



## **TOWN OF WESTFIELD**

38 School Street • Westfield, VT 05874

*Office hours:*

Monday-Thursday: 8 am to 4 pm

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### 604 Administrative Review & Zoning Permits

604.01 No land development as defined in 24 V.S.A. §4303(10) may be commenced without a permit issued by the Administrative Officer. No zoning permit may be issued by the Administrative Officer unless the proposed development complies with all applicable sections of this bylaw, and all applicable approvals required by the Board of Adjustment or Planning Commission have been granted.

604.02 Zoning Permits: An application for a zoning permit shall be filed with the Administrative Officer on forms provided by the Town of Westfield. All required application fees for all relevant development review processes, as set by the Town of Westfield Selectboard, shall be submitted with the application as well.

The applications for a permitted use shall include a sketch plan, no smaller than 8.5" x 11", drawn to scale, that depicts the following:

- A. the dimensions of the lot, including existing property boundaries,
- B. the location, footprint and height of existing and proposed structures or additions;
- C. the location of existing and proposed accesses (curb cuts), driveways and parking areas,
- D. the location of existing and proposed easements and rights-of-way,
- E. existing and required setbacks from property boundaries, road rights-of-way, surface waters and wetlands,
- F. the location of existing and proposed water and wastewater systems,
- G. proposed erosion and sedimentation control measures to be undertaken; and,
- H. other such information as required by the Administrative Officer to determine conformance

If any questions please call Interim Zoning Administrator, Ellen Fox,  
at 802-355-9853.