

**Westfield Selectboard Minutes**  
**July 18, 2016 – 6:00 p.m. – Town Offices**

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Present were: Selectboard members: Yves Daigle, Chair; Richard Degre and Jacques Couture; Treasurer: Mary Lou Jacobs; Town Clerk: LaDonna Dunn and property owner Rick Danforth (for a portion of the meeting).

1. **Call Meeting to Order:** The meeting was called to order by Yves at 6:05 p.m.
2. **Additions and/or Deletions to the Agenda:** Added VLCT 911 Dispatch Survey to Other Business (A) and Updated Quote for Library Handicap Ramp Railing as Other Business (B).
3. **Approve Minutes of the June 13, 2016 Selectboard Meeting:** Motion by Jacques and second by Richard to approve the minutes as read with no changes. So moved.
4. **Update/Discussion on Fence Removal at North Hill Cemetery – Rick Danforth:** Rick Danforth was present to discuss with the Selectboard his families concerns about removing the fence from around the cemetery. He said he felt it was important to leave the fence because it kept animals out, deters vandalism, creates privacy and a sanctuary type setting. He urged the Selectboard to review and reverse their earlier decision. The Selectboard discussed their reasoning behind removing the fence. Following that discussion, Rick said he had visited with Merlin Backus and explained the situation and Merlin was fine with leaving the fence in place. The Selectboard agreed to discuss this further with Merlin and if he was okay with it they would not remove the current fence. Rick offered to get a committee together to pick up the fencing that has been removed and put it back together. Rick also suggested setting up a separate committee for the cemeteries. The Selectboard explained they were now the Cemetery Committee.
5. **Treasurer's Report – Mary Lou Jacobs:**
  - A. **Approve Warrants for Expenditures dated 6/15, 6/16, 6/22, 6/29, 7/6 & 7/7/16:** Motion by Richard and second by Jacques to approve the warrants as listed. So moved.
  - B. **Mid-Year Budget Review:** The Selectboard reviewed the mid-year budget and was in agreement that it was in good shape.
6. **Set Municipal Tax Rate & Review Education Tax Rates:** The Selectboard set the municipal tax rate at \$.5164 per \$100/assessed value.
7. **Roads:**
  - A. **Update on North Hill Rd. and Signs:** It was reported that new signs have been installed on North Hill Road. The arrow signs on the curve and the Children at Play signs still need to be ordered and installed on North Hill Road. LaDonna will look into ordering them from the prison sign shop.

**B. 2016 Better Roads Grant Award for \$33,237 for North Hill Rd.:** This grant has been approved and signed by the town. We are now waiting for the fully executed grant to be sent back to the town by the state. The towns match is \$8,309.20.

**C. Establish Price for Chloride for Kennison & Son:** The Selectboard reviewed the cost of chloride. Motion by Jacques and second by Richard to continue charging Kennison & Son Excavating \$1.05/gallon for chloride. So moved

**8. Update on Fitz Small Claims Action:** Yves reported there will be a meeting with the lawyer representing the town on July 28 at 10 a.m.

**9. Furnace Maintenance at Town Buildings:** Yves stated that the town buildings should have the furnaces cleaned. This item was not included in the budget. It was suggested to contact Bill Driver for a price. Motion by Jacques and second by Yves to have all of the furnaces inspected and cleaned at the town buildings. So moved.

**10. Sheriff's Report for June:** In July there were 16 patrol hours and no fines issued.

**11. Discuss Changes in Quotes for Town Report – LaDonna Dunn:** LaDonna reported after last month's meeting she was contacted by one of the people who submitted a quote. After discussion the Selectboard agreed to uphold their earlier decision to award the job to Repro.

**12. Discuss Policy for Tracking Unlicensed Dogs – LaDonna Dunn:** LaDonna asked for clarification on how we can track unlicensed dogs that are moving into town. She said currently she sends a welcome to town letter when she is aware of new residents. The welcome letter has a paragraph about dog licensing. There is currently a new family in town that has dogs that have not licensed them. The Selectboard asked LaDonna to send a letter to the family giving a 30 day grace period before the Constable would visit and fine them \$25 per dog per visit until the dogs are licensed.

**13. Printing Quotes for Library Brochure – LaDonna Dunn:** LaDonna reviewed the quotes for printing a four color brochure and a black and white brochure for the library. It was decided to print 500 black and white Library brochures using the prison print shop at a cost of \$51.77.

**14. Recycling Report:** Yves reported that at the last district meeting it was discussed that the towns may have to start paying for the recyclables to be hauled. Possibly each town would be charged per capita. The district recently had to purchase a new truck for \$84,000 which was not budgeted for. The dumpsters have been overflowing each week at the recycling center. Yves will order another dumpster. Yves will be attending a mandatory recycling center attendant training on August 4th.

**15. Other Business:**

**A. VLCT 911 Dispatch Survey:** The Selectboard answered the survey questions which the Clerk will submit to VLCT.

**B. Updated Quote for Library Handicap Ramp Railing:** The new quote was reviewed from LWI Metalworks and is in line with the previous quoted amount. No action was required.

**16. Adjourn:** Motion by Jacques and second by Richard to adjourn at 8:50 p.m. So moved.

Minutes submitted by: \_\_\_\_\_  
LaDonna Dunn, Town Clerk

**Westfield Selectboard Approval:**

**Date:** \_\_\_\_\_ **with** \_\_\_\_\_ **changes**

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Yves Daigle, Chair

\_\_\_\_\_  
Richard Degre

\_\_\_\_\_  
Jacques Couture

UNAPPROVED