

Westfield Selectboard Minutes
October 13, 2014 – 6 pm – Town Offices

Present were: Selectboard Members: Yves Daigle, Richard Degre; Jacques Couture; Treasurer Mary Lou Jacobs; Listers Scott Dunn & Danny Young and Town Clerk LaDonna Dunn.

1. **Call Meeting to Order:** The meeting was called to order at 6:00 p.m. by Yves
2. **Additions and/or Deletions to the Agenda:** There were no changes to the agenda.
3. **Approve Minutes of the September 8, 2014 Meeting:** Motion by Yves and second by Richard to approve the minutes with one correction. Passed unanimously.
4. **Lister's Report-Grand List Error:** Scott and Danny reported that William & Claudia Bryan sold a trailer on their property prior to April 1, 2014 that was valued at \$24,500. Due to the Listers not receiving a copy of the bill of sale from the Town Clerk's office they did not know to remove it from the assessed property value. Jacques moved and Richard seconded to accept the Error & Omission Certificate changing the grand list to reflect this change. The motion passed unanimously. The Listers are trying to identify who owns a 28.9 acre parcel that abuts the Slayton's property on Tax Map 3. LaDonna will call Town Attorney Bill Davies to find out how to handle this situation. The Listers also asked where the town owned $\frac{1}{4}$ acre lot before Alpine Haven is located so it can be added to the tax map.
5. **Review Lowell's Town Plan:** Lowell sent their new Town Plan for Westfield's review. Yves reported he reviewed it and found it to be very thorough. The Selectboard felt the information was accurate and no changes needed to be reported to the Town of Lowell.
6. **Replacement for Ken Bryant-Planning Commission:** Ken Bryant has moved out of Westfield and Yves received a resignation letter from Ken. The Selectboard will think of replacements and will make an appointment at the next meeting.
7. **Final Update of 2 Pine Tree Removals:** Yves commended everyone who worked on removing the two trees on the Dykeman's property at School Street/North Hill Road. He will contact Roger Morin and see if he can grind the stumps in October.
8. **Update on Municipal Street Lighting:** The Selectboard reviewed the Efficiency Vermont Incentive Agreement. Richard moved and Jacques seconded to sign the agreement. Passed unanimously. LaDonna will send in the signed agreement to Efficiency Vermont and find out when the street lights will be replaced.
9. **Update-Meeting with Current Zoning Administrator & New Zoning Administrator:** Yves and LaDonna met with Gordon Lesperance and Dennis Neumann recently. Training materials were given to Dennis and he will work with Gordon for the balance of this year for his training. Dennis will be attending VLCT's Fall Planning & Zoning Forum.

10. Sheriff's Report: Yves reported there were 21 patrol hours and \$325 in fines for August and 30.5 patrol hours and \$1045 in fines for September. The fines were all issued for speeding.

11. E-Vermont Grant Update-LaDonna Dunn: LaDonna reported that the E-Vermont grant work is coming to an end for the computer classes. Peggy from Jay would like to split the balance of the money and equipment between Jay and Westfield. This would give Westfield 1 laptop and approximately \$600. LaDonna requested that the money be put towards finishing the town website. Richard moved and Jacques seconded to give the laptop to the Library and put the \$600 towards website development. Passed unanimously.

12. Cutting of Road Side on Town Right of Way: Mike Piper spoke with Eric Kennison regarding cutting trees/brush in the right-of-way on Reservoir Road. The Selectboard members, who are the Tree Wardens, inspected the area and felt there was no need to cut trees at this time. LaDonna will draft a letter explaining this to Mike Piper.

13. Mock FEMA Audit: Mary Lou and Yves met with the Agency of Transportation (AOT) representatives to complete a mock FEMA audit. The audit went well and our paperwork was in order. AOT discussed with them how jobs are to be put out to bid and said the low bid does not have to be accepted.

14. Two Buck Hill Culverts and the Better Back Roads Grant Update: Yves spoke with Eric about the Buck Hill Road (below Quintal Pond) site (\$48,000) project. Eric said there is no way to complete the work this year. Eric spoke with the District 9 coordinator who said the money was guaranteed for next year. The Balance Rock Road site (\$38,000) culvert is completed. Eric is going to put up guard rails in this location to complete the project.

15. Other Business:

- A. Mary Lou said Jim Cunningham has requested a sign be put up on Carmel Road at Route 100 saying Private Road. She will call him back and tell him the town can order the sign and the property owner has to pay for it because Carmel Road is a private road. The town will put up the sign when it arrives.
- B. Mary Lou said there are no speed limit signs on the Kennison Road on the Troy end. The Sheriff can't ticket speeders if there are no speed limit signs posted. Richard will see if more 35 mph signs need to be purchased.
- C. The Pike Industries paving on the Loop Road came in under budget.
- D. LaDonna said the Red Cross would like to have another Blood Drive before the holidays. The Selectboard gave their approval to use the Community Center for free if the Lions Club and the Knights of Columbus would like to host the event.
- E. The Disaster Shelter Initiative (DSI) Team will hold a shelter opening drill on 10/17/14.

16. Adjourn: Jacques moved and Yves seconded to adjourn the meeting at 8:10 p.m. Passed unanimously.

Minutes submitted by:

LaDonna Dunn, Town Clerk

Westfield Selectboard Approval Date:

Yves Daigle, Chair

Richard Degre

Jacques Couture

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