

Auditor's Meeting Agenda

August 19, 2020

Town Office 8:30am

1. Establish ground rules to work within COVID guidelines.
2. Review the status of the unreconciled 2019 Bank Statements.
3. Figure out where the Treasurer is in the current 2020 records.
4. Establish a time table to review 1st and 2nd quarter records and bank statements.
Start the review of 1st quarter, if possible.
5. Plan a date for the next Auditor's Meeting.