

**AGENDA AND MINUTES OF SELECTMEN'S MEETING
APRIL 23, 2012**

1. Call meeting to order.

The meeting was called to order at 6:03 p.m. by Yves Daigle.

Present were: Yves Daigle, Jacques Couture, Richard Degre, MaryLou Jacobs, LaDonna Dunn, Scott Dunn, Kirk Martin, Hilda Daigle, Mike Piper, Richard Shover & Marielle Tetreault.

2. Approve minutes of last meeting.

Motion by Jacques and second by Richard to accept the minutes as read. Yves was in agreement.

3. Sheriff's contract.

Kirk Martin brought the contract for the Selectboard to sign. Kirk pointed out it is identical to last year's contract with the addition of a stipulation in article 6 if gas prices were to increase to \$4.50 per gallon or more. He assured the Selectboard they would be contacted in advance if this were to happen so an arrangement could be agreed upon. The contract was signed.

4. Richard Shover- Lister

Richard's house has sold and he will be moving out of state most likely in July. Scott Dunn has been in training for 2 months to step into Richard's position. Richard will submit a letter of resignation once his house deal is finalized but will stay on as a Lister until he moves. Motion by Jacques to appoint Scott as an interim Lister in training until Richard resigns at which point Scott will become his replacement. Richard seconded and Yves agreed. Richard made the Selectboard aware of a grievance on a land value that has been sent to the listers. The Selectboard was in agreement that adjustments to property values cannot be made until the next town wide reappraisal. Richard also discussed Alpine Haven being taxed on the land and site improvements in their pool area.

5. FEMA survey – FEMA assistance money for April and Irene disasters.

The FEMA survey was completed by the Selectboard and the Assistant Clerk will fax it back.

6. Auditors report to Selectboard.

The Selectboard reviewed the recommendations made in the January 31, 2012 Audit Report. They were in agreement that any changes made to contracts that are different from the contracted amount will be recorded in the following month's Selectboard minutes. MaryLou will speak with Tara Morse at the Town of Jay and see how to incorporate the Auditor's school account suggestions.

7. Library finances discussion.

Yves discussed the town taking over the Library building and having all their funds and bills run through the town. Motion by Jacques to transition all the responsibilities and assets of the Hitchcock Library and Museum to the Selectboard of the Town of Westfield. Second by Richard and Yves was in agreement. The Town Clerk will have the deed for the Library available at the next Selectboard meeting for their review. The

Town Clerk will send a letter to the Library Board explaining there will no longer be a Board of Directors needed. Marielle Tetreault, Librarian, will set up accounts with her vendors and have the bills sent to the town. Richard Shover will transfer the library bank account/investments to the town.

8. Calendar year 2011 Bridge inspection.

Report signed and Assistant Clerk will mail to the state.

9. Appointment for Town service officer.

Motion by Richard to appoint Louis Berthiaume to the position of Town Service Officer. Jacques seconded and Yves agreed. The report was signed and the Assistant Clerk will mail to the state.

10. Mike Piper – Constable

A letter from Connie was read explaining her recommendations regarding the dog ordinance and fee for the Constable on complaints where the complainant will not provide their name. After considerable discussion it was agreed that the Constable will not be sent to investigate a complaint if the complainant does not provide their name and phone as well as the name and address of who they are complaining about. Once this information is provided the Constable will follow the procedures outlined in Section VIII of the current Dog Ordinance. It was suggested Mike's first contact be by phone or letter before a personal visit is made.

11. 2012 Dry Hydrant Grant program.

Yves reported that money is available in 2012 for this program. Richard took the application and will talk to the fire department to see if we can find a spot for a new dry hydrant. The deadline is September 2012.

12. Re-certification of transfer station facility.

We have been re-certified until March 31, 2022. Yves explained the new recycling law that makes recycling mandatory. The program will phase in 2013-2020.

13. VT Agency of transportation grant amendment.

Selectboard signed and Assistant Clerk will mail.

14. New warm air heating system for town garage.

Yves reported the price is now \$4,700 for the new heating system without ductwork. All were in agreement to proceed without ductwork. The insulation will be completed next in the town garage.

15. Charles Bluett wants to change the name of his road.

Yves was approached by Mrs. Bluett to change the name of their road. Yves explained that many of the town roads were named because of the history of those who lived on the roads. Changing a road name also means changing 911 addresses and updating maps. Due to these considerations a motion was made by Yves not to change the name of Bessett Road. Second by Richard and Jacques was in agreement.

16. Vt. Route 242 construction – Montgomery to Westfield.

Yves read an email updating the town about two upcoming road construction projects. In total these projects will rehabilitate the entire 12.8 miles of VT 242 from the VT 118 in Montgomery to the VT 101 intersection in Troy. The project will be completed by the end of the construction season 2013.

17. Basic Emergency Operations Plan.

Yves referenced the Plan because we never received the grant money to get the generator for the Command Center. Richard has been working on getting an army surplus generator and he will check on the original grant to see why we haven't received the funds yet.

18. Act 250 Application from Jay Peak.

This application is seeking permission to construct the first phase of the Lodge & Townhouses project (LTH1) in addition to improvements in the project area to stormwater management along Jay Peak Road, approximately 525 feet of new road (Bridge Road), parking accommodations and infrastructure for each building. The application is on file at the Town Clerk's office.

19. Other business.

A. Letter from Green Mountain Power: Yves explained the town will begin receiving the Good Neighbor Fund payments once the first turbine starts producing electricity which should be this year.

B. Richard gave Treasurer MaryLou Jacobs a check for \$540.76 from Linda Veilleux & Rick Isabelle. This is money they have raised through fundraisers for the towns of Westfield & Troy. The money is for flags and/or trees.

C. The walking path needs to be completed by June 30, 2012.

D. Scott Dunn asked the Selectboard what had been budgeted for attendance at the NVDA meetings. He gave them an idea of what topics are covered at the legislative breakfasts. The consensus was that Scott should continue to attend the Board and annual meetings and they will consider the legislative breakfasts once the new legislative session begins.

20. Adjourn

Motion by Richard & seconded by Jacques to adjourn at 9:25 p.m. So moved.

Minutes submitted by: LaDonna Dunn, Assistant Town Clerk

Yves Daigle - Chair

Jacques Couture

Richard Degre

Board of Selectmen