

**Westfield Planning Commission
Agenda**

**February 24, 2020 5:30 pm
Westfield Community Center, 59 North Hill Road**

Present: Kitty Edwards, Pat Sagui (chair,) Yvan LaPlume, Loren Petzoldt, Ellen Fox
Members of the public: Alison Low (NDVA), Jacques Couture and Anne Lazor (Westfield Selectboard),
Sacha Pealer and Staci Pomeroy (VT DEC)

1. Call Meeting to Order

Pat Sagui called the meeting to order at 5:43 pm.

2. Presentation on River Corridors – Sacha Pealer, *Regional River Scientist & Floodplain Manager*, and Staci Pomeroy, *River Scientist*, Vermont Department of Environmental Conservation, Agency of Natural Resources

Sacha and Staci presented information on the River Corridor Protection and the tools available to municipalities to define and protect the river corridor. Topics included a Local Hazard Mitigation plan to be included in the Town Plan and tools to incorporate protections into municipal zoning bylaws.

https://dec.vermont.gov/sites/dec/files/wsm/rivers/docs/rv_ModelFloodHazardBylaws_SectionD-RiverCorridors-Erosion_2018.pdf

https://dec.vermont.gov/sites/dec/files/wsm/rivers/docs/rv_ModelFloodHazardBylaws_SectionE-FloodHazardAreas-Inundation_2018.pdf

3. Additions/Changes to the Agenda

Following the presentation, the Planning Commission convened. The date of the previous meeting minutes and the numbering of the agenda were corrected for typographical errors.

4. Approve Minutes:

Loren moved to approve the minutes from the January 27, 2020 PC Meeting

Yvan seconded the motion. No discussion and the motion passed unanimously.

5. Local Hazard Mitigation Plan Update

Alison Low will manage a survey process at Town Meeting and at the Recycling drop off at the Town Garage to collect citizen participation for a Hazard Mitigation Plan. There will be a publicly warned meeting on March 31, and the timeline to include the section into the Town Plan is six months.

6. Review and Edit Bylaw

Discussion of the impact of river corridor protections included consideration of how many structures and properties would be affected, parcels along the Missisquoi versus tributaries. Next steps will be to

determine the number, locations, and type of properties affected. Ellen will meet with Pat to use the ANR atlas to glean this information before the March PC meeting.

7. Tasks and Timeline for next steps to update ByLaw

Pat continues to work on the edits to the proposed Outdoor Storage section. Pat will meet with the Selectboard to further the proposal to change the permit approval process from a ZBA to a DRB.

8. Other Business

Pat shared that the Scenic View housing grant project has been funded and the NDVA will hire the consultant for the project in the next 30 days.

9. Next Meeting

March 23 at 6:30 at the community center.

10. Adjourn

Kitty made a motion to adjourn, Loren seconded and the meeting adjourned at 7:40 pm.

Minutes respectfully submitted by Ellen Fox