

**Westfield Selectboard Special Meeting Minutes
October 1, 2018 – 6 p.m. – Town Offices**

- **Town officials present:** Selectboard members: Yves Daigle (Chair), Jacques Couture (Vice-Chair) and Anne Lazor; Planning Commission Chair, Pat Sagui; and Town Clerk, LaDonna Dunn

1. Call Meeting to Order: Yves called the meeting to order at 6:00 p.m.

2. Additions and/or Deletions to the Agenda: None

3. Questions about the Town Plan: Pat Sagui explained the reason for the meeting was to allow the Selectboard to ask questions about the draft of the new Town Plan. Yves asked how the Town Plan will address properties in Town that may need improvements. Pat suggested this could be in the appropriate recommendation section of the plan. She explained the Town Plan is the vision for the Town for the next eight years and the Zoning Bylaw is the regulatory document. She stated because Alison Low, from NVDA, took time out from working on the Town Plan to complete the Municipal Planning Grant application, the new energy section will not be completed on schedule. This means the original hearing schedule will not be met and we will be up against the Christmas holiday season. She presented the following options:

- Be out of compliance for one month with the Town Plan. The Selectboard asked if there would be any consequences with this option. Pat said not unless we were working on certain grant funds, which we are not. She said highway and school funds are not affected if the Town Plan expires.
- Move forward with the original schedule and release the plan with the old energy section. The Planning Commission would then go back and make an amendment to the Town Plan when the new energy section is complete. Pat explained this option would cost the Town additional money for advertising the required hearings and mailings to abutting towns.

Pat said in the past town plans were for a period of five years and now they are in effect for eight years. There are three new sections in this plan. The forestry section is a non-regulatory section. Jacques complimented Pat on the good work she's done and Anne thought the history in the Plan was very good. Jacques suggested having copies at Town Meeting and maybe some spiral bound copies at the Library for people to check out. It was suggested doing another community survey before the zoning bylaws are updated. There was a motion by Jacques and second by Anne to delay the timeline by one month with hearing dates to be determined once the final section is available for review. Motion passed unanimously.

4. Other Business:

A. Cover for Town Report: Yves has received a couple of suggestions to have the oldest Westfield resident, Marjorie Paxman, featured on the cover of the next Town Report. Everyone felt this would be a good idea. Yves volunteered to get a feature story about Marjorie for the inside front cover.

5. Adjourn: Following a motion by Anne and second by Jacques, the meeting adjourned at 6:35 p.m.

Minutes submitted by: _____
LaDonna Dunn, Town Clerk

Westfield Selectboard Approval: Date: _____ **with** _____ **changes**

Yves Daigle, Chair

Jacques Couture

UNAPPROVED