

**Westfield Selectboard Agenda  
March 16, 2020 – 5 p.m. – Town Offices**

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- 1. Call Meeting to Order:**
- 2. Additions and/or Deletions to the Agenda:**
- 3. Approve Minutes of the February 10, 2020 Selectboard Meeting:**
- 4. Oath of Office – Anne Lazor:**
- 5. Organizational Tasks/Appointments (24 V.S.A. §871):**
  - A. Elect Chair:**
  - B. Elect Vice Chair:**
  - C. Elect a Selectboard Clerk:**
  - D. Establish Regular Meeting Dates and Times:**
  - E. Adopt Selectboard Rules of Procedure (emailed in advance):**
  - F. Designate Posting Locations (3):**
  - G. Select Newspaper of Record:**
  - H. Appointment of Tree Warden:**
  - I. Appointment of a Poundkeeper:**
  - J. Appoint NEKWMD Supervisor and Alternate**
- 6. Sign Sheriff's Contract & Review January Sheriff's Report – Sheriff, Jennifer Harlow**
- 7. Planning Commission – Chair, Pat Sagui:**
- 8 Road Updates:**
  - A. Sign Municipal Roads General Permit Planning Report – Due 4/1/20**
  - B. Adopt Kennison & Son Equipment Rate Sheet Effective 10/1/20 through 10/1/21:**
  - C. Review/Sign Kennison & Son Letter of Understanding:**
  - D. Reminder AOT Annual Meeting-March 30th at 7 a.m. at Town Office:**
- 9. Discuss Request for Proposals for Mowing Contract 2020:**
- 10. Treasurer's Report:**
  - A. Approve Warrants for Expenditures Dated 1/22 (\$27,534.22 bills), 2/19 (\$9,084.58 bills & \$996.17 payroll) & 3/4/20 (\$31,854.07 bills & \$7,410.24 payroll)**
  - B. Bank Statement and Budget Update:**
  - C. Edward Jones Account Update:**
  - D. Scenic View RuralEdge Taxes:**
- 11. Sign Quit Claim Deed for Paul & Lucille Longley:**
- 12. Update on Insurance Values on Town Buildings – Karen Blais:**
- 13. Local Emergency Management Plan (LEMP)-Due May 1st:**
- 14. Review Reply to Auditors Management Report:**
- 15. Appoint Representative for the NEK Community Broadband Communications Union District (CUD) and Sign Board Appointment Resolution:**
- 16. Other Business:**
  - A. Upcoming Informal Grievance Hearings and Formal Grievance Hearings:**
  - B. Flyer from Scott Whitaker-Second Amendment Resolutions:**
- 17. Adjourn:**