

Westfield Selectboard Minutes
October 9, 2017 – 6:00 p.m. – Town Offices

Selectboard members: Yves Daigle (Chair), Jacques Couture and Anne Lazor; Treasurer Mary Lou Jacobs; Town Clerk LaDonna Dunn; Road Commissioner: Eric Kennison (for a portion of the meeting); 2nd Constable: Mike Piper (for a portion of the meeting); guest Jen Piette, Missisquoi Valley Ambulance Service (for a portion of the meeting); and past Selectboard member, Richard Degre (for a portion of the meeting)

1. **Call Meeting to Order:** The meeting was called to order by Yves at 6:05 p.m.
2. **Changes to the Agenda:** Added Article 5I-Better Roads Grant Due 11/17/17
3. **Approve the September 11, 2017 Selectboard Minutes:** Following a motion by Jacques and second by Anne, the minutes were approved unanimously with no changes.

A. Business from the Minutes: None.

4. **Missisquoi Valley Ambulance Service-Bylaw Changes-Guest Jen Piette:** Jen Piette explained the ambulance service members recently adopted a new set of bylaws changing the makeup of the Board of Directors to community members rather than squad members as in the past. There will now be a maximum of five voting members; one from each town the ambulance services and the organizations Service Director. The Board of Directors shall be the governing body of the corporation having responsibility over the general management of and the authority over the property, business and affairs of the corporation. Jen asked the Selectboard who they would like to have on the Board. The Selectboard asked LaDonna if she would continue to serve on the Board in the new capacity. She consented. Jen said the goal is to have the ambulance company run more like a business than a volunteer organization. Jen will serve as the organizations President until the new board meets.

5. **Road Updates:**

A. Removal of Radar Sign on North Hill Rd.: Eric will return the cart to the district office.

B. AOT Information on Route 100 Radar Sign: Mary Lou reported there is a special permit required. She will get the permit information and report back at the next meeting.

C. Yield Sign in Front of Wursthorne's House on the Common: The sign is at the Town Garage waiting to be installed by Eric.

D. Status of NVDA Grant Work on Ballground Rd.: The deadline is the end of October or an extension will need to be filed. Eric will try to fit the work into this year's schedule.

E. Status of Narrative Work for Reclassifying Loop Rd.: LaDonna reported she will be meeting with the Troy Town Clerk, Terry Medley, to begin working on the narrative.

F. Salt Contract: There was a motion by Jacques and second by Anne to purchase 75 tons from Cargill at \$73.72/ton. All were in agreement and Yves signed the contract.

G. Transportation Alternatives Program-Deadline 11/22/17: Eric will speak with Jason at the AOT Office to see if this has anything to do with the grants we are currently working on.

H. Bench on the Common: This has been resolved.

I. Better Roads Grant-Due 11/17/17: Eric is working with the AOT District Office to complete the applications.

6. Treasurer's Report:

A. Approve Warrants for Expenditures Dated 9/13, 9/20 & 10/4/17: There was a motion by Yves and second by Jacques to approve the warrants as listed. The motion passed unanimously.

B. Follow-up on Managing Town Funds: After reviewing statutes it was decided to continue to manage as we have been. We are in compliance with the statutes.

C. Follow-up on Blue Flame Letter from September: Mary Lou reviewed pricing from four different companies. She will look into if we own the tanks.

D. Composting Tote Costs from NEKWMD Bill: Mary Lou reported we are paying \$12.50 a tote per month for the two composting totes and \$30 per week to pick up the recyclables.

7. Possible Constable Candidates: The Selectboard brainstormed names and Yves will speak to people at recycling to try to find a 1st Constable. LaDonna will make a flyer to post around town.

8. Cemetery Mapping: As a winter project, LaDonna will work on a larger scale map for the North Hill Cemetery.

A. Lot Price Comparison: Mary Lou reviewed with the Selectboard some cost comparisons for other cemetery plots throughout Vermont. They ranged from \$150 to \$650 plus cornerstones. After discussion there was a motion by Yves and second by Anne to increase a 4' x 10' plot to \$200 plus \$150 for cornerstones. All were in agreement for the increased pricing to begin immediately for both cemeteries.

9. S. 27-Senate Government Operations Meeting-October 10-Newport Municipal Building, 1:30 – 4:00 p.m.: A letter was reviewed about this possible new legislation. Yves felt this possible legislation was to address towns that don't have any police protection.

10. Community Center Updates:

A. Flooring Bid: Yves said the bid accepted at the September 11, 2017 meeting for \$5,823 plus \$250 for sub-floor screwing had been rescinded by B & D Builders, Inc. because they discovered the pricing was too low. A new bid was submitted for \$8,892.50. There was a motion by Jacques and second by Anne to accept B & D Builders, Inc. new bid of \$8,892.50. All were in agreement. The work will be done in November.

B. Furnace Maintenance: Jacques will call Bill Driver, Jr. to schedule the maintenance.

C. Update on Sewer Rework: The work on this project has not been started.

11. Sheriff's Report for August: There were 21 patrol hours reported and no tickets or incidents to report for August.

12. Recycling Updates:

A. Camera Pricing: Two prices were discussed. The first was from Comcast which was for two cameras and remote live access screening for a monthly fee of \$169. The second was from D & D Electric which was for 4 cameras, monitor and recording equipment for a one-time fee of \$1,200. D & D's equipment does not allow for remote access unless we purchased internet service for the Town Garage. LaDonna will contact D & D Electric to get additional information and will report back to the Board via email. This will be discussed again in November.

13. Follow-up on Dog Issues: Mary Lou and LaDonna spoke with VLCT for guidance with the ongoing dog issues in Alpine Haven. VLCT explained unless there is a dog ordinance in place, there isn't much that can be done. The current Westfield Dog Ordinance is for the Village of Westfield only. The Selectboard has discussed in the past and reaffirmed their opinion that the Alpine Haven Property Owners Association should have and enforce their own dog ordinance, as they are a private community.

14. Library Computer: LaDonna reported the new computer had been installed.

15. Other Business: None

16. Adjourn: Following a motion by Anne and a second by Jacques all were in agreement to adjourn the meeting at 8:59 a.m.

Minutes submitted by:

LaDonna Dunn, Town Clerk

Westfield Selectboard Approval:

Date: _____ **with** _____ **changes**

Yves Daigle, Chair

Jacques Couture

Anne Lazor