

Westfield Selectboard Minutes
August 16, 2016 – 4:00 p.m. – Town Offices

Present were: Selectboard members: Yves Daigle, Chair; Richard Degre and Jacques Couture; Treasurer: Mary Lou Jacobs; Town Clerk: LaDonna Dunn; guest Karen Bates (for a portion of the meeting) from the Agency of Natural Resources and property owner Rick Danforth (for a portion of the meeting)

1. **Call Meeting to Order:** The meeting was called to order by Yves at 3:50 p.m.
2. **Additions and/or Deletions to the Agenda:** There were no changes to the agenda.
3. **Approve Minutes of the July 18, 2016 Selectboard Meeting:** Motion by Jacques and second by Richard to approve the minutes with one change. So moved.
4. **Technical and Financial Resources for Road Maintenance-Karen Bates & Doug Morton:** Karen Bates who writes Watershed Management Plans for the Agency of Natural Resources explained that beginning in 2018 all towns will be required to have a Municipal Road Inventory to be in compliance with the Clean Water Act (Act 64). Doug Morton from NVDA was not able to be present at the meeting so Karen explained that NVDA can provide technical assistance with developing this road inventory. The inventory is a systematic approach to determine the roads that have the highest likelihood of sediment runoff into streams. Once these high risk roads are determined applications can be submitted through the Better Roads program to get grant assistance for mitigation. The Selectboard was interested in working with Doug Morton to establish a Municipal Road Inventory. Karen said she would brief Doug on the meeting and express their interest.
5. **Discuss Signage on Basketball Court & Flagpole Repair/Lighting-Steve Dykeman:** Steve was unable to be present but spoke with Yves before the meeting to discuss his concerns regarding the problem with bikes and skateboards on the basketball courts. Additional signage will be ordered and installed on the outside of the tennis court facing toward the basketball court. The additional signage should clear up any misunderstandings about pets, bikes, skateboards or atv's being allowed in the basketball court area. They are prohibited. The rope on the flagpole at the Library is broken. It will require a bucket truck to repair. Yves will talk with Jeremy Dunn to see if this is something he can assist the Town with. Steve also requested that two solar lights be purchased to illuminate the flag after sunset since we do not take the flags down. Motion by Richard and second by Jacques to purchase two solar lights. So moved.
6. **Approve Warrants for Expenditures dated 7/13, 7/27, 8/8 & 8/15/16:** Motion by Jacques and second by Richard to approve the warrants as listed. So moved.
7. **Bridge Bid Award:** The bid opening was held at 3:30 p.m. on August 16th just before the Selectboard meeting. The Selectboard discussed the one and only bid received from J.P.Sicard, Inc. to do the required repairs on Bridge #16 off the Loop Road. The Selectboard felt the bid was higher than they had anticipated. The Clerk was asked to contact the VTrans District 9 office on Wednesday and get them a copy of the bid. Motion by Jacques and second by Richard to approve the bid from J.P. Sicard, Inc. contingent upon the State approving it. So moved.
8. **Update on Fitz Small Claims Action:** Yves reviewed what happened in court on August 3rd. The Town's lawyer said we will hear something from the Judge by mail.

9. Update on Fence Reinstallation at North Hill Cemetery: Yves reported he met with Merlin Backus and Merlin was in agreement to leave the fence on the existing cemetery in place. He requested revisiting the topic when the new section of the cemetery is put into use. Yves also spoke with Rob Brewster to explain the situation and Rob understands the Town will be reinstalling the fence that was previously given to him. Rob will submit a bill for the time he spent taking down the fence. At last month's meeting Rick Danforth had offered to put the fence back up. Richard and Jacques offered to help Rick with this project. Rick will contact Rob and make arrangements to pick up the fence and he will coordinate with Richard and Jacques if he wants assistance.

10. Recycling: Yves gave an update on the mandatory Attendants Workshop he attended. Jacques asked if it would be possible to have the trash hauler pick up the trash on Monday so the Recycling Center wasn't overflowing with trash for so much of the week. Yves will check into this as well as ordering another dumpster.

11. Sheriff's Report for July: There were 18.5 patrol hours and no fines issued in July.

12. Other Business: None discussed.

13. Adjourn: Motion by Jacques and second by Richard to adjourn at 5:35 p.m. So moved.

Minutes submitted by: LaDonna Dunn
LaDonna Dunn, Town Clerk

Westfield Selectboard Approval:

Date: 10/10/16 with 0 changes

Yves Daigle
Yves Daigle, Chair

Richard Degre
Richard Degre

Jacques Couture
Jacques Couture

**Westfield Bridge #16 Bid Opening Minutes
August 16, 2016 – 3:30 p.m. – Town Offices**

Present were: Selectboard members: Yves Daigle, Chair; Richard Degre and Jacques Couture; Treasurer: Mary Lou Jacobs; Town Clerk: LaDonna Dunn and Bidder Paul Sicard of J.P. Sicard, Inc.

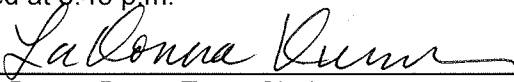
The meeting was called to order by Yves at 3:30 p.m.

Yves stated this is the bid opening meeting for Bridge #16 off Road 4, Loop Road. Yves reviewed the specifications for the job and discussed the August 2 pre-bid meeting that was held at the AOT District 9 office. Yves said it has been determined that no water permits will be required because the work being done is above the water. The concrete will have to be removed and disposed of. Yves will speak with Larry Kennison to see if he can dispose of the concrete. The Selectboard will arrange for the road closure during the time the work is being completed. This is a 90/10 percent grant with the town's match being 10 percent.

The Selectboard opened the only bid for the job which was submitted by J.P. Sicard, Inc. in the amount of \$93,250. Yves explained the bid will be submitted to Shane Morin and Jason Sevigny at the AOT District 9 office for their approval.

The Selectboard thanked Paul Sicard for submitting his bid and said they would be in touch with him.

The meeting was adjourned at 3:45 p.m.

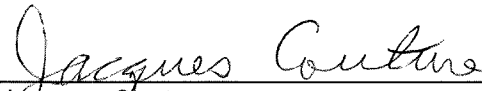
Minutes submitted by: 
LaDonna Dunn, Town Clerk

Westfield Selectboard Approval:

Date: 10/10/16 with 0 changes


Yves Daigle, Chair


Richard Degre


Jacques Couture