

**Westfield Planning Commission Public Hearing
Proposed Amendments to the Town Plan
December 5, 2018 - 6:30 p.m. - Westfield Community Center**

Present at 6:30 p.m.:

- Planning Commission Members: Pat Sagui, Chair; Loren Petzoldt, Vice Chair; Brian Dunn; Yvan LaPlume; and Shawn Baraw
 - Members of the Public, Sandra Snyder; and Town Clerk, LaDonna Dunn (acting Secretary)
-

Chair Sagui called the meeting to order at 6:30 p.m. She explained that members of the public are offered an opportunity to present written and oral comments/questions to the proposed amendments to the Town Plan. She said comments be germane to the sections of the Town Plan. She asked that questions be put in context by providing a Plan page number or topic.

Sandra Snyder said she had quite a few comments. Chair Sagui asked if she would like to submit her questions in writing allowing the Board an opportunity to thoroughly read through them and respond.

Chair Sagui closed the Public Hearing portion of the meeting at 6:41 p.m.

**Westfield Planning Commission Minutes
December 5, 2018 – following 6:30 pm Hearing
Westfield Community Center, 59 North Hill Rd.**

Present at 6:44 p.m.:

- Planning Commission Members: Pat Sagui, Chair; Loren Petzoldt, Vice Chair; Brian Dunn; Yvan LaPlume; and Shawn Baraw
 - Members of the Public, Ellen Fox; and Town Clerk, LaDonna Dunn (acting Secretary)
-

1. **Call Meeting to Order:** Chair Sagui called the meeting to order at 6:44 p.m.
2. **Additions/Changes to the Agenda:** Added to Other Business: Planning Commission Vacancies; Update on Alpine Haven Holdings Hearing; and Proposed Wedding Venue Business
3. **Motion/Second to Approve Minutes from the October 29, 2018 Meeting:** Following a motion by Shawn and second by Yvan the minutes were approved unanimously, as written.
 - A. **Business from the Minutes:** None discussed.
4. **Review/Discuss comments received on Draft Town Plan:**

Chair will review submitted comments and summarize for the Commission with recommended amendments if need, and additional review by Commission members, if needed.

Chair will provide Selectboard with summary of comments submitted at hearing.

5. Tasks prior to January 7 Selectboard Public Hearing on amended Town Plan:

Should PC attend this Hearing?

January 3, PC submits additional comments received to Selectboard

PC, SB, ZA, Listers continue to comment on draft to January 1

Dec 21 – 15-day notice of Selectboard Public Hearing gets posted

6. Next Meeting: The next Planning Commission meeting will be warned simultaneously with the Selectboard Public Hearing for the Town Plan scheduled for January 7, 2019 at 6 p.m.

7. Other Business:

A. Planning Commission Vacancies:

There was a motion by Loren and second by Shawn to make a recommendation to the Selectboard to appoint Ellen Fox as a Planning Commissioner. Motion passed unanimously.

B. Update on Alpine Haven Holdings Hearing: LaDonna reported there has been no paperwork from the Environmental Court for an appeal of the Board of Adjustment decision.

C. Proposed Wedding Venue Business: LaDonna reported there is a property owner on Loop Road considering opening a wedding venue business utilizing a renovated barn. There will likely be a hearing before the Planning Commission in February.

8. Adjourn: Motion by Loren, second by Shawn, unanimous vote to adjourn the meeting at 7:20 p.m.

Planning Commission/Board of Adjustment Approval Dated: _____ with _____ changes

Pat Sagui, Chair

Loren Petzoldt, Vice Chair

Brian Dunn

Yvan LaPlume

Shawn Baraw

Minutes recorded and submitted by: _____
LaDonna Dunn, Town Clerk