Westfield Selectboard Minutes
December 8, 2014 – 6 pm – Town Offices

Present were: Selectboard Members: Yves Daigle, Richard Degre; Jacques Couture; Treasurer Mary Lou Jacobs; and Town Clerk LaDonna Dunn.

1. **Call Meeting to Order:** Yves called the meeting to order at 6:00 p.m.

2. **Additions and/or Deletions to the Agenda:** There were no changes to the agenda.

3. **Approve Minutes of the November 17, 2014 Meeting:** Richard moved and Jacques seconded to approve the minutes as read. Passed unanimously.

4. **Appoint New Planning Commission Member:** Jacques moved and Richard seconded to appoint Bill Millar to the Planning Commission. Richard will provide LaDonna with Bill's phone number. There are now 7 members of the Commission.

5. **Culvert Road Work Grant Update, Rebate Payment from State:** The guard rails will be installed December 15 and we will receive a bill immediately. As soon as it arrives Mary Lou will submit the grant paperwork.

6. **Select Printer for Town Report:** LaDonna reviewed the 4 quotes with the Selectboard. Yves moved and Jacques seconded to award the job to Repro with a 2 year contract in the amount of $805 per year. Passed unanimously. It was decided the cover will be two pictures of the Recycling Center with a story about recycling on the inside front cover. It was also recommended by LaDonna that on the vital statistics page only the number of births, death and marriages will be reported rather than names and dates.

7. **Christmas Caroling on the Common-December 10-6 pm.:** Everything is organized for the event. The weather may keep some people from attending.

8. **Update on Planet Aid Partnership Program:** There are currently no boxes available. We will contact them in the spring to see if they have a yellow box available to put at the Recycling Center.

9. **Sign Quit Claim Deed for Gordon & Carolyn Lesperance-Westfield Cemetery:** The Selectboard signed the Quit Claim Deed and it will be recorded in the land records. They purchased Lot #158 in the Westfield Cemetery.

10. **NVDA Dues for 2015:** Yves reported the NVDA dues will be $500 for 2015. This will be included in the 2015 budget as a line item.

11. **Letter from Scott Keysar:** Yves read a thank you note from Scott Keysar.

12. **Follow up on Missing Parcel on Tax Map 3:** LaDonna reported on the follow up done since last month's meeting. Jacques moved and Richard seconded to hire Town Attorney Bill Davies for 2 hours to do a title search and see if he can discover who owns the unidentified parcel on Tax Map 3. He will be asked to give an update to LaDonna and possibly the time allowance will be extended if he is close to finding an answer the day he is doing the search. Passed unanimously.

13. Other Business:

A. VLCT: Yves reported the VLCT dues will increase 3.5% in 2015 bringing the new amount to $1549. This will be included in the budget.

B. Vacation for LaDonna: LaDonna will be out of the office December 16th through December 22nd on unpaid vacation. Connie will be covering for her.

C. Banner on the Common: LaDonna asked permission to put a Red Cross Banner on the Common for the December 29 Blood Drive sponsored by the Lions Club and the Knights of Columbus.

14. Adjourn: Yves moved and Jacques seconded to adjourn the meeting at 7:35 pm. Passed unanimously.

Minutes submitted by: LaDonna Dunn

LaDonna Dunn, Town Clerk

Westfield Selectboard Approval Date:

1/8/2015 no changes

Yves Daigle

Yves Daigle, Chair

Richard Degre

Richard Degre

Jacques Couture

Jacques Couture