

**Westfield Selectboard Meeting Minutes**  
**March 13, 2017 – 6 p.m. – Town Offices**

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Present were: Selectboard members: Yves Daigle (Chair), Jacques Couture and Anne Lazor; Treasurer Mary Lou Jacobs.

1. The meeting was called to order by Yves at 6:04 p.m. He welcomed new Selectboard member Anne Lazor.
2. No additions and/or deletions were made to the agenda.
3. Following the reading of the minutes there was a motion by Jacques and second by Anne to approve the minutes with no changes. So moved.
4. New Selectboard member Anne Lazor was given her Oath of Office.
5. The following organizational tasks/appointments were voted on:
  - A. Chair – Motion by Jacques and second by Anne to nominate Yves as the Chair. So moved.
  - B. Vice Chair – Motion by Yves and second by Anne to nominate Jacques as Vice Chair. So moved.
  - C. Selectboard Clerk – Motion by Yves and second by Jacques to nominate LaDonna as Selectboard Clerk. So moved.
  - D. Motion by Jacques and second by Yves for the regular Selectboard meetings to be the second Monday of each month, at the Town Office, at 6:00 p.m. So moved.
  - E. Motion by Anne and second by Jacques to re-adopt the Selectboard Rules of Procedure with no changes. So moved.
  - F. Motion by Jacques and second by Anne for the posting places to be the Town Clerk's Office, Westfield Post Office and the Westfield General Store. So moved.
  - G. Motion by Jacques and second by Anne for the newspaper of record to be the Newport Daily Express, with The Chronicle as the secondary newspaper of record. So moved.
  - H. Motion by Jacques and second by Yves for the Selectboard to be the Tree Wardens. So moved.
  - I. Motion by Yves and second by Jacques to nominate Normand Piette as Poundkeeper. So moved.

6. Treasurer's Report: Motion by Yves and second by Jacques to approve the warrants dated 1/24, 1/25, 2/8, 2/15, 2/22 and 3/8/17. So moved.
7. The County Assessment was discussed. Jacques wondered what makes up the amount we are assessed. Mary Lou said she would contact the County Treasurer for that information. The assessment is down \$237.83 from last year.
8. The Selectboard discussed a letter from the State regarding the Dan Backus Land Conservation. Dan put his land into land trust but this shouldn't have an effect on his taxed value.
9. The Sheriff's Report for January 2017 reflected 24.5 patrol hours. There were 3 incidents to report. One was a property damage accident and two were traffic stops. The traffic stops were for operating after suspension, a \$220 fine. The other was for speeding, ~~doing 30 in a 20 mile per hour zone~~, a \$281 fine. These two fines total \$501 which Mary Lou hasn't received yet.
10. Recycling Updates: Yves read a letter from NEKWMD stating that Westfield's date to comply with the new law to collect food scraps is 5/20/17. However, NEKWMD requested an exemption for the towns in our district and is awaiting the States response. Yves expects to hear via e-mail, as the monthly waste management Board meeting has been cancelled due to the impending storm.
11. Library Paving Project: Yves explained to Anne about the library project and that the paving is the last step in getting the accessible ramp completed. The paving will happen early this spring and Gray's will be doing the work for \$4,900.00, which was their estimate. It was also mentioned that the Falworth's do not want parking on their lawn so Mary Lou will call Jason Sevigny at AOT to see where parking bumpers can be purchased and which is better, rubber or cement. Parking spaces will be lined as well.
12. Community Center Floor Replacement: The old floor needs to be pulled up, leveled, new plywood installed and then new flooring installed. Yves stated they would get already finished hardwood to install. Installing ceiling fans was discussed. Mary Lou will check with D& D Electric to see what it would cost to install fans at the Community Center and if there is any energy credit for installing fans as far as energy conservation goes. Yves will measure the floor and get prices on plywood and hardwood flooring. The complaint regarding not being able to hear during Town Meeting was also discussed. Next year the mics and speakers that the town already has will be set up in order to fix this problem.
13. The Selectboard signed the appropriate form for the Westfield General Store's liquor license.
14. U.S. Census – LUCA (Local Update of Census Address): The Census letter Yves received was discussed. Jacques thinks the Census Bureau is looking for a list of all

residents in the town, which we could produce. There will be workshops providing training on the LUCA Census request coming up before 2020.

15. Road Updates:

A. The Better Roads Grant will be discussed at the AOT meeting on the 28<sup>th</sup>, as well as other grants we have.

B. Route 58 Signage: As LaDonna was not present this was tabled until next month's meeting.

C. The annual AOT meeting is 3/28/17 at 7:00 a.m. at the Town Office.

16. Other Business:

A. There was discussion regarding the upcoming Conditional Use Hearing for Luke Backus. Also, Dennis Neumann had a discussion with Yves about the portable storage units that are appearing in the community and if these are taxed or should be taxed. This will be on the agenda for the next meeting.

17. Motion by Anne and second by Jacques to adjourn the meeting at 7:53 p.m. So moved.

Minutes submitted by: Mary Lou Jacobs  
Mary Lou Jacobs, Treasurer

**Westfield Selectboard Approval:**

Date: 4/10/17 with 1 changes in Article 9

Yves Daigle  
Yves Daigle, Chair

Jacques Couture  
Jacques Couture

Anne Lazor  
Anne Lazor