2020)** Richard Degre was thanked for his many years of service to the community.

g. Town Agent, one year term: Motion by Kevin Amyot to nominate Dianne Laplante. No other nominations were made**. Vote: Dianne Laplante was re-elected by voice vote for a one-year term. (2018)**

h. Town Grand Juror, one year term: Motion by Mary Lou Jacobs to nominate Mike Piper. No other nominations were made**. Vote: Mike Piper was re-elected by voice vote for a one-year term. (2018)**

Article 4. Shall the legal voters approve $64,670.55 for the following appropriations?

Motion by Will Young and second by Mike Piper to bring the article to the floor.
Moderator Sagui explained if all were in agreement she would read each appropriation name and the amount they were requesting. Following any amendments or discussion each amount would be voted on. The Moderator stated after the last appropriation was read we would amend the amount if needed and then vote on the total amount to be raised.

a. $500 to American Red Cross:
Discussion: Mike Piper asked if the Red Cross had withdrawn their support of the Community Center emergency shelter. Sue Scott responded by saying the Red Cross will still provide training and support for a shelter and will provide emergency assistance to anyone who has a disaster.
Vote: Passed unanimously by voice vote.

b. $250 to Big Heavy World:
Discussion: Mary Lou Jacobs stated this was a new request this year. She questioned how this would help Westfield residents. Jane Halbeisen felt this was a high amount being requested by an unknown organization. LaDonna Dunn stated other Town Clerk's mentioned on the Clerk and Treasurer email listserve that they did not know anything about this organization. **Motion to Amend: Connie LaPlume felt that appropriation funds should remain local and made an amendment motion to zero fund this appropriation request. The motion was seconded by Sue Scott.**
Vote: Passed unanimously by voice vote.

c. $100 to Felines & Friends Foundation:
Discussion: None. **Vote: Passed by voice vote with one vote in opposition.**

d. $250 to Green Mountain Farm-to-School, Inc.:
Discussion: None. **Vote: Passed by voice vote with one vote in opposition.**

e. $50 to Green Up Vermont:
Discussion: None. **Vote: Passed by voice vote with one vote in opposition.**

f. $450 to Hazen's Notch Association Campership Fund:
Discussion: Mary Lou Jacobs asked if we had any Westfield students that used the funds. Teacher Jane Halbeisen answered yes, every year 2-3 children apply. Dianne Laplante asked if it is the same children each year. Jane replied no. It was asked how many children this money will sponsor. Jane replied it depends if the child applied for the day camp or the overnight camp. **Vote: Passed by voice vote with one vote in opposition.**

g. $800 to Jay Athletic Association:
Discussion: None. **Vote: Passed by voice vote with one vote in opposition.**

h. $200 to Jay Focus Group/Jay Focus Group Children's Halloween Party:
Discussion: None. **Vote: Passed by voice vote with one vote in opposition.**

i. $500 to Jay Food Shelf:
Discussion: Marion Myott asked why Westfield was being asked for $500 when the other towns gave $250. Rosemary Croizet answered that Westfield had decided to give $500 for the past few years. **Motion to amend: There was a motion by Jim Cunningham to amend this article to $250. It was seconded by Marion Myott. Vote: The motion to amend was defeated. Vote: Moderator Sagui restated the article being voted on which was $500 to the Jay Food Shelf. The vote passed by voice vote with one vote in opposition.**

j. $200 to Jay Peak Post No. 28-American Legion:
Discussion: None. **Vote: Passed unanimously by voice vote.**

k. $200 to Missisquoi River Basin Association:
Discussion: None. **Vote: Passed unanimously by voice vote.**

l. $12,545 to Missisquoi Valley Ambulance Service:
Discussion: Someone asked if this was an increase from last year. LaDonna Dunn explained she is on the Ambulance Advisory Board and the ambulance service has been phasing in a 2% increase over the past few years. This appropriation request is approximately $2,000 more than last years and is based on the grand list in each town. **Vote: Passed unanimously by voice vote.**

m. $4,000 to Montgomery Fire Department:
Discussion: None. **Vote: Passed unanimously by voice vote.**

n. $100 to North Country Friends of the Vermont Symphony Orchestra:
Discussion: None. **Vote: Passed by voice vote with one vote in opposition.**

o. $200 to Northeast Kingdom Community Action, Inc. (NEKCA):
Discussion: None. **Vote: Passed unanimously by voice vote.**

p. $300 to Northeast Kingdom Council on Aging (formerly Area Agency on Aging for Northeastern Vermont):
Discussion: None. **Vote: Passed unanimously by voice vote.**

q. $563 to Northeast Kingdom Human Services (NKHS):
Discussion: None. **Vote: Passed unanimously by voice vote.**

r. $200 to Northeast Kingdom Learning Services (NEKLS):
Discussion: None. **Vote: Passed by voice vote with one vote in opposition.**

s. $375 to Old Stone House Museum (Orleans County Historical Society):
Discussion: None. **Vote: Passed by voice vote with one vote in opposition.**

t. $500 to Orleans County Citizen Advocacy (OCCA):
Discussion: None. **Vote: Passed unanimously by voice vote.**

u. $12,698.05 to Orleans County Sheriff's Department:
Discussion: None. **Vote: Passed unanimously by voice vote.**

v. $2,500 to Orleans Essex Visiting Nurse Association (VNA) & Hospice, Inc.:
Discussion: None. **Vote: Passed unanimously by voice vote.**

w. $500 to Pope Memorial Frontier Animal Shelter, Inc.:
Discussion: None. **Vote: Passed unanimously by voice vote.**

x. $600 to Rural Community Transportation, Inc. (RCT):
Discussion: None. **Vote: Passed unanimously by voice vote.**

y. $750 to Troy and Area Lions Club to run the Westfield Senior Meal Site:
Discussion: Dianne Laplante asked if this was enough money to run the mealsite. Denny Lyster from the Lions Club said yes it was. **Vote: Passed unanimously by voice vote.**

z. $24,744.50 to Troy Fire Department:
Discussion: None. **Vote: Passed unanimously by voice vote.**

aa. $400 to Umbrella:
Discussion: None. **Vote: Passed by voice vote with one vote in opposition.**

bb. $95 to Vermont Center for Independent Living (VCIL):
Discussion: None. **Vote: Passed unanimously by voice vote.**

cc. $100 to Vt. Rural Fire Protection Task Force- Vt. Assoc. of Conservation Dist.:
Discussion: None. **Vote: Passed unanimously by voice vote.**

Vote on Main Motion: Moderator Sagui stated the main motion being voted on would be in the amount of $64,420.55 due to amending Article 4b to zero. The motion passed unanimously by voice vote.

Article 5. **Shall the legal voters approve general government fund expenditures of $216,635.00, of which $98,770.00 shall be raised by non-tax revenues and $117,865.00 shall be raised by municipal taxes?**

Motion by Mike Piper and second by Will Young to bring the article to the floor.

Discussion: Jim Cunningham asked what non-tax revenues were. Yves Daigle explained it is grant money and state aid for highways. Jim then asked if taxpayer's money had anything to do with this. Treasurer Mary Lou Jacobs explained the items listed in the budget under general government revenue such as land use, pilot and Clerk's office revenues makes up part of this money. The Clerk's office makes money from photocopies, recording fees and various licenses. This is the money the town makes independently before raising money from taxes. Yves added there is $10,000 in this budget for replacement of the 100 year old floor at the Community Center. He said if this budget passes there will be a new floor for next year's Town Meeting. Yvan LaPlume asked if the new floor would be put out to bid. Yves said yes it could be. Yves also stated this was almost a level-funded budget.

Vote: Passed unanimously by voice vote.

Article 6. **Shall the legal voters approve highway fund expenditures of $309,355.00, of which $124,935.00 shall be raised by non-tax revenues and $184,420.00 shall be raised by municipal taxes?**

Motion by Will Young and second by Anne Lazor to bring the article to the floor.

Discussion: Jacques Couture explained the non-tax revenue items could be found on page 21 under the highway fund revenue. He said the highway grants end up helping the town to replace culverts and do other road repairs while only costing the town ten percent of the actual costs.
Vote: Passed unanimously by voice vote.

Article 7. **Discussion of items to be voted on by Australian ballot.**

Moderator Sagui explained that Article 8 would be voted on by Australian ballot throughout the day until 7 p.m. at the Westfield Community Center. She explained she would read the article and then there would be an opportunity to ask questions. At the 7 p.m. closing of the polls on March 7, 2017 the Australian ballots were counted. The results of the vote are recorded following the 'discussion' in Article 8.

Article 8. **Shall the voters authorize the Northeast Kingdom Waste Management District to appropriate and expend a budget of $755,527? (Australian Ballot)**

Discussion: Yves Daigle explained the Waste Management District budget is not money that the Town is raising from Westfield taxpayers but rather the voters are voting on the District's budget. Anne Lazor thanked Yves for running the Westfield Recycling Center and Dianne Laplante thanked the Town and Yves for progressing with recycling.

Australian ballot election results: Yes – 63 No – 12 Spoiled – 0 Blank – 3
Article 8 passed with 78 ballots cast.

Article 9. **To transact any other non-binding business which may legally come before this meeting.**

A. Sue Scott talked about the Local Disaster Shelter Initiative. She said the Red Cross is still supporting local shelters and talked about the Blood Drives held at the Community Center a couple of times per year. She talked about the Disaster Action Team (DAT) that she is part of and announced they are looking for more volunteers in Orleans County. She said there are currently only four members.

B. Connie LaPlume thanked Richard Degre for his years of service on the Selectboard. She asked the Selectboard to consider installing ceiling fans at the Community Center to help make it cooler for all using the community center during hot spells.

C. Jim Cunningham asked if the Town could purchase a wireless microphone for use during Town Meeting so everyone would be able to hear the Moderator better. He also suggested a different seating arrangement might be helpful. Yves Daigle stated the town already has a portable system. There was a show of hands to see if people favored looking into a new microphone system or trying the one the Town currently owns for next year's meeting. The majority favored trying the existing system. It will be set up for next year's meeting.

D. Rosemary Croizet spoke about the continuing problem of cars and especially trucks speeding through the village. Dianne Laplante thought a blinking solar speed sign might help in the village. There was discussion about the Selectboard reaching out to the trash hauling companies to request their speed be kept at the speed limit and possibly sharing the cost of a speed sign with other towns.

E. Jacques Couture thanked Richard Degre for his service and welcomed new Selectboard member Anne Lazor.

F. Yves Daigle said some of his family members had been sick over the past couple of years and people in town had shown much kindness by sending meals. He thanked everyone for their kindness.

Article 10. **To adjourn:**
There was a motion by Will Young and second by Mike Piper to adjourn the meeting at 1:25 p.m. The motion passed by voice vote.

I certify the above minutes are a true and accurate report of the votes taken at the Westfield Town and School Meeting held Tuesday, March 7, 2017.

Attest: LaDonna Dunn, Town Clerk

These minutes have been approved and signed by the following three Town/School Officials:

Pat Sagui, Town and School Moderator
Yves Daigle, Selectboard Chair
Kevin Amyot, Westfield School Board Member

The signed version of this document is available for viewing at the Town Clerk's Office during normal business hours or at www.westfield.vt.gov/town-meeting.

TOWN OF WESTFIELD
TOWN OFFICER PHONE LIST
♦ Sorted Alphabetically by Office ♦

Town Officer	Term Expires	Phone Number
Auditors ♦ term of 3 years		
Dianne Laplante	2018	744-2335
Kay Courson ♦ Chair	2019	744-6447
Joseph Falworth ♦ appointed to fill an unexpired/unfilled position	2020	744-6851
Constables ♦ term of 1 year		
John Hamelin-1st Constable ♦ appointed to fill an unexpired term	2018	272-8545
Mike Piper-2nd Constable	2018	744-6304
Delinquent Tax Collector ♦ term of 1 year		
Joyce Crawford	2018	744-8085
E 9-1-1 Coordinator ♦ appointed		
Scott Dunn		673-3521
Emergency Management Coordinators ♦ appointed		
Dennis Neumann		744-6128
Dan Backus		744-6827
Fire Warden ♦ appointed		
Jim Crawford		744-8085
Health Officer ♦ appointed		
Mary Lou Jacobs		744-8269
Justices of the Peace ♦ term of 2 years		
Joyce Crawford	2019	744-8085
Yvan LaPlume	2019	744-9927
Anne Lazor	2019	744-6855
Michael Piper	2019	744-6304
Pat Sagui	2019	744-2345
Librarian ♦ appointed		
MaryLee Daigle		744-8258
Listers ♦ term of 3 years		
Scott Dunn	2018	673-3521
Sue Scott ♦ appointed to fill an unexpired term	2019	744-2433
Danny Young	2020	744-6122
Moderator ♦ term of 1 year		
Pat Sagui	2018	744-2345

continued on the next page

Town Officer	Term Expires	Phone Number
Planning Commission ♦ appointed		
Shawn Baraw		
Steve Dykeman		744-8246
Brian Dunn		744-2441
Dianne Laplante		744-2335
Yvan LaPlume		744-9927
Bill Millar		
Loren Petzoldt		744-6532
Road Commissioner ♦ appointed		
Eric Kennison		744-6457 or 673-5648 ♦ cell
School Director - North Country Union High School ♦ term of 3 years		
Shawn Baraw	2018	
School Directors - Westfield School Board ♦ term of 3 years		
Nicole Dunn	2018	673-4861
Janellen Parker-Goodwin	2019	
Kevin Amyot	2020	744-6230
School Treasurers ♦ term of 1 year		
Tara Morse ♦ Jay-Westfield School District	2018	988-2996
Rita Petzoldt ♦ Westfield School District	2018	744-6532
Selectboard ♦ term of 3 years **♦ also serve as Library Trustees, Cemetery Commissioners, Town Service Officers and Tree Wardens**		
Yves Daigle ♦ Chair	2018	744-2247
Jacques Couture	2019	744-2733
Anne Lazor	2020	744-6855
Town Agent ♦ term of 1 year		
Dianne Laplante	2018	744-2335
Town Clerk ♦ term of 3 years		
LaDonna Dunn	2018	744-2484 or 673-9001 ♦ cell
Connie LaPlume ♦ Assistant Town Clerk	Appointed by Clerk	744-2484
Town Grand Juror ♦ term of 1 year		
Michael Piper	2018	744-6304
Town Treasurer ♦ term of 3 years		
Mary Lou Jacobs	2018	744-2484
Zoning Administrator ♦ appointed		
Thomas Schrock		744-4041

AUDITORS STATEMENT 2017

The financial records of the Town of Westfield were reviewed by the auditors in December 2017 and completed in January 2018. The auditors review consisted of accounting transactions, payroll documentation, reconciliation of the bank statements and other documents necessary for the smooth operation of the Town.

Respectfully submitted:

Westfield Auditors
Kay Courson
Dianne Laplante
Joe Falworth

STATEMENT OF TOWN ASSETS-Calendar Year 2017

Taxes Billed		
Homestead- (460,940.50 x 1.3619)	$627,754.87	
Non-Resident (554,161.98 x 1.4393)	$797,605.34	
Municipal- (367,944.77 x .5017)	$184,597.90	
Total Taxes	$1,609,958.11	
Current Use & PILOT	$24,141.90	
Hold Harmless	$34,368.00	
State Aid to Roads	$51,554.52	
Total Expected Income	**$1,720,022.53**	
Statement of Delinquent Taxes		
Delinquent taxes to tax collector	$53,683.76	
Total of collected delinquent taxes	$26,257.23	
Total Uncollected Tax	$27,426.53	
Uncollected Taxes	$27,426.53	
Taxes Abated	$18,524.02	
Grand Total of Uncollected Taxes	**$45,950.55**	
North Country Credit Union - Business Checking (Debit Card)	$500.00	
North Country Credit Union - Regular Savings	$50.79	
North Country Credit Union-60 MO CD Good Neighbor Fund CD#1	$12,664.86	+ 2.1%
North Country Credit Union-60 MO CD Good Neighbor Fund CD#2	$10,578.07	+ 2.1%
North Country Credit Union-60 MO CD Good Neighbor Fund CD#3	$10,251.18	+ 1.7%
North Country Credit Union- 60 MO CD Grader	$30,572.79	+ 2.1%
North Country Credit Union- 60 MO CD Grader CD #2	$4,998.14	+ 2.1%
North Country Credit Union- 60 MO CD Grader Fund CD#3	$5,217.45	+ 2.1%
North Country Credit Union- 60 MO CD Grader CD #4	$3,446.54	+ 1.7%
North Country Credit Union- 60 MO CD North Hill Cemetery	$12,069.58	+ 2.1%
North Country Credit Union- 60 MO CD Reappraisal	$18,809.59	+ 2.1%
North Country Credit Union- 60 MO CD Reappraisal Money CD#2	$16,857.98	+ 2.1%
North Country Credit Union- 60 MO CD Reappraisal Money CD#3	$4,652.79	+ 2.1%
North Country Credit Union- 60 MO CD Reappraisal Money CD#4	$4,171.70	+ 2.0%
North Country Credit Union 60 MO CD – Westfield Cemetery	$42,725.38	+ 2.1%
Edward Jones-Hitchcock Museum & Library -Investment Account November 27, 2016 balance	$51,453.87	+ 12.3%
Total All Accounts	$229,020.71	
Petty Cash - Library	$50.00	
Community National Bank - Checking (General Fund)	$71,918.02	
Total of Investments and General Fund	**$300,988.73**	

TOWN OF WESTFIELD
COMPARATIVE BUDGET REPORT-GENERAL GOVERNMENT

Account	Budget FY - 2017	Actual FY - 2017	Budget FY - 2018
REVENUE-GENERAL GOVERNMENT FUND			
1-6-01 TAX RELATED			
1-6-01-01.01 Property Taxes - Municipal	$0.00	$1,145,813.34	$0.00
1-6-01-02.00 Delinquent Taxes	$0.00	$26,729.71	$0.00
1-6-01-03.00 Delinquent Tax Interest	$0.00	$986.32	$0.00
1-6-01-04.00 Delinquent Penalties	$6,000.00	$4,018.88	$0.00
1-6-01-05.00 Prop. Taxes Paid Early	$0.00	$990.55	$0.00
Total TAX RELATED	**$6,000.00**	**$1,178,538.80**	**$0.00**
1-6-02 STATE OF VERMONT			
1-6-02-01.00 Land Use	$25,000.00	$34,368.00	$34,000.00
1-6-02-02.00 Pilot - ANR & STATE GAR.	$26,000.00	$24,141.90	$24,000.00
1-6-02-03.00 Listers Training	$500.00	$0.00.00	$0.00
1-6-02-04.00 Reappraisal - State Money	$4,000.00	$4,046.00	$4,000.00
1-6-02-05.00 Equalization Study Money	$0.00	$476.00	$475.00
Total STATE OF VERMONT	**$55,500.00**	**$63,031.90**	**$62,475.00**
1-6-03 CLERKS OFFICE			
1-6-03-01.00 Recording Fees	$5,000.00	$6,101.00	$6,300.00
1-6-03-02.00 Copies	$1,200.00	$1,342.15	$1,500.00
1-6-03-03.00 Animal License	$600.00	$1,574.00	$1,575.00
1-6-03-04.00 Liquor License	$70.00	$70.00	$70.00
1-6-03-07.00 Zoning Permits	$600.00	$804.00	$950.00
1-6-03-08.00 Cemetery Lot Sales	$0.00	$710.00	$500.00
1-6-03-09.00 Marriage License	$0.00	$460.00	$180.00
1-6-03-10.00 Vault Fees	$100.00	$86.00	$100.00
Total CLERKS OFFICE	**$7,570.00**	**$11,147.15**	**$11,175.00**
1-6-09 MISCELLANEOUS INCOME			
1-6-09-01.00 Interest on Check Book	$500.00	$465.87	$350.00
1-6-09-02.00 Good Neighbor Fund - Wind	$10,000.00	$10,000.00	$10,000.00
1-6-09-05.00 Misc. Revenue	$0.00	$830.00	$0.00
1-6-09-06.00 C.D. Interest Income	$0.00	$5,388.84	$2,500.00
1-6-09-99.00 Edward Jones Inv. Inter.	$0.00	$11,514.26	$5,000.00
Total MISCELLANEOUS INCOME	**$10,500.00**	**$28,198.97**	**$17,850.00**
1-6-40 COMMUNITY CENTER			
1-6-40-01.01 Community Center Rent	$2,000.00	$1,075.00	$1,200.00
Total COMMUNITY CENTER	**$2,000.00**	**$1,075.00**	**$1,200.00**
1-6-45 LIBRARY			
1-6-45-01.01 Library - Cash Donations	$100.00	$330.80	$200.00
1-6-45-01.03 Library - Copies	$0.00	$11.55	$0.00
Total LIBRARY	**$100.00**	**$342.35**	**$200.00**
1-6-50 RECYCLING			
1-6-50-01.00 Recycling Revenue	$15,500.00	$19,800.16	$22,000.00
1-6-50-01.01 Tire Revenue	$1,600.00	$975.00	$1,000.00
1-6-50-01.03 Steel	$0.00	$0.00	$500.00
Total RECYCLING	**$17,100.00**	**$20,775.16**	**$23,500.00**
TOTAL REVENUE-GENERAL GOV'T FUND	**$98,770.00**	**$1,303,109.33**	**$116,400.00**

TOWN OF WESTFIELD

COMPARATIVE BUDGET REPORT-GENERAL GOVERNMENT-continued

Account	Budget FY - 2017	Actual FY - 2017	Budget FY - 2018
EXPENSES-GENERAL GOVERNMENT			
1-7-10 PAYROLL			
1-7-10-10.02 Selectboard	$4,700.00	$4,550.00	$4,641.00
1-7-10-10.03 Town Clerk	$27,000.00	$27,768.64	$30,000.00
1-7-10-10.04 Treasurer	$10,000.00	$9,196.39	$13,105.00
1-7-10-10.05 Office Assistant	$6,800.00	$6,839.51	$7,000.00
1-7-10-10.06 Listers	$6,800.00	$6,757.30	$8,400.00
1-7-10-10.07 Auditors	$750.00	$469.75	$500.00
1-7-10-10.08 Election Officials	$1,000.00	$561.01	$1,530.00
1-7-10-10.09 Delinquent Tax Collector	$6,000.00	$3,270.84	$3,500.00
1-7-10-10.10 Constables	$750.00	$425.00	$765.00
1-7-10-10.20 Zoning Administrator	$850.00	$455.00	$455.00
1-7-10-11.00 FICA/Medicare Expense	$6,500.00	$7,079.83	$6,615.00
1-7-10-12.00 VMERS Expense	$1,500.00	$1,539.77	$1,670.00
1-7-10-13.00 911 Coordinator Payroll	$700.00	$405.00	$420.00
1-7-10-14.00 Planning Commission	$0.00	$0.00	$525.00
1-7-10-15.00 Health Officer	$0.00	$0.00	$300.00
Total PAYROLL	**$73,350.00**	**$69,318.04**	**$79,426.00**
1-7-15 TOWN OFFICE			
1-7-15-20.00 Town Office - Supplies	$2,000.00	$2,264.31	$2,000.00
1-7-15-20.01 Town Office - Postage	$900.00	$804.53	$900.00
1-7-15-21.00 Town Office - Equip. Maintenance	$1,500.00	$1,385.24	$1,500.00
1-7-15-22.00 Town Office – Equip. Purchases	$250.00	$0.00	$700.00
1-7-15-30.00 Town Office - Electricity	$1,000.00	$1,005.61	$1,000.00
1-7-15-31.00 Town Office - Heat	$1,000.00	$971.24	$1,000.00
1-7-15-32.00 Town Office - Telephone	$1,500.00	$1,573.85	$1,500.00
1-7-15-33.00 Town Office - Water	$480.00	$480.00	$480.00
1-7-15-34.00 Preserve Town Records	$4,200.00	$4,576.12	$2,700.00
1-7-15-35.00 NEMRC	$2,000.00	$3,111.42	$3,200.00
1-7-15-36.00 Town Office - Maintenance	$2,675.00	$2,230.11	$3,000.00
1-7-15-37.00 Town Office - Marriage Licenses	$0.00	$250.00	$140.00
1-7-15-39.00 Town Office - Animal Licenses	$0.00	$865.15	$725.00
Total TOWN OFFICE	**$17,505.00**	**$19,517.58**	**$18,845.00**
1-7-20 GENERAL EXPENSES			
1-7-20-30.00 Electric Street/Common	$4,000.00	$3,907.25	$4,000.00
1-7-20-42.00 Member. Dues & Subscriptions	$2,700.00	$2,758.99	$2,700.00
1-7-20-43.00 Employee Training	$1,000.00	$979.50	$1,200.00
1-7-20-46.01 Legal Fees	$500.00	$35.00	$500.00
1-7-20-47.01 Mileage Reimbursement	$1,400.00	$1,001.09	$1,400.00
1-7-20-48.01 Property & Casualty Insurance	$13,000.00	$13,518.41	$14,000.00
1-7-20-48.02 Workmans Comp. Insurance	$4,200.00	$5,971.59	$7,000.00
1-7-20-50.00 Supplies for Town	$400.00	$622.41	$500.00
1-7-20-62.01 North Hill Cemetery	$1,000.00	$1,050.01	$1,000.00
1-7-20-62.02 Westfield Cemetery	$3,300.00	$3,241.99	$4,800.00
1-7-20-63.00 Town Landscaping/Maintenance	$2,500.00	$1,323.66	$1,800.00
1-7-20-64.00 Town Snowplowing	$0.00	$1,000.00	$1,000.00

TOWN OF WESTFIELD

COMPARATIVE BUDGET REPORT-GENERAL GOVERNMENT-continued

Account	Budget FY - 2017	Actual FY - 2017	Budget FY - 2018
1-7-20-71.00 County Taxes	$10,700.00	$10,418.32	$10,500.00
1-7-20-72.00 Advertising	$100.00	$420.75	$200.00
1-7-20-73.00 Penalties	$0.00	$45.74	$0.00
1-7-20-80.00 Medical Insurance Expense	$6,600.00	$6,369.33	$7,200.00
1-7-20-81.00 Print Town Report	$850.00	$790.00	$800.00
1-7-20-95.00 Lister's Expense	$1,000.00	$610.00	$1,000.00
1-7-20-96.00 Unemployment Expense	$200.00	$225.66	$225.00
1-7-20-97.00 Transfer GN Fund $ to CD	$10,000.00	$0.00	$0.00
1-7-20-98.00 Maps	$1,725.00	$1,750.00	$0.00
1-7-20-99.00 General Miscellaneous Expense	$0.00	$136.03	$0.00
Total GENERAL EXPENSES	**$65,175.00**	**$56,175.73**	**$59,825.00**
1-7-30 PLAYGROUND			
1-7-30-20.00 Playground Maintenance	$800.00	$999.54	$1,000.00
Total PLAYGROUND	**$800.00**	**$999.54**	**$1,000.00**
1-7-40 COMMUNITY CENTER			
1-7-40-30.00 C.C. - Electricity	$1,200.00	$1,248.39	$1,200.00
1-7-40-31.00 C.C. - Heat	$3,000.00	$2,877.48	$3,000.00
1-7-40-32.00 C.C. - Telephone	$650.00	$590.54	$600.00
1-7-40-33.00 C.C. - Water	$480.00	$480.00	$480.00
1-7-40-34.00 C.C. - Supplies	$400.00	$958.35	$400.00
1-7-40-35.00 C.C. - Gas	$400.00	$63.62	$100.00
1-7-40-62.00 C.C. - Maintenance	$2,500.00	$7,242.44	$2,000.00
1-7-40-98.00 C.C. - Cap. Improvement	$10,000.00	$18,118.99	$3,000.00
Total COMMUNITY CENTER	**$18,630.00**	**$31,579.81**	**$10,780.00**
1-7-45 LIBRARY			
1-7-45-10.11 Librarian Payroll	$7,500.00	$6,665.50	$7,000.00
1-7-45-19.00 Library - Books Purchases	$700.00	$684.36	$700.00
1-7-45-20.00 Library - Supplies	$400.00	$193.84	$450.00
1-7-45-30.00 Library - Electricity	$750.00	$882.40	$880.00
1-7-45-31.00 Library - Heat	$2,000.00	$1,760.80	$2,000.00
1-7-45-32.00 Library - Telephone	$575.00	$582.69	$580.00
1-7-45-33.00 Library - Programs	$700.00	$714.42	$700.00
1-7-45-60.00 Library - Membership Dues	$50.00	$0.00	$50.00
1-7-45-62.00 Library - Maintenance	$2,000.00	$3,179.85	$2,000.00
1-7-45-63.00 Library - Cap. Imp./Ramp	$5,000.00	$5,125.00	$0.00
Total LIBRARY	**$19,675.00**	**$19,788.86**	**$14,360.00**
1-7-50 RECYCLING			
1-7-50-10.00 Recycling Expenses	$12,000.00	$13,713.24	$16,000.00
1-7-50-10.14 Recycling Payroll	$4,500.00	$5,417.75	$7,300.00
1-7-50-10.15 Tire Expense	$1,400.00	$696.42	$1,000.00
1-7-50-10.16 Recycling. Mileage Reimburse	$400.00	$351.48	$400.00
1-7-50-10.17 Recycling Supplies	$200.00	$16.74	$1,400.00
1-7-50-10.18 Recycling Tire Payroll	$3,000.00	$414.00	$1,000.00
1-7-50-10.19 Recycling Pick-Up Fees	$0.00	$1,257.50	$1,800.00
Total RECYCLING	**$21,500.00**	**$21,867.13**	**$28,900.00**
EXPENSES-GENERAL GOV'T	**$216,635.00**	**$219,246.69**	**$213,136.00**

NOTE: Appropriations are on the next page

TOWN OF WESTFIELD

COMPARATIVE BUDGET REPORT-GENERAL GOVERNMENT-continued

Account	Budget FY - 2017	Actual FY - 2017	Budget FY - 2018
1-8-95 APPROPRIATIONS			
1-8-95-07.00 Taxes to School	$0.00	$844,090.27	$0.00
1-8-95-95.01 Fire Protection-Troy Vol. FD	$24,744.50	$24,744.50	$24,744.50
1-8-95-95.02 Fire Protection-Montgomery FD	$4,000.00	$4,000.00	$4,000.00
1-8-95-95.03 Orleans County Sheriff	$12,698.05	$9,431.07	$13,078.98
1-8-95-95.04 Missisquoi Valley Ambulance Service	$12,545.00	$12,545.00	$14,455.00
1-8-95-95.05 Orleans Essex Visiting Nurses Assoc.	$2,500.00	$2,500.00	$2,500.00
1-8-95-95.06 Amer. Legion Jay Peak Post #28	$200.00	$200.00	$250.00
1-8-95-95.07 American Red Cross	$500.00	$500.00	$500.00
1-8-95-95.08 NEK Council on Aging	$300.00	$300.00	$300.00
1-8-95-95.09 Felines & Friends Foundation	$100.00	$100.00	$100.00
1-8-95-95.10 Green Mountain Farm to School	$250.00	$250.00	$250.00
1-8-95-95.11 Green Up Vermont	$50.00	$50.00	$50.00
1-8-95-95.12 Hazen's Notch Assoc. Camp	$450.00	$450.00	$500.00
1-8-95-95.13 Jay Food Shelf	$500.00	$500.00	$500.00
1-8-95-95.14 Jay Athletic Association	$800.00	$800.00	$800.00
1-8-95-95.15 Jay Focus Group & Halloween Party	$200.00	$200.00	$200.00
1-8-95-95.16 Missisquoi River Basin Association	$200.00	$200.00	$300.00
1-8-95-95.17 No. Co. Friends of VT Symphony	$100.00	$100.00	$100.00
1-8-95-95.18 NEK Comm. Action Inc. NEKCA	$200.00	$200.00	$300.00
1-8-95-95.19 NEK Human Services	$563.00	$563.00	$563.00
1-8-95-95.20 NEK Learning Services	$200.00	$200.00	$200.00
1-8-95-95.21 Orleans Co. Citizen Advocacy	$500.00	$500.00	$500.00
1-8-95-95.22 Pope Mem. Frontier Animal Shelter	$500.00	$500.00	$500.00
1-8-95-95.23 Old Stone House Museum	$375.00	$375.00	$400.00
1-8-95-95.24 Rural Comm. Transportation RCT	$600.00	$600.00	$600.00
1-8-95-95.25 Troy & Area Lions Club	$750.00	$750.00	$1,000.00
1-8-95-95.26 Umbrella	$400.00	$400.00	$400.00
1-8-95-95.27 VT Center for Independent Living	$95.00	$95.00	$95.00
1-8-95-95.28 VT Rural Fire Prot. Task Force	$100.00	$100.00	$100.00
1-8-95-95.29 Big Heavy World	$250.00	$0.00	$0.00
Total APPROPRIATIONS	**$64,670.55**	**$905,243.84**	**$67,286.48**
TOTAL EXPENDITURES-GEN. GOV'T FUND including APPROPRIATIONS	**$281,305.55**	**$1,124,490.53**	**$280,422.48**

TOWN OF WESTFIELD

COMPARATIVE BUDGET REPORT-HIGHWAY FUND

Account	Budget FY - 2017	Actual FY - 2017	Budget FY - 2018
REVENUE-HIGHWAY FUND			
2-6-01 REVENUE			
2-6-02-01.00 State Aid To Highways	$52,000.00	$51,554.51	$52,000.00
2-6-02-02.00 Road Fines	$1,300.00	$804.93	$500.00
2-6-02-05.00 Structures. Grant Rev./Loop Road Bridge	$45,000.00	$33,705.00	$0.00
2-6-02-06.00 Better Roads Grant/North Hill Rd.	$26,500.00	$0.00	$26,322.40
2-6-02-08.00 Paving Grant/North Hill Rd.	$95,120.03	$80,766.03	$14,343.97
2-6-02-09.00 Municipal Roads Grant/NVDA	$0.00	$0.00	$5,300.00

TOWN OF WESTFIELD

COMPARATIVE BUDGET REPORT-HIGHWAY FUND-continued

Account	Budget FY - 2017	Actual FY - 2017	Budget FY - 2018
REVENUE-HIGHWAY FUND			
2-6-01 REVENUE-continued			
2-6-02-10.00 Better Roads Grant/Buck Hill Rd.	$0.00	$0.00	$16,256.00
2-6-03-01.00 Overweight Permits	$0.00	$185.00	$200.00
2-6-03-09.00 Better Roads Grant/Buck Hill Rd.	$0.00	$32,903.00	$0.00
2-6-09-01.00 Interest on Grader CD	$135.00	$895.46	$900.00
Total REVENUE-HIGHWAY FUND	**$220,055.03**	**$200,813.93**	**$115,822.37**
EXPENSES-HIGHWAY FUND			
2-7-10 HIGHWAY PAYROLL EXPENSE			
2-7-10-10.01 Payroll	$33,000.00	$29,470.13	$30,330.00
2-7-10-11.00 FICA/Medicare Expense	$2,525.00	$1,177.77	$2,320.00
2-7-10-12.00 VMERS Expense	$1,850.00	$2,102.52	$1,690.00
2-7-10-13.00 Hwy. Medical Insurance Exp.	$6,600.00	$3,296.45	$3,120.00
Total HIGHWAY PAYROLL EXPENSE	$43,975.00	$36,046.87	$37,460.00
2-7-15 TOWN GARAGE EXPENSE			
2-7-15-20.00 Town Garage - Supplies	$100.00	$20.28	$100.00
2-7-15-30.00 Town Garage - Electricity	$1,000.00	$996.53	$1,000.00
2-7-15-31.00 Town Garage - Heat	$2,000.00	$1,352.83	$2,000.00
2-7-15-33.00 Town Garage - Water	$480.00	$480.00	$480.00
2-7-15-99.00 Town Garage - Maintenance	$2,000.00	$1,853.78	$2,500.00
Total TOWN GARAGE EXPENSE	$5,580.00	$4,703.42	$6,080.00
2-7-20 GENERAL HIGHWAY EXPENSE			
2-7-20-20.00 Supplies	$0.00	$19.48	$50.00
2-7-20-52.00 Equip. Repairs & Maintenance	$2,500.00	$1,260.25	$2,500.00
2-7-20-54.00 Grader Expenses	$5,000.00	$3,982.40	$5,000.00
2-7-20-59.00 MRGP Permit	$0.00	$0.00	$2,640.00
2-7-20-95.02 Transfer To Grader Reserve CD	$5,000.00	$0.00	$3,100.00
Total GENERAL HIGHWAY EXPENSE	**$12,500.00**	**$5,262.13**	**$13,290.00**
2-7-25 ROAD MAINTENANCE			
2-7-25-45.00 Hired Equipment	$120,000.00	$128,622.38	$130,000.00
2-7-25-45.01 Road side maintenance	$6,000.00	$7,643.50	$6,000.00
2-7-25-55.01 Gravel & Sand	$30,000.00	$22,004.25	$30,000.00
2-7-25-55.02 Sta-pac	$1,000.00	$0.00	$1,000.00
2-7-25-55.03 Salt	$5,000.00	$4,749.78	$5,000.00
2-7-25-55.05 Paving	$30,000.00	$30,000.00	$30,000.00
2-7-25-55.06 Chloride & Calcium	$8,000.00	$5,548.00	$8,000.00
2-7-25-55.07 Cold Patch	$100.00	$0.00	$100.00
2-7-25-56.00 Culverts	$3,000.00	$1,417.50	$3,000.00
2-7-25-57.00 Road Signs	$1,000.00	$1,878.79	$1,500.00
2-7-25-58.00 Guard Rails	$1,500.00	$0.00	$0.00
2-7-25-63.00 Balance Rock Road Repairs	$30,000.00	$39,740.50	$30,000.00
Total ROAD MAINTENANCE	**$235,600.00**	**$241,604.70**	**$244,600.00**
2-7-27 HIGHWAY GRANT EXPENSES			
2-7-27-04.00 Structures Grant/Loop Road Bridge	$5,000.00	$37,450.00	$0.00
2-7-27-05.00 Better Roads Grant/Buck Hill Rd.	$0.00	$39,483.60	$0.00
2-7-27-07.00 Paving Grant/North Hill Rd.	$0.00	$120,903.18	$0.00
2-7-27-08.00 Municipal Roads Grant/NVDA	$0.00	$0.00	$6,350.00
2-7-27-09.00 Better Roads Grant/Buck Hill Rd.	$0.00	$0.00	$20,320.00
2-7-27-22.00 Better Road Grant/North Hill Rd.	$6,700.00	$0.00	$0.00
Total HIGHWAY GRANT EXPENSES	**$11,700.00**	**$197,836.78**	**$26,670.00**
TOTAL EXPENDITURES-HIGHWAY FUND	$309,355.00	$485,453.90	$328,100.00

Principal's Report

Dear Jay and Westfield Communities,

As the proud leader of a small, rural school I believe small schools like Jay Westfield Joint Elementary School embody the Vermont spirit and provide the best hope for the future of our state. Small schools create communities of learners that reflect the values and habits found in nurturing family systems. These nurturing environments paired with high expectation for student growth are exactly the systems we need to support students and families who face many stressors caused by the realities of our fragile society.

Our school is an amazing place to learn and teach. We believe in the potential of each person and strive to be sure students are kind, wise, assertive and compassionate. Supported by our Responsive Classroom roots, we carefully monitor social, emotional and academic growth of each child. We share our professional understanding of how these areas of development are interconnected and design our learning opportunities to capitalize on each students' strengths and goals.

At the beginning of the school year students engaged in sustained inquiry to articulate effective habits of work, learning and joy which are instrumental in creating effective learning communities. Students explored important concepts like perseverance, inquiry, empathy, engagement, cooperation and leadership. Students were able to articulate a main research question and interviewed leaders in our communities. As a result, students identified 7 habits of work, learning, and joy that are necessary to develop communities which positively impact the whole and each individual. Responsibility and engagement were dominant themes. Other habits included, cooperation and teamwork, developing and keeping a good attitude, being kind and empathetic, showing perseverance and understanding perspective.

The student and staff inquiry into the habits of work, learning and joy has brought us to an understanding that students also need to explore their core values. These values are necessary to help them create meaningful goals and recognize indicators of their own progress. We are also learning that community service and learning is really important to social, emotional, and academic growth and we will actively search for ways students can learn about the needs in their community. As our youngest citizens, it is crucial that students have experiences that give them tools to solve problems and make a genuine difference. We believe this type of learning and work will create a strong sense of belonging and build the construct of social justice.

I'm proud and honored to be a leader and learner at JWJES. The staff has high expectations for our own professionalism and a strong sense of internal accountability. Students receive consistent access to rigorous and appropriate instruction and teachers are consistently asking how they can improve their work with students. We certainly face some of the same trials as other schools. We recognize the growing complexity of social and emotional challenges of our students, and struggle with a political context that does not understand the changing role of schools in our fragile society. So, I'll say it again, small community schools are the right investment and we provide hope for the future of Vermont.

On behalf of the students, staff, and Jay Westfield Joint Elementary School Board of Directors I would like to thank you for your support and pride in **your** school. I also extend an invitation to all for continued conversation about what makes JWJES special and how we can continue to provide a quality program as the legislative and fiscal landscape continues to offer us new challenges.

Respectfully submitted by,

Kristy Ellis, Ed.D.
Jay Westfield Joint Elementary School Principal

JAY/WESTFIELD JOINT ELEMENTARY SCHOOL

Phone: (802) 988-4042/988-2627 – **Fax:** (802) 988-9813

PRINCIPAL	Kristy Ellis
SECRETARY	Peggy Laurie
TEACHERS	
Pre-K	Julie Ste Marie
Kindergarten	Jane/Lara
Grade 1 & 2	Lara Starr
Grade 1 & 2	Jane Halbeisen
Grade 3 & 4	Jennifer Smith
Gr. 4 Math & Grade 5	Gerardo Ortiz
Grade 5 & 6	Susan Pigeon-Vanier
Special Educator	Kelley Stafford
Special Educator	Abigail Axtell
Interventionist	Abigail Axtell
Music (40%)	Wendell Hughes
Physical Education (40%)	Amy Clements
Speech/Language (20%)	Gabrielle Marcotte
Art (20%)	Heather Brault
RN (40%)	Laura Emery
PARAPROFESSIONALS	
Pre-K Assistant	Alanna Whittier
Special Ed Assistant	Eva Lemieux
Speech/Language Assistant/Kindergarten	Emily May
Special Ed Assistant	Julia Bolton
Lunch Program Agent	Helen Before
CUSTODIAN	Paul LeGrand
BUS CONTRACTOR	Harold Morse
JAY TOWN CLERK	Lynnette Deaette
JAY BOOKKEEPER	Tara Morse
WESTFIELD TOWN CLERK	LaDonna Dunn
WESTFIELD BOOKKEEPER	Rita Petzoldt
SCHOOL DIRECTORS	Sally Rivard (J)
	Janellen Parker-Goodwin (W)
	Jeff Morse (J)
	Nicole Dunn (W)
	Kevin Amyot (W)
NCUHS BOARD MEMBER	Le-Ann Tetrault (J)
	Shawn Baraw (W)

"In the 2017-2018 school year, all teachers are licensed for their teaching assignment. One teacher is on a provisional license. We use our School Wide Program funds to hire a .5 FTE intervention teacher and contract services to support professional growth in Responsive Classroom practices. We also are able to increase our preschool program by funding 3/10 of our preschool teacher's FTE. Additional strategies include retirement benefits for the SWP staff and continued staff development for the Reading Recover program."

A word about student enrollment names: Due to student confidentiality issues, student's names are no longer being printed in the Town Report. There are currently 26 Westfield students, 55 from Jay and 1 homeless bringing the total enrollment to 82 students for the 2017/18 school year.

JAY/WESTFIELD JOINT ELEMENTARY SCHOOL
BALANCE SHEET
AS OF 6/30/17

ASSETS:

Checking Account		$145,419	
Petty Cash		$100	
Due From HL Program		$52,371	
Accounts Receivable		$37,271	
Prepaid Expenses		$20,429	
	Total Assets		**$255,590**

LIABILITIES:

Accounts Payable		$31,094	
Accrued Wages		$88,653	
Restricted-NEKESSA Dues		$34	
Restricted-Life Insurance		$3	
Restricted-Sunshine		$1,288	
Restricted-Misc.		$765	
Restricted-Section 125		$500	
Teacher Retirement Withheld		-$3,462	
Health Insurance Liability		-$382	
Dental Insurance Withheld		-$758	
LTD Liabilities		-$161	
	Total Liabilities		**$117,574**

FUNDS:

Building & Grounds		$89,508	
Fund Balance (Undesignated)		$48,507	
	Total Fund Balance	**$138,015**	
	Total Liabilities & Funds		**$138,016**

NOTE: All figures in the financial statements have been rounded to the nearest dollar.

JAY/WESTFIELD JOINT ELEMENTARY SCHOOL
REVENUE & EXPENSE STATEMENT
FISCAL 17/18

REVENUES

Code	Name	Actual 16	Actual 17	Budget 17/18	Budget 18/19
61312	Tuition	$3,000	$5,635		
61510	Interest	$1,192	$1,100		
61935	Assessment-Jay	$850,960	$780,030	$761,699	$748,029
61935	Assessement-West	$443,717	$563,459	$450,812	$381,412
61980	Refund Pr Yr	$223			
61990	Miscellaneous	$5,687	$1,975		
62481	Medicaid	$3,448			
62651	Title II A Teacher	$20,361	$1,734		
62555	Tobacco Sub Grant	$1,935			
62785	School Wide	$59,202	$52,339	$57,732	$51,950
62790	Reimburse OENSU	$2,299	$1,243		
63202	Special Ed Reimburse		$12,656		
		$1,392,024	**$1,420,171**	**$1,270,243**	**$1,181,391**
		EXPENDITURES			
		REGULAR			
71100		**EDUCATION**			
110	Teacher Salaries	$317,274	$332,327	$341,473	$314,663
110	Pre-K Teacher Salary	$61,800	$64,400	$53,066	$50,699
	Pre-K Aide	$14,190	$11,491	$16,171	$15,570
	Pre-K Benefits	$25,173	$27,245		
	Library Media			$20,000	$20,000
115	Salary Aide	$10,468	$10,777	$11,601	
119	ASP	$2,792	$8,152	$7,800	$7,800
120	Substitute Teachers	$7,078	$11,432	$3,500	$3,500
210	BCBS Insurance	$95,529	$101,947	$123,880	$115,284
220	Fica Expense	$24,225	$25,340	$31,701	$28,250
230	Life Insurance	$203	$240	$361	$385
240	Retirement	$7,522	$8,317		
250	Workmen's Comp	$3,849	$2,115	$2,739	$2,668
260	Unemployment Comp	$177	$166	$2,470	$2,149
270	Tuition Reimburse	$9,357	$3,758	$5,000	$5,000
280	Dental	$1,766	$1,766	$2,458	$2,208
290	Long Term Disability	$889	$959	$1,145	$1,100
300	Purchased Services	$4,592	$4,875		
440	Copier Lease			$3,000	$3,036
519	Field Trips	$2,060	$1,663		
550	Medicaid	$3,000	$3,000		
580	Travel	$848	$522	$1,000	$500
610	Teacher Supplies	$13,011	$6,293	$4,000	$4,000
611	Copier Supplies			$3,500	$3,500
640	Textbooks	$852	$1,622	$5,200	$3,500
670	Computer Software				
730	Equipment/Furniture	$1,003		$500	$250
810	Dues/Fees	$253	$115		
	SWP Retirement			$7,586	$7,586
890	Misc Student Body			$2,500	$2,000
890.01	Sunshine Fund	$50	$160		
891	Ski/Gym Program				
	TOTAL REGULAR	**$607,961**	**$628,682**	**$650,651**	**$593,648**

Code	Name	Actual 16	Actual 17	Budget 17/18	Budget 18/19
71121					
110	SWP Salary	$31,574	$31,100	$27,898	$23,263
110	SWP Salary Pre-K			$13,266	$16,900
	SWP Benefits Pre-K			$5,493	$6,491
210	SWP BCBS	$9,488		$21,241	$7,088
220	SWP Fica Expense	$2,262	$2,379	$2,072	$1,780
230	SWP Life Insurance	$15	$25	$41	$44
240	SWP Retirement		$20		
250	SWP Workmen's Comp		$117	$181	$170
260	SWP Unemployment Comp	$10	$21	$247	$246
270	SWP Tuition				
280	SWP Dental	$192		$384	$192
290	SWP Long Term Disability	$79	$10	$81	$70
	TOTAL SWP Regular	**$43,620**	**$33,672**	**$70,904**	**$56,244**
71122					
110	Salary	$13,531	$2,230		
220	Fica Expense	$1,035	$171		
	TOTAL TITLE IIA SU	**$14,566**	**$2,401**		
71200					
110	Salary	$80,100			
115	Para Salary	$37,528	$39,937	$36,988	$38,265
116	Salary-Summer	$4,392	$707	$1,500	$1,500
120	Substitute Salary	$6,242	$7,733	$1,000	$1,000
210	BCBS	$36,449	$7,960	$8,935	$9,446
220	Fica Expense	$9,306	$3,621	$3,103	$3,120
230	Life Insurance	$45	$4		$88
240	Retirement	$1,453	$1,626		
250	Workmen's Comp		$302	$245	$279
260	Unemployment Comp	$93	$94	$494	$494
270	Tuition Reimburse		$450		
280	Dental	$756	$176	$180	$384
290	Long Term Disability	$224			
330	Contract Services	$36,498	$32,297		$17,000
332	Purchased Services SU		$221,038		
610	Supplies	$1,083	$2,264		
640	Textbooks	$101	$312		
730	Equipment	$190			
	TOTAL SPECIAL EDUCATION	**$214,460**	**$318,521**	**$52,445**	**$71,576**
72130					
110	Salary	$15,760	$12,635	$18,000	$18,037
210	BCBS				$2,000
220	Fica Expense	$1,206	$966	$1,377	$1,380
230	Life Insurance	$30	$5		$44
250	Workmen's Comp			$96	$132
260	Unemployment Comp	$21	$21	$247	$247
270	Tuition			$720	$775
290	Long Term Disability	$44			$54
400	Purchased Services		$275	$100	$100
610	Supplies	$743	$261	$500	$500
739	Equipment			$100	$100
	TOTAL NURSE	**$17,804**	**$14,163**	**$21,140**	**$23,369**

Code	Name	Actual 16	Actual 17	Budget 17/18	Budget 18/19
72140					
330	Contract Services	$16,950	$15,725		
	TOTAL PSYCHOLOGICAL	**$16,950**	**$15,725**	**$0**	**$0**
72150					
115	Speech Aide	$10,495	$10,761	$11,601	$23,847
220	Fica	$803	$823	$887	$1,824
240	Retirement	$420	$430		
250	Workmen's Comp		$72	$77	$174
260	Unemployment	$10	$10	$124	$246
323	Evaluations				$1,500
332	School Clinician	$26,113	$700	$15,000	$15,000
	TOTAL SPEECH	**$37,841**	**$12,796**	**$27,689**	**$42,591**
72170					
330	Physical/Occup. Therapist	$13,037			
	TOTAL PHYS/OCCUP	**$13,037**	**$0**	**$0**	**$0**
72230					
330	Contract Service			$3,523	$3,566
431	Tech Services	$11,987	$12,800	$14,002	$14,002
610	Supplies	$955			
670	Computer Software	$943		$1,500	$1,500
735	Internet Connection			$1,000	$1,000
737	Computer Hardware	$6,629		$5,000	$5,000
	TOTAL COMPUTER	**$20,514**	**$12,800**	**$25,025**	**$25,068**
72290					
110	Path Stipend	$600	$650		
220	Fica	$46	$50		
240	Retirement		$26		
	TOTAL SUPPORT SERVICES	**$646**	**$726**		
72321					
331	OENSU Assessment	$32,261	$31,501	$32,719	$34,016
	TOTAL OENSU	**$32,261**	**$31,501**	**$32,719**	**$34,016**
72311					
810	Board Dues & Fees	$874	$339	$1,200	$1,200
812	Share of Retirement			$7,057	$6,535
890	Misc. Expense Board	$581		$500	$500
	TOTAL BOARD OF ED	**$1,455**	**$339**	**$8,757**	**$8,235**
72315					
360	Legal Services	$243	$230	$1,000	$1,000
	TOTAL LEGAL	**$243**	**$230**	**$1,000**	**$1,000**
72405					
522	Liability Insurance	$2,948	$2,758	$3,007	$2,804
540	Advertising	$935	$2,366	$300	$300
550	Printing			$100	$100
890	Miscellaneous		$1,547	$100	$100
890	Board Training	$0	$0	$0	$0
	TOTAL BOARD TRAINING	**$3,883**	**$6,671**	**$3,507**	**$3,304**

Code	Name	Actual 16	Actual 17	Budget 17/18	Budget 18/19
72410					
111	Salary	$67,400	$70,770	$72,893	$76,902
114	Secretary	$25,549	$25,666	$27,282	$27,619
120	Sub Secretary	$442	$540	$800	$800
210	BCBS	$31,225	$32,821	$34,472	$26,860
220	Fica Expense	$7,175	$7,419	$7,725	$8,057
230	Life Insurance	$120	$167	$162	$218
240	Retirement	$1,022	$1,027		
250	Workmen's Comp		$617	$665	$760
260	Unemployment	$42	$42	$494	$494
270	Tuition			$800	$1,800
280	Dental	$1,407	$1,386	$1,476	$768
290	Long Term Disability	$189	$202	$211	$231
530	Postage	$408	$266	$500	$500
580	Travel	$13		$500	
610	Supplies				
730	Equipment	$1,332		$1,000	$500
810	Dues & Fees	$481	$384	$800	$800
890	Miscellaneous				
	TOTAL PRINCIPAL	**$136,805**	**$141,307**	**$149,780**	**$146,309**
72520					
110	Salary-Bookkeeper	$9,641	$9,930	$10,228	$10,535
220	Fica Expense	$738	$760	$782	$806
250	Workmen's Comp		$63		
260	Unemployment	$21	$20		
330	Tyler Tech ADS			$1,800	$1,900
530	Postage	$221	$98	$350	$350
610	Supplies	$856	$618	$400	$400
	TOTAL FISCAL SERVICES	**$11,477**	**$11,489**	**$13,560**	**$13,991**
72526					
370	Audit Service	$8,425	$4,486	$4,850	$4,850
	TOTAL AUDIT	**$8,425**	**$4,486**	**$4,850**	**$4,850**
72600					
119	Salary	$17,507	$20,125	$28,995	$29,779
210	BCBS	$7,302	$9,029		
220	Fica Expense	$1,333	$1,531	$2,218	$2,278
240	Retirement	$672	$805		
250	Workmen's Comp	$813	$1,141	$1,187	$1,834
260	Unemployment	$21	$21	$247	$247
280	Dental	$198	$240		
411	Sewer	$5,341	$3,205	$4,273	$4,273
412	Water	$796	$838	$1,300	$1,300
413	Water Testing	$3,955	$3,371	$2,500	$2,500
421	Rubbish Removal	$2,849	$3,420	$2,500	$2,500
430	Contracted Bldg. Oper.	$6,515	$8,607	$1,000	$1,000
521	Property Insurance	$2,519	$3,024	$3,296	$3,022
531	Telephone	$4,318	$1,586	$3,200	$3,200
610	Supplies	$4,623	$3,033	$2,500	$2,500
622	Electricity	$11,797	$9,932	$17,000	$11,000
624	Heat	$9,845	$6,525	$15,000	$10,000
730	Non-Instructional Eq.	$24,492	$999	$1,000	$1,000
	TOTAL OPERATION	**$104,896**	**$77,432**	**$86,216**	**$76,433**
72621					
430	Contracted Services			$3,500	$3,500
610	Supplies			$2,000	$2,000
	TOTAL CARE & UPKEEP	**$0**	**$0**	**$5,500**	**$5,500**

Code	Name	Actual 16	Actual 17	Budget 17/18	Budget 18/19
72630					
424	Mowing	$1,157	$1,725	$2,500	$2,500
610	Supplies			$1,000	$1,000
736	Playground			$500	$1,500
	TOTAL GROUND	**$1,157**	**$1,725**	**$4,000**	**$5,000**
72640					
430	Contracted Service			$10,500	$2,000
	TOTAL EQUIPMENT	**$0**	**$0**	**$10,500**	**$2,000**
72711					
115	Bus Monitor	$3,165	$419		
210	BCBS	$1,467	$166		
220	Fica	$240	$30		
240/250	Retirement/WC	$409	$349		
260	Unemployment		$12		
280	Dental	$42	$4		
431	Contracted Service	$1,125	$2,258		$56,257
519	Transportation Indivd	$82,221	$83,865	$90,000	
	TOTAL TRANSPORTATION	**$88,669**	**$87,103**	**$90,000**	**$56,257**
72720					
513	Field Trips	$1,992	$3,118	$2,000	$2,000
	TOTAL FIELD TRIPS	**$1,992**	**$3,118**	**$2,000**	**$2,000**
75310					
930	Transfer To Food			$10,000	$10,000
	TOTAL FOOD SERVICE	**$0**	**$0**	**$10,000**	**$10,000**
TOTAL EXPENDITURES		**$1,378,662**	**$1,404,887**	**$1,270,243**	**$1,181,391**
Less Revenues Applied		-$94,347	-$45,735	$57,732	$51,950
TOTAL to be raised by Assessment		$1,284,679	$1,359,152	$1,212,511	$1,129,441
Excess of Expend over Revenue		**$13,362**	**$15,284**		
Prior Yrs Fund Balance		$113,805	$122,730		
Fund Bal-(Current Yr Deficit)		**$13,412**	**$15,284**		
Fund Balance-Ending		**$127,217**	**$138,014**		

- Jay Assessment FY18-19 (66.23% of general Ed/Spec Ed 1,129,441
  TOTAL ASSESSMENT JAY=761,699
- Jay Assessment FY17-18 (62.82% of general Ed/Spec Ed 1,212,511
  TOTAL ASSESSMENT JAY=761,699
- Jay Assessment FY16-17 (58.06% of general Ed/Spec Ed 1,343,489
  TOTAL ASSESSMENT JAY=780,030
- Westfield Assessment FY18-19 (33.77% of general Ed/Spec Ed=1,129,441
  TOTAL ASSESSMENT WESTFIELD=450,812
- Westfield Assessment FY17-18 (37.18% of general Ed/Spec Ed=1,212,511
  TOTAL ASSESSMENT WESTFIELD=450,812
- Westfield Assessment FY16-17 (41.94% of general Ed/Spec Ed=1,343,489
  TOTAL ASSESSMENT WESTFIELD=563,459

Westfield 29

ENROLLMENT BY TOWN 1/29/18:

Westfield 26

Jay 55

JAY/WESTFIELD HOT LUNCH
INCOME & EXPENSE STATEMENT
FISCAL 16/17

	Actual 16/17	Budget 16/17	Budget 17/18	Budget 18/19
REVENUES				
Interest	$13	$5	$10	$10
Cash Sales	$15,953	$15,543	$16,320	$16,751
Misc.	$144			
Gen Fund Trans				
Foodservice Local	$43,397	$45,301	$48,553	$45,567
Federal Revenue	$3,063			
Total Revenues	**$62,570**	**$60,849**	**$64,883**	**$62,328**
EXPENSES				
Cook Salary	$23,190	$20,310	$21,833	$23,886
Wages-FFV	$652	$2,563	$2,563	-
Wages-Summer	$1,519	$1,983	$2,389	$2,186
Substitutes	$648	$500	$500	$500
Medical Benefits	$8,126	$8,128	$8,535	$7,446
Dental Benefits	$180	$180	$180	$180
Fica Expense	$1,909	$1,940	$2,087	$2,033
Retirement	$965	$892	$1,071	$1,071
Worker's Comp	$413	$388	$428	$497
Unemployment	$21	$21	$247	$247
Contract Services	$637			
Repairs		$250	$250	$250
Travel	$234	$250	$250	$250
Propane	$323	$700	$700	$700
Food/Milk	$17,963	$22,494	$23,600	$22,832
Misc. Expense	$160	$250	$250	$250
HL Equip	$2,491			
Total Expenses	**$59,431**	**$60,849**	**$64,883**	**$62,328**

HOT LUNCH PROGRAM
BALANCE SHEET
AS OF 6/30/17

Assets:		
Checking Account		$47,523
Petty Cash		$100
Accounts Receivable		$12,348
Inventory		$2,030
	Total	**$62,001**
Liabilities:		
Accounts Payable		$756
Due To Gen. Fund		$52,371
	Total	**$53,127**
Fund Balance		$8,874

WESTFIELD SCHOOL DISTRICT BUDGET

Revenues:		Budget FY17	Actual FY17	Budget FY18	Budget FY19
1000	**Local**				
1500	Interest	200.00	198.97	200.00	200.00
	Total 1000	**200.00**	**198.97**	**200.00**	**200.00**
3000	**State**				
3110	Ed fund and Education Prop Tax	653,168.91	653,169.00	641,980.07	587,696.00
3145	Small Schools Grant	35,602.98	28,949.00	25,214.00	20,000.00
3150	Transportation Reimbursement	12,941.00	12,737.00	12,500.00	
3201	Sp Ed Block Grant	13,488.00	13,488.00		
3202	Sp Ed Reimbursement	41,500.00	61,654.00		
3203	Intensive Reimbursement		3,589.81		
3204	EEE Grant	3,122.00	3,122.00		
3205	State Placed Reimbursement		3,657.52		
	Total 3000	**759,822.89**	**780,366.33**	**679,694.07**	**607,696.00**
	Hot Lunch Reimbursement				
2430	Hot Lunch Reimbursement		170.29		
2433	Hot Lunch Reimbursement		3.30		
2474	Hot Lunch Reimbursement		75.60		
2458	Hot Lunch Reimbursement		454.08		
2459	Hot Lunch Reimbursement		1,365.00		
2460	Hot Lunch Reimbursement		5,659.64		
2462	Hot Lunch Reimbursement		1,878.68		
	Total 4000	**0.00**	**9,606.59**	**0.00**	**0.00**
	Previous Year's Surplus	11,849.00	11,849.00	6,504.93	
	Adjustment for FY16 3202 Revenue		(10,109.00)		
	Total Revenues	**771,871.89**	**781,802.89**	**686,399.00**	**607,896.00**
Expenditures					
1100	**Regular Programs**				
561	7 and 8th grade tuition	182,000.00	195,000.00	176,000.00	124,000.00
	7 and 8th grade excess costs	5,000.00	23,246.54	5,000.00	5,000.00
	7 and 8th grade homeschoolers	1,000.00	2,000.00	0.00	
562	J/W Assessment	563,459.00	563,459.00	450,812.00	381,412.00
	J/W Special Ed Assessment			42,287.00	56,862.00
591	Hot Lunch				
	Hot Lunch Reimbursement to J/W		9,606.59		
591	Ski Program	500.00	500.00	500.00	500.00
	Total 1100	**751,959.00**	**793,812.13**	**674,599.00**	**567,774.00**
1211	**Special Programs**				
301	EEE - State	3,122.00	3,122.00		
300	EEE - Local	10,690.89	8,391.58	5,700.00	3,978.00
	Total 1211	**13,812.89**	**11,513.58**	**5,700.00**	**3,978.00**
2311	**Board of Education**				
110	Stipends	**1,350.00**	**1,180.00**	**1,350.00**	**1,350.00**
2520	**Fiscal Services**				
339	Treasurer	1,000.00	1,000.00	1,000.00	1,000.00
	Audit fy15	3,750.00	3,750.00	3,750.00	3,750.00
	Ballots		41.00		
	Total 2520	**4,750.00**	**4,791.00**	**4,750.00**	**4,750.00**
	3205 Reimbursement to J/W		3,657.52		
	3203 Reimbursement to J/W		3,589.81		
5210	Clawback				10,044.00
	Total Expenditures	**771,871.89**	**818,544.04**	**686,399.00**	**587,896.00**

NORTH COUNTRY SUPERVISORY UNION REPORTS

Dear North Country School-Community,

One of the most important and challenging responsibilities of school boards is the budget process. Boards, in conjunction with school administrators, must balance the role of being stewards of the public's resources while advancing a quality education for our students. The NCSU Commitments, Design for Learning and local schools' action plans identify the learning outcomes and opportunities we are striving for, along with the resources and practices necessary to meet such goals. There are many considerations for both the supervisory union board and local boards in assuring we are meeting the needs of our learners, while recognizing the financial impact on taxpayers. The context for building FY2019 school budgets has presented one of the most challenging processes for schools in recent years.

Local boards recognize and appreciate the financial contribution our tax-payers make annually. Throughout the budget process, boards must consider many variables and perspectives to determine adequate staffing, instructional resources, access to technology and safe, healthy and efficient facilities. Together, boards and principals are very mindful of the decisions they make in determining how school budgets will impact both tax payers and learners. Annually, we engage in multiple meetings over a three to four-month period to build budgets that are voted on in March.

In addition, each board has representation at the supervisory union level in the process of determining allocation of federal grants and the expenses that are assessed out to individual town school districts. The supervisory union budgets are reviewed by a budget committee, the Executive Committee of the NCSU Board and approved by the full NCSU Board in December. The expenditures for Special Services, Early Childhood Services and our Central Office are then reflected in supervisory union assessments. Assessments in local budgets are adjusted based on total spending at the local level for the central office budget and equalized pupils for special services.

There are many variables that impact a town's education property tax rate. Due to a state-wide funding system for education, decisions made by all boards across the state, along with determinations by the Legislature, have an impact on the state property tax rate. This year, the projection is for a 9.4 cent tax increase based on the status of the education fund and projected spending. In addition, local boards are also addressing the "recapture" the Legislature and Governor compromised on for the state to recover projected savings in new health care plans. It is possible that we will see some legislation to address staffing ratios, but we are unlikely to see any bills put forth prior to the time schools have determined budgets in mid-January.

I can assure you our boards annually consider their student numbers and make tough decisions regarding staffing. Given the increased expectations for learning outcomes and increasing needs of many of our children, it is logical that schools have implemented increased programs and services to support student learning. With typically 75% to 80% of education spending attributed to salary and benefits, school budgets would be impacted by staffing ratios set by the Legislature. It must also be understood that public policy can be a blunt instrument and we could see a direct adverse impact on learning for students. Schools experiencing a decline in enrollment face a decrease in state revenue based on our funding system, yet cannot easily reduce cost when student enrollment is spread out between many grades and multiple classrooms. Whereas we recognize the statewide drop in students, local boards are in the best position to make determinations around staffing.

Schools across NCSU are committed to fiscal responsibility, along with meeting the needs of our children. There is no question that tough decisions are made at both the supervisory union and local level in our attempts to sustain adequate and equitable learning opportunities and services for all our students. We encourage community members to learn more about our budgeting process and to attend school board meetings. Certainly, we encourage voters to attend annual school district meetings in March.

John A. Castle, NCSU Superintendent of Schools

NORTH COUNTRY SUPERVISORY UNION

…committed to the development of Character, Competence, Creativity and Community

DESIGN FOR LEARNING 2015 – 2018

GOAL: All schools will provide a curriculum that advances outcomes as articulated in the NCSU Commitments.

Objectives:

1. **Each school will deliver a comprehensive curriculum to achieve proficiency based on current standards.**
2. **Each school will establish curricula to ensure instructional access tailored to individual needs and interests.**
3. **Each school will ensure curricula that include the visual and performing arts.**
4. **Each school will establish curricula related to transferable skills.**

GOAL: All schools will provide learning opportunities and utilize instructional practices in accordance with NCSU Commitments.

Objectives:

1. **Each school will utilize the NCSU Instructional Framework.**
2. **Each school will incorporate project/problem-based learning.**
3. **Each school will ensure access to a comprehensive continuum of supports for all learners.**
4. **Each school will establish a more customized approached to learning and support multiple pathways.**

GOAL: All schools will utilize effective assessment, grading practices, feedback and use of data.

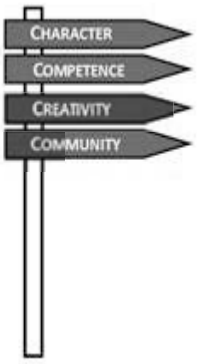
Objectives:

1. **Each school will implement current best practices for assessment and reporting of student learning outcomes.**
2. **Each school will update a comprehensive assessment plan including the use of electronic portfolios.**
3. **Each school will develop practices of student goal setting, self-assessment and student-led conferences.**
4. **Each school will use qualitative data to guide reflection around the review of programs and practices.**

GOAL: All schools will create a positive learning environment.

Objectives:

1. **Each school will implement research-based practices that advance positive behaviors.**
2. **Each school will develop strategies to address character development.**
3. **Each school will promote authentic student voice and leadership.**
4. **Each school will increase parent and community engagement.**



NORTH COUNTRY SUPERVISORY UNION

...committed to the development of Character, Competence, Creativity and Community

LEARNING BELIEFS

Learning takes place in a culture that fosters...

Growth Mindset ❖ Curiosity ❖ Perseverance ❖ Relevance
Mutual Respect ❖ Feedback & Reflection ❖ Instructional Access
Equity ❖ Diversity ❖ Personal Responsibility ❖ Shared Leadership
Individual & Collective Accomplishments ❖ Community Partnerships

LEARNING OPPORTUNITIES

Learners participate in experiences that/to...

Support Personal Pathways ❖ Include Problem-Based Projects
Are Academically Rigorous ❖ Make Inter-Disciplinary Connections
Contain Experiential Discovery ❖ Utilize Transferable Skills
Encourage Student Voice ❖ Incorporate Technology
Involve Physical Activity ❖ Create & Perform ❖ Engage the Community
Occur In the Natural World ❖ Happen Anywhere & Any Time

LEARNING OUTCOMES

Learners succeed by becoming...

Caring, Kind & Grateful ❖ Confident & Self-Directed ❖ Honest & Fair
Independent Thinkers ❖ Innovative Problem Solvers
Academically Accomplished ❖ Effective Communicators & Collaborators
Technologically Skilled ❖ Globally Aware ❖
Contributing Citizens ❖ Respectful of Our Environment
Physically, Emotionally & Socially Healthy
Appreciative Of & Skilled In the Visual & Performing Arts

NORTH COUNTRY SUPERVISORY UNION
FY2019 BOARD APPROVED ASSESSMENT BUDGET

Account Number / Description	FY2018 Board Approved Budget 7/1/2017 - 6/30/2018	FY2019 Board Approved Budget 7/1/2018 - 6/30/2019
ASSESSMENT REVENUE		
INTEREST		
INTEREST INCOME-CASH ACCOUNT	($2,000)	($2,000)
INTEREST INCOME-MONEY MARKET	($2,000)	($2,000)
INTEREST REVENUE	**($4,000)**	**($4,000)**
ASSESSMENTS	($1,176,782)	($1,206,916)
TOTAL 1931 TOWN ASSESSMENT	**($1,176,782)**	**($1,206,916)**
1990 MISC OTHER LOCAL REVENUE		
FUND BALANCE AS REVENUE	($30,000)	($42,000)
INDIRECT COSTS REVENUE	($40,000)	($30,000)
MISC REVENUE	$0	$0
TOTAL 1990 MISC OTHER LOCAL REVENUE	**($70,000)**	**($72,000)**
TOTAL ASSESSMENT REVENUE	**($1,250,782)**	**($1,282,916)**
ASSESSMENT EXPENDITURES		
2110 ATTENDANCE SERVICE		
SALARY ATTENDANCE OFFICER	$200	$200
F.I.C.A.	$15	$15
W COMP	$1	$1
TRAVEL	$40	$40
TOTAL 2110 ATTENDANCE SERVICE	**$256**	**$256**
2210 Improvement of Instruction Services		
SP PROJECTS P SERV	$8,000	$8,000
SP PROJECTS PRINCIPAL MENTORING	$0	$0
SP PROJECTS SUPPLIES	$2,000	$2,000
SPEC.PROJ.-FOOD	$5,000	$5,000
SPEC.PROJ.-SOFTWARE	$0	$0
TOTAL 2210 Improvement of Instruction Services	**$15,000**	**$15,000**
2212 CURRICULUM DEVELOPMENT		
DIRECTOR OF CURRICULUM SALARY	$43,798	$45,112
WAGES CURRICULUM ADMIN ASST	$16,371	$16,862
BCBS	$14,031	$12,329
FICA	$4,603	$4,741
LIFE INSURANCE	$75	$85
MUN. RETIREMENT	$900	$900
WORKERS COMP	$270	$380
UNEMPLOYMENT	$40	$100
TUITION	$770	$770
DENTAL	$330	$350
LTD	$175	$175
TRAINING	$750	$750
TRAVEL	$645	$645

NORTH COUNTRY SUPERVISORY UNION

FY2019 BOARD APPROVED ASSESSMENT BUDGET (continued)

Account Number / Description	FY2018 Board Approved Budget 7/1/2017 - 6/30/2018	FY2019 Board Approved Budget 7/1/2018 - 6/30/2019
SUPPLIES	$600	$1,200
BOOKS & PERIODICALS	$500	$500
CONF & DUES	$900	$2,000
TOTAL 2212 CURRICULUM DEVELOPMENT	**$84,758**	**$86,899**
2230 TECHNOLOGY		
DIRECTOR OF TECHNOLOGY	$67,073	$69,084
NETWORK ADMINISTRATOR	$26,000	$26,780
SUPPORT TECH WAGES	$7,601	$7,829
BCBS	$7,500	$8,403
FICA	$7,701	$7,933
LIFE INSURANCE	$168	$168
MUNICIPAL RETIREMENT	$3,689	$4,500
WORKERS COMP	$400	$400
UNEMPLOYMENT	$262	$262
TUITION	$1,800	$1,800
DENTAL	$384	$500
LTD	$194	$250
TRAVEL	$3,000	$3,000
ROOMS & MEALS	$400	$400
SUPPLIES	$500	$500
SOFTWARE	$3,500	$3,500
EQUIPMENT	$5,500	$5,500
DUES & FEES	$1,500	$1,500
TOTAL 2230 TECHNOLOGY	**$137,172**	**$142,309**
2231 TECHNOLOGY PURCHASED SERVICES		
PURCHASED TECH SERVICE CONTRACT	$52,879	$57,500
TOTAL 2231 TECHNOLOGY PURCHASED SERVICES	**$52,879**	**$57,500**
2300 Support Services - General Admin		
ANNUITY	$0	$0
SUP'T SALARY	$124,447	$128,180
SECRETARY WAGES (2)	$71,613	$73,762
BCBS	$54,972	$41,036
FICA	$14,630	$15,449
LIFE INSURANCE	$190	$190
MUNICIPAL RETIREMENT	$3,939	$3,939
WORK COMP	$1,050	$1,050
UNEMPLOYMENT	$500	$500
DENTAL	$1,033	$1,200
LTD	$569	$569
AUDIT NCSU	$12,200	$12,200
LODGING & MEALS	$1,500	$1,500
TRAVEL	$3,000	$3,000
VSA DUES	$4,500	$4,500
PROF DEVELOPMENT-SECRETARY	$200	$200
PROF DEVELOPMENT	$1,600	$1,600
TOTAL 2300 Support Services - General Admin	**$295,943**	**$288,875**

NORTH COUNTRY SUPERVISORY UNION

FY2019 BOARD APPROVED ASSESSMENT BUDGET (continued)

Account Number / Description	FY2018 Board Approved Budget 7/1/2017 - 6/30/2018	FY2019 Board Approved Budget 7/1/2018 - 6/30/2019
2320 MISC ADMIN COSTS		
HEALTH CARE ASSESSMENT	$2,000	$2,000
LEGAL MISC TOWNS	$250	$250
MAINTANCE CONTRACT ADS	$10,000	$10,000
STORAGE PURCHASE SERVICE	$700	$700
LEGAL SERVICES	$3,000	$3,000
STIPEND TREASURER'S	$1,050	$1,050
PURCHASE SERVICE	$600	$600
EQUIP MAINT	$2,000	$2,000
PHONE EQUIP MAINT	$4,500	$4,500
MACHINE LEASES & RENTALS	$12,000	$12,200
CONSOLIDATED INSURANCE	$5,000	$10,800
TELEPHONE	$5,500	$5,800
POSTAGE	$12,500	$12,500
INTERNET	$1,000	$1,000
MISC TOWNS ADVERTISING	$400	$400
ADVERTISING	$3,500	$5,000
MISC FOOD MEETINGS	$8,000	$8,000
MISC TOWN INVOICES	$500	$500
OFFICE SUPPLIES	$9,000	$10,000
BOOKS	$1,000	$500
EQUIPMENT	$1,000	$1,000
COMPUTER EQUIPMENT	$2,000	$2,000
PHONE SYSTEM EQUIPMENT	$2,000	$2,000
FURNITURE	$2,500	$2,500
MISCELLANEOUS DUES/FEES	$500	$1,000
TOTAL 2320 MISC ADMIN COSTS	**$90,500**	**$99,300**
2323 PERSONNEL		
PERSONNEL WAGES	$80,845	$83,270
PERSONNEL BCBS	$24,280	$16,176
PERSONNEL FICA	$6,184	$7,608
PERSONNEL LIFE INS	$45	$45
PERSONNEL RETIREMENT	$4,446	$4,500
PERSONNEL WORKERS COMP	$350	$350
PERSONNEL UNEMPLOYMENT	$475	$475
PERSONNEL TUITION	$3,450	$3,450
PERSONNEL DENTAL	$704	$770
PERSONNEL LTD	$235	$235
PURCHASED SERVICE PERSONNEL	$500	$500
PERSONNEL TRAVEL	$100	$100
PERSONNEL CONF/DUES	$550	$550
TOTAL 2323 PERSONNEL	**$122,164**	**$118,029**

NORTH COUNTRY SUPERVISORY UNION

FY2019 BOARD APPROVED ASSESSMENT BUDGET (continued)

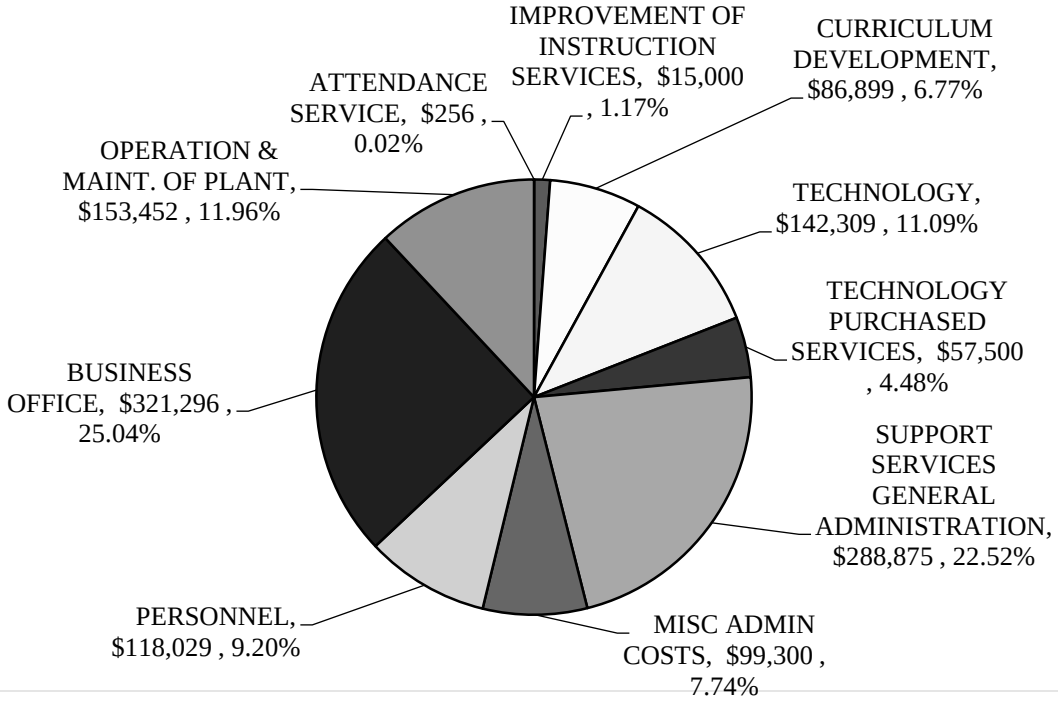
Account Number / Description	FY2018 Board Approved Budget 7/1/2017 - 6/30/2018	FY2019 Board Approved Budget 7/1/2018 - 6/30/2019
2520 BUSINESS OFFICE		
SALARY DIRECTOR BUSINESS	$70,863	$72,989
WAGES FINANCE ASSISTANTS	$71,144	$73,278
WAGES BUSINESS ADM ASST	$26,473	$27,267
WAGES COURIER	$1,600	$600
SALARY STAFF ACCOUNTANT	$41,662	$42,912
BCBS BUSINESS OFFICE	$49,402	$60,073
FICA BUSINESS OFFICE	$16,076	$16,558
LIFE INS BUSINESS OFFICE	$123	$175
RETIREMENT BUSINESS OFFICE	$12,798	$12,798
WORKERS COMP BUSINESS OFFICE	$950	$950
UNEMPLOYMENT BUSINESS OFFICE	$675	$675
TUITION BUSINESS OFFICE	$3,500	$3,500
DENTAL BUSINESS OFFICE	$1,293	$1,650
LTD DIRECTOR BUSINESS	$571	$571
PURCHASE SERVICE BUSINESS OFFICE	$0	$0
TRAVEL BUSINESS OFFICE	$5,000	$5,000
ROOMS & MEALS BUSINESS OFFICE	$400	$400
DUES & FEES BUSINESS OFFICE	$1,400	$1,400
PROF DEV BUSINESS OFFICE	$500	$500
TOTAL 2520 BUSINESS OFFICE	**$304,430**	**$321,296**
2600 OPERATION & MAINT. OF PLANT		
WAGES CUSTODIAN	$2,380	$2,452
OPERATION AND MAINT PURCHASE SERV	$2,400	$3,000
CUSTODIAN-P.SERV	$9,500	$12,500
RUBBISH REMOVAL	$1,800	$1,800
STORAGE RENTAL SPACE	$800	$900
CUSTODIAL SUPPLIES	$2,800	$2,800
TOTAL 2600 OPERATION & MAINT. OF PLANT	**$19,680**	**$23,452**
2640 OPERATION & MAINT. OF PLANT		
RENT	$128,000	$130,000
TOTAL 2640 OPERATION & MAINT. OF PLANT	**$128,000**	**$130,000**
TOTAL EXPENDITURES	**$1,250,782**	**$1,282,916**

NORTH COUNTRY SUPERVISORY UNION
STATEMENT OF REVENUES, EXPENDITURES
AND CHANGE IN FUND BALANCE - GOVERNMENTAL
FUND FOR THE YEAR ENDED JUNE 30, 2017 UNAUDITED

		General Fund 2017
Revenues		
Program Revenues:		
Charges for services	$	3,304,740
Operating grants and contributions		9,964,683
General Revenues:		
Grants and contributions not restricted to specific programs		1,297,422
Miscellaneous		7,443
Transfer from other funds		19,890
Total revenues		14,594,178
Expenses		
General administration		1,483,442
Student support services		1,327,329
Special education		6,564,487
Early education programs		456,764
Transpiration and maintenance		2,088,290
On-behalf payments		1,845,831
Total Expenses		13,766,143
Excess (deficiency) of revenues over (under) expenditures		828,035
Fund balance - beginning		261,347
Fund balance - ending	$	1,089,382

The notes to the financial statements are an integral part of this statement

NORTH COUNTRY SUPERVISORY UNION FY2019 BUDGET



SELECTBOARD RECAP FOR 2017

A Message from Yves Daigle, Selectboard Chair

The Westfield Selectboard wishes all of the folks who live in Westfield a happy, prosperous and joyful New Year. In a way Town Meeting Day is a new year for all of us who live in this wonderful small town. It is a time of year that we gather together and approve or disapprove the town and highway budgets. It is a day that we discuss and vote on things that will affect our way of life for the coming year or sometimes even longer.

Again this year we wish to extend a warm welcome to all who have moved to Westfield this past year and hope you will enjoy your new community. We are a town of hard-working men and women; a town that extends a helping hand to someone who is in need.

The year 2017 has been a rather quiet year for us. Thankfully we did not have any summer or winter disasters. Therefore, we did not have to call on FEMA for help. Many other towns in the state had big disasters affecting their roads and bridges throughout the year.

COMMUNITY CENTER: The Community Center continues to be a very active place. It continues to be used every Thursday by the Lions Club who puts on a meal site for seniors and community members. It is also being used for Texas Hold'em Tournaments, Bone Builders exercise classes, baby showers, weddings, funerals, civic meetings and other miscellaneous uses. If you wish to reserve the Community Center for an event, call the Town Clerk at 744-2484 to check availability and to fill out a rental agreement.

In January a new floor was put in on the main level of the Community Center. The old floor was ripped up, the subfloor was shimmed and leveled and a new prefinished maple hardwood floor installed. The work was done by B & D Builders from Derby. It was a big job and they did a very good job. The floor looks very nice and we are very satisfied with their work.

NORTH HILL AND WESTFIELD CEMETERIES: Quite a few lots were sold at the North Hill Cemetery this year, so the North Hill Cemetery is growing in size quite rapidly. The main reason for this is because the Westfield Cemetery on Cemetery Road is nearly sold out. Once again, thanks to Luke and Merlin Backus for coming to our rescue by donating a piece of land to the town to add to the North Hill Cemetery. This land abuts the present cemetery. If you wish to buy a lot in either cemetery call the Town Clerk's office at 744-2484 or Yves Daigle at 744-2247. The price for a four-foot by ten-foot lot is $150 plus an additional fee of $130 for cornerstones. Burial fees are $300 to dig a full grave and $100 to bury cremains.

GRANTS: We continue to apply and receive grants to help pay for road projects. Taking advantage of grant money means we don't have to raise extra money through taxes for road, culvert and bridge projects. Most of these grants are funded 10% to 20% by the town and 90% to 80% by the state. In 2017 we spent $197,836.78 on bridge, paving and culvert work with $161,728.00 being reimbursed to the town through grants. This is the reason the Selectboard works hard to take advantage of grants available to the town. Our state aid to highways remains about the same for 2018 at $51,000.

RECYCLING: Recycling is doing very well. Saturday is a very busy day at the recycling center. The folks in this community are doing a super job of recycling! There are more people recycling than ever. We need to pat ourselves on the back for doing such a good job preserving our environment and keeping our town clean. Recycling is now a part of our everyday lives. Now that the Universal Recycling Law, Act 148, has passed, everyone is required by law to recycle. There are still a few folks that are not recycling, but hopefully they will join us this

continued on the next page

coming year. Actually, it is fun and exciting to recycle. Come visit our free table and help yourself! If you have some nice items you no longer want but are too good to throw away bring them down to the free table. No clothing, though, please.

We are still operating our recycling program at no cost to the taxpayers. We have a contract with our trash hauler that allows us to keep a small portion of the money that we collect for trash. That portion of the money pays for our recycling program expenses. Everyone benefits, even those who don't recycle or bring trash because no taxes are raised to pay for the operational expenses of the recycling program.

We are still accommodating towns outside of Westfield who choose to recycle at our recycling center. We welcome them because as they recycle, they also bring their trash. The money collected from trash and the sale of steel is our only source of income for the recycling center. So, as you can see, it benefits all of us to accept other communities recycling and trash.

We have, however, been having problems with illegal trash dumping this past year. Some people are illegally dumping during the night, some during the day when no one is there. They are not all from Westfield. We have caught some from as far away as Newport. We have good prices for our trash disposal and if everybody pays for the trash they dump our prices will remain as they are. A 13 gallon white trash bag is $1.50; 30 gallon bag $3.00; 50 gallon bag $4.00. In order to be fair to everyone we recently installed four cameras at the facility. These cameras overlooked the dumpsters, whole yard and the tire shed. The system set up by D & D Electric has a 30-day memory backup. At the Waste Management Board meetings other towns report having similar illegal trash dumping problems.

The recycling center is open every Saturday morning 8 a.m. until Noon. The limited hours help us contain the costs but may make it difficult for everyone to recycle that wishes to during this limited timeframe. Please get in touch with me and I will be more than happy to accommodate you during the week if you are not available on Saturday mornings. My phone number is 744-2247 (Yves Daigle).

LIBRARY: The handicap ramp is now complete. We now have a ramp that meets all state regulations. The work was done by Gosselins from Derby. The Selectboard is very happy and satisfied with the workmanship. The yard and walks were newly paved by Gray's Paving. The parking area was also enlarged. We wish to say thank you to Frank Niles of Newport for striping the yellow lines free of charge.

We also want to thank MaryLee Daigle for livening up the library with her new programs for kids and also grownups. Keep up the good work MaryLee.

In closing this report the Selectboard again wishes to thank all town officials who have given their time to be on boards that help this community run smoothly. This report would not be complete without mentioning in June 2017 our Road Commissioner, Larry Kennison, retired after 23 years of service. We offer Larry our heartfelt thank you! We also wish to thank LaDonna, your Town Clerk, and Mary Lou, your Town Treasurer, for all the hard work they do to help the Selectboard keep the town rolling along.

As always Selectboard members Jacques Couture, Anne Lazor and I are available if you have any questions or concerns to discuss. We wish you and your family a prosperous, healthy and happy 2018.

WESTFIELD COMMUNITY EMERGENCY SHELTER REPORT FOR YEAR 2017

The shelter's relationship with the American Red Cross was clarified during the year. The Red Cross will provide addition training for the shelter team if requested by the town. It is hoped that a decision will be made this year, 2018, regarding training requirements. The Red Cross has also agreed to let the shelter use registration and other record keeping forms provided by the Red Cross.

District 45 Troy and Area Lion's Club, as a community project, has agreed to let the shelter use the pantry in the community center to feed shelter residents, as necessary, and to keep the panty stocked.

Respectfully submitted for the Shelter Team,
Dennis Neumann

ZONING ADMINISTRATOR'S REPORT

A list and summary of zoning permit activity for year 2017 is include below.

Please refer to the town website www.westfield.vt.gov to access the Zoning Bylaws for construction or use activity requiring a Zoning Permit. Permits are required for ponds, new driveways (pre-approval required by the Road Commissioner), any new or replacement well or septic systems (these also require state permits), any and all land subdivision and any construction or land use requiring State Act 250 permitting.

Respectfully submitted,

Dennis Neumann
Zoning Administrator

Permit # 2017-	Issue Date	Owner	Applicant	Location	Permit Application
01	3/20/2017	Luke Backus	Luke Backus	379 Kennison Rd.	Distillery
02	2/28/2017	North Hill Partners	Todd Daigle	1867 No. Hill Rd.	Sugar House - Ag. Use
03	4/27/2017	Chris & Laura Troian	Chris & Laura Troian	Lot 7 Ballground Rd.	Construct Camp
04	5/25/2017	Jacques & Pauline Couture	Jacques Couture	560 VT Rt. 100	Construct Eq.Stor. Bldg -Ag. Use
05	5/31/2017	Richard Kortea	Richard Kortea	260 VT Rt. 242	Addition- Deck Enclosure
06	6/15/2017	William Salmon	William Salmon	748 Ballground Rd.	Bldg.Addition and Conversion
07	6/21/2017	Marcel Labee	Marcel Labee	170 School St.	Fuel Tank Enclosure & Deck
08	7/20/2017	Julia Gregory	Julia Gregory	4656 VT Rt. 100	Construct Barn
09	7/20/2017	Mark Veilleux	Mark Veilleux	836 VT Rt. 100	Construct Horse Barn
10	7/20/2017	Roger Audet	Roger Audet	1628 VT Rt. 100	Subdivision - Denied
11	7/26/2017	William Treadwell	William Treadwell	2286 Buck Hill Rd.	Addition
12	8/10/2017	Matten / Warner	Matten / Warner	548 Cemetery Rd.	Addition
13	8/17/2017	Robert and Joanne Bathalon	Robert and Joanne Bathalon	3809 VT Rt. 100	Subdivision
14	8/17/2017	Robert and Joanne Bathalon	Robert and Joanne Bathalon	3809 VT Rt. 100	Barnyard Roof - Ag. Use
15	8/21/2017	John Hamelin	Wendy Hamelin	335 No. Hill Rd.	Relocate Garage
16	8/24/2017	Pat & Karen O'Donnell	Pat O'Donnell	536 Loop Rd.	Heifer Barn - Ag. Use
17	8/28/2017	Zoran Zvonar	Martin Clements	Alpine Haven	Construct House
18	10/17/2017	William Kirk	Kevin Goodrich	Lot 19 Synderbrook Rd	Construct Camp
19	11/21/2017	Roger Audet	Roger Audet	1628 VT Rt. 100	Subdivision
20	11/22/2017	Dana Burkewitz	Dana Burkewitz	2167 VT Rt. 100	Enclose Barnyard - Ag. Use

PERMIT SUMMARY BY CATEGORY with quantity of permits issued:

House Addition 5; Home Construction 1; Camp 2; Agricultural Use 5;
Distillery 1; Horse Barn 1; Land Subdivision 3; Barn 1; Relocate Garage 1

Total Permits: 20; Permit Denied: 1

LISTER'S REPORT 2017

The Vermont Department of Taxes has officially notified Westfield that a town wide reappraisal is required and needs to be complete by 2020.The work for the town wide 2020 reassessment project has begun. A Request for Proposal was developed and sent out to five state-approved reappraisal firms. After reviewing the returned Proposals for Reappraisal, the Listers recommended New England Municipal Resource Center (NEMRC) to the Selectboard as the contractor of choice for the Westfield town wide 2020 reassessment project. Inspection of all properties is scheduled to be performed between July 2019 and April 2020. Expect to hear from the Listers in 2019 for scheduling of inspections.

Westfield receives $8 per parcel per year from the State of Vermont to offset the cost of a town wide reappraisal. Westfield has put this money into CDs over the years and currently has enough funds to cover the cost for the town wide 2020 reappraisal.

The latest numbers calculated by the Vermont Department of Taxes, Property Valuation and Review division have Westfield's Common Level of Appraisal (CLA) at 108.14% and Coefficient of Dispersion (COD) at 18.73%. The State uses the last three years of valid sales data in their calculations. A CLA above 80% and a COD below 20% is considered acceptable by the State.

A CLA is a measure of how close a property sells to its assessed value. The COD is a measure of how fairly distributed the property tax is throughout the town. A high COD means many taxpayers are paying more than their fair share and many are paying less than their fair share. Per 32 V.S.A. § 4041a, once a reappraisal is triggered, the town must reappraise even if the triggering factor falls back into compliance. This is true of our COD. Last year's COD triggered the town wide 2020 reappraisal and this year the COD is within acceptable limits.

The Town has new Tax Maps for 2017. These are currently updated every two years. The Tax Maps represent and give a visual interpretation of all the deeds and surveys filed with the town land records. The acreage on the Tax Maps should be the same as in the Grand List. During the map updating process, the Listers try to identify any parcels where the acreage on the Tax Map does not match the acreage in the Grand List. Some of you may receive a change of assessment notice (towards the end of June) as a result of the acreage adjustments made. The goal is for an accurate representation and assessment of all parcels.

One of the more troublesome issues faced by property owners is the process of dealing with those pesky Homestead Declarations (HS-122 Form). In Vermont, all property is subject to a statewide education property tax to pay for the State's schools. For this purpose, property is categorized as either nonresidential or homestead. This form (HS-122) must be filed each year by every Vermont resident whose property meets the definition of a homestead. A Vermont homestead is the principal dwelling and a parcel of land surrounding the dwelling, owned by a resident individual as of April 1st and occupied as a person's domicile. The Vermont Department of Taxes must annually receive a Homestead Declaration (Form HS-122) on or before April15th. Homeowners need to comply with this deadline even when requesting an extension to file their Vermont State Income Tax. No extension is granted for filing a Homestead Declaration. Unfortunately, if a Homestead Declaration is filed late, there is a penalty.

The State also requires you to declare (on your Homestead Declaration) if more than 25% of your home's floor space is used for business or if any floor space is rented. If an outbuilding (sheds, garages, farm building, shops, etc.) is located on your property and is used for business or is rented, it is also necessary to declare such. If the business ceases to exist for any reason, you need not declare this in subsequent years. However, informing the Listers of such a change may assist them in keeping your current assessment accurate.

Do not forget, if you have more than one property in Westfield make sure to use the SPAN (School Parcel Account Number) that is assigned to your Homestead parcel. If your Homestead straddles two or more towns, you need to file Homestead Declarations for each town the property is located in using the correct SPAN.

For further information, refer to the Vermont Department of Taxes website: http://tax.vermont.gov.

Respectfully submitted,

Westfield Listers:

Scott Dunn
Danny Young
Sue Scott

TOWN CLERK'S REPORT

Some of 2017's activities included: recording 195 documents into the land records representing 773 pages of new land records plus 40 property transfer tax returns; processed 44 DMV renewals; licensed 153 dogs; recorded 4 death certificates, 5 birth certificates and 8 marriage licenses; held the annual March election; and assisted the Selectboard, Planning Commission, Board of Abatement and Board of Civil Authority as their Clerk. The Clerk's office assisted 65 registered vault visitors (I think an equal amount didn't sign in!) including lawyers, title searchers, realtors, appraisers, surveyors, loggers and property owners plus numerous people searching the vital records for genealogy purposes.

Dog license time is just around the corner. With this year's April 1st deadline falling on a Sunday, the dog registration deadline to avoid penalty will be 4 p.m. on Monday, April 2nd. Check your dog's vaccination records early to make sure Fluffy doesn't need a vaccination before the April 2nd deadline. There will be a Rabies Clinic on Saturday, March 24th at the Westfield Community Center from 10:30 a.m. to 11 a.m. For your convenience I will be at the Clinic registering Westfield dogs.

If you haven't had an opportunity to visit our website, I encourage you to do so at www.westfield.vt.gov. There is a multitude of information available at your fingertips. If you have an upcoming event you would like listed on the *Upcoming Events* page, please get in touch with me through the websites *Contact Us* link, email: townofwestfield@comcast.net or give a call. If there is some information you would like to see added to the website, please let me know.

Liking us on Facebook at the Town of Westfield, Vermont page is another great way to keep up with upcoming town events as well as deadline reminders such as property tax and dog license due dates.

Please give me a call at 744-2484 or stop by the office if I can assist you. If I don't know the answer to your question, I'm happy to do a little research to point you in the right direction. We're here to assist you!

Warm regards,
LaDonna Dunn, Town Clerk

Westfield 2017 Vital Statistics

Vital records are public information and are available at the Town Clerk's office.
Regrettably, privacy and identity theft concerns have led to us omitting names from this report.

Births: 5 **Marriages: 8** **Deaths: 4**

RECYCLING CENTER NEWS

The Westfield Recycling Center accepts FREE OF CHARGE the following recyclables:

- newspapers, magazines, office paper and junk mail
- corrugated cardboard, brown kraft bags and boxboard (NO wax coated containers, i.e. milk/ice cream cartons, meat containers, coffee cups or broth boxes)
- clean tin cans (labels okay-flattening not required)
- aluminum cans (labels okay-flattening not required), clean aluminum foil and food trays
- #1-4 plastics & 5 food-grade containers. NO black plastic containers accepted. (clean/completely drained of fluids) NO rigid plastic, oil containers or containers over 2.5 gallons accepted.
- plastic bags (NO metallic bags, NO potato chip bags)
- special wastes such as oil, oil filters, automotive batteries, rechargeable batteries, cellular phones, empty aerosol cans, agricultural bale wrap (NO netting inside), scrap metal, hardback books and fluorescent bulbs
- electronics (accepted: computers, monitors, printers, TV's, stereos, VCR's, DVD players, digital converter boxes, video game consoles, personal music players, PDA's, phones and chargers)
- clean glass-all colors accepted with lids removed (NO crystal, NO light bulbs, NO wood around glass), also accept toilets & sinks with the hardware removed

Trash and tire disposal fees can be found on page 48.

HITCHCOCK MEMORIAL MUSEUM & LIBRARY

1252 VT Route 100 ♦ Westfield, VT 05874 ♦ 802-744-8258
Hours: Tuesday & **Thursday** 1 p.m. to 5 p.m.
Sunday 11 a.m. to 3 p.m. (excluding June, July & August)
Free wifi access both inside and outside the building ♦ No password required

It has been another busy and successful year at the Library. Success measured in terms of building on patronage, introducing new family-friendly activities and functions, and building on those facilitated in the past. New activities in 2017 included:

- Library sponsored Christmas party hosted at the Westfield Community Center with a potluck meal. Steve Myott (Puppet Master) staged a show and lesson on the making and creating of his characters and animals. There was also modern styling Christmas music performed by myself and other musical friends. A good time was had by all.
- Jay/ Westfield Afterschool Program hosted at the Library. A dozen or so varied age children come to the Library to enjoy reading, snack time and projects. I hope to continue this program throughout the year and for many more.
- Trashasaurus Community Recycling Awareness Project. Special thanks to Steve Myott for building the structure. It was placed at the Recycling Center on a Saturday. Each recyclable item brought was added to the chicken-wire structure until the entire surface was covered bringing Trashasaurus to life and drawing attention to all the different types of items that can be recycled.

Please come by the Library for a visit. You can swap ideas, collect movies or books or enjoy playtime with your children.

Sincerely,
MaryLee Daigle, Librarian

UPPER MISSISQUOI and TROUT RIVERS WILD & SCENIC COMMITTEE

2839 VT Route 105 East Berkshire, VT 05447
Tel: (802) 393-0076 E-mail: info@vtwsr.com Website: www.vtwsr.org

As you know, in December 2014, the Upper Missisquoi and Trout Rivers were designated by congress as Wild and Scenic. 46.1 miles of our beautiful rivers joined this national network that celebrates and protects some of our most pristine, historical, and recreational waterways. Only 12,734 miles of rivers are protected by the Wild and Scenic Act – just 0.35% of all US rivers; we are indeed among prestigious company.

Our Wild & Scenic Committee is made up of your friends and neighbors – representatives of each of the towns that our rivers flow through – and has been working to encourage residents and visitors to protect and enjoy the Missisquoi and Trout. We hope you were able to join us for some of the fun events in 2017, such as our Full Moon Paddle or one of our Wildlife Talks, and we would like to invite you to join us in celebrating our rivers during the coming year (and beyond). The Wild and Scenic Act celebrates its 50th anniversary in 2018, and we will be taking part in that celebration with a full year of activities that will highlight the Missisquoi and Trout Rivers. Please plan to mark your calendars and join us at these events, and visit our website (www.vtwsr.org) for more details!

January – Saving Our Waters screening; **February** – guided Snowshoe Along The River (offered in both Franklin and Orleans County); **March** – Wild and Scenic Film Festival; **April** – Bat Box Building Workshop; **May** – Let's Go Fishing; **June** – Paddle and Picnic in Orleans County; **July** – Paddle and Picnic in Franklin County; **August** – Wild and Scenic Gathering; **September** – River Clean-Up; **October** – Plein Air painting; **November** – Fire Along the River; **December** – Solstice potluck.

Respectfully submitted by your Westfield representatives to the W&S Committee: Jacques Couture & Ellen Fox, and the Committee coordinator, Lindsey Wight. Please contact us with any questions or comments.

WESTFIELD FIRE DISTRICT #1

P O BOX 142 ♦ WESTFIELD VT 05874

TO: Westfield Fire District #1- Members DATE: January 7, 2018

1. The following is provided as a breakdown of all items contained on the Westfield Fire District #1 financial reports for the period of 1 December 2016 through 30 November 2017.

Assets:
Parcel ID 06-001-21 Property on North Hill – as listed on the Town of Westfield Grand List Tax Year 2001. In June the town changed the appraisal to $137,600.00.
Balance Savings and Checking – As shown on attached Balance Sheet $74,797.39.

2. Breakdown by report and attachments:

Balance Sheet:

Total Liabilities and Equity:
$73,395.70 an increase of $4,271.31 from last years $69,124.39.

Profit & Loss:
Significant items.
Income from fees at $21,597.77 water bills paid by users.

The Professional Fees Accounting of $50.00 was paid to a representative of the Community National Bank for auditing the books in January 2017. The reports are on file, there were no errors found or corrective actions to be taken.

Total expenses from Profit and Loss statement are $38,787.71
This amount makes up the real operating cost of the system as detailed on the statement. Equipment, materials, insurance, office supplies, postage, water testing, repairs, snow plowing, lawn mowing, electric, gas, phone, permit to operate.

Income by Customer Summary
The report shows all customers and amounts paid for the year of the report totaling $21,852.12.

Expense by Vendor Summary

Most vendors listed are normal expenses for the system.
Daniel McAvinney $177.66, Rick Danforth $987.50 – These payments are for reimbursements or additional time; Upgrade Project supervision, mowing, or reimbursed purchases etc., beyond normal duties which are compensated at $12.50 per hour.

Tri-State Drilling & Boring Inc. $14,915.15 Upgrade Project payments, reimbursed from USDA-RD Grant.

A/R Aging Summary

There are four accounts on the A/R Aging Summary (Overdue Accounts). The total amount of $2,121.91 compares to $2517.43 at the end of 2016.

Overdue notices are sent out monthly, late fees of 10% are now added soon after the bill is 30 days old. The Fire District has been considering other forms of clearing up back balances including what steps needed to be taken if need be to turn off the supply of water to the home.

Proposed Budget

The 2018 Proposed budget is $22,055.00; adjusted for current costs of the line items.

As noted at the bottom of the proposed budget the Income projection is $23,040.00 based on all accounts paying and paying on time. The Income projection is sufficient to cover the proposed Expenditures.

The Upgrade Project is finished and now closed out now. Without these additional expenses next year, we fully expect to stay within the budget.

3. This report is respectfully submitted as a full accounting of the current financial standing of the Westfield Fire District #1 for the period of 1 December 2016 to 30 November 2017. If at any time, any member of the Fire District desires to see records of the system they will be made available for review. If you have comments or questions, please call me at 744-6880.

Kelly Randall
Treasurer/Tax Collector, Prudential Committee

NORTHEAST KINGDOM WASTE MANAGEMENT DISTRICT (NEKWMD)

224 Church St. ♦ P.O. Box 1075 ♦ Lyndonville, VT 05851
802-626-3532 or 1-800-734-4602

The NEKWMD finished 2017 by processing slightly more recycling compared to 2016 – 2981 tons in 2017 compared to 2962 tons in 2016. While tonnage for paper and cardboard were down, almost every other category saw increases compared to 2016. Tonnages for scrap metal, e-waste, and glass were all up significantly compared to 2016. Recycling markets remained steady throughout most of 2017 and were generally on the high side. Some policy changes in China sent ripples throughout some markets, but so far we have been isolated from those actions. The District ended 2017 with a surplus of $55,755.82. This is good news considering 2016 ended with a deficit of $53,459. Revenues in 2017 were 12% above projections. While budgeted expenses were 4.7% above projections. Sale of recyclables, including scrap metal, was responsible for most of the increase in revenues.

There were no additions or subtractions to the District membership in 2017. We continue to serve the largest geographical area and largest number of towns (49) in the State. Our population served is 3rd in the state behind only Chittenden Solid Waste District and the Central Vermont Solid Waste Management District.

Vermont's Universal Recycling Law (Act 148) guided most of our activities in 2017 and will continue to do so for the next several years. 2018 will see more of the same in helping our member communities comply with Act 148. The NEKWMD assisted 10 Towns with establishing food scrap collection at their transfer stations by the July 1, 2017 deadline.

The NEKWMD is entering 2018 with a proposed budget of $760, 519 – an increase of less than 1% compared to 2017. The surcharge rate of $24.25 will remain the same for 2018. Our surcharge on trash remains below the State average of $26.19.

The NEKWMD was staffed by nine full-time and four part-time employees in 2017. Each of the member Towns is entitled to representation by at least one Supervisor. The Board of Supervisors is the principal authority over the NEKWMD and the primary means of contact with the member towns. The Board of Supervisors meets monthly with the District's Executive Director to set the direction of NEKWMD policy. The member Towns are also represented through their ability to vote on the NEKWMD budget at their Town Meeting in March.

Since the surcharge on trash is based on the amount of waste produced, members have a clear opportunity to control their waste management costs. Costs can decrease as waste generation rates decrease and recycling rates increase.

We would like to express our appreciation to our able staff for their continuing commitment to our mission. The nearly 50,000 residents of 49 Towns throughout the Northeast Kingdom can be assured that the NEKWMD will continue to address their waste management concerns in a timely and environmentally sound fashion.

NEKWMD Executive Committee

WESTFIELD RECYCLING CENTER PRICING FOR TRASH AND TIRE DISPOSAL

Located at the Westfield Town Garage: 757 VT Route 100
Hours: Saturday 8 a.m. until Noon

Trash & tires may be disposed of ONLY during Recycling Center regular business hours.

TRASH DISPOSAL PRICING

(effective January 1, 2017)

13 Gallon White Trash Bag…. $1.50/bag
30 Gallon Trash Bag…… $3.00/bag
50 Gallon Trash Bag…… $4.00/bag

Large trash items such as couches, chairs, mattresses, box springs and furniture are accepted with negotiated pricing.

TIRE DISPOSAL PRICING

14", 15", 16" & 17" tires without rims… $3.00
14", 15", 16" & 17" tires with rims……. $5.00

Larger tire sizes are accepted with negotiated pricing.

NORTHEASTERN VERMONT DEVELOPMENT ASSOCIATION (NVDA)

36 Eastern Ave., Suite 1, P.O. Box 630 ♦ St. Johnsbury, VT 05819-0630
Phone: 802-748-5181 ♦ Fax: 802-748-1223

To the Voters of Westfield:

Since 1950, the Northeastern Vermont Development Association (NVDA) has been the regional advocate for stronger communities and vibrant local economies. We are the only combined regional planning and economic development organization in Vermont, serving the largest geographic region of the state – the beautiful Northeast Kingdom.

Each year we request dues from our member communities. These funds are vital to us as they help defray the costs of providing direct assistance to the 50+ municipalities and scores of businesses in our region.

Local governance has become increasingly complex. NVDA has steadily expanded our service offerings, which now include, but are not limited to:

- Land use planning at the local and regional level – including town plans, zoning bylaws, and on-call technical assistance for local officials;
- Transportation studies, infrastructure inventories, and project planning;
- Digital mapping and GIS data services;
- Grant writing and administration for community and regional projects;
- Direct business support and referral services to employers in our region.
- Energy planning and water quality planning and implementation to help communities meet new statutory requirements;
- Emergency planning and assistance with flood hazard plans and regulations;
- Economic development planning to grow and strengthen businesses in our communities;
- Benchmarking and reporting for investments made in the region's USDA Rural Economic Area Partnership (REAP) Zone – a program that has brought millions of dollars to the region;
- Maintaining a federal Foreign Trade Zone designation to improve the competitiveness of companies that import in our region;
- Municipal education and training opportunities for local officials.

How is this relevant to Westfield? In 2017, NVDA staff provided the following services in your community. NVDA staff met with the Planning Commission to provide direction on the town plan update. NVDA assisted with the Local Emergency Operations Plan, which has been adopted. NVDA assisted with the Grants in Aid Project. NVDA provided Traffic Counts. NVDA assisted with the Town Highway Short Structure Inventory.

NVDA's municipal dues are based on a very affordable $0.75 per capita rate, with a maximum of $3,500 and a minimum of $250. We take great pride in providing cost- effective professional services to the communities and businesses of the Northeast Kingdom.

As always, we thank you for your community's support. We look forward to serving you in the coming year.

Sincerely,

David Snedeker, Executive Director

VERMONT LEAGUE OF CITIES AND TOWNS (VLCT)

89 Main Street, Suite 4 ♦ Montpelier, VT 05602
Phone: 802-229-9111 ♦ Fax: 802-229-2211

Vermont League of Cities and Towns 2017 Overview

Serving and Strengthening Vermont Local Government

The Vermont League of Cities and Towns (VLCT) is a nonprofit, nonpartisan organization, owned by its member municipalities and directed by a 13-member Board of Directors elected by the membership and comprising municipal officials from across the state.

VLCT's mission is to serve and strengthen Vermont local government. All 246 Vermont cities and towns are members of VLCT, along with 138 other municipal entities, including villages, solid waste districts, regional planning commissions, and fire districts.

Local governments in Vermont provide essential services to residents and visitors alike. From maintaining roads to providing safety services, recreational programs, water and sewer infrastructure, street lighting, and libraries, the work carried out by appointed and elected officials and community volunteers is both critical and challenging. The demands on local government are complex and require resources that are not always available in every city, town or village in the state.

VLCT is the only statewide organization devoted solely to delivering a wide range of services to local officials who serve municipalities of varying populations and geographic regions but face similar requirements with disparate resources. The organization provides legal, consulting, and education services to its members, offering important advice and responses to direct inquiries, as well as training programs on specific topics of concern to officials as they carry out the duties required by statute or directed by town meeting voters. VLCT represents cities and towns before the state legislature and state agencies, ensuring that municipal voices are heard collectively and loudly, and also advocates at the federal level, primarily through its partner, the National League of Cities.

VLCT offers opportunities to purchase risk management products and services that directly meet the specific and specialized needs of local government through the VLCT Employee Resource and Benefit (VERB) Trust and the VLCT Property and Casualty Intermunicipal Fund (PACIF).

During the 2017 calendar year, in addition to providing responses to more than 3,700 telephone inquiries, holding 16 training sessions, and following approximately 300 separate pieces of legislation, 13 summer study committees, and developing VLCT's legislative platform with five municipal policy committees, VLCT celebrated its 50th anniversary. Throughout the year, VLCT recognized local officials and employees who have served a number of communities for 50 years, and highlighted some of the many successes of the organization and local government during the last 50 years. It was also an important year to look ahead, to consider new ideas, and to think about new programs and ways of delivering services to members that will address their changing needs in the coming years. VLCT launched a new website in June 2017 that, despite a few initial glitches, has functioned well and serves as a better connection point for members, thanks to consistent updates, new information, and easier navigation tools. VLCT has also moved the majority of its mission-critical IT systems to the "cloud" in an effort to provide more security for member information, greater protection against hacking attempts, and greater redundancy of access that will help the organization remain operational following a disaster scenario. The move to the cloud also reduces the need to acquire, maintain, and replace costly capital equipment.

At the heart of all these activities is VLCT's commitment to serving as a good steward of member assets, and we are proud of the continued progress being made in that effort. Members are welcome to visit the VLCT office anytime to review the operations of the organization, to ask questions, and to access resources that can help each individual official and employee carry out the important work of local government.

To learn more about the Vermont League of Cities and Towns, including its audited financial statements, visit the VLCT website at www.vlct.org.

VERMONT LEAGUE OF CITIES & TOWNS

APPROPRIATION REPORTS

To save on printing costs some reports have been abbreviated. Additional reporting/financial information is available at the Town Clerk's office and at the Polling Place (Community Center) on Town Meeting Day, March 6, 2018.

AMERICAN RED CROSS (Requesting $500)

29 Mansfield Ave. ♦ Burlington, VT 05401-3323
Phone: 802-660-9130 or Toll Free in VT 800-660-9130 ♦ Fax: 802-660-9136
On the web: www.redcross.org/nhvt

New Hampshire and Vermont Region

The American Red Cross of New Hampshire and Vermont is on call to help our community 24 hours a day, 7 days a week and 365 days a year. A local Red Cross volunteer is often the first "neighbor on the scene" after a disaster strikes – offering a hot cup of coffee, a warm blanket, and a glimmer of hope to those in need. Supported primarily by volunteers, the Red Cross provides emergency support for victims of fire, flood, and other disasters as well as instruction in health, safety, and aquatics courses. Whether we are helping one family recover from a devastating home fire, providing emergency shelter and supplies to hundreds of families after a major disaster, or food and water for first responders, we have historically been a vital part of the local community.

It was our privilege to continue to serve the residents of Westfield and surrounding communities in 2017. In the past fiscal year, we have:

- Responded to 254 disaster incidents in our region, providing essential support to 1,139 individuals. While Westfield was fortunate not to experience any disasters this year, we responded to 13 incidents and served 38 individuals in Orleans County, which includes events in nearby Jay and Troy.
- Collected 92,469 pints of blood and blood products at over 3,200 drives. **3 of these drives were in Westfield, where we collected 71 pints of life-saving blood.**
- Empowered 1,100 trained volunteers to assist their neighbors during times of need, 9 of these volunteers reside in Orleans County and 1 calls Westfield home.
- Trained 29,482 people in our various health and safety courses, including 8 courses in Orleans County where 70 people were taught lifesaving skills, including First Aid and CPR.
- Installed more than 2,200 free smoke detectors in homes and worked with families to create fire-evacuation plans. We installed one smoke detector in Westfield.
- Connected 628 military members with their families and loved ones with the help of our Service to the Armed Forces department, including 8 Orleans County residents who are currently serving.
- Proudly maintained an efficiency rating of 91%, meaning .91 cents of every dollar goes directly to support the programs and services provided by the American Red Cross.

Since the Red Cross is not a government agency, we rely on individuals, businesses and local communities to support our efforts in helping to prevent, prepare for, respond to, and recover from emergencies. Toward that end, we are asking each community for a donation to support our work. We would greatly appreciate your support in the amount of $500.00 for the next year. Your partnership will help ensure that the American Red Cross has the resources to support communities throughout Vermont and New Hampshire when they need it most.

If you or someone you know experiences a fire, flood or other disaster and needs assistance, please call (802) 660-9130 option 1, anytime 24/7.

Sincerely,

Rachel Zellem
Development Specialist

FELINES & FRIENDS FOUNDATION (Requesting $100)

P.O. Box 1316 ♦ Newport, VT 05855
802-323-4793
On the Web: www.FFFVT.org

Felines and Friends Foundation strives to stabilize barn cat colonies and greatly reduce the number of free-roaming cats in the Northeast Kingdom (and beyond) through Trap-Neuter-Return (TNR), with the goals of improving the health and welfare of cats, minimizing the negative impacts on people and wildlife, reducing the number of cats/kittens entering local shelters.

We humanely trap, spay/neuter and vaccinate for rabies un-owned or loosely-owned cats in neighborhoods and on farms for FREE. When possible we also assist low income residents with free cat spay/neuter services and request a small donation to cover the cost of vaccines. Many cats we service are re-homed through regional animal shelters and local adoptions; others are returned to caretakers or owners to live a better life but with reduced nuisance behaviors.

Since Felines and Friends Foundation began on April 1, 2013 we have spayed/neutered and vaccinated almost 2,600 cats mostly in Orleans County, including more than 37 in Westfield. The approximate expense per each cat is $75 for a total value of service to date to Westfield of $2,775. We've also done extensive work in the surrounding towns of Lowell, Jay, Troy, North Troy and Newport Town.

We are seeking an appropriation of $100 to continue this work in 2018.

Thank you for your consideration,

Bonnie Geisler
President, Felines & Friends Foundation

WESTFIELD RABIES CLINIC: Saturday, March 24, 2018 from 10:30-11 a.m. at the Westfield Community Center. Rabies shots for dogs & cats $15. Offered by Dr. Selena Hunter, The Animal Doctor.

FIRE DEPARTMENTS

MONTGOMERY FIRE DEPARTMENT (Requesting $4,000)

P.O. Box 356 ♦ Montgomery Center, VT 05471
Fire Station Phone: 802-326-5558 or Emergency: 911

State of the Fire Department

The Montgomery Fire Department saw an increase in its call volume for the forth-consecutive year. We were able to add vehicle extrication tools to our equipment arsenal this past year. It is not new equipment but it is in good working order and will allow us a chance to begin extrication before mutual aid arrives. With the influx of drivers on the roads car accidents are at the top of our call volume. The department also purchased a used rescue vehicle to replace our aging van. The van would not pass inspection and we were able to find a good used replacement from a nearby town. The development of new dry hydrants will also be a major goal again for 2018. We are especially looking for a location on the Westfield side of our coverage area. We have another member currently obtaining his Fire Fighter I certification from the Vermont Fire Academy. We still have a capital reserve line item in the budget this year. This money is being set aside for a down payment on a truck in the coming years. In light of the current fiscal state of the town our members donated back its annual payroll stipend for the third year in a row.

Respectfully submitted,
John Zartarian
Assistant Fire Chief

TROY VOLUNTEER FIRE DEPARTMENT, INC. (Requesting $24,744.50)

P.O. Box 51 ♦ Troy, VT 05868
Fire Station Phone: 802-744-2231 or Emergency: 911

For the year 2017, the Troy Volunteer Fire Department responded to a total of 39 fire and emergency calls.

The Troy Fire Department continues to grow and currently has a dedicated roster of 28 members. Our members continue to train to familiarize themselves with various pieces of equipment, techniques, and most importantly, safety in the fire service. Much of that time spent training is with neighboring departments so that when an emergency arises, we are always on the same page working together with each other's equipment.

After going through our personal protective equipment (PPE) inventory, we found many sets of gear that were outdated. As a result, the department purchased twelve sets of new bunker gear; each set includes pants and a jacket. The bunker gear we purchased cost $1,800 per set. We plan to continue updating our PPE inventory during the upcoming year.

We also recently purchased two important pieces of equipment: a second thermal imaging camera to further aid us at fire scenes, and an MSA 4 Gas Detector, which is a necessity when responding to carbon monoxide calls. For the upcoming year 2017, the Troy Fire Department is asking for the same amount requested last year, which was $24,744.50. The allocation from the Town of Westfield helps to fund loan payments, maintenance and fuel for our existing trucks.

We would like to thank the community for the donations and support that we continue to receive.

Thank you,

Bobby Jacobs, Chief

GREEN MOUNTAIN FARM-TO-SCHOOL, INC. (Requesting $250)

115 2nd Street ♦ Newport, VT 05855
802-334-2044
On the Web: www.GreenMountainFarmtoSchool.org

Green Mountain Farm-to-School, Inc. is requesting to an appropriation in the amount of $250.00 from the town of Westfield to support the Westfield School Garden Program and the Farm-to-School Program.

Green Mountain Farm-to-School (GMFTS) is a non-profit organization providing fresh, local food and nutrition education to over 10,000 students at schools across northern Vermont.

GMFTS coordinates student and community involvement in the Westfield School Garden. Over the last year, every student at the school has been involved in planting and harvesting the garden. All of the produce from the garden was served to students in the school cafeteria. GMFTS has also worked with the school to purchase local food, host monthly taste tests, teach nutrition and gardening workshops, lead farm field trips, compost food waste, and host a fall Harvest Festival.

With the town's help, GMFTS can continue to provide the School Garden and Farm-to-School Program in the town of Westfield, producing fresh local food for the cafeteria, and giving students the knowledge and skills they need to make healthy food choices. The funding from grants, towns, individuals, and businesses covers a portion of the school garden and Farm-to-School Program. The funds from the town will pay for supplies, including tools, seeds, equipment, and staff time to deliver our educational programs.

We are deeply grateful for the support from Westfield in the past. Thank you for your consideration and please feel free to contact me should you have any questions or need additional information.

Respectfully submitted,
James Hafferman, Executive Director

GREEN UP VERMONT (Requesting $50)

P.O. Box 1191 ♦ Montpelier, VT 05601-1191
802-229-4586 or 1-800-974-3259
Email: greenup@greenupvermont.org ♦ On the Web: www.greenupvermont.org

Green Up Day marked its 47th Anniversary, with over 22,000 volunteers participating! Green Up Vermont, a nonprofit 501(c)(3) organization, continues to proudly carry on this tradition of Green Up Day. **Green Up Vermont is not a State Agency.** Seventy-five percent of Green Up Vermont's budget comes from corporate and individual donations. People can now choose to donate to Green Up Vermont by entering a gift amount on Line 29 of the Vermont State Income Tax Form. As a result, Green Up Vermont has been able to significantly increase the percentage of individual giving, thus making Green Up Day more stable for the long-term.

With your town's help, we can continue Vermont's unique annual tradition of taking care of our state's lovely landscape and promoting civic pride with our children growing up with Green Up. Our East Montpelier coordinator reports "Green Up Day is an excellent teachable moment for our children." Green Up Day is a day each year when people come together in their communities to give Vermont a spring cleaning! Green Up Vermont also focuses on education for grades K-2 by providing two free activity booklets to schools and hosts its annual student poster design and writing contests for grades K-12. To learn more please visit **www.greenupvermont.org.**

Support from cities and towns continues to be an essential part of our operating budget. It enables us to cover sixteen percent of the operating budget. All town residents benefit from clean roadsides! Funds help pay for supplies, including over 50,000 Green Up trash bags, promotion, education, and the services of two part-time employees.

Mark your calendar: May 5, 2018 Green Up Day, 48 years of tradition! Join with people in your community to clean up for Green Up Day, always the first Saturday in May.

HAZEN'S NOTCH ASSOCIATION CAMPERSHIP FUND (Requesting $500)

P.O. Box 478 ♦ Montgomery Center, VT 05471
On the Web: www.hazensnotch.org

We are writing to ask the voters of the Town of Westfield to approve a request for a contribution of $500 to the Hazen's Notch Association Campership Fund in 2018, our 25th year providing programs for area families.

Each summer 125 children ages 6 to 14 attend 1-week camp sessions at the Hazen's Notch Association on the Hazen's Notch Road in Montgomery. Last year the HNA Campership Fund raised $4,100 enabling 16 children from 7 towns to receive financial assistance from the HNA Campership Fund.

The past fifteen years the voters of Westfield at Town Meeting have approved a request for a contribution to the Hazen's Notch Association Campership Fund.

If voters approve this request for a $500 contribution, school administrators in the Jay-Westfield School may then recommend one or more students from Westfield who wish to attend the HNA Summer Camp to receive partial or full financial assistance towards the camp fee. Camp fees are $250 for the Day Camp and $500 for the Overnight Camp.

On behalf of the families served by the campership fund, thank you for your continued support of the Hazen's Notch Association's Campership Fund.

Yours truly,
Rolf Anderson, President

JAY AREA FOOD SHELF (Requesting $500)

1036 VT Route 242 ♦ Jay, VT 05859
802-988-2996

Sincere thanks to the voters of each town for the voted appropriation at Town Meeting 2017. A very special thanks to everyone who donated time, food, and money to the food shelf. With all the continued support & generosity from area community members, the food shelf can continue to serve many people in the area when they need a little help.

For information, whether you qualify for the food shelf program, or the USDA Commodities, please visit the food shelf site in the Jay Municipal Building, on Thursday during operation hours of 9 am to 12:00 pm.

For individuals who wish to make a donation of money, you can do so by sending a check to Jay Area Food Shelf, c/o Jay Town Clerk's Office, 1036 VT RTE 242, Jay, VT 05859.

Thanks to all who helped make the program a success. Berry Creek Farm for the 2017 season in kind donation.

REVENUE:		
Appropriations:		
Jay	$	250
Westfield		500
Troy		250
Lowell		250
Total	**$**	**1,250.00**

EXPENSES:	
Food Bank	$ 3,718
Grocery Store	2,977
Gas	706
Gift Certificates	500
Cash from Bank	354
Used Freezer (Cash)	200
Veggies (Cash)	55
Total	**$ 8,510**

Donations:	
Cash	56
Catholic Parish of N.Troy	425

***Donations (Undeposited):**	
Ben & Jerry's	1,000
Orleans County Board of Realtors	

continued on the next page

Charitable Donation	1,000		1,100
Estate Donation	1,000	Friendly Class Union North Troy	
Troy Area Lions Club	100		100
NEKHS	100	Rotary Club Newport	63
Country Riders Snowmobile	100	Individual Donations	50
Newport Rotary Club	166		*$2,313
Jay Focus Group	1,460		
Individual Donations	200		
Total Deposited	**$ 4,607**		

Beginning Checking Balance	10,865
Receipts	5,857
Expenses	(8,510)
Ending Balance	$ 8,212

JAY ATHLETIC ASSOCIATION-JAA (Requesting $800)

The JAA continues to provide the children of Jay and Westfield with the opportunity to play organized sports. We participate each season in Little League Baseball, Soccer, and Basketball.The JAA is an all-volunteer organization of members of both communities whose sole purpose is to provide recreational opportunity for our children. We work in close cooperation with the Jay-Westfield School, but our programs are open and available to all the children who live in the towns.

Anyone from our communities, who may have ideas, or recommendations, or some time or energy to help improve our programs, please contact one of the directors. We always welcome new help.

President, Loren Petzoldt; Vice-pres.; Secretary, David Sanders; Treasurer, Tara Morse; School Liaison,Sheila Burger

JAA INCOME & EXPENSES

REVENUE:		**EXPENSES:**	
APPROPRIATIONS:			
Jay	800-undeposited as of 12/31/17	Pizza	75
Westfield	800	Soccer	354
		Taplin-Toilet	85
REGISTRATIONS:			
Jay Focus Group	100		
Total	**$900**	**Total**	**$514**

Beginning Balance	$8539
Receipts	$ 900
Expenses	($ 514)
Ending Balance	$8925

JAY FOCUS GROUP & the Children's Halloween Party (Requesting $200)

On the Web: www.jayvt.com

The Jay Focus Group requests an appropriation of $100.00 for the Annual Children's Halloween Party at Jay Peak Resort. Your appropriation will help the Jay Focus Group give free passes to all Jay/Westfield Elementary School students who wish to attend the party. We thank the town of Westfield for their generous appropriation of $100 in 2017 and hope you will consider doing so again for 2018. This party is a labor of love for the Jay Focus Group and Jay Peak Resort volunteers who make it happen.

The Jay Focus Group requests an appropriation of $100.00 towards operating expenses from the Town of Westfield. The Jay Focus Group, a 501(c) 3 non-profit Charitable Organization serving the greater Jay area promotes town spirit through events and fundraisers. In 2017 we distributed $15,500 to local organizations thru fundraisers and donations that included the Jay Vol. Fire Dept., Jay Community Recreational Centre (Land Trust) development, Jay Area Food Shelf (plus Food & Clothing Drives, Christmas Gift Tree for Food Shelf Children & Back to School Back Packs), Jay/Westfield Elementary School Enrichment Programs, Jay Athletic Association, Annual Children's Halloween Party at Jay Peak Resort, Annual JCRC Easter Egg Hunt, Annual Leprechaun Scamper, Jay Community Center; NCUHS Visual Arts Travel Program; Knights of Columbus Coats for Kids Program, Green Mountain Farm to School, Relay for Life, Troy PTA, Orleans County Snowmobile Organization and the Newport Rotary Club. Two Orleans County High School shared $750 in Community Service Scholarship for Continued Education and Orleans County elementary students were awarded scholarships to attend Summer Day Camp of their choice including two to Circus Smirkus. An additional $7500 in Grant money was received and distributed to the Jay Community Recreational Centre development fund in 2017.

2018 events include but are not limited to:

- March 18- Leprechaun Scamper
- March 25 - Easter Egg Hunt on the JCRC
- May 5 - Green Up Day
- August 11 - 11th Annual Jay Summer Fest & Jay Peak Resort's14th Annual Augustwest Music Festival
- October 6 – Jay Oktoberfest
- Annual Children's Halloween Party at Jay Peak Resort, data TBA
- December 7 - Annual Town of Jay Tree Lighting/Caroling/Santa Visit

Jay Focus Group monthly meetings are normally the 3rd Thursday of the month, 6:00 pm, Jay Town Hall. If you have ideas for events/ fundraising, have experience writing grants, are willing to help find sponsors and/or sponsor our events, are willing to help at an event or have an organization in need please do attend a meeting. For information on our projects email jayfocusgp@gmail.com, visit www.jayvt.com or call Peggy 802-343-5687.

We appreciate and are humbled by the scope and generosity of our sponsors - Individuals, Local Businesses, Foundations and Corporations. A great big "thank you" to everyone who volunteered their time and energy, sponsored and attended our events. We all feel blessed to be part of this great organization, and the great Northeast Kingdom. Visit **www.jayvt.com** for info on all our events and fundraisers. .Like us on Facebook.

Respectively submitted by: Peggy Loux – Executive Director and Treasurer; Kathy DiCarlo – President; Janice Kruse – Vice President; Pat Sanders – Secretary; Denise Rossignol – Grant Writer

JAY PEAK POST NO. 28, INC.-AMERICAN LEGION (Requesting $250)

254 Dominion Avenue ♦ North Troy, VT 05859-9701
802-988-2861

First, I would like to introduce myself: Stephen Russell, I am the new Commander of the Legion. On behalf of Jay Peak Post #28 members (Legionnaires, Auxiliary and Sons of the American Legion), we wish to thank you for your support of the American Legion. The appropriated funds provide the means for the Post to purchase flags and markers for placement near a veteran's headstone in neighboring cemeteries. We also rely on these funds to replace the American Service Flags that fly at the Posts flag park, support Memorial Day Observances and defray operational costs. This year, Post #28 is requesting $250.00, an increase of $50 from the previous year.

In appreciation,
Stephen Russell, Commander

MEAL SITE (Requesting $1,000)
TROY AND AREA LIONS CLUB

Community Center: 59 North Hill Road ♦ Westfield, VT 05874
802-744-6839 (Denny Lyster)

Attendance at the Senior Meal Site continues to grow with nearly a 20% increase over the attendance in 2016. The average number of meals served was 38 which includes an average of four take outs and four volunteers.

The opportunity to socialize is clearly a big attraction. We benefit from the various kitchen experiences of our volunteer cooks in preparing delicious meals. Many thanks to all of them for stepping forward to help.

We have continued with the free meal on the second Thursday of each month. It seems not to have had any impact on attendance this year.

Thanks again to Gerard and Rosemary at Berry Creek Farm for their donation of a full CSA. Great to have those fresh 'from the field' tasty fruits and vegetables.

The Jay-Westfield school children (*picture: Jay/Westfield student Keegan Prive with Lorna Johnson*) came to the meal site three times in the past year. In May, to practice the school play, and in December, to give presents to the seniors and another time to put on their Christmas play. It is always nice to have this interaction between the generations.

We can always use more volunteers, particularly in the help category (setting up, serving, cleanup). Please stop by on a Thursday and check us out. You will find it rewarding.

Finally, a big thank you to Vickey Wursthorn. She volunteers to make the dessert whenever she is on the schedule and has pitched in as a cook when we have been shorthanded.

Please consider joining us any Thursday at noon for some great food and companionship.

RSVP Bone Builder Class

FREE exercise class to help prevent or reverse osteoporosis
Offered Every Thursday 10:30 a.m. – 11:30 a.m. at the Westfield Community Center (before the meal site) or Tuesdays 10:30 a.m. – 11:30 a.m. at the Jay Community Center

Classes consist of a variety of exercises to improve balance and increase strength. Participants start out using very light weights which are gradually increased as strength develops (weights provided). Retired and Senior Volunteer Program (RSVP) has implemented over 100 classes across the state.

Benefits: Increase bone density, which decreases chances of fractures; improve balance; increase strength; increase energy and feeling of well-being; and it's FUN!

Contact Carolyn Lyster at 744-6839; email clyster@hughes.net or
Maureen McGuire at 334-7746; email mamcguire77@gmail.com for more information.

MISSISQUOI RIVER BASIN ASSOCIATION (Requesting $300)
2839 VT Route 105 ♦ East Berkshire, VT 05447
802-393-0076
Email: mrba@pshift.com

Our goal is to restore and maintain the ecological integrity of the Missisquoi River system so that the uses and values desired by the community are supported by the river and quality of its water.

Dear Westfield Selectboard Members and Residents of Westfield,

Since 1996, the Missisquoi River Basin Association (MRBA) has been working with community members to understand and improve water quality issues in the Missisquoi River and its tributaries. The MRBA is primarily a volunteer-based organization, composed of folks from many local sources: school groups, local businesses, concerned citizens, teachers, and landowners, to name just a few. Our activities are always open to the public and we strive to include as many watershed residents as possible. Together we have generated over 21,500 volunteer hours performing streambank stabilization projects, cleaning up trash from the river and its banks, and conducting water quality sampling in conjunction with the Agency of Natural Resources. Each year we also regularly host speakers, outreach events, and public forums in the watershed to cover important topics relating to water quality issues.

The MRBA proudly partners with farmers and other landowners to assist in implementing techniques to reduce streambank soil erosion and filter field runoff. These techniques range from planting trees in streambank buffer areas, to installing water bars or lining culvert outlet basins, to seeding cover crops in corn fields. Our assistance can be in the form of hands-on fieldwork or cost-sharing on specific projects designed to meet these goals.

Along with encouraging school groups to assist with field workdays, we also provide educational opportunities to our younger watershed residents: we have educational tools that we loan out to classrooms and groups, and we provide sessions of our educational programs, free of charge, to schools within the watershed. In 2017, the MRBA reached 13 watershed towns with 35 educational sessions, which included 2 sessions at Jay/Westfield Elementary School. Volunteers also collected water samples at 2 locations in Westfield this year – in addition to 23 other sampling locations throughout the watershed– and monitored phosphorus, nitrogen, and turbidity.

To continue making all these programs available within our communities, we respectfully request the Town's support of the MRBA through a $300 donation. Your donation will be used to help us meet our overhead expenses (rent, telephone, internet, postage, planning meetings, and newsletters) which amount to over $12,000 annually, and are extremely difficult to cover through grants.

Your support of our organization in past years is so greatly appreciated and the funds have been put to good use. We thank you very much for your consideration of our 2018 request.

Sincerely,

John Little
MRBA Chair

MISSISQUOI VALLEY AMBULANCE SERVICE (Requesting $14,455)

1390 Cross Road ♦ Jay, VT 05859
802-988-1098

Missisquoi Valley Ambulance Service, Inc. of Jay, Vermont will provide the towns of Jay, Lowell, Troy, Westfield and the Village of North Troy with 24 hour Paramedic level emergency medical services. We are licensed and governed by the Vermont Department of Health and will consistently strive for improvement and growth to provide the best service to our constituents' at the most economical costs possible. **We responded to more than 426 emergency calls this year.** Breakdowns listed below, all other calls were mutual aid to other towns or transfers.

Troy	**87**
Jay Peak	**72**
Jay	**22**
Lowell	**58**
Westfield	**48**

Missisquoi Valley Ambulance Service (MVAS) would like to take this opportunity to express our appreciation for the support we get every year. Community service is a difficult but very rewarding job and it's your support and thanks that keeps our members motivated.

MVAS continues to field a squad of 25± members. We continue to operate two, 4 wheel drive Paramedic level ambulances. We currently operate a 2009 F450 and a 2013 F350. The commitment to running newer rigs has driven our maintenance costs down, our out-of-service time down and put our patients & crews in a much safer vehicle day-in and day-out. Our service this past year increased the number of Paramedics and therefore increased Paramedic level care provided, this provides the communities we serve with the highest level of pre-hospital care. This level of service requires our members to continually attend additional training. MVAS currently has 5 paramedics on staff and we have increased the services that are available to the population that we serve.

MVAS had made operational changes this past year to include using an outside payroll and ambulance billing companies. With these changes we have reduce costs and increase reimbursement. MVAS continues to have regular meetings with our advisory committee, and have been working to put them into place as the executive board. We welcome these great community members and look forward to the assistance this will provide to both the towns we serve and the service.

We have made many upgrades to the space that we rent from the Town of Jay to include installing a cooking stove, updating some of the electrical wiring and other improvements.

MVAS is committed to serving our communities and devoted to the health and safety of our neighbors. Anyone with questions and concerns or interest in joining our organization should call 988-1098 or email us at *missisquoivalleyamb@gmail.com*.

Jennifer Piette EMT, President

THE NORTH COUNTRY FRIENDS OF THE VERMONT SYMPHONY ORCHESTRA (Requesting $100)

285 North Jay Road ♦ Jay, VT 05859

The North Country Friends of the Vermont Symphony Orchestra (VSO) would like to express our thanks to the voters of Westfield for supporting our SymphonyKids educational outreach program. Your appropriation of $100 has helped us fulfill our mission to give children the opportunity to explore the delights of classical music and develop a lifelong enthusiasm for music.

This year we would like to request an appropriation of $100 for the program. In times of increasing pressures on schools to be financially conservative, the fine and performing arts are often the first things to suffer. Please help us continue to expand the students' cultural horizons and appreciation of music.

The VSO has a long history of bringing Musicians-in-the-Schools programs to the Jay/Westfield School. Most recently, our Ah Capella Vocal Quartet performed for 63 students.

We would appreciate your continued support!

Sally Rivard, Chair
North Country Friends of the VSO Board
E-mail: sallyrivard@ocsu.org

NORTHEAST KINGDOM COMMUNITY ACTION, INC.–NEKCA (Requesting $300)

71 Seymour Lane ♦ Newport, VT 05855
802-334-8224
NEKCA Administrative Office: P.O. Box 346, 70 Main Street ♦ Newport, VT 05855

Court Diversion is a community response to juvenile and adult offenders. A Review Board comprised of community residents reviews cases after the offender has met certain program criteria. The Review Board designs a contract, with the participant, which specifies the conditions of the person's participation. If the participant satisfactorily completes the contract, the State's Attorney dismisses the charges. The contract typically includes an apology and restitution to the victim, community service and other remedial, educational, or corrective services. Approximately 87% of those referred to Court Diversion successfully complete their contracts. In addition, Diversion is cost effective; it takes far less money to process a case through Diversion than through Court, and the Diversion process is controlled by community people with vested interest in making sure there are not repeat offenses.

Four (4) Westfield residents participated in the Court Diversion Program and paid back restitution to their victims in the amount of $50.00.

Your support at Town Meeting is vital to the continuation of the program.

Sincerely,

Stephanie R. Bowen, MS, HS-BCP
Diversion Director

NORTHEAST KINGDOM COUNCIL ON AGING (Requesting $300)

481 Summer Street, Suite 101 ♦ St. Johnsbury, VT 05819
Phone: 802-748-5182; Fax: 802-748-6622 or email: info@nekcouncil.org
On the Web: www.nekcouncil.org
Local Office: 5452 US Route 5, Suite A ♦ Newport, VT 05855 ♦ 802-334-2190

For over 35 years, the Northeast Kingdom Council on Aging has been a trusted resource for older Vermonters to age in place. The Council on Aging is the go-to place for older Vermonters to gain assistance for aging well in their communities. We offer a Senior Helpline, health insurance counseling, staff specially trained to help people develop long range planning as they age, caregiver support programs and grants, case management for those who need a bit more support in aging in place, as well as assistance applying for fuel, food, and pharmacy programs. Our nutrition programs partially fund meal sites and home delivered meals under the guidance of our registered dietitian. Working with RCT and Legal Aid we provide solutions for the complex challenges people face while living in a rural community. In addition, our work is supplemented by 300 volunteers who serve as Senior Companions, Meals on Wheels drivers, lead wellness programs and assist people in their homes.

During this past year 31 residents of Westfield used the services of our organization to meet their needs. People called our Helpline for assistance with caregiving, programs like 3SqVT, Medicaid and Medicare, fuel assistance, transportation and many other topics.

We sincerely thank the residents of Westfield for their continued support to make a difference in the lives of the residents who are often the most vulnerable. As a private non-profit we are able to remain independent and put the focus on the consumers who need unbiased assistance.

We're just a call away… 800-642-5119

Meg Burmeister
Executive Director

NORTHEAST KINGDOM HUMAN SERVICES-NKHS (Requesting $563)

181 Crawford Road ♦ Derby, VT
P.O. Box 724 ♦ Newport, VT 05855
Phone: 802-334-6744 or Toll Free: 800-696-4979 ♦ Fax: 802-334-7455
On the Web: www.nkhs.org

Annual Fiscal Year Summary: July 1, 2016 through June 30, 2017

The mission of NKHS is to enrich communities and enhance the ability of individuals and families to improve their lives.

Emergency/crisis intervention care at NKHS is utilized 24 hours a day, 7 days a week. Thank you, Town of Westfield voters, for your $563.00 appropriation support last year toward our emergency/crisis services to residents in need in the NEK. The Emergency Services team responded to serve 506 individuals in fiscal year 2017. Family and friends of these individuals benefited from the support as well. Some of those responses were provided by the Embedded Emergency Crisis Services team dedicated to work alongside law enforcement responding to crisis situations at homes, businesses, barracks, and/or hospitals. Law enforcement and community members agree the positive impact embedded mental health crisis workers provide while responding directly to a scene or situation is invaluable. When unexpected tragic events occurred, our Specialty Team provided support at schools and businesses about how to deal with sudden grief and loss in the community.

NKHS served 29 individuals last year from the Town of Westfield out of a total of 3580. Individuals utilized supports and programs in homes, schools, NKHS offices, and in the communities of the NEK. We could not do this without our 500+ dedicated employees, 3 of these from your town. As a 501(c)(3) private not-for-profit organization, our volunteer Board of Directors and Program Standing Committees provided oversight to support the agency's belief that human services should be cost effective, available to all no matter their age or ability to pay, and responsive to the needs of our local communities.

Please visit our website at www.nkhs.org for more information about our agency and services. NKHS bases our appropriation request on $1.05 per person in your community according to the 2010 census, the same amount as last year. We greatly appreciate your interest, your help in letting people know about the services we provide, and your financial support.

Sincerely,
Carol Boucher, Interim Executive Director Mark Whitworth, President, Board of Directors

VERMONT 2-1-1 is a valuable 3-digit phone number to remember for information about health, community, and human services in your community and throughout the state. At Vermont 2-1-1, callers will speak with specialists who problem solve and make referrals to the appropriate local and state government programs and services, or community-based organizations, support groups, and other valuable resources as needed.

Dialing 2-1-1:

- is a local call from anywhere in Vermont for accurate, updated information from a database of over 850 agencies and organizations
- provides free, confidential telephone assistance 24 hours a day, 7 days a week
- enables live translation services for non-English speakers
- provides access for persons who have special needs
- provides the ability to transfer emergency calls to 9-1-1 when necessary

NORTHEAST KINGDOM LEARNING SERVICES, INC.-NEKLS (Requesting $200)

55 Seymour Lane, Suite 11 ♦ Newport, VT 05855
Phone: 802-334-6532 ♦ Fax: 802-334-6555
On the Web: www.neklsvt.org

NEKLS began with one woman, Eva Warner, teaching area residents to read at their kitchen table. It is ***so much more*** almost 50 years later.

It is our mission to inspire and empower learners, birth and beyond.

- **The High School Completion Program (HSCP)** collaborates with local schools to provide a path to a high school diploma for anyone 16 or older. Program participants may have left school or may still be enrolled in their partnering high school**. In FY 2017, NEKLS in collaboration with partnering high schools awarded 74 high school diplomas** in the tri-county region.

- **The General Educational Development Program (GED)** leads to a high school diploma equivalency. **In FY 2017, NEKLS awarded 21 GED's** in the tri-county region.

- **Adult Education and Literacy Programs** served **293 students** for **more than 9,649 hours in FY 2017 in the tri-county region.** In addition to HSCP and GED services, our teachers provided math, reading and writing skill development, job skills development, computer literacy and support in students' transition to work or college.

- NEKLS teaches English as a second or other language (**English for Speakers of Other Languages)** to students from around the world who have come to settle in our beautiful Northeast Kingdom. **In FY 2017, NEKLS served 8 ESOL students in the tri-county region.**

- NEKLS Community Learning Centers offer **group and individual computer training**. In addition to computer classes, an average of **81 community members a month** access email, search the web, perform job searches, complete online job applications, or apply for unemployment benefits at the **five Community Learning Centers in the tri-county region**.

- **Children's Integrated Services (CIS)** is Vermont's comprehensive approach to provide child development and family support services. In **FY 2017,** Northeast Kingdom Learning Services **Early Intervention and Family Support Specialists received over 300 referrals to EI and Family Support services.**

- **The Tutorial Program** provides one-on-one and group instruction to K-12 students at any number of locations including area libraries and town halls. In **FY 2017, NEKLS served 65 K-12 students in the tri-county region.**

- **NEKLS** also provides **prevention programming** aimed at reducing underage alcohol and tobacco use. In **FY 2017, NEKLS worked closely with the Newport Rotary Club and other community partners, along with grassroots organizations NEK End Addiction and NEK Stand Strong to address the area's opioid epidemic. These efforts resulted in a presentation by Brandon Novak at North Country Union High School, the Conversations of Hope panel discussion, and the Opioid Overdose Awareness & Memorial Walk.**

*NEKLS has a staff of **57 dedicated professionals** committed to serving the needs of the Northeast Kingdom. Please contact us at **1-844-GO NEKLS (466-3557)** if you or someone you know has need of our services or at info@neklsvt.org.*

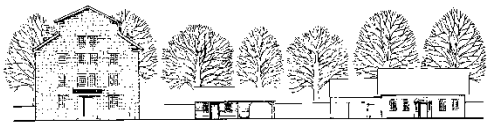
Thank you for your generous support!

Respectfully submitted,
Michelle Tarryk, Executive Director

THE OLD STONE HOUSE MUSEUM (Requesting $400)

(Orleans County Historical Society, Inc.)

109 Old Stone House Road ♦ Brownington, VT 05860
802-754-2022
Email: information@oldstonehousemuseum.org
On the Web: www.oldstonehousemuseum.org



The year 2017 was an outstanding year for the Old Stone House Museum. The Spring, Summer and Fall season's events were well-attended and successful. The Museum again offered a litany of engaging programs from Spring and Fall Field Days for school children, to Heritage Craft week; Blacksmithing to our annual Old Stone House Day, and so much more. We are proud to offer this wonderful array of opportunities to our communities and intend upon continuing our service to Orleans County and beyond!

We extend a warm farewell to Peggy Day Gibson, former Director of the Museum, who retired on December 1st, 2017. She was a visionary leader of the Museum for over ten years, always reverent of Orleans County's unique history and culture; always working hard to preserve, protect and promote our area. Molly Veysey now enthusiastically assumes her post as Director of the Museum. We encourage visitors to come by to meet the new Director and share in the excitement of a new era here at the Museum.

This year, the Old Stone House Museum hopes to further establish itself as one of most authentic destinations in the Northeast. We aim to expand the opportunities we offer for post-collegiate education, on-site events, youth and adult education and special programs over the next few years. We are extremely excited to collaborate with area towns and grow together.

However, despite our best efforts to fundraise and draw income, our fiscal responsibilities to this precious historic neighborhood are great. We need your help to continue our important mission.
Thank you for your continued support. It is very much appreciated!

Sincerely,
Molly Veysey, Museum Director

ORLEANS COUNTY CITIZEN ADVOCACY-OCCA (Requesting $500)

P.O. Box 781 ♦ Derby Line, VT 05829
802-624-0877
On the Web: www.occavt.org

Orleans County Citizen Advocacy (O.C.C.A.) was founded in 1988 to promote friendships between individuals with developmental disabilities and community volunteers. Through one-to-one matches, O.C.C.A. helps advocates and partners build relationships where each person is respected, included, heard and empowered.

O.C.C.A. aims to ensure that persons with disabilities are respected, heard, empowered and included. Orleans County Citizen Advocacy supports enduring, positive connections that enhance strong, vibrant, diverse communities.

Since its inception, O.C.C.A. has initiated and supported over 100 matches without any federal, state or United Way funding. All Citizen Advocacy activities are funded through town appropriations and all appropriations remain in Orleans County and directly impact and benefit our neighbors.

We thank all Westfield voters for your past support of Citizen Advocacy. Your help, once again, is respectfully requested. It is absolutely essential to the continuation of this vital program which has served members of the Northeast Kingdom for nearly three decades.

Presently, Orleans County Citizen Advocacy supports 28 members in matches; additionally, we have several matches in the making. During the past year, O.C.C.A. organized seasonal group activities that enabled partners

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that helped to alleviate the isolation of developmentally disabled individuals in our community. Whenever possible, events supported local businesses and offered social opportunities within Orleans County. Activities included a working luncheon at the Carriage House in Orleans, an International Meal at Derby Line Village Inn, and an Art Evening in Irasburg which created Art Collaborations between Partners and Advocates that are displayed, at the present time through January first at The Tasting Center in Newport.

Our Board Members sent out a survey to all Partners and Advocates this past summer and met with many of them to assess our progress, challenges and our members' needs. Subsequent to meeting these needs, we contracted a Program Coordinator, RoseAnna Cyr, to assist with the development and expansion of our existing organization. Ms. Cyr holds a Master's Degree in Counseling and came to OCCA with substantial experience in both the fields of Mental Health and community outreach. She has worked alongside our Board to create an Integrated Health Initiative that meets the four tenets of our Mission Statement and will result in special events programming in all towns served by OCCA.

We would greatly appreciate your continued support to connect Westfield residents with others who may benefit from an O.C.C.A. friendship. Please support Orleans County Citizen Advocacy's town appropriation request of $500.00 (five hundred dollars and no cents) for 2018.

The O.C.C.A. Board of Directors, our Program Coordinator and all of our advocates, partners, members and volunteers look forward to your assistance again this year. If you are interested in learning more about Orleans County Citizen Advocacy, have questions, know someone who would be enriched by an O.C.C.A. friendship or would like to volunteer your time or talents, please contact me at (802) 673-4864 for further information.

Best Wishes,

Neila Anderson-Decelles
Chair of the Board of Directors of O.C.C.A.
Orleans County Citizen Advocacy

To build and support one-to-one long term, independent relationships between unpaid community members and individuals with developmental disabilities so that all are heard, respected, included and empowered.

ORLEANS COUNTY SHERIFF'S DEPARTMENT (Requesting $13,078.98)

P.O. Box 355 ♦ Newport, VT 05855
Phone: 802-334-3333 **Emergencies: 911**

The Orleans County Sheriff's Department provided 258 hours of patrol services to the Town of Westfield during 2017. The enclosed chart breaks down the total incidents, total arrests and traffic violations.

A monthly breakdown of services provided by the Sheriff's Department is available to you through your Town Clerk or from the Sheriff's Department.

The department, in partnership with the Newport Restorative Justice Board, maintains a "Drug Take-back" box in the lobby of the sheriff's department. This, in conjunction with the Drug Enforcement Administration's annual take-back days, has helped get hundreds of pounds of drugs disposed of that otherwise would have gone into landfills, groundwater systems, or used illicitly. Anyone with outdated, unused drugs can drop off those drugs during business hours at the sheriff's department for proper disposal (incineration).

In addition to the above, in 2017 the department equipped all officers & vehicles with the opioid overdose drug "Narcan". Narcan is a drug that is used to reverse opioid overdoses and with the current drug epidemic it has proven useful. Deputies have used the drug a small number of times prior to medical aid arriving on a scene.

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For the second year in a row the department has provided a School Resource Officer at North Country Union High School. This has proven to be a valuable asset to the school and the community. We are currently looking for another deputy to provide the same to Lake Region Union High School beginning with the 2018-2019 school year.

In August the department switched back to the former records management system that we previously used. While the system that we had switched to in 2016 had some pro's, we found that officers were spending more time in the office doing data entry. The data entry was switched back to administrative personnel to allow deputies more time in the field. To that end, we purchased new mobile data terminals that each officer has in their vehicle that allows them some functions of data entry/report writing while still maintaining a presence in the community.

In December the sheriff's department celebrated the 10th anniversary of "Operation Santa". This program challenges area law enforcement and public safety agencies to help provide Christmas gifts to area schoolchildren. We also received generous support from many local area businesses and several individuals. ***Thank you!*** The program helped bring a happy holiday season to over 250 school children.

Like many other employers, we continue to have increases in medical insurance premiums as well as pay increases for veteran officers. I am requesting a 3% increase for 2018.

Respectfully Submitted,
Kirk J. Martin, Sheriff

Town of Westfield - Total Law Incident Report	
Nature of Incident	**Total Incidents**
Accident - Property damage only	3
Assist Agency	1
Directed Patrol	5
DLS	1
Found/Lost Property	1
Motor Vehicle Complaint	2
Speed Cart	1
Suspicious Event	1
Traffic Stop	31
VIN verification	5
Total Incidents for Town of Westfield	**51**

Town of Westfield - Total Traffic Violation Report	
Total Civil - Other	1
Total Traffic Tickets	18
Total Dollar Amount of Fines	$2,024.00
Total Warnings	16

Town of Westfield - Total Arrest Report	
Statute Description	**Total**
Driving With A Criminally Suspended License	1
Total Arrests for Town of Westfield	1

ORLEANS ESSEX VNA & HOSPICE INC. (Requesting $2,500)

46 Lakemont Road ♦ Newport, VT 05855
Phone: 802-334-5213 ♦ Fax: 802-334-8822

Orleans Essex Visiting Nurse Association (VNA) and Hospice, Inc. provides professional quality home health services to the residents of the 24 communities in Orleans and northern Essex counties. We serve the elderly, homebound and chronically ill through the VNA and homemaker programs and the terminally ill through our Hospice program. Special programs include a variety of clinics available to the public. As the only not-for-profit agency serving the area, our services are available to anyone in need regardless of their ability to pay and all clients are charged the same fee for the same service. We are locally controlled by a volunteer Board of Directors representing the towns we serve. We adhere to strict regulations, which prohibit the practice of charging more to a client who can afford services to compensate for those who cannot. All revenue, by law, goes back into the Agency to provide, maintain, and improve services and programs.

ORLEANS / ESSEX VNA & HOSPICE Inc.

SUMMARY OF SERVICES:

Total Agency Visits FY 2017..... 40,964

Total Visits FY 2017 - Town of Westfield……..... 581

During Fiscal Year 2017, home based services were provided to 26 individuals in Westfield for a total of 581 multi-disciplinary visits. 21 residents received services through Agency-sponsored wellness programs.

Appropriation Request for 2017 ..... $2,500.00

Members of your community are in need of services daily and they receive them from the dedicated staff of the Orleans Essex VNA and Hospice, seven days a week, 24-hours a day. The funds your community appropriates to our Agency allow us to continue providing much needed care to individuals without third party insurance and those unable to pay, and provide special programs open to all community members. The Orleans Essex VNA & Hospice is supported by donations, service fees, and the generosity of communities who realize that in order to continue providing high quality home health services to their family members, friends, and neighbors, appropriations are desperately needed.

Respectfully submitted,
Lyne B. Limoges, MSN, RN

POPE MEMORIAL FRONTIER ANIMAL SHELTER, INC. (Requesting $500)

4473 Barton-Orleans Road ♦ Orleans, VT 05860
802-754-2228
On the Web: www.frontieranimalsociety.com

The Pope Memorial Frontier Animal Shelter, Inc. has continued to rescue, provide healthcare and housing to and adopt into caring homes over 450 dogs and cats in 2017. In addition, 15 low cost cat spay/neuter clinics have been held serving residents of all the area towns.

Town appropriations are a very necessary part of the shelter's yearly survival and the monies are used to provide food, veterinarian services, medicines, utilities and maintenance. Thank you to all the townspeople who love and care for unwanted pets and who offer support to the shelter.

Betsy Hampton, Treasurer and PMFAS Board Member

RURAL COMMUNITY TRANSPORTATION, INC.-RCT (Requesting $600)

1677 Industrial Parkway ♦ Lyndonville, VT 05851
Phone: 802-748-8170 ♦ Fax: 802-748-5275

Rural Community Transportation, Inc. ("RCT") is requesting to be placed on the Town Warning for March 2018 for an appropriation in the amount of $600.00. This is the same amount that was requested and appropriated last year.

RCT has been providing service in your community for over twenty five years and must reach out again for community support in order to maintain the quality of service that is needed for the members of our community.

RCT is a nonprofit corporation providing transportation to the elderly and disabled, Medicaid and general public through a van/bus and volunteer service.

RCT transports people to, adult-day service facilities, senior meal sites and necessary medical treatments such as, dialysis, radiation therapy, chemotherapy, physical therapy, special medical needs and other appointments. Last year RCT provided 266,776 rides throughout our service area.

RCT provided 27 Westfield residents with 672 trips travelling 19,532 miles at a cost of $9,671.

We hope you will be able to assist us with this request and we look forward to continuing our service that is needed by the members in your community. Thank you for your time and consideration.

Respectfully,
Mary Grant, Executive Director

UMBRELLA (Requesting $400)

1222 Main Street ♦ St. Johnsbury, VT 05819
Phone: 802-748-1992 or 800-916-8645
On the Web: www.umbrellanek.org

Umbrella exists to ensure that communities in Caledonia, Orleans and Essex counties offer safety, support and options for self-determination to women and families. To this end, we provide the following services:

The Advocacy Program is the essential safety net for people affected by intimate partner violence and sexual abuse. We meet the needs of victims in crisis while also offering preventative programming to local schools and youth groups with a focus on gender respect, consent, and healthy relationships. **In 2017 we:**

- **supported 683 individuals with direct advocacy**
- **housed 29 adults and 23 children in our shelter for a total of 2427 bed-nights**
- **reached 500+ adults and 1,000 youth with our prevention programming.**

Kingdom Child Care Connection is the community-based child care resource and referral center for Caledonia and Southern Essex counties. We are responsible for helping families find and pay for high-quality child care services while also increasing the availability and quality of child development services through professional development opportunities and targeted programmatic supports. **In 2017 we:**

- **connected 479 families with the Child Care Financial Assistance Program**
- **offered 25 professional development opportunities to 77+ child care providers to ensure the people responsible for taking care of our youngest citizens have the tools and resources they need to do their best.**

The Family Room is a supervised visitation and monitored exchange center offering child-centered support for parents seeking to establish or rebuild relationships with their children. **Last year we helped 75 children develop safe, healthy relationships with their non-residential parent.** Additional services such as therapeutic visitation, parenting education, and mediation can also be arranged in order to help families address their unique goals and needs.

continued on the next page

Cornucopia is geared towards helping women-in-transition achieve economic self-sufficiency. This 17-week job-skills training program introduces women to the culinary arts as they prepare Meals-on-Wheels for Newport-area seniors. After completing the program women are assisted with securing employment with a local business, in a position that fits their individual strengths and interests. **To date, Cornucopia has provided over 31,000 nutritionally-balanced meals to Newport-are seniors and empowered 10 women through hands-on culinary and hospitality training.**

Given that some of our services are provided anonymously, it can be difficult to provide precise usage figures for towns. **At least 5 households in Westfield were served directly by Umbrella in 2017**, and the community as a whole benefited from prevention and outreach programs at schools as well as training and consultation for human service and law enforcement professionals. Community support is critical to sustaining our programming and discovering innovative new approaches to the work we do. We are deeply grateful for Westfield's support.

Respectfully submitted,
Renee A.K. Swain, Executive Director

VERMONT CENTER FOR INDEPENDENT LIVING-VCIL (Requesting $95)

11 East State Street ♦ Montpelier, VT 05602
Phone: 802-229-0501 ♦ Voice & TTY: 800-639-1522 ♦ Fax: 802-229-0503
Email: info@vcil.org ♦ On the Web: www.vcil.org

Since 1979, The Vermont Center for Independent Living (VCIL) has been teaching people with disabilities and the Deaf how to gain more control over their lives and how to access tools and services to live more independently. VCIL employees (85% of whom have a disability) conduct public education, outreach, individual advocacy and systems change advocacy to help promote the full inclusion of people with disabilities into community life.

Final numbers for our FY'17 (10/2016-9/2017) show VCIL responded to over **3,000** requests from individuals, agencies and community groups for information, referral and assistance and program services for individuals living with a disability. VCIL Peer Advocate Counselors (PACs) provided one-on-one peer counseling to **358** individuals to help increase their independent living skills and **13** peers were served by the AgrAbility program. VCIL's Home Access Program (HAP) assisted **165** households with information on technical assistance and/or alternative funding for modifications; **84** of these received financial assistance to make their bathrooms and/or entrances accessible. Our Sue Williams Freedom Fund (SWFF) provided **98** individuals with information on assistive technology; **45** of these individuals received funding to obtain adaptive equipment. **534** individuals had meals delivered through our Meals on Wheels (MOW) program for individuals with disabilities under the age of 60. We are also now home to the Vermont Telecommunications Equipment Distribution Program (VTEDP) which served **49** people and provided **22** peers with adaptive telecommunications enabling low-income Deaf, Deaf-blind, Hard of Hearing and individuals with disabilities to communicate by telephone.

VCIL's central office is located in downtown Montpelier and we have five branch offices in Bennington, Chittenden, Lamoille, Rutland and Windham Counties. Our Peer Advocate Counselors and services are available to people with disabilities throughout Vermont. Our Windham County office also houses the Vermont Interpreter Referral Service (VIRS) (previously under the VT Center for the Deaf and Hard of Hearing) and provides statewide interpreter referral services for sign language, spoken English and CART services for assignments in medical, legal, mental health, employment, educational, civil and recreational settings.

During FY '17, **1** resident of **Westfield** received services from the following program:

- Information Referral and Assistance (I,R&A)

To learn more about VCIL, please call VCIL's toll-free I-Line at: 1-800-639-1522, or, visit our web site at www.vcil.org.

VERMONT RURAL FIRE PROTECTION TASK FORCE-RFP (Requesting $100)
c/o Vermont Association of Conservation Districts (VACD)
14 Crab Apple Ridge ♦ Randolph, VT 05060
802-828-4582 ♦ On the Web: www.vacd.org

On behalf of the Vermont Rural Fire Protection Task Force, I am writing to request your support of the Vermont Rural Fire Protection (RFP) Program, formerly called the Dry Hydrant Grant Program. The RFP program helps Vermont communities protect lives, property and natural resources by enhancing fire suppression resources. Program Manager and Engineering Technician Troy Dare helps local fire departments identify appropriate sites for dry hydrants and other rural water supply systems, design installations, and find financial support to support the costs of construction. During the **19 years** of the program, **1054 grants** totaling **$2.32 million** have been provided to Vermont towns for installation of new rural fire protection systems, as well as for replacements and repairs.

214 Vermont communities have benefitted from the Rural Fire Protection program. Our goal is to extend this support to all Vermont towns and continue to assist local fire departments in reducing the risk of injury, loss of life, and damage to property and natural resources, thereby improving the safety and welfare of Vermont communities. For more information, please contact Troy Dare at 802-828-4582 or dryhydrantguy@yahoo.com.

NOTES.....

Where has the time gone?

2017 marked the 25th anniversary of converting the Westfield School into the Westfield Community Center.

Connie LaPlume provided these photo memories for all to enjoy.

Westfield School Board

Public Notice

INFORMATIONAL MEETING

The Westfield Town School Board
will hold an Informational Meeting on
Saturday, February 24, 2018 at 10:00 a.m.
at the Community Center in Westfield.

The Westfield School Board will provide information on Article 9 in the Westfield Town School District Annual Meeting Warning to be voted by Australian ballot.

Article 9. Subject to approval by the North Country Union Junior High School District and certification by the Secretary of the Agency of Education, shall the Westfield Town School District apply for admission as a member of the North Country Union Junior High School District effective the 2019-2020 school year?

This meeting shall constitute the public informational hearing required by 17V.S.A. 2680(G) for Article 9 and other Articles to be voted by Australian Ballot.

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Agenda

I. Call the Meeting to Order

II. Information/Discussion
   A. Annual Meeting Articles

III. Adjourn

TOWN MEETING PROCEDURES

How to Participate

- The Moderator makes announcements before the first article is moved. Inform the moderator ahead of time if you have an announcement you want made.
- An Article is moved, seconded, and restated by the Moderator, before debate can begin.
- State law prohibits consideration of Articles that have not been warned.
- No second is needed for nominations. Election of Select Board members, Auditors and Listers are by ballot.
- Only registered voters may vote. Non-voters may speak if there is no objection, or by 2/3 vote.
- After you are recognized by the Moderator, stand up to make your remarks. Direct Motions and remarks to the Moderator. The maker of a motion is typically recognized to speak first.
- After you've spoken once about an Article, you won't be recognized for a second time until all others who wish to speak on the issue have spoken.
- Raise your hand and state "Point of Order" to ask questions: if you don't understand the motion, what is happening, or if there is a motion you want to make, and aren't sure how to make it.
- Voters can challenge the Moderator's ruling. A majority vote is needed to overturn the Moderator's ruling.
- Binding action may not be taken under the Article "Other Business." It is a time to discuss issues, make recommendations, or raise concerns for possible future action.

Voting

Three types of voting occur at Town Meeting. Voice vote and paper ballots are used for Articles voted on by the assembly (registered voters). The Polls are open 9 am to 7 pm for articles voted by Australian Ballot.

Roberts Rules

Town Meeting uses Robert's Rules of Order to act on warned Articles, except where Vermont Law takes precedence. The assembly can also adopt other rules of order. Frequently used motions are listed below.

- Amendments: An Article may be amended, and an amendment may be amended once. If a proposed amendment changes the intent of the Article, it would be ruled out of order or not germane.
- Division of the House: Requires voters to stand. It can be requested either before or after a voice vote.
- Paper Ballot: Seven voters may ask for a paper ballot before or after a voice vote or a division of the house.
- Cease Debate: Requires a motion to Call the Question and needs a 2/3 vote to pass.
- Reconsideration: An Article may be reconsidered *until* the assembly has moved and seconded another Article. A motion to reconsider must be made by someone who voted with the majority.
- Limit Debate: Motion can be made any time. Voters can limit the time each person can speak or limit the time allotted to discuss an Article. It can be amended, there is no discussion, and requires a 2/3 majority vote.
- Passover: Is used to not vote on an Article. It can be made two ways: before the main motion as Object to Consideration and 2/3 vote; or, after the main motion as Postpone Indefinitely and a simple majority vote.

Compiled by Pat Sagui, Moderator, Town of Westfield, Vermont, January 2018