

TOWN OF WESTFIELD
NOTICE OF TEMPORARY CLOSURE-TOWN OFFICE & LIBRARY

Effective Thursday, March 19, 2020 until further notice, the Westfield Town Office and the Hitchcock Memorial Museum and Library are closed to the public.

Operations are up and running behind the scenes, but in-person transactions will be limited to those of a critical nature and by appointment only. This is in response to mitigation efforts to prevent the spread of COVID-19 and to ensure the continuity of government services until normal access hours resume.

- ❖ **DOG LICENSES:** leave your payments and paperwork (new rabies or spay/neuter certificates, if applicable) in the drop box to the left of the front door of the Town Clerk's office or send via USPS. New 2020 dog tags will be mailed via USPS. State law requires dogs be licensed by April 1. **Due to these special circumstances the Selectboard has waived late fees until May 1.** The March 21st Rabies Clinic has been rescheduled for April 18th. 10:30 to 11:30 at the Westfield Town Garage. **Dog License fees until May 1: Spayed/Neutered \$9; Unspayed/Unneutered \$13.**
- ❖ **TAX BILLS:** If you need a copy of a tax bill, please call or email us. We can email or fax copies to you or your tax preparer or mail them via USPS.
- ❖ **GENERAL INQUIRIES:** Call or email us with questions and we will respond promptly. Check the municipal website for updates.

PHONE: 802-744-2484

FAX: 802-744-6224

EMAIL: townofwestfield@comcast.net

WEBSITE: www.westfield.vt.gov

- ❖ **LAND RECORD RESEARCH:** The vault is available for research/updates **BY APPOINTMENT ONLY** beginning March 19th. Our policy regarding search/retrieval of Land Records has not changed. We WILL NOT conduct research for anyone regardless of the current situation as we do not carry Title Insurance and could be held liable should incorrect documentation be mistakenly sent. If you have the deed references (book/page required) you may request documents to be emailed/faxed to you. The \$1/per page copy fee for land records applies to copies emailed. An invoice will be included with email requests. Prompt payments are appreciated!
- ❖ **ATV PERMITS:** Town ATV permits are not required for 2020. Visit the website for more details.
- ❖ **HITCHCOCK MEMORIAL MUSEUM AND LIBRARY:** The Library is closed to the public until further notice.

We thank you for your patience and understanding as we continue to work through this ever-evolving set of circumstances. Stay tuned, as a re-evaluation and amendment to this closing schedule may be announced.

Selectboard: Yves Daigle, Chair; Jacques Couture; Anne Lazor
Town Clerk: LaDonna Dunn (802) 672-9001 cell
Treasurer: Mary Lou Jacobs
Listers: Danny Young, Chair; Sue Scott; Scott Dunn