

## **AGENDA AND MINUTES OF SELECTMEN'S MEETING DECEMBER 12, 2011**

1. Call meeting to Order.

The meeting opened at 6:05 p.m.

Present were Mike Piper, Richard Shover, Yves Daigle, Jacques Couture, Connie LaPlume, LaDonna Dunn, Scott Dunn, Richard Degre and MaryLou Jacobs.

2. Review minutes of last meeting.

Minutes were read and accepted as read. Motion by Jacques and 2<sup>nd</sup> by Richard Degre.

3. U.S. Dept of Commerce ( Boundary Lines)

There are no changes to the boundaries for the Town of Westfield. The form will be faxed to the US Census Bureau.

4. Sign dog ordinance.

The ordinance was dated. That was all that was needed to make the ordinance finalized.

5.. LWCF Grant.

Fill out Sponsor Performance Report.

We are applying for reimbursement for the work done in Sept and Oct. The board filled out the performance report. This will be mailed in on Monday 12/19/11. A copy of payroll checks needs to be attached to show hours worked for Mike Piper and Yves Daigle.

Amendment

The Town received an amendment stating: The deadline for the Playground project has been extended to June 30, 2012.

6. Settlement with Richard Shover for dirt removal.

To finalize the work on Richard Shover's property, he was paid the amount of \$500. This was in regards to stumps being buried, soil being moved and work done on his property. The work was done by Kennison and Son Excavating.

7. Network back up for listers (Richard Shover)

NEMRC has proposed a Network and backup program along with an AVG anti-virus set up for the Town. The amount includes a quarterly system check up.

They suggested 2 external hard drives with docking station.

Connie suggested one external hard drive to be backed up and kept in the safe. Currently our NEMRC records are backed up by NEMRC as an off-site security.

Motion by Jacques, 2<sup>nd</sup> by Yves to purchase the system recommended by NEMRC with the exception of one external hard drive instead of two. So moved.

8. N.V.D.A.

A survey was filled out for NVDA. The clerk will send it in.

9. Letters from Sandy Snyder to the Select board.

Yves read three letters from Sandy Snyder.

1. The one was in regards to starting a composting program at the recycling center.

2. The second one was addressing different areas that concern Eric.

3. The third one stated that a town is working on funding to hire her to do some work for them. She stated that right now she didn't have time to start a composting program at the recycling center.

(Yves kept the letters)

10. Phone call from John Van-De-Kamer about taxes.

John is upset that he didn't get a tax bill and had to pay a penalty. He called Yves and stated that he doesn't want the penalty back but feels it should go to a needy family rather than to the delinquent tax collector.

MaryLou will contact John and tell him we will have different practices in place for next year that will hopefully make it easier for him to receive his bill or contact the town.

11. Letter from VLCT

VLCT would like to receive progress reports regarding the completion of the insurance compliance requests. Connie will send them an update.

12. Appoint two town auditors.

Two people are interested in the position of auditor. They are Lara Starr and Gordon Lesperance.

Motion by Richard Degre to appoint Lara Starr to the position of auditor. 2<sup>nd</sup> by Jacques Couture.

Motion by Yves Daigle to appoint Gordon Lesperance to the position of auditor, 2<sup>nd</sup> by Richard Degre.

Both positions will be up for election at 2012 Town meeting.

13. Recycling.

Yves stated that recycling will pay for itself again this year. He says that his expenses are \$200 below the income.

The bulletin board is in and will be placed at the recycle center. Yves will post the recycle posters that show what is allowed to be placed in the dumpsters and what needs to be recycled.

14. Tropical Storm Irene survey.

This form can be filled out on-line. Connie will take care of it.

15.. Bridge Permit Weight Restrictions Form.

There are no changes to the bridge weight restrictions. The form will be faxed in by the clerk.

16. Sign liquor licenses.

Liquor licenses were signed. They will be mailed to the business owner to be completed and sent back to the office with the proper checks to be sent to the state and kept by the town.

17. Hardwood floor at the Westfield Community Center.

The Dept of Corrections does small jobs for towns. The clerk will contact Brian Shackett at the Morrisville Dept of corrections and acquire the name and number of the Newport Dept.

(Ed Mason, 334-3954. He will draw up a contract for the Town that will enable them to help the town with different projects.) Ed stated that the town will pay \$15-\$25 per day per person, depending on the job.

18. Other business

LaDonna Dunn brought the select board up to date on what she has gotten done so far with the web site for the Town. We have a Domaine. It is Westfield.vt.gov. She asked permission to work 3-4 a week to work on the web-site.

The work will be done on MaryLou's computer. At some point a computer will be purchased for the purpose of maintaining the web site.

19. To adjourn.

Motion by Yves Daigle, 2<sup>nd</sup> by Richard Degre to adjourn. Meeting adjourned at 8:35 p.m.

Minutes taken by  
Connie LaPlume CVC

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Yves Daigle- chair

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Jacques Couture

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Richard Degre  
Board of Selectmen