



Town of
Westfield, Vermont

TOWN REPORT

2013

Cover Story:

For the past 22 years Connie LaPlume has held the office of Town Clerk while also serving as Town Treasurer for 19 of those years. Her dedication to our community has also extended to years of service with the Troy and Area Lions Club where she has been a valued member. On December 31, 2013 Connie retired from her position as Town Clerk.

Connie was recently honored by the Vermont Municipal Clerks & Treasurers Association as Town Clerk of the Year. This is the highest honor bestowed upon a Clerk in the State of Vermont by their peers for unyielding commitment to their profession & community.

Connie plans to stay active in town by cooking at the Meal Site the first Thursday each month, working on Mondays at the Town Clerk's office as Assistant Town Clerk and cooking at Scenic View Community Care Home.

We take this opportunity to honor & thank Connie for her commitment and service to Westfield.

Enjoy your retirement Connie!!



DATES TO REMEMBER

- February 22, 2014: Last day to register to vote.
- March 4, 2014: Town Meeting Day - Westfield Community Center, 10:00 a.m.
Polling Place: Westfield Community Center, 59 North Hill Rd., 10:00 a.m. – 7:00 p.m.
- March 22, 2014: Rabies Clinic – Westfield Community Center, 3:00-3:30 p.m. Westfield dogs may be registered at this time with current proof of rabies certificate.
- April 1, 2014: Dog Licenses are due by 4 p.m.
- October 10, 2014: Property taxes must be paid in full to avoid 8% delinquent penalty.

USEFUL TOWN INFORMATION

TOWN OFFICES

Mailing Address: 38 School St. Westfield, Vermont 05874

Telephone: 802-744-2484.

Fax number: 802-744-6224.

Email address: townofwestfield@comcast.net

Hours: Monday-Thursday 8:00 a.m. - 4:00 p.m.

Town Clerk: LaDonna Dunn

Treasurer: Mary Lou Jacobs (available Wednesday evenings 5:00-7:00 p.m.)

Assistant Town Clerk: Connie LaPlume

Lister's & Zoning Administrator: By appointment

HITCHCOCK MUSEUM & LIBRARY

1252 VT Route 100, Westfield, VT 05874

802-744-8258

Open Tuesday & Thursday: 1:00 p.m. -5:00 p.m.

Librarian: Tonya Gunn

SELECTBOARD MEETINGS: The Board of Selectmen meet at 6:00 p.m. the second Monday of each month at the Westfield Town Office. They also hold special warned meetings as needed.

PROPERTY TAXES: Taxes are due on October 10th by 4:00 p.m. to the Town Clerk's office, 38 School Street, Westfield, VT 05874. Postmarks are not accepted. ALL taxes received after October 10th either in person OR by mail will be considered delinquent and are subject to delinquent penalties.

COMMUNITY CENTER: The Community Center, 59 North Hill Rd., is available to rent for music events, tournaments, parties, meetings and exercise/dance groups. Fees are: Residents \$50 (plus a \$100 deposit); Non-residents \$100 (plus a \$100 deposit); Kitchen usage add \$50; Exercise groups \$30. Contact the Town Clerk's office for reservations, 744-2484.

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WARNING--TOWN MEETING 2014

The legal voters of the Town of Westfield are hereby warned and notified to meet at the Westfield Community Center on Tuesday, March 4, 2014 at 10:00 A.M. to act on the following articles:

1. To elect a moderator for the ensuing year.
2. To act on the reports of the Town and Town School Districts.
3. To elect all other Town and Town School District Officers.
4. Shall the North Country Union High School District appropriate the sum of \$15,807,278 to defray its regular expenses and liabilities for North Country Union High School and the North Country Career Center for the ensuing year and to pay any balance left unpaid from the preceding year? **(Australian Ballot)**
5. Shall the North Country Union High School District authorize the Board of School Directors to place \$142,200 of undesignated FY2012 fund balance from the general fund operations in the Capital Improvement Reserve fund? **(Australian Ballot)**
6. To elect a Jay/Westfield Joint School Treasurer for the school year 2014-2015. **(Australian Ballot)**
7. To elect a Westfield School Treasurer for the school year 2014-2015. **(Australian Ballot)**
8. Shall the legal voters of the Town of Westfield authorize the Northeast Kingdom Waste Management District to appropriate and expend a budget of \$694,978.00? **(Australian Ballot)**
9. Shall the legal voters of the Westfield Town School District vote to approve \$138,000 for 7th and 8th grade tuition and \$40,581 for local school expenses?
10. Shall the legal voters of the Westfield Town School District vote to establish a Tuition Reserve Fund in the amount of \$101,931.88 to help defray unexpected tuition costs at the 7th and 8th grade level.
11. Shall the voters of the Westfield Town School District appropriate the sum of \$21,000 to be put into the Building & Grounds Reserve Fund to replace the heating system at the Jay/Westfield Joint Elementary School, contingent upon approval of Jay voters? **(Paper ballot to be co-mingled with Jay)**
12. Shall the Westfield Town School District appropriate the sum of \$1,304,761 dollars to defray the expenses and liabilities for Jay/Westfield Joint Elementary School for the ensuing year with a net assessment to the town of \$445,967? **(Paper ballot to be co-mingled with Jay)**

13. Shall the legal voters of the Town of Westfield authorize the Board of Selectmen to spend up to \$20,000 from reserve funds in the general fund for capital improvements at the Community Center?

14. To see if the legal voters of the Town of Westfield will appropriate on EACH of the following:

- a. **\$250** to American Red Cross
- b. **\$300** to Area Agency on Aging for Northeastern Vermont
- c. **\$250** to Green Mountain Farm-to-School, Inc.
- d. **\$50** to Green Up Vermont
- e. **\$450** to Hazen's Notch Association Campership Fund
- f. **\$250** to Jay Food Shelf
- g. **\$800** to Jay Athletic Association
- h. **\$200** to Jay Focus Group and the Jay Focus Group Children's Halloween Party
- i. **\$200** to Jay Peak Post No. 28
- j. **\$200** to Missisquoi River Basin Association
- k. **\$10,480** to Missisquoi Valley Ambulance Service
- l. **\$4,000** to Montgomery Fire Department
- m. **\$75** to North Country Friends of the Vermont Symphony Orchestra
- n. **\$100** to Northeast Kingdom Community Action, Inc. (NEKCA)
- o. **\$563** to Northeast Kingdom Human Services (NKHS)
- p. **\$200** to Northeast Kingdom Learning Services (NEKLS)
- q. **\$500** to Orleans County Citizen Advocacy (OCCA)
- r. **\$2,500** to Orleans Essex Visiting Nurse Association (VNA) and Hospice, Inc.
- s. **\$500** to Pope Memorial Frontier Animal Shelter, Inc.
- t. **\$225** to Old Stone House Museum (Orleans County Historical Society)
- u. **\$11,993.55** to Orleans County Sheriff's Department
- v. **\$600** to Rural Community Transportation, Inc.
- w. **\$1,000** to Troy and Area Lions Club to run the Westfield Senior Meal Site
- x. **\$22,591** to Troy Fire Department
- y. **\$250** to Umbrella
- z. **\$95** to Vermont Center for Independent Living (VCIL)
- aa. **\$100** to Vt. Rural Fire Protection Task Force c/o Vt. Assoc. of Conservation Dist.

TOTAL FOR ABOVE APPROPRIATIONS: \$58,722.55

15. To vote on how much money shall be raised to operate the business of the Town by department as follows:

- a. General Operations
- b. Summer Roads
- c. Winter Roads
- d. Bridge, Brush, Culverts
- e. All other road expenses

16. To transact any other business:

17. To adjourn:

**THE POLLING PLACE IS THE WESTFIELD COMMUNITY CENTER. POLLS WILL BE OPEN
10:00 A.M. UNTIL 7:00 P.M.**

**THE POLLING PLACE WILL BE OVERSEEN BY MEMBERS OF THE BOARD OF CIVIL
AUTHORITY.**

Dated at Westfield, Vermont this 1st day of February, 2014

Westfield Selectboard

Yves Daigle
Jacques Couture
Richard Degre

Westfield School Directors

Loren Petzoldt
Kevin Amyot
Chad Prue

MINUTES OF TOWN MEETING 2013

WARNING AND MINUTES

The legal voters of the Town of Westfield are hereby warned and notified to meet at the Westfield Community Center on Tuesday, March 5, 2013 at 10:00 A.M. to act on the following articles:

1. To elect a moderator for the ensuing year.

*A motion by Margaret Rowley for **Pat Sagui** to fill the position. Seconded by MaryLou. So moved.*

2. To act on the reports of the Town and Town School Districts.

Motion by Mike Piper and seconded by Joyce Crawford to bring the article to the floor. So moved.

3. To elect all other Town and Town School District Officers.

Selectman- *Motion by Diane Laplante for **Jacques Couture** to fill the position. Clerk cast one ballot. So moved.*

School Board – *Motion by Joyce Crawford for **Loren Petzoldt** to fill the position. So moved*

Auditor – *Motion by Lara Starr for **Kay Courson** to fill the position. . So moved.*

Lister – *Motion by Richard Degre for **Steve Dykeman** to fill the position. So moved.*

*Motion by Margaret Rowley for **Scott Dunn** to finish the term left by Richard Shover. So moved.*

Delinquent tax collector – *Motion by Lara Starr for **Joyce Crawford** to fill the position. So moved.*

Constable- *Motion by MaryLou Jacobs for **Normand Piette** to fill the position of 1st constable. So moved.*

*Motion by Diane Laplante for **Mike Piper** to fill the position of 2nd constable. So moved.*

Town Agent – *Motion by LaDonna Dunn for **Diane Laplante** to fill the position. So moved.*

Town Grand Juror – *Motion by MaryLou Jacobs for **Philip Gonyaw** to fill the position. So moved.*

4. Shall the North Country Union High School District appropriate the sum of \$15,659,289 to defray its regular expenses and liabilities for North Country Union High School and the North Country Career Center for the ensuing year and to pay any balance left unpaid from the preceding year? (**Australian Ballot**)

YES – 32 NO – 14 BLANK - 1

5 Shall the legal voters of the Westfield Town School District vote to approve \$101,976 for 7th and 8th grade tuition and \$40,885 for local school expenses?

Motion by Mike Piper and 2nd by Margaret Rowley to bring the article to the floor. Voice vote. So moved.

6. To elect a Joint School treasurer for the school year 2013-2014 (**Australian ballot.**)

Tara Morse

Westfield: YES – 46 NO – 0 BLANK - 1

Jay: YES – 48 NO - 0

7. To elect a Westfield School treasurer for the school year 2013-2014 (Australian-ballot)

Rita Petzoldt

YES – 45 NO – 0 two write-ins – MaryLou Jacobs – 1 Tara Morse - 1

8. Shall the legal voters of the Westfield Town School District appropriate the sum of \$5,000 to be put into the Building & Grounds Reserve Fund for future renovations to the Jay/Westfield Joint Elementary School, contingent upon approval of Jay voters? (**paper ballot to be co-mingled with Jay**)

Motion by Mike Piper and seconded by Margaret Rowley to bring the article to the floor.

School board member Kevin Amyot explained that the funds are being set aside for a new furnace. A new furnace will save 30-35% of the current operating cost. The furnace in place is about 20 years old.

Westfield: YES – 37 NO – 2

Jay: YES – 40 NO - 0

9. Shall the legal voters of the Westfield Town School District appropriate the sum of \$1,246,193 dollars to defray the expenses and liabilities for Jay/Westfield Joint Elementary School for the ensuing year with a net assessment to the town of \$448,964? (**paper ballot to be co-mingled with Jay**)

Motion by MaryLou Jacobs and seconded by Pauline Couture to bring the article to the floor.

Various questions regarding the budget were answered by the board.

Westfield: YES – 34 NO – 4

Jay: YES – 41 NO - 2

10. Shall the legal voters of the Town of Westfield authorize the Northeast Kingdom Waste Management District to appropriate and expend a budget of \$679,878.00? (**Australian Ballot**)

YES – 41 NO - 6

11. To see if the voters of the Town of Westfield will petition the Congress of the United States of America that the upper Missisquoi River and Trout River be designated as Wild and Scenic Rivers with the understanding that such designation would be based on the locally-developed rivers Management Plan and would not involve federal acquisition or management of lands.

Motion by Mike Piper and seconded by Diane Laplante to bring the article to the floor.

A video was presented by Jacques Couture. Jacques is a member of the committee that has been working on public awareness. Diane Laplante also worked on the committee. A voice vote followed. So moved.

12. Shall the legal voters of the Town of Westfield authorize the board of selectmen to spend not to exceed \$12,000 on a sander.

Motion by Diane Laplante and seconded by Mike Piper to bring the article to the floor.

Voice vote. So moved.

13. Shall the legal voters of the Town of Westfield authorize the board of selectmen to spend up to \$29,500 of reserve funds to build a salt shed.

Motion by Mike Piper and seconded by Pauline Couture to bring the article to the floor.

The board of selectmen explained the necessity of building a new shed. The current salt shed is now being used to house the loader. The new building will have two bids. The floor will be blacktop. Voice vote: So moved.

14. To see if the legal voters of the Town of Westfield will appropriate on EACH of the following:

Motion by Diane Laplante and seconded by Denny Lyster to bring the article to the floor. At this point a suggestion was made to pass the complete article 14 and do an amendment of any that the voters wanted to discuss and/or change. Motion by Mike Piper to pass Article 14 a through aa. with a total of \$56,528.22. Second by MaryLou Jacobs.

The moderator read the articles one by one. The ones that have changes are noted beside them.

a. \$2,200 to Orleans Essex VNA & Hospice

A motion was made to amend article 14a to read \$1,800. There was no second. Motion **denied**.

b. \$200 to Missisquoi River Basin Association

c. \$95 to Vermont Center for Independent Living

d. \$100 to Northeast Kingdom Community Action Inc.

e. \$300 to Area Agency on Aging

A motion was made by Sandy Snyder to amend the amount to \$250. There was no second. Motion **denied**.

f. **\$500** to Pope Memorial Frontier Animal Shelter, Inc.

A motion was made by Diane Laplante to amend the article to **\$250**. She stated the facility received some money and is now taking animals in from other areas. Voice vote. **So moved**.

g. **\$500** to Orleans County Citizens Advocacy

Motion by Sandy Snyder to amend article to read **\$750**. There was no second. Motion **denied**.

h. \$600 to Rural Community Transportation

i. \$563 to Northeast Kingdom Human Services

j. \$200 to Northeast Kingdom Learning Services

k. \$50 to Green Up Vermont

l. \$100 to Northern Vermont Resource Conservation and Development

m. \$250 to American Red Cross

n. \$ **250** to Jay Food Shelf

A motion by MaryLou Jacobs to amend the article to read **\$500**. Seconded by Mary Brenner. Voice vote. **So moved**.

o. \$400 to Hazen's Mountain Campers Association

p. \$800 to Jay Athletic Association

A motion by Scott Dunn to amend the article to read \$0. He felt they have a balance of almost \$5,000. There was no second. **Motion denied.**

A motion by Diane Laplante to amend the article to read \$500. There was no second. **Motion denied.**

q. \$200 to Jay Focus Group and the Jay Focus Group Halloween party

r. \$250 to Umbrella

A motion was made by Sandy Snyder to amend this article to read \$200. There was no second. **Motion denied.**

s. \$1,000 to the Troy and Area Lions to run the Westfield Senior Meal Site

t. \$4,000 to Montgomery Fire Department

u. \$22,591 to Troy Fire Dept.

v. \$7,545 to Missisquoi Valley Ambulance

Richard Degre stated that Jay Peak uses the ambulance and sometimes when the locals call, we have to use the Newport ambulance. It was his opinion and that of many at the meeting that Jay Peak should also pay an appropriation to the ambulance.

w. \$ 11,644.22. to Orleans County Sheriff's Department

A motion was made by Mike Jacobs to amend the article to read \$11,250. Seconded by MaryLou Jacobs

Serge Vachon was present from the sheriff's department to explain the increase in cover insurance. The insurance went up 9%. The amended motion did not pass. The appropriation stays at \$11,644.22

x. \$200 to The Old Stone House

y. \$250 to Green Mountain Farm-to-School

z. \$200 Jay Peak Post No. 28, Inc.

aa. **\$1,540** to the Indoor Recreation Orleans County (I.R.O.C.)

A motion by Connie LaPlume to amend this article to read \$0.

Discussion followed regarding the viability of IROC. Several residents use the facility regularly and feel it is an asset to the community. Connie LaPlume withdrew her motion.

Scott Dunn made a motion to amend it to \$0. Seconded by Mike Piper. A voice vote followed that required a hand count. The article was defeated.

The new total for articles 14a – 14aa is now \$54,988.22

15. To vote on how much money shall be raised to operate the business of the Town by department as follows:

a. General operations

b. Summer Roads

c. Winter Roads

- d. Bridge, Brush, Culverts
- e. All other road expenses

Under the General operations, the Selectmen have appropriated funds to make the museum/library ADA accessible. A grant is being applied for that will help us complete the project.

If we do not receive the grant, we will still put in the ramp, landing and door.

The only question was what is the percentage of the grant. The grant is 75/25.

A motion was made by Mike Piper and seconded by Pauline Couture to vote on the amount of \$336,454 to cover article 15.

A voice vote followed. So moved.

16. To transact any other business

a. LaDonna Dunn stated that the e-grant has helped with making computer classes at the Jay community center available. These classes are free of charge. The town is in the process of having a Web site. The address is www.westfield.vt.gov.

b. Sandy Snyder stated that a crisis center in the town that could/would be available to help out people in need would be an asset. She suggested the select board look into finding a social our reach for people in need.

c. Chad Prue stated the traffic on North Hill is excessive and drives to fast. He said it is unpleasant to walk on North Hill. He wanted to know what the posted speed limit is. The speed limit is 35 miles an hour. He said the signs are gone. He also wanted to know if trucks could be prevented from using the road.

Jacques Couture explained that we get funding from the state for that highway. If we tried to change the traffic flow we would lose funding.

The selectmen will look into the missing signs and replace any that need to be replaced.

d. Pat Sagui asked if the voters would like to change the appropriation article to read as one, rather than the way it is with each article being done one at a time. Voice vote indicated they would like it changed to cover them all with amending those that the voters want to discuss or amend.

17. To adjourn

Motion by MaryLou Jacobs and seconded by Margaret Rowley to adjourn.

Meeting adjourned at 2:00 p.m.

Minutes taken by:

Connie LaPlume, Clerk
Election Official

Pat Sagui, Moderator
Other Election Official

TOWN OF WESTFIELD OFFICERS & PHONE NUMBERS

Moderator: (term of 1 year)

Pat Sagui	2014	744-2345
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Town Clerk: (term of 3 years)

LaDonna Dunn (appointed to finish Clerk term)	2015	744-2484 / 673-9001
Connie LaPlume (Assistant Town Clerk)		744-2484

Town Treasurer: (term of 3 years)

Mary Lou Jacobs	2015	744-2484
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Selectmen: (term of 3 years)

Richard Degre	2014	744-2427
Yves Daigle	2015	744-2247
Jacques Couture	2016	744-2733

Road Foreman: (appointed)

Larry Kennison		744-6457
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School Treasurers: (term of 1 year)

Tara Morse (Jay-Westfield School District)	2014	988-2996
Rita Petzoldt (Westfield School District)	2014	744-6532

Westfield School Directors: (term of 3 years)

Kevin Amyot	2014	744-6230
Chad Prue (appointed to fill the unexpired term of Lawrence Berry)	2015	923-6968
Loren Petzoldt	2016	744-6532

Union High School: (term of 3 years)

Karen O'Donnell (appointed to fill the unexpired term of Michael Murphy)	2015	
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Auditors: (term of 3 years)

Gordon Lesperance	2014	744-6880
Lara Starr	2015	744-2007
Kay Courson	2016	744-6447

Delinquent Tax Collector: (term of 1 year)

Joyce Crawford	2014	744-6673
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Listers: (term of 3 years)

Denny Lyster	2014	744-6839
Scott Dunn	2015	673-9001
Steve Dykeman	2016	744-8246

Constables: (term of 1 year)

Normand Piette-1 st Constable	2014	744-6888
Mike Piper-2 nd Constable	2014	744-6304

Town Agent: (term of 1 year)

Dianne LaPlante	2014	744-2335
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Town Grand Juror: (term of 1 year)

Philip Gonyaw	2014	744-2418
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Health Officer: (appointed)

Phillip Sheltra		744-2481
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Zoning Administrator: (appointed)

Theodore Buchner		744-6305
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Planning Commission: (appointed)

Denny Lyster (Chair)		744-6839
Steve Dykeman		744-8246
Brian Dunn		744-2441
Bruce Fortier		744-6680
Kenneth Bryant		744-6611
Yvan LaPlume		744-9927
Shawn Baraw		988-4008
Philip Gonyaw		744-2418

Emergency Management Coordinators: (appointed)

Philip Gonyaw		744-2418
Dennis Neumann		744-6128

Justices of the Peace: (term of 3 years)

Deanna Buchner		744-6305
Philip Gonyaw		744-2418
Ann Lazor		744-6855
Yvan LaPlume		744-9927
Michael Piper		744-6304

AUDITORS STATEMENT 2013

The financial records of the Town of Westfield were reviewed by the auditors in January 2014. The auditors review consisted of accounting transactions, payroll documentation, and the reconciliation of the bank statements. Minor items were reviewed with the select board who received a detailed report of the audit. Additionally, the checklist created by the Vermont League of Cities and Towns was completed and provided to the select board for review and consideration.

Respectfully submitted:

Westfield Auditors

Kay Courson

Lara Starr

Gordon Lesperance

TOWN OF WESTFIELD
COMPARATIVE BUDGET REPORT-GENERAL GOVERNMENT

INCOME-GENERAL GOVERNMENT	Budget FY - 2013	Actual FY-2013	Budget FY - 2014
1-6-01 TAX RELATED			
1-6-01-01.00 Property Taxes	0	866509.41	0
1-6-01-02.00 Delinquent Taxes	0	53825.93	0
1-6-01-03.00 Delinquent Tax Interest	471.72	1278.72	1200
1-6-01-04.00 Delinquent Penalties	1094.24	2114.12	1000
Total TAX RELATED	1565.96	923728.18	2200
1-6-02 STATE OF VERMONT			
1-6-02-01.00 Land Use	26750.5	58752.32	30000
1-6-02-02.00 Pilot	27308	27642	27500
1-6-02-03.00 Listers Training	337.59	0	0
Total STATE OF VERMONT	54396.09	86394.32	57500
1-6-03 CLERKS OFFICE			
1-6-03-01.00 Recording Fees	6000	4122	4000
1-6-03-02.00 Copies	500	870.65	750
1-6-03-03.00 Animal License	1200	750	750
1-6-03-04.00 Liquor License	150	50	100
1-6-03-05.00 Permits	70	140	100
1-6-03-06.00 Civil Fines	500	1838.49	1500
1-6-03-06.01 Liens	0	90	0
Total CLERKS OFFICE	8420	7861.14	7200
1-6-09 MISCELLANEOUS			
1-6-09-01.00 Interest on Investments	650	518.49	650
1-6-09-02.00 Good Neighbor Fund-Wind	0	1750	10000
1-6-09-99.00 Misc. - Edward Jones	0	0	2350
Total MISCELLANEOUS	650	2268.49	13000
1-6-40 COMMUNITY CENTER			
1-6-40-01.01 Community Center Rent	5000	5540	5000
Total COMMUNITY CENTER	5000	5540	5000
1-6-45-00 LIBRARY			
1-6-45-01.01 Cash Donations	100	108	100
1-6-45-01.02 Books Sales	25	9	0
1-6-45-01.03 Copies	30	49.35	50
Total LIBRARY	155	166.35	150

	Budget FY - 2013	Actual FY-2013	Budget FY - 2014
1-6-50 RECYCLING			
1-6-50-01.00 Recycling Revenue	12000	11259.78	11000
1-6-50-01.01 Tire Revenue	0	1049	1600
1-6-50-01.02 Electronics Revenue	0	126.15	125
Total RECYCLING	12000	12434.93	12725
TOTAL INCOME-GENERAL GOV'T	82187.05	1038393.41	97775

EXPENSES-GENERAL GOVERNMENT

1-7-10 PAYROLL

1-7-10-10.02 Selectboard	3850	3850	3850
1-7-10-10.03 Town Clerk	21000	20485.35	21000
1-7-10-10.04 Treasurer	5000	3937.5	5000
1-7-10-10.05 Office Assistant	11000	8091	7000
1-7-10-10.06 Listers	2500	3447	3500
1-7-10-10.07 Auditors	1500	530.4	1000
1-7-10-10.08 Election Officials	500	396	1200
1-7-10-10.09 Delinquent Tax Collector	6000	5966.45	6000
1-7-10-10.10 Constables	800	700	800
1-7-10-10.12 Community Center labor	1200	522	1000
1-7-10-11.00 FICA/Medicare Expense	6500	4998.51	5000
1-7-10-12.00 VMERS Expense	1100	3542.94	2700
1-7-10-13.00 911 Coordinator Payroll	250	282	300
Total PAYROLL	61200	56749.15	58350

1-7-15 TOWN OFFICE

1-7-15-20.00 Supplies	3500	2802.42	3000
1-7-15-20.01 Postage	700	921.07	1000
1-7-15-21.00 Office Equip. Maint./Repair	1400	2582.38	2300
1-7-15-22.00 Office Equipment	0	686.99	0
1-7-15-30.00 Electricity	1000	986.76	1000
1-7-15-31.00 Heat	2000	1841.36	2000
1-7-15-32.00 Telephone	2000	1906.03	2000
1-7-15-33.00 Water	408	408	408
1-7-15-34.00 Preserve town records	1500	1075	2000
1-7-15-35.00 NEMRC	4000	2148.23	2200
1-7-15-36.00 Town Office Maintenance	750	2598.46	2500
1-7-15-37.00 Town Office Cap. Expendit.	8000	0	0
1-7-15-8..00 Town Office Mileage Reimb.	500	0	0
1-7-15-99.00 Town Office Misc.	500	0.11	0
Total TOWN OFFICE	26258	17956.81	18408

	Budget FY - 2013	Actual FY-2013	Budget FY - 2014
1-7-20 GENERAL EXPENSES			
1-7-20-30.00 Electric Street/Common	4700	4717.53	4800
1-7-20-42.00 Membership Dues	1450	2033	2000
1-7-20-43.00 Employee Training	1350	939.26	1000
1-7-20-46.01 Legal Fees	500	30	0
1-7-20-47.01 Mileage Reimbursement	2000	1288.87	1000
1-7-20-48.01 Property & Casualty Ins.	13500	2892.79	12300
1-7-20-48.02 Workman's Comp Ins.	3250	748.46	3500
1-7-20-50.00 Supplies for Town	0	394.72	400
1-7-20-62.01 North Hill Cemetery	900	1052.08	1000
1-7-20-62.02 Westfield Cemetery	3150	3106.18	3150
1-7-20-71.00 County Taxes	9400	10480.1	10500
1-7-20-72.00 Advertising	150	373.08	200
1-7-20-80.00 Medical insurance	13500	11954	11500
1-7-20-81.00 Print Town Report	1100	951.15	1000
1-7-20-94.00 Generator Expense	0	8577.26	0
1-7-20-95.00 Lister's Expense	0	495	500
1-7-20-98.00 Maps	0	1625	0
1-7-20-99.00 General Misc. Expense	0	11593.37	0
Total GENERAL EXPENSES	54950	63251.85	52850
1-7-30 PLAY GROUND			
1-7-30-20.00 Playground Maintenance	500	679.95	900
Total PLAY GROUND	500	679.95	900
1-7-40 COMMUNITY CENTER			
1-7-40-30.00 Electricity	1500	2439.18	2500
1-7-40-31.00 Heat	500	5560.8	5500
1-7-40-32.00 Telephone	640	618.47	640
1-7-40-33.00 Water	408	408	408
1-7-40-34.00 Supplies	0	382.41	500
1-7-40-62.00 Maintenance	2500	3241.71	2500
1-7-40-98.00 Capital Improvements	0	0	20000
Total COMMUNITY CENTER	5548	12650.57	32048

	Budget FY - 2013	Actual FY-2013	Budget FY - 2014
1-7-45 LIBRARY			
1-7-45-10.11 Librarian Payroll	5500	5106	5100
1-7-45-19.00 Books	500	887.2	500
1-7-45-20.00 Supplies	350	598.61	500
1-7-45-30.00 Electricity	800	633.34	650
1-7-45-31.00 Heat	3000	3329.21	3400
1-7-45-32.00 Telephone	550	545.79	550
1-7-45-60.00 Membership Dues	0	50	50
1-7-45-62.00 Maintenance	7250	6402.59	1500
Total LIBRARY	17950	17552.74	12250
1-7-50 RECYCLING			
1-7-50-10.00 Recycling Expenses	9700	7637.42	8000
1-7-50-10.14 Recycling Payroll	4000	3525	3600
1-7-50-10.15 Tire Expense	0	1271.12	1300
1-7-50-10.16 Mileage Reimbursement	0	201.32	500
Total RECYCLING	13700	12634.86	13400
TOTAL EXPENSES-GEN. GOV'T	180106	181475.93	188206
1-8-95 APPROPRIATIONS			
1-8-95-07.00 Taxes to School	0	789675.46	0
1-8-95-95.01 Fire Protection-Troy	22591	22591	22591
1-8-95-95.02 Fire Protection-Montgomery	2000	4000	4000
1-8-95-95.03 Orleans Co. Sheriff	11250	11545.78	11993.55
1-8-95-95.04 Missisquoi Valley Ambulanc	7545	7545	10480
1-8-95-95.05 Orleans Essex VNA	2200	2200	2500
1-8-95-95.99 Other Agencies	6769	7008	7158
Total APPROPRIATIONS	52355	844565.24	58722.55
TOTAL EXPENDITURES	232461	1026041.17	246928.55
NET PROFIT/LOSS-GENERAL GOV'T	-150273.95	12352.24	-149153.55

As you can see, the 2014 budgeted amounts are not in balance. The reason for this is there is no way to know how much revenue the Town will take in for property taxes nor what the Town will pay to the schools for taxes until after the budget is set.

Mary Lou Jacobs,
Treasurer

TOWN OF WESTFIELD
COMPARATIVE BUDGET REPORT-HIGHWAY FUND

INCOME-HIGHWAY FUND	Budget FY - 2013	Actual FY-2013	Budget FY - 2014
HIGHWAY FUND			
2-6-01 REVENUE			
2-6-01-01.00 Property Taxes	231600	231600	233558
2-6-02-01.00 State Aid To Highways	50000	52156.49	50000
2-6-09-01.00 Interest on Investments	0	773.71	0
TOTAL INCOME-HIGHWAY FUND	281600	284530.2	283558
EXPENSES-HIGHWAY FUND			
2-7-10 PAYROLL EXPENSE			
2-7-10-10.01 Payroll	28000	29824	30000
2-7-10-11.00 FICA/Medicare Expense	2600	2188.53	2300
2-7-10-12.00 VMERS Expense	1400	1511.48	1650
Total PAYROLL EXPENSE	32000	33524.01	33950
2-7-15 TOWN GARAGE			
2-7-15-20.00 Supplies	200	96.43	200
2-7-15-30.00 Electricity	850	905.93	900
2-7-15-31.00 Heat	3000	2502.03	3000
2-7-15-33.00 Water	408	408	408
2-7-15-99.00 Maintenance	1000	2160.5	1000
2-7-15 TOWN GARAGE	5458	6072.89	5508
2-7-20 GENERAL HIGHWAY EXPENSE			
2-7-20-20.00 Supplies	0	126.62	0
2-7-20-51.00 Fuel	2500	1940.68	2500
2-7-20-52.00 Equip. Repairs & Maint.	2500	1586.94	2500
2-7-20-53.00 Major Repairs	2500	8708.17	2500
2-7-20-58.00 Equipment	0	1836.72	0
2-7-20-95.01 Transfer to Road Reserve	1500	0	0
2-7-20-95.02 Transfer To Grader Reserv	4500	-4500	4500
2-7-20-96.00 Capital Expense - Sander	12000	9615	0
Total GENERAL HIGHWAY EXPENSE	25500	19314.13	12000

	Budget FY - 2013	Actual FY-2013	Budget FY - 2014
2-7-25 ROAD MAINTENANCE			
2-7-25-45.00 Hired Equipment	110000	121078.5	120000
2-7-25-45.01 Roadside maintenance	7000	12077.78	11000
2-7-25-55.01 Gravel & Sand	20000	24146.5	25000
2-7-25-55.02 Sta-pac	1000	893.18	1000
2-7-25-55.03 Salt	2000	2951.75	3000
2-7-25-55.05 Paving	25000	29565.04	30000
2-7-25-55.06 Chloride & Calcium	5000	8307.6	8000
2-7-25-55.07 Cold Patch	100	25.42	100
2-7-25-56.00 Culverts	1000	0	5000
2-7-25-57.00 Road Signs	1000	0	1000
2-7-25-58.00 Guard Rails	0	0	3000
2-7-25-63.00 Balance Rock Road Repairs	0	24228.8	25000
2-7-25 ROAD MAINTENANCE	172100	223274.57	232100
2-7-26 CAPITAL IMPROVEMENTS			
2-7-26-20.00 Salt Shed	0	21341.18	0
2-7-26 CAPITAL IMPROVEMENTS	0	21341.18	0
TOTAL EXPENDITURES-HIGHWAY FUND	235058	303526.78	283558
NET PROFIT/LOSS-HIGHWAY FUND	46542	-18996.58	0

On the Actual FY-2013 column it looks like the Highway Budget was over by \$18,996.58. However, when you add back the expense of the Salt Shed of \$21,341.18 (which was voted on at the 2013 Town Meeting-Article 13 to come out of the General Fund) the Highway Budget is actually under by \$1,570.89 taking into account the additional income that came from State Aid to Highways.

Larry Kennison,
Road Foreman

REPORTS OF THE JAY/WESTFIELD ELEMENTARY SCHOOL

January 10, 2014

Dear Jay and Westfield Communities,

The culture of the Jay/Westfield Elementary School strives to promote a responsive, student-centered learning community. Collaborative, reflective professional practice along with family and community support creates an effective learning environment for our children. As a result, in 2013, we were recognized as one of the few schools to consistently meet adequate yearly progress goals, with high scores in both math and reading.

Like any effective learning community, we realize our work is not complete. We still have tangled students who need additional support to become independent learners. At the same time, we have students who have surpassed grade level standards and are ready to deepen and expand their knowledge and skills. Add in the instructional shifts necessary through the new Common Core Standards, and we recognize an urgent need for accelerated professional learning.

In preparation for the Common Core Standards, we have created grade cluster teams to monitor student progress and make instructional decisions. These teams meet once a week to review academic and social/emotional growth of all students. Teams work together to identify students who need more support and monitor the impact of instructional decisions. As these teams grow they will begin to define instructional approaches that are most effective and provide professional feedback to team members. This professional learning community structure is an effective model for professional development and will help us bring the Common Core instructional shifts and tiered systems of support to routine use.

Technology remains an important learning tool for students. The one to one computer strategy for students in grades 4-6 has proven successful and will continue to strengthen teachers' abilities to individualize programs. This budget continues to reflect the role of technology in our school. The budget also reflects the community's wish to increase physical education and school related sports activities. We currently have PE one day a week. Next year we plan to increase PE time to 2.5 days each week. Developing healthy choices at an early age is critical to overall health of individuals and the community.

To provide equitable experiences for all students in the North Country Supervisory Union, the Jay/Westfield Elementary School has been working with the superintendent and other boards to determine effective models of grade configurations. At this point a subcommittee of Westside administrators, community members and board members is recommending a Westside Middle School for students in grades 6-8. They are also recommending that elementary schools extend grade levels to include prekindergarten classrooms. In past surveys at town meeting and school concerts, both recommendations appear to be popular to our parents and community members. We are hopeful more community members will take part in this important conversation. The project will not move forward without conversation and community support.

In closing, we would like to thank the Jay and Westfield communities for their continued financial and moral support. Our door is always open! Please do not hesitate to stop in and discuss issues that matter to each town.

Respectfully submitted,

Kristy Ellis and Sally Rivard

JAY/WESTFIELD JOINT ELEMENTARY SCHOOL

Phone: (802) 988-4042/988-2627 - Fax: (802) 988-9813

PRINCIPAL	Kristy Ellis
SECRETARY	Laura Fontaine
TEACHERS	
Kindergarten/Interventionist	Krista Landrigan
Grade 1 & 2	Donna Petit
Grade 1 & 2	Jane Halbeisen
Grade 3 & 4	Gerardo A. Ortiz
Grade 3 & 4	Julie Ste Marie
Grade 5 & 6	Susan Pigeon-Vanier
Grade 5 & 6	Patricia Ovitt
Special Educator	Kelley Stafford
Special Educator	Ruth Klansky
Music (40%)	Wendell Hughes
Physical Education (20%)	Amy Clements
Speech/Language (20%)	Kathy Hill
Northeast Kingdom Human Services (60%)	Ashley Sevigny
Art K-6 (20%)	Hosanna McAllister
Nurse (40%)	Joanne Fortin
PARAPROFESSIONALS	
Special Ed Assistant	Eva Lemieux
Speech/Language Assistant/Kindergarten	Emily May
Special Ed Assistant	Dawn Blau
Lunch Program Agent	Helen Before
CUSTODIAN	Paul LeGrand
BUS CONTRACTOR	Harold Morse
JAY TOWN CLERK	
Jay/Westfield School Bookkeeper	Tara Morse
WESTFIELD TOWN CLERK	
	LaDonna Dunn
WESTFIELD BOOKKEEPER	Rita Petzoldt
WESTFIELD TOWN CLERK ASSISTANT	Connie LaPlume
SCHOOL DIRECTORS	Sally Rivard (J)
	Loren Petzoldt (W)
	Jeff Morse (J)
	Chad Prue (W)
	Myra Alix (J)
	Kevin Amyot (W)
NCUHS BOARD MEMBER	Le-Ann Tetrault (J)
	Karen O'Donnell (W)

Jay/Westfield Elementary School Enrollment

As of the 40th Day, October 28, 2013

Jay Westfield

Alix, Sage	J	Kennison, Kaiden	W
Amyot, Hannah	W	Kennison-Prue, Jacob	J
Arkley, Bailey	J	Kennison-Prue, Adelle	J
Arkley, Hayden	J	MacFarlane, Mercedes	O
Baraw, Gabriel	W	Mahoney, Ursala	W
Baraw, Shauna	W	Mahoney, Virginia	W
Beloin, Dustin	J	Malm, Lola	J
Beloin, Jordan	J	Mayhew, Connor	J
Brown, Cody	O	McElroy, Michelle	W
Burger, Alexis	J	Mead, Ericka	J
Burger, Alicia	J	Melo, Zander	O
Burger, Amelia	J	Meunier, Emma	J
Caffrey, Monica	J	Morse, Brady	J
Caffrey, Ryan	J	Morse, Ryan	J
Clements, Kape	J	Mount, Laura	W
Clements, Willow	J	Murray, Mariah	J
Cote, Marisa	J	Paxman, Ben	W
Daigneault, Destiny	J	Paxman, Mikayla	W
Delabruere, Connor	W	Paxman-Baraw, Hazel	W
Demers, Alexis	W	Petzoldt, Paul	W
Demers, Clarissa	W	Petzoldt, Ruth	W
Driver, Olivia	J	Pierce, Chris	W
Dunn, Dominick	W	Pierce, Seth	W
Ellis, Chase	J	Pillsbury, Allison	W
Ellis, Logan	J	Pillsbury, Elizabeth	W
Fitz, Emily	W	Prive, Harlee	J
Garcia, Tomas	J	Prue, Libby	W
Glass, Connor	J	Randall, Landen	J
Goff, Elliott	J	Rappold, Ryleigh	J
Goff, Haley	J	Reynard, Adrianna	J
Goff, Quinn	J	Reynard, Douglas	J
Goodwin, Gretchen	W	Sanville, Jade	J
Hamel, Shea	J	Schurman, Charlie	J
Heath, Garrett	W	Simpson, Zackary	J
Hisman, Hannah	J	Smith, Mathieu	J
Hisman, Violet	J	Vanier, Sydney	O
Johansson, Lex	J	Wright, Destiny	J
Johansson, Zander	J	Wright, Faith	J
Jones, Norah	J	Wright, Jordan	J
Judd, Dustin	W	Young, Christina	J
LaPlume, Isaiah	W	Young, Jackson	J
Keefe, Mason	J		

Jay	52
Westfield	27
Total Jay/Westfield	79

Unassigned	4
Total Students	83

**JAY/WESTFIELD JOINT
ELEMENTARY SCHOOL
BALANCE SHEET AS OF 6/30/13**

ASSETS:			
		\$64,672	
Checking Account		\$64,672	
Petty Cash		\$100	
Due From HL Program		\$9,871	
Accounts Receivable		\$61,918	
Prepaid Expenses		<u>\$13,366</u>	
	Total Assets		\$149,927
LIABILITIES:			
		\$37,090	
Accounts Payable		\$37,090	
Accrued Wages		\$51,543	
Restricted-NEKESSA Dues		\$34	
Restricted-Life Insurance		\$268	
Restricted-Art		\$240	
Restricted-Sunshine		\$613	
Restricted-Para Training		\$157	
Restricted-Nynex		\$33	
Restricted-FES		\$239	
Restricted-Service Learning		<u>\$96</u>	
	Total Liabilities		\$90,313
FUNDS:			
		\$12,719	
Building & Grounds Fund Balance (Undesignated)		\$12,719	
	Total Fund Balance	<u>-\$13,445</u>	
	Total Liabilities & Funds	-\$726	\$59,614

NOTE: All figures in the financial statements have been rounded to the nearest dollar.

**Jay/Westfield
Elementary School
Revenue & Expense
Statement
Fiscal 12/13
REVENUES**

Code	Name	Actual 12	Actual 13	Budget 13/14	Budget 14/15
61510	Interest	\$958	\$1,151	\$800	\$1,000
61935	Assessment-Jay	\$608,912	\$720,207	\$796,429	\$858,794
61935	Add'l Assessment	\$17,758			
61935	Assesment-West	\$462,739	\$478,604	\$448,964	\$445,967
61980	Refund Pr Yr	\$47			
61990	Miscellaneous	\$734	\$1,522		
62481	Farm To School	\$2,700	\$2,500		
62651	Title II A Teacher	\$269	\$957		
62785	School Wide	\$43,240	\$40,776	\$25,344	\$39,219
62790	Reimburse OENSU	\$18,656	\$17,499		
63205	State Place Student		\$5,027		
		\$1,156,013	\$1,268,243	\$1,271,537	\$1,344,980
		EXPENDITURES			
		REGULAR EDUCATION			
71100					
110	Teacher Salaries	\$318,064	\$321,778	\$340,099	\$368,533
111	Salary-Class Aide	\$5,187	\$7,267		
112	Art/Music Salaries	\$23,728	\$24,380	\$25,824	\$25,890
113	Physical Education	\$7,116	\$7,312	\$7,768	\$19,462
115	Salary Aide	\$12,068		\$7,926	\$8,802
119	ASP	\$84	\$1,000		
120	Substitute Teachers	\$6,036	\$5,533	\$3,000	\$3,000
130	OT Wages	\$529	\$424		
210	BCBS Insurance	\$80,639	\$86,976	\$109,122	\$110,631
220	Fica Expense	\$27,623	\$27,382	\$29,423	\$32,565
230	Life Insurance	\$324	\$269	\$342	\$300
250	Workmen's Comp	\$2,447	\$2,100	\$2,175	\$2,465
	Unemployment				
260	Comp	\$207	\$200	\$308	\$230
270	Tuition Reimburse	\$4,478	\$6,583	\$10,000	\$11,000
280	Dental	\$2,517	\$2,626	\$2,420	\$2,535
290	Long Term Disability	\$1,166	\$1,408	\$1,439	\$1,159
320	Educational Support	\$301			
440	Copier Lease	\$3,779	\$3,650	\$2,185	\$2,185
580	Travel	\$177	\$315	\$1,000	\$1,000
610	Teacher Supplies	\$4,111	\$4,328	\$4,000	\$4,000
610	ASP Supplies	\$367	\$16	\$3,000	\$3,000
611	Copier Supplies	\$868	\$48	\$3,500	\$3,500
640	Textbooks	\$6,250	\$515	\$5,000	\$5,000
730	Equipment/Furniture	\$36	\$790	\$1,000	\$500
890	Misc Student Body	\$3,589	\$3,758		\$2,500
890.01	Sunshine Fund	\$880	\$160		
891	Ski/Gym Program	<u>\$2,623</u>	<u>\$3,284</u>		
	TOTAL				
	REGULAR	\$515,194	\$512,102	\$559,531	\$608,257

		Actual 12	Actual 13	Budget 13/14	Budget 14/15
71121					
110	SWP Salary	\$36,662	\$24,645	\$19,992	\$27,673
120	SWP Substitute	\$85			
210	SWP BCBS	\$4,308	\$3,733	\$3,406	\$8,970
220	SWP Fica Expense	\$2,733	\$1,485	\$1,529	\$2,117
230	SWP Life Insurance	\$36	\$23	\$18	\$18
250	SWP Workmen's Comp	\$285	\$123	\$114	\$161
260	SWP Unemployment Comp	\$29	\$13	\$16	\$11
270	SWP Tuition		\$5,643		
280	SWP Dental	\$266	\$235	\$192	\$192
290	SWP Long Term Disability	\$104	\$90	\$77	\$77
610	SWP Supplies		\$1,256		
640	SWP Books	<u>\$9,535</u>	<u>\$4,398</u>		
	TOTAL SWP Regular	\$54,043	\$41,644	\$25,344	\$39,219
71122					
110	SWP ARRA Salary				
115	SWP ARRA Aide				
120	SWP ARRA Sub				
210	SWP ARRA BCBS				
220	SWP ARRA Fica	\$52			
250	SWP ARRA Worker's				
260	SWP ARRA Uemploy				
270	SWP ARRA Tuition				
280	SWP ARRA Dental				
640	SWP ARRA Books				
	TOTAL SWP ARRA	\$52	\$0	\$0	\$0
71200					
110	Salary	\$43,956	\$97,566	\$101,737	\$75,936
115	Para Salary	\$49,308	\$30,452	\$34,650	\$35,280
116	Salary-Summer			\$1,500	\$2,400
117	Salary-State Placed		\$4,400		
120	Substitute Salary	\$8,482	\$3,743	\$1,500	\$2,400
210	BCBS	\$22,001	\$33,788	\$42,426	\$34,919
220	Fica Expense	\$7,457	\$9,880	\$10,662	\$8,875
230	Life Insurance	\$36	\$98	\$72	\$45
250	Workmen's Comp	\$708	\$656	\$786	\$646
260	Unemployment Comp	\$100	\$83	\$125	\$77
270	Tuition Reimburse	\$1,194	\$2,001	\$3,600	\$2,700
280	Dental	\$841	\$705	\$1,000	\$756
290	Long Term Disability	\$145	\$337	\$387	\$213
330	Prof Serv Evaluation			\$3,500	\$5,000
561	Turning Points		\$3,519		
580	Transport Individual		\$1,358		\$1,500
580	Travel			\$1,000	\$1,000
610	Supplies	\$428	\$318	\$2,000	\$2,000
640	Textbooks		\$23	\$1,000	\$500
730	Equipment			<u>\$0</u>	<u>\$2,000</u>
	TOTAL SPECIAL EDUCATION	\$134,656	\$188,927	\$205,945	\$176,247

		Actual 12	Actual 13	Budget 13/14	Budget 14/15
71292					
110	Wages	\$2,850	\$60		
220	Fica Expense	\$218	\$4		
325	In Service	<u>\$1,593</u>			
	TOTAL TITLES II	\$4,661	\$64		
72120					
670	Student Support		\$1,181		
	TOTAL STUDENT SUPPORT	\$0	\$1,181		
72134					
110	Salary	\$13,800	\$14,179	\$15,077	\$15,057
210	BCBS	\$400	\$400	\$400	\$400
220	Fica Expense	\$1,086	\$1,115	\$1,153	\$1,152
230	Life Insurance	\$36	\$36	\$36	\$30
250	Workmen's Comp	\$101	\$73	\$86	\$87
260	Unemployment Comp	\$20	\$21	\$31	\$22
270	Tuition		\$86	\$720	\$720
290	Long Term Disability	\$41	\$54	\$58	\$42
430	Equipment Repairs	\$34	\$126	\$100	\$100
610	Supplies	\$398	\$634	\$500	\$500
739	Equipment		<u>\$100</u>	<u>\$1,000</u>	<u>\$100</u>
	TOTAL NURSE	\$15,916	\$16,824	\$19,161	\$18,210
72139					
330	Physical/Occup Ther	<u>\$11,400</u>	<u>\$10,037</u>	<u>\$12,000</u>	<u>\$15,000</u>
	TOTAL PHYS/OCCUP	\$11,400	\$10,037	\$12,000	\$15,000
72140					
323	Evaluations	\$11,700	\$4,050	\$0	\$0
330	Contract Services	\$11,607	\$39,173	\$25,000	\$25,000
332	Beh Purchased Serv	\$11,083	\$6,210		
	TOTAL PSYCHOLOGICAL	\$34,390	\$49,433	\$25,000	\$25,000
72150					
115	Speech Aide		\$10,875	\$11,888	\$13,202
220	Fica		\$795	\$909	\$1,010
250	Workmen's Comp		\$56	\$68	\$77
260	Unemployment		\$12	\$19	\$13
332	Speech Services	<u>\$11,794</u>	<u>\$14,354</u>	<u>\$13,955</u>	<u>\$20,000</u>
	TOTAL SPEECH	\$11,794	\$26,092	\$26,839	\$34,302
72213					
325	Inservice	<u>\$1,251</u>	<u>\$292</u>		
	TOTAL TRAINING	\$1,251	\$292		

		Actual 12	Actual 13	Budget 13/14	Budget 14/15
72222					
110	Salary	\$1,167			
220	Fica Expense	\$89			
250	Workmen's Comp	\$15			
260	Unemployment Comp	\$4			
610	Supplies				
640	Textbooks	\$435	\$127		
730	Equipment	<u>\$0</u>			
	TOTAL MEDIA/LIBRARY	\$1,710	\$127	\$0	\$0
72225					
330	Contract Service				\$3,344
431	Tech Services	\$16,273	\$16,447	\$16,940	\$17,448
610	Supplies	\$199	\$2,364	\$500	
670	Computer Software	\$2,193	\$863	\$500	\$1,500
735	Internet Connection	\$1,126		\$1,000	\$1,000
737	Computer Hardware	<u>\$8,441</u>	<u>\$1,680</u>	<u>\$20,000</u>	<u>\$20,000</u>
	TOTAL COMPUTER	\$28,232	\$21,354	\$38,940	\$43,292
72311					
810	Board Dues & Fees	\$800		\$1,000	\$1,200
812	Share of Retirement	\$4,158	\$4,207	\$4,960	\$5,057
890	Misc Expense Board	\$503	-\$317	\$500	\$500
	TOTAL BOARD OF ED	\$5,461	\$3,890	\$6,460	\$6,757
72315					
360	Legal Services	<u>\$1,045</u>	<u>\$1,184</u>	<u>\$1,000</u>	<u>\$1,000</u>
	TOTAL LEGAL	\$1,045	\$1,184	\$1,000	\$1,000
72319					
522	Liability Insurance	\$3,365	\$3,230	\$3,395	\$3,199
540	Advertising	\$648	\$233	\$300	\$300
550	Printing	\$106	\$3	\$150	\$100
890	Miscellaneous	\$265	\$1,351	\$150	\$100
890	Board Training	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
	TOTAL BOARD TRAINING	\$4,384	\$4,817	\$3,995	\$3,699
72321					
331	OENSU Assessment	<u>\$26,343</u>	<u>\$23,983</u>	<u>\$25,715</u>	<u>\$30,271</u>
	TOTAL OENSU	\$26,343	\$23,983	\$25,715	\$30,271
72410					
111	Salary	\$60,000	\$61,800	\$63,654	\$65,564
114	Secretary	\$26,001	\$25,592	\$29,351	\$29,750
120	Sub Secretary	\$367	\$1,533	\$800	\$800
210	BCBS	\$18,540	\$19,161	\$21,915	\$21,906
220	Fica Expense	\$6,668	\$6,864	\$7,176	\$7,353
230	Life Insurance	\$36	\$187	\$36	\$120
250	Workmen's Comp	\$628	\$459	\$530	\$553
260	Unemployment	\$40	\$42	\$63	\$44

		Actual 12	Actual 13	Budget 13/14	Budget 14/15
270	Tuition		\$260	\$1,800	\$1,800
280	Dental	\$1,056	\$1,109	\$1,165	\$1,252
290	Long Term Disability	\$197	\$217	\$238	\$184
530	Postage	\$69	\$219	\$500	\$500
580	Travel			\$500	\$500
610	Supplies	\$25	\$240		
730	Equipment			\$2,500	\$2,000
810	Dues & Fees	\$235	\$265	\$800	\$800
890	Miscellaneous	\$390	\$1,088		
	TOTAL PRINCIPAL	\$114,252	\$119,036	\$131,028	\$133,126
72520					
113	Treasurer	\$1,500			
220	Fica Expense	\$342	\$597	\$621	\$716
250	Workmen's Comp		\$40		
260	Unemployment		\$20		
330	Bookkeeping Service	\$4,999	\$7,800	\$8,034	\$9,360
330	Tyler Tech ADS				\$1,500
530	Postage	\$88	\$228	\$350	\$350
610	Supplies		\$506	\$400	\$400
890	Miscellaneous			\$0	\$0
	TOTAL FISCAL SERVICES	\$6,929	\$9,191	\$9,405	\$12,326
72526					
370	Audit Service	<u>\$5,200</u>	<u>\$3,800</u>	<u>\$5,000</u>	<u>\$6,000</u>
	TOTAL AUDIT	\$5,200	\$3,800	\$5,000	\$6,000
72600					
119	Salary	\$19,667	\$20,522	\$21,216	\$19,968
220	Fica Expense	\$1,505	\$1,570	\$1,623	\$1,528
250	Workmen's Comp	\$1,263	\$1,058	\$1,129	\$943
260	Unemployment	\$32	\$21	\$31	\$22
411	Sewer	\$4,273	\$4,273	\$4,273	\$4,273
412	Water	\$921	\$1,362	\$400	\$1,300
413	Water Testing	\$3,518	\$2,063	\$2,000	\$2,500
421	Rubbish Removal	\$2,318	\$2,315	\$2,500	\$2,500
430	Contracted Bldg Ope	\$210	\$75	\$1,000	\$1,000
521	Property Insurance	\$1,821	\$1,817	\$1,802	\$2,040
531	Telephone	\$2,892	\$749	\$3,200	\$3,200
610	Supplies	\$3,145	\$3,037	\$2,500	\$2,500
622	Electricity	\$13,477	\$15,753	\$15,000	\$17,000
624	Heat		\$17,830	\$20,000	\$20,000
730	Non-Instructional Eq	<u>\$327</u>	<u>\$5,051</u>	<u>\$1,000</u>	<u>\$1,000</u>
	TOTAL OPERATION	\$55,369	\$77,496	\$77,674	\$79,774
72621					
430	Equip Repairs	\$2,685	\$508	\$1,000	\$5,000
610	Supplies	<u>\$60</u>	<u>\$397</u>	<u>\$2,000</u>	<u>\$2,000</u>
	TOTAL CARE & UPKEEP	\$2,745	\$905	\$3,000	\$7,000
72630					
424	Mowing	\$2,500	\$2,300	\$2,000	\$2,500
610	Supplies	\$706	\$107	\$500	\$500

		Actual 12	Actual 13	Budget 13/14	Budget 14/15
736	Playground	\$80	\$60	\$500	
	TOTAL GROUND	\$3,286	\$2,467	\$3,000	\$3,000
72640					
430	Contracted Service	\$6,066	\$8,900	\$500	\$500
890	Misc Expense	\$233	\$1,468		
	TOTAL EQUIPMENT	\$6,299	\$10,368	\$500	\$500
72711					
431	Contracted Service	\$8,930	\$8,789		
519	Transportation Indivd	\$69,905	\$70,614	\$80,000	\$90,000
	TOTAL TRANSPORTATION	\$78,835	\$79,403	\$80,000	\$90,000
72720					
513	Field Trips	\$1,787	\$2,092	\$2,000	\$2,000
	TOTAL FIELD TRIPS	\$1,787	\$2,092	\$2,000	\$2,000
75310					
930	Transfer To Food	\$4,623	\$1,189	\$10,000	\$10,000
	TOTAL FOOD SERVICE	\$4,623	\$1,189	\$10,000	\$10,000
	TOTAL EXPENDITURES	\$1,129,857	\$1,207,898	\$1,271,537	\$1,344,980
	Less Revenues Applied	-\$66,604	-\$64,405	\$26,144	\$40,219
	TOTAL to be raised by Assess.	\$1,089,409	\$1,142,767	\$1,245,393	\$1,304,761
	Excess of Expend over Revenue	\$26,156	\$60,345		
	Prior Yrs Fund Balance	-\$34,145	-\$726		
	Fund Bal-(Current Yr Deficit)	\$26,156	\$60,340		
	Fund Balance-Ending	-\$7,989	\$59,614		

Jay Assessment FY14-15 (65.82% of general Ed/Spec Ed 1,304,761
TOTAL ASSESSMENT JAY=858,794

Jay Assessment FY13-14 (63.95% of general Ed/Spec Ed 1,245,393
TOTAL ASSESSMENT JAY=796,429

Jay Assessment FY12-13 (60.24% of general Ed/Spec Ed 1,150,881
TOTAL ASSESSMENT JAY=693,291

Westfield Assessment FY14-15 (34.18% of general Ed/Spec Ed=1,304,761
TOTAL ASSESSMENT WESTFIELD=445,967

Westfield Assessment FY13-14 (36.05% of general Ed/Spec Ed=1,245,393
TOTAL ASSESSMENT WESTFIELD=448,964

Westfield Assessment FY12-13 (39.76% of general Ed/Spec Ed=1,150,881
TOTAL ASSESSMENT WESTFIELD=457,590

For the 2012-2013 school year, 100% of Jay/Westfield teachers were determined by the state to be Highly Qualified for their assigned courses. We had one teacher on a provisional license.

**JAY/WESTFIELD HOT LUNCH
INCOME & EXPENSE STATEMENT
FISCAL 12/13**

	Actual 11/12	Actual 12/13	Budget 13/14	Budget 14/15
<u>REVENUES</u>				
Interest	\$5	\$5	\$5	\$5
Cash Sales	\$13,427	\$12,129	\$14,241	\$13,830
Misc.	\$1,118	\$201		
Gen Fund Trans	\$3,244	\$1,189		
Foodservice				
Local	\$31,106	\$33,825	\$42,377	\$41,292
Est Rev-Student	<u>\$379</u>	<u>\$461</u>		
Total				
Revenues	\$49,279	\$47,810	\$56,623	\$55,127
<u>EXPENSES</u>				
Cook Salary	\$20,508	\$16,888	\$18,963	\$19,415
Wages-FFV		\$2,094		
Substitutes	\$429	\$373	\$500	\$500
Medical Benefits	\$98	\$4,325	\$6,310	\$7,389
Fica Expense	\$1,585	\$1,434	\$1,489	\$1,525
Worker's Comp	\$481	\$339	\$382	\$346
Unemployment	\$20	\$21	\$31	\$22
Repairs	\$74	\$80	\$250	\$250
Travel			\$100	\$100
Propane	\$910	\$601	\$1,200	\$800
Food/Milk	\$25,712	\$22,773	\$26,998	\$24,530
Storage	\$54		\$150	
Misc. Expense	\$200	\$62	<u>\$250</u>	<u>\$250</u>
HL Equip	<u>\$354</u>			
Total Expenses	\$50,425	\$48,990	\$56,623	\$55,127

**HOT LUNCH PROGRAM BALANCE
SHEET**

AS OF 6/30/13

Assets:	
Checking Account	\$523
Petty Cash	\$100
Acc. Rec Local	\$7,071
Acc. Rec Student	\$473
Inventory	<u>\$1,704</u>
Total	\$9,871
Liabilities:	
Accounts Payable	
Due To Gen. Fund	<u>\$9,871</u>
Total	\$9,871

Westfield School District

	Budget FY13	Actual FY13	Budget FY14	Budget FY15
Revenues:				
1000 Local				
1500 Interest	200.00	563.68	200.00	200.00
Total 1000	200.00	563.68	200.00	200.00
3000 State				
3110 Ed fund and Education Prop Tax	505,144.00	537,596.96	505,953.91	541,556.00
3145 Small Schools Grant	29,820.00	30,016.00	27,492.09	25,020.00
3150 Transportation Reimbursement	11,722.00	11,859.00	11,911.00	12,250.00
3201 Sp Ed Block Grant	16,489.00	16,489.00	15,613.00	15,171.00
3202 Sp Ed Reimbursement	37,945.00	26,644.00	25,000.00	25,000.00
3204 EEE Grant	6,786.00	6,786.00	5,655.00	5,351.00
3450 Hot Lunch Reimbursement		239.82		
3452 Hot Lunch Reimbursement				
3453 Hot Lunch Reimbursement		98.40		
Total 3000	607,906.00	629,729.18	591,625.00	624,348.00
4000 Federal				
4120 Ed Jobs Fund		330.86		
4448 Hot Lunch Reimbursement		797.16		
4449 Hot Lunch Reimbursement		1,810.89		
4450 Hot Lunch Reimbursement		4,231.44		
4452 Hot Lunch Reimbursement		1,826.25		
Total 4000		8,996.60		
Prior Year Hot Lunch 4449		483.24		
Prior Year Special Ed Reimbursement		1,644.00		
Total Revenues	608,106.00	641,416.70	591,825.00	624,548.00
Expenditures				
1100 Regular Programs				
561 7 and 8th grade tuition	112,000.00	109,521.42	98,976.00	135,000.00
7 and 8th grade excess costs		49.40	3,000.00	3,000.00
7 and 8th grade homeschoolers			1,000.00	1,000.00
562 J/W Assessment	457,590.00	478,604.00	448,964.00	445,967.00
J/W Assessment Ed Jobs Fund		330.86		
591 Hot Lunch	500.00	0.00	500.00	500.00
Hot Lunch Reimbursement to J/W		9,334.82		
591 Ski Program	500.00	500.00	500.00	500.00
Total 1100	570,590.00	598,340.50	552,940.00	585,967.00

1211	Special Programs				
301	EEE - State	6,786.00	6,786.00	5,655.00	5,351.00
300	EEE - Local	28,000.00	27,486.81	28,000.00	28,000.00
	Total 1211	34,786.00	34,272.81	33,655.00	33,351.00
2311	Board of Education				
110	Stipends	1,350.00	2,300.00	1,350.00	1,350.00
2520	Fiscal Services				
339	Treasurer	1,000.00	1,000.00	1,000.00	1,000.00
	Audit			2,500.00	2,500.00
	dues	250.00		250.00	250.00
8XX	Sweep Account Fees	130.00	128.96	130.00	130.00
	Total 2520	1,380.00	1,128.96	3,880.00	3,880.00
	Prior Year Hot Lunch		483.24		
	Total Expenditures	608,106.00	636,042.27	591,825.00	624,548.00

NORTH COUNTRY SUPERVISORY UNION



"The mission of the North Country Supervisory Union is to educate students to become effective communicators, problem solvers, reflective thinkers, ethical productive citizens, and life-long learners while embracing their diversity." - November 2008

A Budget Message from the Superintendent

Dear Community Members:

Our schools are moving forward, and we are fortunate to have a community that has supported quality education in the North Country Supervisory Union (NCSU) for many years. We have representatives from our community who spend countless hours as stewards of our schools. Their work shows that they truly have our students and taxpayers' best interest when making decisions about our schools.

Over a year ago invitations went out to all of our interest groups to come together and develop a plan for the future of our schools. In October 2013 the Supervisory Union Board approved a Strategic Plan which spans 2013 thru 2018. This plan includes the following:

1. **Goal 1 Equity and Innovation: By 2018 all NCSU students will have equal opportunity to participate in Pre-K thru 12 programs that prepare them for career and college pathways.**
 - a. Provide all students high quality public pre-Kindergarten for all three-, four- and five-year olds.
 - b. Provide high quality middle grades (6-7-8) experiences that reflect best practices in middle level education.
 - c. With uniformity, integrity, and rigor implement instructional practices, curriculum, and assessment systems Pre-K to 12, that will prepare all students to meet the Common Core State Standards.
 - d. Create Personal Learning Plans for all seventh and ninth grade students by 2015.
 - e. Implement a Multi-Tiered System of Support for all students to help them learn and meet and exceed the standards.
 - f. Implement instructional practices, curriculum, and assessments that prepare all students, pre-k to 12, to meet the National Education Technology Standards.

2. **Goal 2 Community: By 2016, NCSU schools will partner with families and communities to support students in their educational pursuits.**
 - a. Provide meaningful, authentic opportunities for community members to interact with schools.
 - b. Implement models and methods to facilitate increased reciprocal communication and decision-making.

These initiatives will certainly present challenges, but they are necessary to prepare our students for career and college pathways. Action Plans are under development and discussions will begin in March. Some challenges include: 1) providing access to Pre-K Education to improve academic

performance, 2) addressing inequities in our middle grade education programs throughout the Union, 3) providing adequate broadband technology where all students and staff have access to online resources to do their work and enhance their learning experiences, 4) implementing the national curriculum standards, known as the Common Core, at all grade levels. To address these challenges we may need to expand, renovate and modernize our schools to provide an appropriate learning environment for students.

We are also discussing the possibility in future years to change our grade configuration to Pre-5, 6-8 and 9-12. A state funded study has been underway for over a year and the report will be released in the coming months. This work will continue through the next 3-5 years, and I will make sure that you are informed of progress in each of these areas. Together we will meet these challenges.

In regard to the 2014-15 schools' budgets, total budget spending is up 2.59%. NCSU 2013-14 enrollment dropped 12 students from October 1, 2012 to 2013. Projected enrollment for the next school year is 2,727. Our students who are affected by poverty have increased 5% this year to 58%. At the same time, students with special needs requiring additional services have increased to 24% of our student population.

Regardless of the challenges, we are committed to our mission/vision:

Our mission: To educate students to become effective communicators, problem solvers, reflective thinkers, ethical productive citizens, and lifelong learners while embracing their diversity. -November 2008

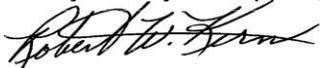
Our vision: The communities of NCSU will provide access to a responsive, student-centered education that fosters academic, civic, personal and cultural growth to all students. Their work will be supported by a community of learners including peers, teachers, families, and community members who share a belief that there are no limits to the achievement and success of all learners. -October 2013

Our message is clear; during this and coming years all administrators, staff and board members must work together to closely manage and share costs, while providing a quality education for our students. As challenges in operating schools continue to mount, we cannot lose sight of our purpose. Student achievement in academics, arts, and physical fitness cannot be compromised.

To be successful in our mission, our schools need your support by investing in our education programs. Community trust in our work is extremely important to us. I welcome you to become involved with your school(s) and be a part of your child's or grandchild's education experience. North Country Schools will be better able to prepare our students for a diverse and ever changing world with your support.

Please plan to attend your Town Meeting and vote.

Thank you for your support,



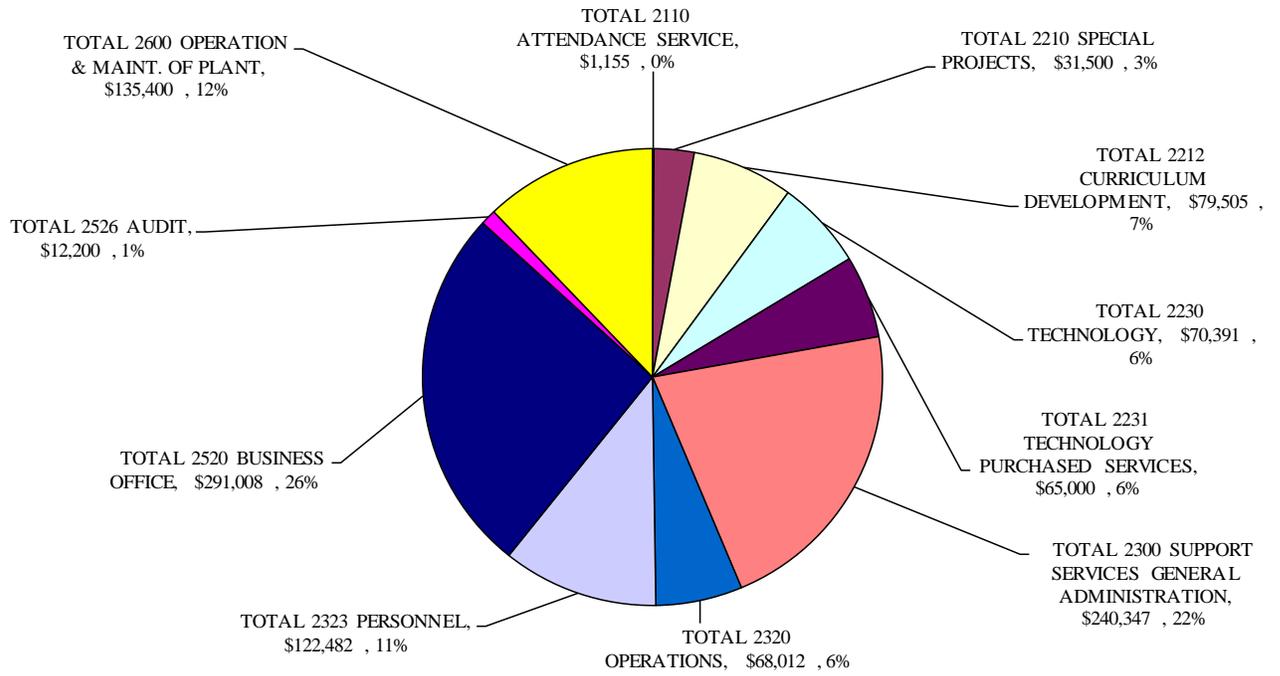
Robert W. Kern, Ed.D.
Superintendent

NORTH COUNTRY SUPERVISORY UNION
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE-GOVERNMENTAL
FUND FOR THE YEAR ENDED JUNE 30, 2013

AUDITED

		General Fund
Revenues		
Assessments	\$	891,970
Investment Income	\$	10,738
Service Income	\$	1,111,614
Refunds & Reimbursements	\$	186,627
Federal	\$	4,411,544
State	\$	1,462,999
Other Grant & Miscellaneous	\$	181,163
State On-behalf Payment	\$	211,225
Total revenues	\$	8,467,880
Expenditures		
Office of the Superintendent	\$	370,192
Instructional services		
Direct Services	\$	1,301,315
Student Support Services	\$	2,605,684
Area Administration	\$	746,830
Building Operations & Maintenance	\$	309,362
Bookkeeping Services	\$	517,529
School Districts	\$	2,634,129
State On-behalf Payment	\$	211,225
Total expenditures	\$	8,696,266
Excess (deficiency) of Revenues over (under) Expenditures	\$	(228,386)
Net Change in Fund Balance	\$	(228,386)
Fund Balance - Beginning - July 1, 2012	\$	1,760,022
Fund Balance - Ending - June 30, 2013	\$	1,531,636

NORTH COUNTRY SUPERVISORY UNION FY2015 BUDGET



North Country Supervisory Union

Board Approved Budget FY2015

Account / Description	Budget FY2014	Budget FY2015
100 General Fund		
REVENUE		
INTEREST INCOME-CASH ACCOUNT	\$ (3,000)	\$ (4,000)
INTEREST INCOME-MONEY MARKET	\$ (10,000)	\$ (6,800)
MISC REVENUE	\$ -	\$ -
COPYING REIMBURSEMENT	\$ -	\$ (100)
FUND BALANCE AS REVENUE	\$ (25,000)	\$ (25,000)
TELEPHONE REIMBURSEMENT	\$ (2,500)	\$ -
INDIRECT COST REVENUE	\$ -	\$ (15,000)
ASSESSMENTS	\$ (956,354)	\$ (1,066,100)
TOTAL REVENUE	\$ (996,854)	\$ (1,117,000)
2110 ATTENDANCE SERVICE		
SALARY ATTENDANCE OFFICER	\$ 3,000	\$ 1,000
F.I.C.A.	\$ 230	\$ 75
W COMP	\$ 17	\$ 5
UNEMPLOYMENT	\$ 39	\$ -
TRAVEL	\$ 200	\$ 75
TOTAL 2110 ATTENDANCE SERVICE	\$ 3,486	\$ 1,155
2210 Improvement of Instruction Services		
SP PROJECTS P SERV	\$ 10,000	\$ 10,000
SP PROJECTS PRINCIPAL MENTORING	\$ -	\$ 14,000
P.SERV.-STRATEGIC PLANNING	\$ -	\$ -
SP PROJECTS STUDENT INS	\$ -	\$ -
SP PROJECTS SUPPLIES	\$ 2,500	\$ 4,000
SPEC.PROJ.-FOOD	\$ 2,500	\$ 3,500
SPEC.PROJ.-BOOKS	\$ -	\$ -
SPEC PROJ SOFTWARE	\$ -	\$ -
TOTAL 2210 Improvement of Instruction Services	\$ 15,000	\$ 31,500
2212 CURRICULUM DEVELOPMENT		
DIRECTOR OF CURRICULUM SALARY	\$ 37,584	\$ 38,711
WAGES CURRICULUM ADM ASST	\$ 13,575	\$ 13,982
BCBS	\$ 15,853	\$ 17,121
FICA	\$ 3,923	\$ 4,032
LIFE INSURANCE	\$ 19	\$ 75
MUNICIPAL RETIREMENT	\$ 685	\$ 699

WORKERS COMP	\$ 266	\$ 270
UNEMPLOYMENT	\$ 36	\$ 40
TUITION	\$ 774	\$ 770
DENTAL	\$ 258	\$ 360
LTD	\$ 197	\$ 200
PROFESSIONAL DEVELOPMENT	\$ 753	\$ 750
TRAVEL	\$ 645	\$ 645
SUPPLIES	\$ 600	\$ 600
EQUIPMENT	\$ 500	\$ 500
CONF & DUES	\$ 750	\$ 750

TOTAL 2212 CURRICULUM DEVELOPMENT	\$ 76,418	\$ 79,505
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2230 TECHNOLOGY

DIRECTOR OF TECHNOLOGY	\$ 21,769	\$ 22,422
COMPUTER NETWORK ADMINISTRATOR	\$ 10,000	\$ 10,300
COMPUTER SUPPORT TECHNICIAN	\$ 7,000	\$ 7,200
BCBS	\$ 8,446	\$ 9,120
FICA	\$ 2,966	\$ 3,054
LIFE INSURANCE	\$ 120	\$ 150
MUNICIPAL RETIREMENT	\$ 1,938	\$ 2,640
WORKERS COMP	\$ 221	\$ 250
UNEMPLOYMENT	\$ 100	\$ 100
TUITION	\$ 660	\$ 660
DENTAL	\$ 240	\$ 240
LTD	\$ 155	\$ 155
TRAVEL	\$ 700	\$ 700
ROOMS & MEALS	\$ 400	\$ 400
SUPPLIES	\$ 500	\$ 500
SOFTWARE	\$ 1,000	\$ 4,500
EQUIPMENT	\$ 500	\$ 7,000
DUES & FEES	\$ 350	\$ 1,000

TOTAL 2230 TECHNOLOGY	\$ 57,065	\$ 70,391
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2231 TECHNOLOGY PURCHASED SERVICES

PURCHASED TECH SERVICE CONTRACT	\$ 112,500	\$ 65,000
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TOTAL 2231 TECHNOLOGY PURCHASED SERVICES	\$ 112,500	\$ 65,000
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2300 Support Services - General Admin

ADMIN ASSISTANT WAGES OT	\$ 500	\$ -
ANNUITY-SUPT	\$ 10,000	\$ 10,000
SUP'T SALARY	\$ 107,312	\$ 106,793
ADMIN ASST / RECEPTIONIST WAGES	\$ 60,945	\$ 62,773
BCBS	\$ 29,129	\$ 31,459
FICA	\$ 12,872	\$ 12,972
LIFE INSURANCE	\$ 90	\$ 190
MUNICIPAL RETIREMENT	\$ 3,047	\$ 3,050
WORK COMP	\$ 1,050	\$ 1,050
UNEMPLOYMENT	\$ 330	\$ 330

DENTAL	\$ 600	\$ 600
LTD	\$ 638	\$ 630
LODGING & MEALS	\$ 2,000	\$ 2,000
TRAVEL	\$ 3,000	\$ 3,000
VSA DUES	\$ 4,200	\$ 4,500
PROF DEVELOPMENT-ADMIN ASST	\$ 200	\$ 200
PROF DEVELOPMENT	\$ 800	\$ 800

TOTAL 2300 Support Services - General Admin	\$ 236,712	\$ 240,347
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2320 MISC ADMIN COSTS

LEGAL MISC TOWNS	\$ 250	\$ 2,500
LEASING ADS SYSTEM	\$ 5,000	\$ 2,800
STORAGE PURCHASE SERVICE	\$ 700	\$ 700
LEGAL SERVICES	\$ 2,000	\$ 2,000
STIPEND TREASURER'S	\$ 1,500	\$ 1,000
EQUIP MAINT	\$ 2,000	\$ 2,000
PHONE EQUIP MAINT	\$ 500	\$ 2,162
MACHINE LEASES & RENTALS	\$ 12,000	\$ 8,500
CONSOLIDATED INSURANCE	\$ 8,500	\$ 9,000
TELEPHONE	\$ 7,000	\$ 6,500
POSTAGE	\$ 12,500	\$ 10,500
INTERNET	\$ 5,000	\$ 1,600
MISC TOWNS ADVERTISING	\$ 200	\$ 250
ADVERTISING	\$ 500	\$ 2,000
MISC FOOD MEETINGS	\$ 1,000	\$ 1,000
MISC TOWN INVOICES	\$ 250	\$ 500
OFFICE SUPPLIES	\$ 10,000	\$ 8,000
BOOKS	\$ 500	\$ 500
SOFTWARE	\$ 2,500	\$ -
EQUIPMENT	\$ 2,500	\$ 2,500
COMPUTER EQUIPMENT	\$ 7,000	\$ -
PHONE SYSTEM EQUIPMENT	\$ 2,000	\$ 1,000
FURNITURE	\$ 2,500	\$ 2,500
MISCELLANEOUS	\$ 500	\$ 500

TOTAL 2320 MISC ADMIN COSTS	\$ 86,400	\$ 68,012
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2323 PERSONNEL

PERSONNEL WAGES	\$ 35,600	\$ 70,211
PERSONNEL BCBS	\$ 18,361	\$ 37,459
PERSONNEL FICA	\$ 2,723	\$ 5,371
PERSONNEL LIFE INS	\$ 160	\$ 45
PERSONNEL RETIREMENT	\$ 1,780	\$ 3,598
PERSONNEL WORKERS COMP	\$ 203	\$ 350
PERSONNEL UNEMPLOYMENT	\$ 100	\$ 200
PERSONNEL TUITION	\$ -	\$ 3,450
PERSONNEL DENTAL	\$ 360	\$ 648
PERSONNEL LTD	\$ 130	\$ 300
PERSONNEL PURCH SERVICE ADS PD	\$ 500	\$ 500

PERSONNEL TRAVEL	\$ 100	\$ 100
PERSONNEL CONF/DUES	\$ 250	\$ 250
TOTAL 2323 PERSONNEL	\$ 60,267	\$ 122,482
2520 BUSINESS OFFICE		
SALARY DIRECTOR BUSINESS	\$ 71,158	\$ 73,293
SALARY STAFF ACCOUNTANT	\$ -	\$ 40,000
FINANCE ASSISTANTS	\$ 47,159	\$ 48,575
BUSINESS ADM ASST WAGES	\$ 25,376	\$ 26,137
WAGES COURIER	\$ 600	\$ 600
BUSINESS OFFICE BC/BS	\$ 46,833	\$ 65,246
BUSINESS OFFICE FICA	\$ 10,993	\$ 14,382
BUSINESS OFFICE LIFE INS	\$ 140	\$ 230
BUSINESS OFFICE RETIREMENT	\$ 8,500	\$ 8,500
BUSINESS OFFICE WORKERS COMP	\$ 900	\$ 900
BUSINESS OFFICE UNEMPLOYMENT	\$ 675	\$ 675
BUSINESS OFFICE DENTAL	\$ 722	\$ 720
BUSINESS OFFICE LTD	\$ 516	\$ 500
BUSINESS OFFICE PURCHASE SERVICE	\$ 3,500	\$ 3,500
BUSINESS OFFICE TRAVEL	\$ 2,600	\$ 5,000
BUSINESS OFFICE ROOMS & MEALS	\$ 1,400	\$ 1,400
BUSINESS OFFICE SUPPLIES	\$ -	\$ -
BUSINESS OFFICE BOOKS	\$ -	\$ -
BUSINESS OFFICE EQUIPMENT	\$ -	\$ -
BUSINESS OFFICE DUES & FEES	\$ 350	\$ 350
BUSINESS OFFICE PROF DEV	\$ 1,000	\$ 1,000
TOTAL 2520 BUSINESS OFFICE	\$ 222,422	\$ 291,008
2526 AUDIT		
AUDIT NCSU	\$ 10,000	\$ 12,200
TOTAL 2526 AUDIT	\$ 10,000	\$ 12,200
2600 OPERATION & MAINT. OF PLANT		
WAGES CUSTODIAN	\$ 4,300	\$ 5,000
FICA	\$ 329	\$ -
WCOMP	\$ 30	\$ -
OPERATION AND MAINT P SERV	\$ -	\$ 1,500
CUSTODIAN P SERV	\$ -	\$ 1,000
STORAGE RUBBISH REMOVAL	\$ -	\$ 3,900
REPAIRS & MAINT OFFICE	\$ -	\$ -
OFFICE RENTAL	\$ 110,000	\$ 124,000
STORAGE RENTAL SPACE	\$ 525	\$ -
ADVERTISING	\$ -	\$ -
CUSTODIAL SUPPLIES	\$ 1,400	\$ -
TOTAL 2600 OPERATION & MAINT. OF PLANT	\$ 116,584	\$ 135,400
TOTAL 100 General Fund	\$ 996,854	\$ 1,117,000

NEW IN 2013

TOWN OF WESTFIELD CEMETERY POLICY

Westfield Cemetery, 160 Cemetery Road, Westfield, VT 05874
North Hill Road Cemetery, 1202 North Hill Road, Westfield, VT 05874

ADOPTED EFFECTIVE DATE: August 12, 2013

Under the authority granted in 24 V.S.A., Chapter 33, Section 872, the Town of Westfield Select Board hereby adopts the following policy regarding the Cemeteries.

The price of the burial lot includes corner posts. Upon the receipt of payment for a burial lot at the Westfield or North Hill Road Cemeteries the town will have four (4) corner posts installed, designating the boundaries of the lot. The corner posts and perpetual care are included in the cost of the burial lot.

The term "perpetual care", used in reference to plots, shall be held to mean the cutting of the grass upon said plots at reasonable intervals, the raking and cleaning of the plots; meaning and intending the general preservation of the plots, and the grounds, walks, roadways, boundaries and structures, to the end that said grounds shall remain and be reasonably cared for as Cemetery grounds forever.

The installation of a headstone or monument is to be no larger than one-half (1/2) the width of the lot. The concrete foundation shall be installed to a minimum depth of four (4) feet, with a one and one half (1 ½) inch margin larger than the base of the monument on all sides.

Grave markers may be placed at the foot of each grave and must be flush to the ground. All openings of graves and interments will be made by the cemetery caretaker.

The transfer of ownership of a lot to another party must be requested in writing to the Cemetery Secretary and recorded in the Town of Westfield Land Records.

The planting of trees or ornamental shrubs in the cemetery is prohibited.

Decorations or plants not cared for or that become unsightly as deemed by the caretaker will be removed.

No structures of any kind other than gravestones are permitted.

Disaster Emergency Relief Shelter

The Westfield Community Center has been designated as a Disaster Emergency Relief Shelter. In the event of a situation requiring people to evacuate their homes, it is up to the Select Board to declare a disaster and the shelter will open to provide a safe place until people can return to their homes. There are currently twelve members on the Emergency Relief Shelter Management Team to prepare and run the shelter.

During the first 72 hours, the shelter will require around-the-clock coverage by the volunteer team. Anyone interested in helping, please contact the Town Office. If the shelter is open for more than 72 hours, the Red Cross would take over management.

Dennis Neumann
Emergency Relief Shelter Coordinator

REPORTS FROM TOWN AGENCIES
(NON-APPROPRIATION)

SELECTBOARD REPORT

Town of Westfield Members:

The year 2013 is now behind us and how fast time seems to go by. The Board of Selectmen have worked hard again this past year to serve and try to meet the needs of the people of Westfield. At the same time we are trying to keep the budgets in check in order that everybody can afford to pay their taxes—"not always an easy task". We feel that Westfield is a good place to live and we strive to make it a town where folks want to live and can afford to live and enjoy their lives here. This is the mission of the Board of Selectmen.

A new building at the Town Garage was built this year for our road salt. It was constructed with a good sound footing with a cement wall atop that footing. The building is a wooden structure built out of 2 x 6 studs for walls and factory made rafters. The roof is covered with 30 year asphalt shingles and the walls are finished with vinyl siding to match the garage. An overhead door was erected for entrance to the building. This is a building that will be there for many years without any repair costs.

The old Salt Shed was a cold stall off the heated Town Garage. It since has been converted to a warm stall that houses the loader owned by the Road Commissioner. The walls and ceiling have been covered with OSB plywood and 6" insulation. This is working well because there was no room in the main garage for the loader and it would not start in cold storage.

We are continuing the construction of the Balance Rock Road. We spent a little under \$30,000.00 again this year for road construction costs on this road. We are doing a stretch of road every year to offset the total cost of the development of this road instead of doing it all at once. When it is completed, it will be plowed in the winter and this will eliminate our Road Commissioner from going through Lowell to plow out the folks who live on the other end of the road. It will be a big shortcut to reach these people. After this year we feel a couple more years will about do it. It's been a long time coming. The worst is done. We owe a big thank you to Larry and Eric Kennison for their dedication and good work they do taking care of our summer and winter roads and also for doing our road construction.

There was talk in early December that state aid to municipalities would be cut due to a shortfall in revenues for V-Trans. This would have resulted in higher taxes to maintain our roads. Just recently the Governor presented to the legislature a transportation budget of \$685,679,659.00 that is 5% over last year. This means we will be level funded so we will be okay. Our state aid for roads is \$50,000.00.

Recycling has been doing very well. More and more people are recycling now every Saturday forenoon from 8 am to 12:00. The Recycling Center is a very good place to be. It is a good place to come and visit with your friends and say hello. It is a very friendly atmosphere. I personally want to thank all of you for the support and promotion that you bring with you by being there to recycle. As you all know by now, I am the attendant at the Recycling Center. I am also on the Supervisory Board of the Northeast Solid Waste District. I attend monthly meetings in Lyndonville. The new Solid Waste Law is Act 148 which was passed by the

Legislature. What this law means is there will be quite a few mandatory rules that will take place and phased out over the next few years. I am not going to go over this now, but I plan this spring to call a meeting at the Community Center and call upon Paul Tomasse, head of the District, to give all of us an overview of what is required from Act 148. Plan to attend. It will be advertised and should be interesting.

LaDonna Dunn has been working on a new website for the Town of Westfield and it should be completed by the end of the year 2014. We have never had a website. This should be a great attraction and addition to the Town. If anybody thinks of something of interest that should be on the website, please call LaDonna at 744-2484. It must pertain to the Town.

On a sad note, we mourn the deaths of Donald Bean, Paul Turner, Donna Bryant and George Kouzoujian who are no longer with us. Our thoughts and prayers are with their families and friends. We will miss you.

I would like to end this report by thanking all the folks in Westfield who in one way or another have volunteered to help during the year. We thank you for your support and help during numerous activities. A special thanks to John & Sandra Vear who run the Jam Session at the Community Center the third Sunday of each month. They donate all the funds raised to the Town of Westfield which are then deposited into the town's general fund. We thank all the Boards. They are dedicated people who work hard to make sure our children are well educated, to make sure that those in need are taken care of and overall to make Westfield a place we are proud of and want to live.

Have a prosperous and Happy 2014.

Sincerely,

Yves Daigle
Chair, Selectboard



Left to right: Richard Degre, Selectman; Yves Daigle, Selectman; Alice Gonyaw, Retiring Lister and Jacques Couture, Selectman

ZONING BOARD REPORT

Submitted by: Ted Buchner

Category of Permits Issued During 2013

Category	Qty.
Houses	2
Garages	5
Gazebo	1
Entryway	1
Sheds/Lean-to's	4
Handicap Ramp	1

Permits Issued During 2013

Permit No. 2013-	Issue Date	Owner	Applicant	Location	Permit Application
001	03/18	Town of Westfield	Connie LaPlume	Library/Museum 1252 Rt. 100	Handicap Ramp
002	05/05	Denny Lyster	Same	1552 North Hill Rd.	Garage
003	05/22	John Cheffins	Mike Carpenter	Chalet #1- Alpine Haven	Gazebo
004	06/10	Town of Westfield	Yves Daigle	Town Garage 757 Rt. 100	Storage Shed for Salt
005	07/10	Roger Gosselin	Same	123 Buck Hill Rd.	House/Garage/Shed
006	07/18	Brendan McAuliffe	Same	Ballground Rd.	House/Garage
007	08/21	BobbiJo Andrews	Same	187 Peaceful Ridge Rd.	Garage/Entryway/Shed
008	11/06	Roger Audet	Same	1628 Rt. 100	Garage/Lean-to



TOWN CLERK REPORTS

A Message from the retiring Clerk, Connie LaPlume

To the Voters, Residents and Tax Payers of Westfield,

In October 1991, I was asked if I was interested in finishing Loretta LaPlume's term as Town Clerk and Treasurer. Due to health issues, she had decided to retire effective December 31, 1991. That was what was supposed to happen. What actually happened, was, in November 1991, Loretta had a heart attack. That put her out of commission immediately, and I was put in office early, with less than two weeks of training.

We used to joke that we bought the house, and the job came with it.

I would take checks to Loretta at the hospital to be signed so that I could pay the bills. Emmy Harmon, Jay Town Clerk, and Alice Gonyaw, one of Westfield's Listers were very kind to answer my cry for help almost daily. I had a crash course of what needed to be done and when. So many things at town level are connected to the State. Deadlines would go by that I had no idea required forms. Thank goodness the Secretary of State's office was also available with hands on help.

My home was an open door to the public. We provided our home as an office, storage facility and public restroom from November 1991 to November 2005. We added a room to the back of the office to provide more space for attorneys and supplies. We did this at our expense. In 2000. I asked the Board of Selectmen if we could be paid for the use of the office. At that time we were given \$50 a month for the town to use our home. Even with the extra space, we just couldn't meet all the requirements for attorneys, Listers and the Zoning Board to keep files and documents in an orderly fashion. So I told the Board of Selectmen they needed to consider building an office. We moved in to the new town office the Monday after Thanksgiving in November 2005. The building is now a little over 8 years old. It still looks as new as the day we moved in.

In August of 2010, I gave my notice for Town Treasurer, effective December 31, 2010. At that time, it seemed like so many Clerk/Treasurers were being accused... sometimes correctly of embezzling funds. I felt that dealing with as much money as a Treasurer does, it should be two people handling town monies. Mary Lou Jacobs came on as Town Treasurer, I stayed on as assistant treasurer.

In August 2013, I gave my notice for being Town Clerk, effective December 31, 2013. My term was ending at Town Meeting 2015. But for many reasons, I decided to retire early, and have my assistant LaDonna Dunn to continue to fulfill my term. LaDonna has been with me for almost three years. She "fits" into the position I am vacating.

I have enjoyed serving the Town of Westfield for the last 22 years. I have made many friends. I thank you very much for your support and friendship that you have shown me, in my learning years, and over the years as we worked out problems from simple tax bill errors to wrong addresses, etc.

I am going to be hanging around the office on Mondays as LaDonna's assistant. We have changed jobs and desks. Nothing else has changed. I hope you will show her the same courtesy and friendship that you have shown me over my terms as your Clerk.

Connie LaPlume
Westfield Town Treasurer 1991-2010
Westfield Town Clerk 1991-2013



A Message from the new Clerk, LaDonna Dunn

I am pleased to have been appointed by the Selectboard to fill Connie LaPlume's term until Town Meeting 2014 at which time I will run for the position. Our office is here to serve the communities needs Monday through Thursday 8 a.m. until 4 p.m. Our responsibilities are many and varied. Here's an overview should you need any of our services:

- Marriage Licenses: Issuing, recording & certified copies.
- Birth Certificates: Recording & issuing certified copies.
- Death Certificates: Recording & issuing certified copies.
- Land Records: Recording and copies of deeds, property transfers, mortgages, zoning permits & trusts.
- Vault time: Assist lawyers, appraisers & title searchers with land record searches, tax maps, tax bills & Lister cards.
- Notary Services: Free. Please bring identification
- DMV Renewals & Literature: Issuing of temporary registration stickers for vehicles and snowmobiles.
- Dog Licenses: Issue licenses to all dogs 6 months or older with current rabies vaccination and proof of spay/neuter by April 1 each year.
- Property Taxes: Pay your taxes by mail or at the Town Clerk's office by 4:00 p.m. October 10 each year to avoid penalties. Checks/money orders preferred for payment.
- Rental of Community Center
- Assist other government departments such as Selectboard, Treasurer, Zoning Administrator, Lister's, Planning Commission, Constables, Health Officer, Justices of the Peace, Emergency Management, Auditors, Delinquent Tax Collector and School Board.

We're always happy to answer questions and strive to help you understand local government. Stop by anytime. I am looking forward to meeting you at Town Meeting and working with you throughout the year!

LaDonna Dunn
Town Clerk

WESTFIELD FIRE DISTRICT #1
P.O. BOX 142
WESTFIELD, VT 05874

12 December 2013

TO: Westfield Fire District #1- Members

1. The following is provided as a breakdown of all items contained on the Westfield Fire District #1 balance sheet for the period of 1 December 2012 through 30 November 2013.

Assets:

Parcel ID 06-001-21 Property on North Hill – as listed on the Town of Westfield Grand List Tax Year 2001.

Balance Savings and Checking – As shown on attached Balance Sheet \$97,348.16.

Income:

Water Service Fees:

Attached "Income by Customer Summary" shows total of \$19,858.50 by customer. This figure is actually a little above annual billing amount of \$19,176.00 because of past due amounts some accounts paid during the period. As you can see from the A/R Aging summary report we still have \$3,314.69 of past due accounts.

Savings Interest:

Attached "Profit and Loss" statement indicates a total of \$2,278.77 from our Savings account, and the CD account. Our present CD account is \$71,406.03 earning 3.2% has been locked in through 6/12/15, and earns us about \$180.00 per month in interest.

Total Income:

Attached "Profit and Loss" statement indicates a negative (-\$5,964.08) net loss for the reporting period. This net loss and the reasons are being explained in detail within this report. This is the second year in a row that we operated at a loss; we believe the expensive repairs and tests will not occur in the coming year.

Total Liabilities and Equity: See Balance Sheet: \$97,348.16

Liabilities:

Expense:

Total expenses from Profit and Loss statement are \$28,601.35. This amount makes up the real operating cost of the system as shown on the statement. Equipment, materials, insurance, office supplies, postage, water testing, repairs, snow plowing, lawn mowing, electric, gas, phone, permit to operate. This amount is higher than our proposed budget amount of \$21,655.00 for the following reasons.

System Water Testing:

Our testing requirements are mandated by the State and Federal government. Some tests are monthly and semi-annually. Others are in 3 and 5 year cycles. This year we had the monthly, semi-annual and several of the 3 and 5 year tests also came due this year, for total expense of \$1,468.00.

Line Repair:

The new line we installed last year had a leak in March (a coupling separated). We repaired it in March with cleanup in the spring for a total cost of \$935.50.

Reservoir Cleaning and Maintenance:

During a state inspection of the system was noted that our reservoir was due a cleaning it was rebuilt in 2003 and had not been cleaned since then. They are supposed to be cleaned on a 5-7 year cycle. Despite the fact it had been 10 years the reservoir was relatively clean when we started, there was less than ¼ inch of sludge on the floor at the start of the cleaning process. Total cleaning cost \$5,650.08.

The pump in the drilled well failed in September and had to be replaced at a cost of \$1,674.00.

2. Breakdown by report and attachments:

Balance Sheet:

Total is \$97,348.16. This is a net decrease of \$2,359.70 from the \$99,707.86 at the closing of 2012.

Profit & Loss:

Significant items.

Income from fees at \$20,385.50 slightly above the yearly fees. There were no changes in billing rates during the reporting period.

Total Repairs \$8,628.95 is a combination of the repairs detailed in the Expenses paragraph above and other repairs made during the year.

The Professional Fees Accounting of \$50.00 was paid to a representative of the Community National Bank for auditing the books for 2012. The reports are on file, there were no errors found or corrective actions to be taken.

Income by Customer Summary

The report shows all customers and amounts paid for the year of the report.

Expense by Vendor Summary

Most vendors are normal expenses for the system.

H A Manosh Corp. - \$6592.98 – Drilled well pump replacement, and cleaning Reservoir
Laurent Cote -\$1,118.00 – Reimbursements for water testing kits he purchased
Gordon Lesperance (\$237.50) and Rick Danforth (\$650.75) – These payments are for additional time; line leaks, clean reservoir, etc., beyond normal duties which are compensated at \$12.50 per hour.

A/R Aging Summary

There are seven accounts on the A/R Aging Summary (Overdue Accounts). The total amount of \$3,314.89 compares to \$3,385.39 at the end of 2012. Notices are sent out monthly. As noted in last years report the late fees are now added soon after the bill is 30 old.

Note: James & Megan Roberge are actually paid ahead, they appear on this list because of the way QuickBooks reports the transaction as a negative.

Proposed Budget

Our 2013 actual expenses came \$6,446.35 higher than the budgeted amount for the year, as explained above in this report.

The 2014 Budget Proposed items are almost same as last year; adjusted for current costs of the line items. As noted in this report we anticipate staying within the budget in the coming year.

Our proposed budget is \$21,655.00 for the next year, our user fees of \$19,176.00 and anticipated interest of \$2,250.00 for a total of \$22,426.00 will cover the proposed budget. Any overrun will come from our total equity.

3. Looking to the future:

In the last two years we ran in the red by \$10,292.09, the first time since we organized in 1999. Our system was rebuilt in 2003 and is now 10 years old. We have not had a rate increase since about 1998 (15 years) at the present basic rate of \$102.00. The cost of everything is going up, it is only a matter of time before we will need a rate increase to maintain the system and be ready for future changes. We still have a good reserve of funds now; but we must look to the future and preserving the water system.

We also need to look at replacements for the Prudential Committee positions. Those of us filling the positions are not getting any younger and have been doing the work for 15-20 years. If we do not find people who will take them over and do it for free water \$408.00 per year we would need to contract out the work. That would cost thousands of dollars, which would add significantly to the operating costs of the system.

We are not suggesting or making any changes this year but it is certainly something to think about. We invite your comments or suggestions!

4. This report is respectfully submitted as a full accounting of the current financial standing of the Westfield Fire District #1 for the period of 1 December 2012 to 30 November 2013. If at anytime, any member of the Fire District desires to see records of the checking account, savings accounts, payment records, or service fees billing records they will be made available for review. If you have comments or questions please call me at 744-6880.

Gordon Lesperance
Prudential Committee Member

Attached:
Balance Sheet
Profit and Loss Statement
Income by Customer Summary
Expense by Vendor Summary
A/R Aging Summary
Proposed Budget

**NORTHEAST KINGDOM WASTE
MANAGEMENT DISTRICT (NEKWMD)**

224 Church St., P.O. Box 1075
Lyndonville, VT 05851
802-626-3532

The NEKWMD finished 2013 in solid financial condition. Recycling markets were fair to good throughout the year. Stronger than expected revenues for recycling, scrap metal, and the surcharge on trash allowed us to end the year with a surplus of \$49,302.46. Spending for the year was \$7,014 more than budgeted, while revenues exceeded projections by over \$56,317. The sale of recyclables generated \$158,072 in revenues for 2013. That figure represents approximately 25% of the 2013 budget. While strong recycling markets were responsible for some of the excess revenue, surcharge revenues exceeded projections by \$38,069.

The NEKWMD is entering 2014 with a proposed budget of \$694,978 – an increase of 2.2%. However, due to the addition of several towns over the last 2 years, the surcharge on non-recycled waste (trash) will drop \$0.55 per ton to \$22.00 per ton in 2014. Our surcharge on trash remains just below the State average.

The District welcomed the town of Topsham in 2013. We continue to serve the largest geographical area and largest number of towns (49) in the State. Our population served is 3rd in the state behind only Chittenden Solid Waste District and the Central Vermont Solid Waste Management District.

The Vermont legislature passed Act 148 early in 2012. This piece of legislation includes, among other things, mandatory pay-as-you-throw for trash disposal and phased-in landfill bans for certain recyclables, leaf and yard wastes, and source separated organics. In 2014 the NEKWMD will be looking to assist our members in complying with the provisions of Act 148, strengthen outreach to businesses and seasonal residents, and promote greater participation in recycling programs throughout the Northeast Kingdom.

The NEKWMD was staffed by nine full-time and two part-time employees in 2013. Each of the member Towns is entitled to representation by at least one Supervisor. The Board of Supervisors is the principal authority over the NEKWMD and the primary means of contact with the member towns. The Board of Supervisors meets monthly and sets the direction of NEKWMD policy. The member Towns are also represented through their ability to vote on the NEKWMD budget at their Town Meeting in March.

Since fees for NEKWMD membership (the surcharge on trash of \$22.00/ton) are based on the amount of waste produced, members have a clear opportunity to control their waste management costs. Costs can decrease as waste generation rates decrease and recycling rates increase.

The 50,500 residents of 49 Towns throughout the Northeast Kingdom can be assured that the NEKWMD will continue to address their waste management concerns in a timely and environmentally sound fashion.

NEKWMD Executive Committee

NORTHEASTERN VERMONT DEVELOPMENT ASSOCIATION (NVDA)

36 Eastern Ave., Suite 1, P.O. Box 630
St. Johnsbury, VT 05819-0630
802-748-5181

Report to the Voters of Westfield

The Northeastern Vermont Development Association – the state’s only regional planning commission and economic development corporation – has been serving your community and the Northeast Kingdom for more than 60 years. We continue to assist local officials with land use, transportation, and emergency planning, and we serve the businesses of the Kingdom, promoting sustainable economic growth.

In 2013, NVDA was at work in your community and we assisted with the recent town plan update effort and the adoption process. We also conducted a Bridge and Culvert Inventory, and provided assistance for a Bike and Pedestrian Grant application.

Understanding that many of our communities have limited resources to deal with increasingly complex issues and state and federal requirements we work to ensure that our planning, technical assistance, and business services help to address important local needs. This year our staff met with every community to review existing plans and recommend strategies for updating and implementing them. Training programs that we offered covered a variety of topics, including disaster planning and flood resilience, due process in planning and zoning, and foreign trade benefits. Also, nearly every community in our region has participated in our well-attended local road foreman trainings.

Most of us are aware that an infusion of EB-5 investment funds will bring substantial and positive developments to communities in the Northeast Kingdom, particularly in the manufacturing, hospitality, and tourism sectors. These developments are attracting other developments and NVDA has responded by hiring an additional economic development specialist for the region and by marshaling resources to identify the impacts on our region’s services, infrastructure, and housing stock so that our communities can prepare. Earlier this year NVDA established a Foreign Trade Zone that will increase the competitiveness of our region’s businesses and facilitate trade.

For communities and businesses in the region, NVDA is the first contact for information and technical support on land use planning, project development, permitting, financing, and grant assistance. We maintain staff in Newport and St. Johnsbury, which allows us to better meet the needs of our vast region. You can visit our website www.nvda.net and follow us on Facebook for the latest news and events, and planning resources.

Thank you for all of your efforts in your community. We truly value your continued support and look forward to serving you in 2014.

Sincerely,

Dave Snedeker
Executive Director

APPROPRIATION REPORTS

To save on printing costs some reports have been abbreviated. Additional reporting/financial information is available at the Town Clerks office and at the Polling Place (Community Center) on Town Meeting Day.

AMERICAN RED CROSS

Regional Headquarters: 29 Mansfield Ave.
Burlington, VT 05401-3323

Phone: 802-660-9130; Fax: 802-660-9136 or Toll Free in VT 800-660-9130
www.redcross.org/vermont

The American Red Cross of Vermont & the New Hampshire Upper Valley is on call to help our community 24 hours a day, 7 days a week and 365 days a year. A local Red Cross volunteer is often the first “neighbor on the scene” after a disaster strikes offering a hot cup of coffee, a warm blanket and a glimmer of hope to those in need. Supported primarily by volunteers, the Red Cross provides emergency support for victims of fire, flood and other disasters as well as instruction in health, safety and aquatics courses. Whether we are helping one family recover from a devastating home fire, providing emergency shelter and supplies to hundreds of families after a major disaster, or food and water for first responders, we have historically been a vital part of the local community.

Over the past two years, we have been focusing on disaster preparedness, specifically, working to help communities become better prepared when a disaster strikes. This program is called the Local Disaster Shelter Initiative and its purpose is to offer each town in our region the training, support, and supplies to open its own emergency shelter during times of disaster when outside assistance is not available. This initiative helps communities build resiliency and take an invaluable step toward a level of preparedness that meets today’s realities. To date, 42 communities have joined this initiative and dozens more are taking steps to participate. If your community is not yet involved in the Local Disaster Shelter Initiative, contact Larry Kupferman for more information at (802) 660-9130 ext. 113.

Since the Red Cross is not a government agency, we rely on individuals, businesses and local communities to support our efforts in helping to prevent, prepare for, respond to, and recover from emergencies. Toward that end, we are asking each community for a donation based on its current population. We would greatly appreciate your support in the amount of \$250 this year. Your partnership will help ensure that the American Red Cross has the resources to support communities like the Town of Westfield and throughout Vermont and the Upper Valley when they need it most.

Sincerely,



Larry Crist
Regional Executive
Vermont & the New Hampshire Upper Valley Region

**AREA AGENCY ON AGING
FOR NORTHEASTERN VERMONT**

481 Summer Street, Suite 101
St. Johnsbury, VT 05819

Phone: 802-748-5182; Fax: 802-748-6622 or email: info@nevaaa.org

On behalf of the Area Agency on Aging for Northeastern Vermont I am writing to ask for an appropriation from the town of Westfield to support our work with older adults living in your community. Your help is critically important given the difficult circumstance that many older adults and their families continue to face.

We are a private, non-private organization serving the residents of Caledonia, Essex and Orleans counties. We support people age 60 and older in their efforts to remain active, healthy, financially secure and in control of their own lives. The Agency connects older adults and their families with the essential services they need to live with independence and dignity. Our staff works closely with seniors to determine how to best meet their individual needs; offering assistance with Medicare, Social Security, Medicaid, food and fuel assistance, in-home services and many other types of help. There is no charge for services provided by the Agency.

During the past year your support allowed us to provide assistance to 15 residents of Westfield as well as more than a thousand seniors from across the Northeast Kingdom and supported a broad variety of important programs for older adults and their families. These programs include Meals-on-Wheels, supportive services to help seniors continue to live at home, health insurance counseling, transportation for medical and other appointments, legal services and help for family caregivers.

This year we are requesting the amount of \$300 from the residents of the town of Westfield.

Please feel free to contact me should you have questions or need additional information.

Sincerely,

Lisa Viles
Executive Director



FIRE DEPARTMENTS

TROY VOLUNTEER FIRE DEPARTMENT, INC.

P.O. Box 51, Troy, VT 05868

Fire Station Phone: 802-744-2231 or Emergency: 911

In 2013 the Troy Fire Department responded to 29 fire and rescue calls. Throughout the year, our members have spent many hours training, exercising and maintaining our equipment, to be in full operating order for whatever our next call may be. In 2014, we are asking the Town of Westfield for \$22,591.00, the same amount requested last year, for our services.

In August of 2013, Lee Forbes, retired from his position as Chief. Lee has been in the fire service for many years and was Chief of the Troy Fire Department for 20 years. Lee's dedication and knowledge led the fire department to where it is today. He was and still is a highly respected person and part of our fire department and community. We wish him the best of luck in his retirement.

We would also like to thank the community for your support and donations that we receive. It is greatly appreciated. THANK YOU.

Respectfully submitted,

Bobby Jacobs
Chief 802-673-4144

MONTGOMERY FIRE DEPARTMENT

P.O. Box 356, Montgomery Center, VT 05471

We received the new 2012 Pumper Truck in early January of 2013 from Emergency One Inc. It has seen much use in 2013, most of which were vehicle accidents. With an increase of traffic from Montgomery to Jay there have been three of these calls occurring on Route 242 within the Town of Westfield.

The Montgomery Fire Department has had a welcomed increase of new volunteer recruits in 2013. We have had 6 attending the 2-day Rookie classes with the Franklin Lamoille Fire School and many of these new volunteers are continuing with weekly training at the Fire Fighter 1 School in Newport Center.

We have been informed that our individual safety gear is very outdated. We hope to acquire grant funds for purchasing new equipment to ensure the safety of our firemen.

We request \$4000 of support from Westfield this year, same as in 2013, to provide service to property owners in Westfield, mostly in Alpine Haven, and surrounding area and to those traveling.

Respectfully,

Montgomery Fire Department

GREEN MOUNTAIN FARM-TO-SCHOOL, INC.

194 Main Street, Suite 301
Newport, VT 05855
802-334-2044
www.GreenMountainFarmtoSchool.org

Green Mountain Farm-to-School, Inc. is requesting to an appropriation in the amount of \$250.00 from the town of Westfield to support the Jay/Westfield School Garden Program.

Green Mountain Farm-to-School (GMFTS) is a non-profit organization providing fresh, local food and nutrition education to over 10,000 students at schools across northern Vermont.

GMFTS coordinates student and community involvement in the Jay/Westfield School Garden. Over the last year, every student at the school has been involved in planting and harvesting the garden. Students started seeds for the garden at the school and the entire school participated in a spring Garden Dedication Ceremony. All of the produce from the garden was served to students in the school cafeteria. GMFTS also delivered garden-based summer programming at the school and coordinated community volunteers who helped maintain the garden over the summer.

With the town's help, we can continue to provide the School Garden Program at the Jay/Westfield School, producing fresh food for the cafeteria and giving students the knowledge and skills they need to make healthy food choices. Funding from the school covers a portion of GMFTS' staff time and materials to lead Farm-to-School activities during the school day like in-class workshop, taste tests, and farm field trips. This funding does not fully cover the cost of the program and the balance comes from grants, towns, individuals, and businesses. These funds from the town pay for supplies including tools, seeds, equipment, and staff time to deliver our school garden program.

We are deeply grateful for the support from Westfield in the past. Thank you for your consideration and please feel free to contact me should you have any questions or need additional information.

Respectfully submitted,

Katherine Sims
Executive Director





GREEN UP VERMONT
P.O. Box 1191
Montpelier, Vermont 05601-1191
802-229-4586 or 1-800-974-3259
Email: greenup@greenupvermont.org
www.greenupvermont.org

Annual report information - Green Up Day, May 4, 2013

The weather warmed up just in time for Green Up Day 2013! Many towns reported an increase in volunteers, with some towns setting all-time records. Coordinators overall reported seeing and collecting less trash. We are beginning to track illegal dumpsites by town as well, with the help of our coordinators.

Green Up Day celebrated 43 years in 2013. Green Up Vermont is the not-for-profit 501(c) (3) organization responsible for continuing the success of Green Up Day. The success of Green Up for Vermont depends upon two essential ingredients: one is the combined efforts of individuals and civic groups volunteering to make it all possible; and two, the financial support given by the public and private sectors throughout Vermont. The "State" does not "do" Green Up Day.

With your town's help, we can continue Vermont's unique annual tradition of taking care of our beautiful landscape and promoting civic pride so our children grow up with Green Up. Our coordinators tell us that **most of their volunteer force is families with young children**. Green Up Vermont focuses on education for grades K-12 with activities such as a curriculum for K-4, activity booklets, a story and drawing booklet, and the annual poster and writing contests for grades K-12. Please visit www.greenupvermont.org to learn more.

Careful use of resources minimizes Green Up's costs. The State appropriates funds that cover about 12 percent of our budget. Last year, appropriations from cities and towns covered 18 percent of our budget. These funds pay for supplies including over 46,000 Green Up trash bags, promotion, education, and services of two part-time employees. We ask your community to contribute because when you support Green Up Vermont you are not just supporting a program but Vermont and the people who live – and visit – here.

Mark your calendars for the next Green Up Day, May 3, 2014, the first Saturday in May. Put on your boots, get together with your family, invite some friends and come join us in your community to make Vermont even more GREEN!

HAZEN'S NOTCH ASSOCIATION
P.O. Box 478
Montgomery Center, VT 05471
www.hazensnotch.org

We are writing to ask the votes of the Town of Westfield to approve a request for a contribution of \$450 to the Hazen's Notch Association Campership Fund in 2014, our 21st year providing programs for area families.

Each summer 125 children ages 6 to 14 attend 1-week camp sessions at the Hazen's Notch Association on the Hazen's Notch Road in Montgomery. Last year the HNA Campership Fund raised \$4,350 enabling 16 children from 10 towns to receive financial assistance from the HNA Campership Fund.

The past eleven years the votes of Westfield at Town Meeting have approved a request for a contribution to the Hazen's Notch Association Campership Fund.

If voters approve this request for a \$450 contribution, school administrators in the Jay/Westfield School may then recommend one or more students from Westfield who wish to attend the HNA Summer Camp to receive partial or full financial assistance towards the camp fee. Camp fees are \$225 for the Day Camp and \$450 for the Overnight Camp.

On behalf of the families served by the campership fund, thank you for your continued support of the Hazen's Notch Association's Campership Fund.

Yours Truly,

Rolf Anderson
President
Hazen's Notch Association



JAY AREA FOOD SHELF

1036 Vt. Route 242

Jay, VT 05859

802-988-2996



Sincere thanks to the voters of each town for the voted appropriation at Town Meeting 2013. A very special thanks to everyone who donated time, food, and money to the food shelf. With all the continued support & generosity from area community members, the food shelf can continue to serve many people in the area when they need a little help.

For information, whether you qualify for the food shelf program, or the USDA Commodities, please visit the food shelf site in the Jay Municipal Building, on Thursday during operation hours of 9 am to 12:00 pm.

For individuals who wish to make a donation of money, you can do so by sending a check to Jay Area Food Shelf, c/o Jay Town Clerk’s Office, 1036 VT RTE 242, Jay, VT 05859.

Thanks to all who helped make the program a success. Berry Creek Farm for the 2013 season had a \$575 in kind donation.

REVENUE:

Appropriations:

Jay	\$	500
Westfield		500
Troy		250
Lowell		250

EXPENSES:

Food Bank	\$	3507
Grocery Store		1899
Gas		525

Donations:

Orleans Country Board of Realtors	1591
Friend Class Reunion	100
Newport Rotary Club	68
In Memory Pauline Lawrence	75
Jay Focus Group	1500
American Legion-Auxiliary Post 28	200
Individual Donations	350

Total **\$5,384**

Total **\$5,931**

Beginning Balance	4765
Receipts	5384
Expenses	<u>(5931)</u>
Ending Balance	\$4218

JAY ATHLETIC ASSOCIATION (JAA)
2013

The JAA continues to provide the children of Jay and Westfield with the opportunity to play organized sports. We participate each season in Little League Baseball, Soccer, and Basketball.

The JAA is an all volunteer organization of members of both communities whose sole purpose is to provide recreational opportunity for our children. We work in close cooperation with the Jay-Westfield School, but our programs are open and available to all the children who live in the towns.

Anyone from our communities, who may have ideas, or recommendations, or some time or energy to help improve our programs, please contact one of the directors. We always welcome new help.

President	Loren Petzoldt
Vice-Pres.	
Secretary	David Sanders
Treasurer	Tara Morse
School Liaison	Sheila Burger

JAA INCOME & EXPENSES

REVENUE:

APPROPRIATIONS:

Jay	800
Westfield	800

REGISTRATIONS:

Soccer	310
Jay Focus Group	150

Total **\$2060**

EXPENSES:

Basketball	125
Soccer	935
Insurance	1113

Total **\$2173**

Beginning Balance	\$4751
Receipts	\$2060
Expenses	<u>(\$2173)</u>
Ending Balance	\$4638

JAY FOCUS GROUP & the Children's Halloween Party

The Jay Focus Group requests appropriation of \$100.00 for the Annual Children's Halloween Party at Jay Peak Resort. Your appropriation will help the Jay Focus Group give free passes to all Jay/Westfield Elementary School students. 52 children took advantage of this opportunity in 2013. We thank the town of Westfield for their generous appropriation of \$100 in 2013 and hope you will consider doing so again for 2014. This party is a labor of love for the Jay Focus Group and Jay Peak Resort volunteers who make it happen.

The Jay Focus Group requests appropriation of \$100.00 towards operating expenses from the Town of Westfield. The Jay Focus Group a 501(c) 3 non-profit Charitable Organization promotes area spirit through events and fundraisers. In 2013 we distributed \$11,000 to local organizations that included the Jay Vol. Fire Dept., Jay Community Recreational Centre (Land Trust) development, Jay Area Food Shelf (plus Food & Clothing Drives, Birthday Gift Tree and Christmas Gift Tree for Food Shelf Children), Jay/Westfield Elementary School enrichment programs, Jay Athletic Association, Annual Children's Halloween Party at Jay Peak Resort, Jay Community Center and the NCUHS Visual Arts Program. An additional \$3600 was raised for an AED for the Jay Town Hall and the J/W Elementary School through grants and donations from businesses and individuals. A \$250 Community Service Scholarship was awarded to a 2013 NCUHS Senior for Continued Education; the 2014 Community Scholarship has been increased to \$500. We donated \$250 to the local Knights of Columbus for their "Coats for Kids" Program. 2014 events include but are not limited to Monte Carlo Casino & Texas Hold'em Night Sat., April 12, Green-Up Day Sat., May 3, 2014, 7th Annual Jay Summer Fest August 9, and the Annual Children's Halloween Party at Jay Peak. Other 2014 projects will include Grant applications for a Jay Area Food Shelf Vegetable Garden, updated storage for Jay Area Food Shelf in the Jay Community Center and the continued development of the Jay Community Recreational Centre/ Land Trust that **offers free access to all area residents** for snowshoeing, X Country Skiing, Walking, Hiking, Running & Mountain Biking. The Jay Focus Group continues to support Tuesday Lite Lunch and Free One on One Computer Classes to area residents. Jay Focus Group monthly meetings are normally the 2nd or 3rd Thursday of the month, 6:00pm, Jay Town Hall. If you have ideas for events/ fundraising, have experience writing grants, are willing to help find sponsors and/or sponsor our events, are willing to help at an event or have an organization in need please do attend a meeting. You do not have to be a resident of Jay to help. We have several members from Troy, North Troy, Newport Ctr. and Westfield. Email jayfocusgp@gmail.com, visit www.jayvt.com or call Peggy 988.4706.

A great big "thank you" to everyone who volunteered their time and energy, sponsored and attended our events. We all feel blessed to be part of this great organization, and the great Northeast Kingdom.

Visit www.jayvt.com for all our events and fundraisers. Like us on Facebook.

Respectively submitted by:

Peggy Loux, Executive Director and Treasurer
Kathy DiCarlo, President
Janice Kruse, Vice President
Pat Sanders, Secretary

JAY PEAK POST NO. 28, INC.
1229 Cheney Road, Lowell, VT 05847
802-744-6625

I would like to thank the voters of Westfield for their support of the Veteran's graves. I contact Lowell, Westfield, Troy, Jay & North Troy to assist us in purchasing flags & holders for each cemetery. For those who do not know, we have 11 cemeteries with close to 700 sites throughout the area. We again are asking for \$200 towards this endeavor.

Thank you for your support.

George Frisbee
Commander A.L. Post 28, North Troy, VT

MEAL SITE
TROY AND AREA LIONS CLUB
1552 North Hill Road
Westfield, VT 05874
802-744-6839 (Denny Lyster)
802-744-9927 (Connie LaPlume)

To the Voters of Westfield,

Thank you again for the support you have shown both with the appropriation and your attendance to the meal site held every Thursday at noon. Without the assistance from you, we would not be able to continue to serve the nutritious meals that Denny Lyster puts on the menu.

We would also like to thank Berry Creek Farm for the fresh picked vegetables that they provide from May to October. This a full share that is donated by the members of the co-op. The value dollar wise for this is \$575. The nutrition value is priceless! They also provide fresh baked bread from Elmore Bakery.

Our numbers are down. Some are snow bunnies that leave for a few months. We look forward to seeing them in the spring. Feel free to come join us on any Thursday. The price of the meal is a \$3.00 donation. This includes the complete meal. Our price has not changed in many years. You will notice, I did not say Senior Meal Site. We are a Meal Site. We offer balanced meals to any that wish to share a meal with us.

If you are interested in cooking or volunteering to serve, set up or clean up, call Denny Lyster at 744-6839.

A huge thank you to all the workers that volunteer their time to make our endeavor a success. You are another one of the reasons we can continue with our work.

Connie LaPlume
Troy and Area Lions Club

MISSISQUOI RIVER BASIN ASSOCIATION

9534 Rt. 36, Unit 5
East Fairfield, VT 05448
Telephone: 802-752-7247
Email: mrba@pshift.com

Our goal is to restore and maintain the ecological integrity of the Missisquoi River system so that the uses and values desired by the community are supported by the river and quality of its water.

The Missisquoi River Basin Association (MRBA) is a volunteer organization. Since 1996 we have been implementing our mission “To restore and maintain the ecological integrity of the Missisquoi River system so that the uses and values desired by the community are supported by the river and quality of its water”. We have generated over 17,600 volunteer hours to plant trees and perform other types of streambank stabilization, clean up trash from the river banks, and conduct water quality sampling in conjunction with the Agency of Natural Resources laboratory. Each year, local elementary teachers borrow our educational tools and bring ‘Bugworks’ (a program made available free of charge which links stream health to water bugs and fish) to their students. We have also hosted many tree planting workdays with watershed students and regularly hold public information meetings on water quality issues.

We assist farmers and other landowners who want to implement techniques to reduce streambank soil erosion and filter field runoff. These techniques range from planting trees in streambank buffer areas, to installing waterbars, to lining culvert outlet basins, to seeding down areas of bare earth and seeding cover crops in corn fields. Our assistance can be in the form of hands-on fieldwork or cost-sharing on specific projects designed to meet these goals. We have received recognition for our efforts to help achieve a ‘Clean and Clear’ Lake Champlain and the streams that feed it.

Our volunteers come from many sources – school groups, retirees, employees of local businesses, concerned citizens, teachers and landowners, to name a few. In order to continue making all these programs available free of charge next year, we respectfully request the Town’s support of MRBA through a \$200 donation. Your donation would be used to help us meet our overhead expenses (rent, telephone, internet, postage, planning meetings, and newsletters) which amount to over \$12,000 annually and which are virtually impossible to cover through grants.

Your support of our organization last year is greatly appreciated and the funds have been put to good use. We thank you very much for your consideration of our 2014 request.

Sincerely,

John Little
Chair





MISSISQUOI VALLEY AMBULANCE SERVICE

1390 Cross Road
Jay, VT 05859
802-383-8199

At this time, Missisquoi Valley Ambulance would like to ask the citizens of Westfield for an appropriation of Ten Thousand Four Hundred Eighty Dollars, \$10,480.00. If approved, this will guarantee that Missisquoi Valley Ambulance will be your prehospital emergency care provider for 2014.

We have again seen our expenses climb this past year and need to increase our funding. At this time we have only two sources of income; Town appropriations, which are less than 20% of our Expenses and billing which is completely dependent on the amount of runs we make and the percentage of the bill that is actually collected. As discussed previously with the Selectboard, we are choosing to go with the grand list based approach to funding as we believe it more evenly and fairly spreads the cost of our services to all of the towns we serve.

We appreciate your past support, and look forward to continuing this relationship into the future. If you have any questions, please call me @ 802-383-8199 or email to missisquoivalleyambulance@comcast.net. Thank You.

Respectfully submitted,

Scott Rappold, President
Missisquoi Valley Ambulance Service



Missisquoi Valley Ambulance Service

Missisquoi Valley Ambulance Service, Inc. of Jay, Vermont will provide the towns of Jay, Lowell, Troy, Westfield and the Village of North Troy with 24 hour intermediate level emergency medical services. We are licensed and governed by the Vermont Department of Health and will consistently strive for improvement and growth to provide the best service to our constituents' at the most economical costs possible.

Missisquoi Valley Ambulance Service (MVAS) would like to take this opportunity to express our appreciation for the support we get every year. Community service is a difficult but very rewarding job and it's your support and thanks that keeps our members motivated.

MVAS has seen a dramatic jump in membership of both experienced providers and new recruits that are currently taking their state certification class. Our numbers have grown by almost 50% to a roster of 28 members. We operate two, 4 wheel drive, intermediate level ambulances and are pleased to say that we have retired two of our oldest vehicles. We currently operate with a 2009 F450 & a 2013 F350. Our squad is presently involved in a lengthy training requirement mandated by new operating guidelines issued by the state EMS office. These requirements must be met by March 1, 2014 and our squad is presently ahead of schedule due to their commitment to training. As always, we encourage anyone who may be interested in joining to come to our monthly meeting, which is on the 1st Tuesday of the month @ 7:00 p.m. at the Jay Municipal Building. You may also get in touch with any of our members or call the office @ 988-1098 for more information.

As we have mentioned year after year, we are still in need of a suitable, permanent facility to store our equipment, house our responders and perform our training, meetings and day to day operations. We continue to reach for this goal and in the meantime have been granted the use of the old Jay Town Garage. We are thankful for the use of this space.

MVAS is committed to serving our communities and devoted to the health and safety of our neighbors. Anyone with questions and concerns or interest in joining our organization should call 988-1098 or email us at missisquoivalleyambulance@comcast.net.

We responded to more than 350 emergency calls this year.

**Missisquoi Valley Ambulance Service
Income Statement
For the Twelve Months Ending December 31, 2013**

	Current Month	
Revenues		
Procedure Charges	\$ 207,082.44	77.66
Interest Income	19.22	0.01
Appropriations	<u>59,535.00</u>	22.33 -See note 1
Total Revenues	<u>266,636.66</u>	100.00
Gross Profit	<u>266,636.66</u>	100.00
Expenses		
Advertising Expense	24.95	0.01
Fundraising & Public Relations	168.15	0.06
Billing Services	17,427.58	6.54
Purchases - Medical Supplies	6,143.80	2.30
Purchases - Diesel	10,955.63	4.11
Purchases - Equipment	8,127.83	3.05
Purchases - Squad Supplies	194.98	0.07
Purchase - 2013 Ambulance	14,188.00	5.32 -See note 2
Ambulance Repair & Maintenance	18,491.52	6.94
Equipment Repair & Maintenance	570.13	0.21
Training Expense	3,723.72	1.40
Nurse Expense	1,595.00	0.60
Intercept Expense	6,765.00	2.54
Bank Charges	30.00	0.01
Charitable Contributions Exp.	235.00	0.09
Dues and Subscriptions Exp.	250.00	0.09
Insurance Expense	21,509.16	8.07
Interest Expense	52.91	0.02
Legal and Professional Expense	659.53	0.25
Licenses Expense	234.00	0.09
Maintenance Expense	578.30	0.22
Payroll Tax Expense	9,415.71	3.53
Office Expense	2,865.28	1.07
Office Supplies	1,375.70	0.52
Communications Expense	1,607.00	0.60
Phone Expense	1,022.16	0.38
Meals and Entertainment Exp.	606.50	0.23
Postage Expense	477.35	0.18
Building Maintenance & Repair	111.16	0.04
Temporary Facilities Expense	329.11	0.12
New Facilities Expense	4,690.72	1.76
Heating Expense	6,257.14	2.35
Garbage Disposal	700.05	0.26
Sewer Expense	231.88	0.09
Wages Expense	<u>100,786.00</u>	37.80
Total Expenses	<u>242,400.95</u>	90.91
Net Income	\$ <u>24,235.71</u>	9.09

Notes:

1-Lowell's 2012 appropriation of \$11,070.00 was deposited in January 2013 making our appropriation revenue higher than actual.

2-Our final payment of \$29,505.44 for our 2009 ambulance posted in January instead of December making our Net income higher than actual.

**THE NORTH COUNTRY FRIENDS
OF THE VERMONT SYMPHONY ORCHESTRA**

285 North Jay Road
Jay, VT 05859

The North Country Friends of the Vermont Symphony Orchestra (VSO) serves as the primary liaison between the VSO and our community. We support the activities of the Orchestra locally and raise funds to ensure that its school programs enrich the lives of the young people in our region.

Last season VSO *SymphonyKids* in our region reached over 4000 schoolchildren in 35 presentations, serving 30 different communities. Each year, the *SymphonyKids* season kicks off with two sessions of the Green Room Program, giving middle and high school age students an up close and personal concert-going experience.

The contribution requested of your town will help *SymphonyKids* programs reach the greatest possible audience of young people.

Last year, 84 students from the towns of Jay/Westfield participated in the *SymphonyKids* programs.

Respectfully submitted,

Sally Rivard, Chair

NORTHEAST KINGDOM COMMUNITY ACTION, INC.

273 Main Street, Ste. #1, Newport, VT 05855
802-334-8224

NEKCA Administrative Office

P.O. Box 346, 70 Main Street, Newport, VT 05855

Court Diversion is a community response to juvenile and adult offenders. A Review Board comprised of community residents reviews cases after the offender has met certain program criteria. The Review Board designs a contract which specifies the conditions of the offender's participation. If the offender satisfactorily completes the contract, the State's Attorney dismisses the charges. The contract typically includes an apology and restitution to the victim, community service and other remedial, educational, or corrective services. Approximately 87% of those referred to Court Diversion successfully complete their contracts. In addition, Diversion is cost effective; it takes far less money to process a case through Diversion than through Court, and the Diversion process is controlled by community people with vested interest in making sure there are not repeat offenses.

Three (3) Westfield completed thirty-one and a half (31.5) hours of community service and made donations to community non-profit organization in the amount of \$100.00.

Sincerely,

Stephanie R. Bowen, MS, HS-BCP
Diversion Director

NORTHEAST KINGDOM HUMAN SERVICES

181 Crawford Road, Derby, VT

P.O. Box 724, Newport, VT 05855

Phone: 802-334-6744 or Toll Free: 800-696-4979

Fax: 802-334-7455

www.nkhs.org

Northeast Kingdom Human Services, Inc. is a private not-for-profit organization serving Caledonia, Essex and Orleans Counties. It is organized and directed by local citizens who believe that human services should be cost effective and responsive to the needs of our local communities. **The mission of NKHS is to enrich communities and enhance the ability of individuals and families to improve their lives.**

NKHS serves residents who are challenged by conditions that affect the mind, body and spirit. Services are provided to individuals with severe and persistent mental illness, individuals with alcohol and drug problems, children with severe emotional disturbances and their families, individuals with developmental disabilities such as mental retardation and autism and a 24-hour crisis intervention program for anyone in need. Fees are charged based on the person’s ability to pay. No one is refused services for lack of ability to pay.

We have offices in Derby, Hardwick and St. Johnsbury and reach out to other communities in the schools, homes and other locations.

We greatly appreciate your interest, your help in letting people know about the services we provide and your financial support.

FY 2013 SUMMARY OF SERVICES FOR THE TOWN OF WESTFIELD

2010 Census Count for your town: **536**

Persons served in your town: **33**

Our 2014 request for support is calculated on \$1.05 per person based on the last census.

NKHS employs 4 citizens from your community.

Thank you for your support.

Eric Grims
Executive Director

Andy Barter
President, Board of Directors

NORTHEAST KINGDOM LEARNING SERVICES, INC.

55 Seymour Lane, Suite 11
Newport, VT 05855
Phone: 802-334-6532
Fax: 802-334-6555
www.neklsvt.org

Northeast Kingdom Learning Services (NEKLS) is requesting town funds to help support the programs that NEKLS delivers in your area. Adult educational services, job skills, transitional support and family services are some of the many programs that are available to the residents of the area. NEKLS also has Community Education Centers in Newport, Hardwick and Canaan, with part-time centers in Island Pond and Gilman.

For over 40 years, NEKLS has been serving residents of Orleans, Essex and Caledonia counties. Services are provided to people of all ages wanting to earn a high school diploma or GED, to learn basic computer skills, or to improve college and career readiness skills. Our Adult Education program provides a wide variety of free services.

In 2013, NEKLS introduced the NEKLS Mobile Lab to the Northeast Kingdom. The Mobile Lab was funded by a grant from FairPoint Communications and the vehicle to transport the Mobile Lab was generously donated by North Point and the Auto Saver Group. We now have one more way to bring services to the most rural areas of the Northeast Kingdom.

Partnering with local schools, the NEKLS Tutorial program provides academic support to students of all grade levels who may be struggling in school. While parents with children ages 0 to 6 are able to access help through our Children's Integrated Services program which promotes a child's growth and development and supports families during pregnancy/postpartum and their child's early years.

State and federal budget challenges continue to impact the funding of community non-profit organizations such as NEKLS. As a result, town funds are vital to our efforts to introduce new instructional options and maintain the same level of high program quality. We hope you will continue to support NEKLS as we look forward to another year of being a supportive partner in the community.

We respectfully request an appropriation of \$200.00 for the coming year.

Thank you for your consideration.

Respectfully submitted,

Michelle Tarryk
Executive Director

THE OLD STONE HOUSE MUSEUM

109 Old Stone House Road
Brownington, VT 05860
802-754-2022
www.oldstonehousemuseum.org

The Orleans County Historical Society owns and operates the Old Stone House Museum in Brownington and organizes programs and events that celebrate the history and cultural heritage of the area. At annual town meetings we ask residents of the towns in Orleans County for appropriations to help maintain the museum and fund our operations, as well as demonstrate support for the work that we do.

The four story granite block Old Stone House, built by Alexander Twilight in 1836 to serve as the dormitory of the first secondary school in the county, opened as the historical museum of Orleans County in 1925, with exhibits of furniture, textiles, paintings, folk art, tools, toys, and town histories. The barn rebuilt beside the Old Stone House in 2012 and the Lawrence Barn across the road house equipment used in farming, logging and transportation, with a new exhibit on the History of Farming in Orleans County. Those buildings are open to the public from May 15 to October 15. The library in the Cyrus Eaton House is open by appointment, and the visitors' center and office, located in the Alexander Twilight House, is open year-round.

The museum sponsors educational programs for children and adults throughout the year, including the Collectors Fair, the Antique Engine Show, spring and fall field days for elementary students, Time Travelers Day Camp for children 8-12, the NEK History Fair every other year, classes in traditional crafts and small-scale agriculture for adults, and special programs focusing on history and historical preservation. Our special events include Old Stone House Day, the Cheese and Apple Tasting, the Fall Foliage Run. We thank you for your support in the past, and we promise to continue to work hard to preserve the history of Orleans County and enrich the culture of our communities.





Orleans County Citizen Advocacy

P.O. Box 781, Derby, VT 05829

802-723-4425

www.occa-vt.org

...to build and support one-to-one long term, independent relationships between unpaid community members and individuals with developmental disabilities so that all are heard, respected, included and empowered...

Orleans County Citizen Advocacy's mission is to build and support one-to-one long term, independent relationships between unpaid community members (called advocates) and individuals with developmental disabilities so that all are heard, respected, included and empowered. OCCA's goal is for people with developmental disabilities to be valued and accepted in their communities. The mutually beneficial relationships created by Citizen Advocacy, grow to be enriching and important friendships, not only for the person with disabilities but also for the advocate. In turn, these deep personal commitments between neighbors results in strong vibrant communities from which we all benefit.

Our non-profit organization operates with money raised at annual fundraisers as well as from individual & business donations. **OCCA does not receive any federal or state funding or United Way monies. Town Meeting Day appropriations from towns across Orleans County are one of our largest sources of revenue, and are very much needed for the viability & sustainability of our program.**

Since our program began in 1989 over 90 matches have been made, thanks to the support from large-hearted people in our communities. Orleans County Citizen Advocacy facilitates community connection, friendship, support and advocacy between those with developmental disabilities who may be isolated from the greater community, and unpaid community members. We are currently supporting 20 such relationships to re-create a sense of healthy interdependence among community members. We would appreciate your support in continuing to connect people from Westfield with others, preferably in the same area, that would benefit from an OCCA friendship.

We, at OCCA, are proud to have celebrated our 25th anniversary in 2013, and to have been, for several years now, the ONLY association of our type left in Vermont among the many that used to match disabled people with local volunteers in a one-to-one friendly relation. Orleans County Towns have played a major role, through their unfailing support, in assuring such long life, regardless of better or worse times. The people of each and every of those Towns have great reason to be proud of such a unique heart warming record. Thank you for being that kind of better place, with such kind hearted people.

Orleans County Citizen Advocacy Board of Directors looks forward to your assistance again this year. Anyone interested in learning more about Citizen Advocacy, please call Ann Stannard, Board Chair, at 802-723-4425.

Sincerely,

Ann Stannard, Board Chair

ORLEANS COUNTY SHERIFF'S DEPARTMENT

P.O. Box 355, Newport, VT 05855

Phone: 802-334-3333 Emergencies: 911

The Orleans County Sheriff's Department provided 271.50 hours of patrol services to the Town of Westfield during 2013. The enclosed chart breaks down the total incidents, total arrests and traffic violations.

A monthly breakdown of services provided by the Sheriff's Department is available to you through your Town Clerk or from the Sheriff's Department.

The year 2013 has once again seen many changes and upgrades to the Orleans County Sheriff's Department. From February to May, 2013 Deputy Tyler Jacobs attended the Vermont Police Academy's full-time training program. Deputy Jacobs was hired to fill a vacancy in the patrol division and we welcome him aboard. Two other deputies also received certification as Field Training Officers. Deputies Jonathan MacFarlane and Kyle Ingalls attended the one week training to become Vermont Criminal Justice Training Council certified Field Training Officers. This allows them to "mentor" new deputies and provide the requisite training hours required by the council for certification as a law enforcement officer.

As in years past, the department has been the recipient of several grants from the Governor's Highway Safety Council for targeted enforcement activities as well for new and updated equipment. We have received limited grant funds for targeted speed, accident, and DUI patrols. In the spring of 2013 the department received a "DataMaster" DUI breath testing device from the Vermont Forensic Laboratory – Alcohol Services Division. This enables deputies to process DUI suspects at our own office without relying on another agencies' equipment. Two deputies are trained in the setup and management of the device.

The fall of 2013 saw a major upgrade to the department's radio communication system. Through multiple grants from the Homeland Security Division of Vermont Emergency Management and through the Vermont Communications Board the entire system was moved from analog to digital, a big step in the radio communication world! Our mountaintop repeater on Jay Peak, all of the mobile radios, and our base station console were included in this upgrade. This is a project that was started several years ago for radio interoperability among area agencies and we were proud to see it come to fruition in 2013.

In December, 2013, the sheriff's department celebrated the 6th anniversary of "Operation Santa". This program challenges area law enforcement and public safety agencies to help provide Christmas gifts to area schoolchildren. We also received generous support from many local area businesses. ***Thank you!*** We are proud to report that for the first time, in 2013, we were able to include the area high schools as well as ***every elementary school in Orleans County!*** The program helped bring a happy holiday season to over 175 school children.

As 2014 rolls around we continue to see increases. As in years past we have experienced an increase in medical insurance premiums. I am requesting a 3% increase for 2014. This will also help cover the increases in fuel, office administration, and vehicle/professional insurance. The rate increase amounts to approximately \$1.29 per contract hour.

Respectfully Submitted,
Kirk J. Martin, Sheriff

Town of Westfield - Total Law Incident Report

Nature of Incident	Total Incidents
911 Hangup Call	1
Agency Assist	2
Citizen Assist	1
Directed Patrol	21
Driving While License Suspended	1
Controlled Substance Problem	1
Fraud	1
Motor Vehicle Complaint	1
Suspicious Person/Circumstance	3
Traffic Violation	1
Trespassing	1
VIN Inspection	1
Wanted Person	1
Total Incidents for Town of Westfield	36

Town of Westfield - Total Traffic Violation Report

Total Traffic Tickets	40
Total Warnings	23
Total Monetary Amount of Tickets	\$5,643.00

Town of Westfield - Total Arrest Report

Statute Description	Total
Contempt of Court/Violation of Cond.	1
Negligent Operation	1
Attempting to Elude Police Officer	1
Driving While License Suspended	2
Total Arrests for Town of Westfield	5

ORLEANS ESSEX VNA & HOSPICE

46 Lakemont Road
Newport, Vermont 05855
Phone: 802-334-5213
Fax: 802-334-8822

Orleans Essex Visiting Nurse Association (VNA) and Hospice, Inc. provides professional quality home health services to the residents of the 24 communities in Orleans and northern Essex counties. We serve the elderly, homebound and chronically ill through the VNA and homemaker programs and the terminally ill through our Hospice program. Special programs include a variety of clinics available to the public. As the only not-for-profit agency serving the area, our services are available to anyone in need regardless of their ability to pay and all clients are charge the same fee for the same service. We are locally controlled by a volunteer Board of Directors representing the towns we serve. We adhere to strict regulations, which prohibit the practice of charging more to a client who can afford services to compensate for those who cannot. All revenue, by law, goes back into the Agency to provide, maintain and improve services and programs.

SUMMARY OF SERVICES:

Total Agency Visits FY 2013..... 31,597

Total Visits FY 2013 – Town of Westfield..... 762

During Fiscal Year 2013, home based service were provided to 25 individuals in Westfield for a total of 762 multi-disciplinary visits. 36 residents received services through Agency-sponsored wellness programs.

Appropriation Request for 2014..... \$2,500.00

Members of your community are in need of services daily and they receive them from the dedicated staff of the Orleans Essex VNA and Hospice, seven days a week, 24-hours a day. The funds your community appropriates to our Agency allow us to continue providing much needed care to individuals without third party insurance and those unable to pay, and provide special programs open to all community members. The Orleans Essex VNA & Hospice is supported by donations, service fees, and the generosity of the communities who realize that in order to continue providing high quality home health service to their family members, friends and neighbors, appropriations are desperately needed.

Respectfully submitted,

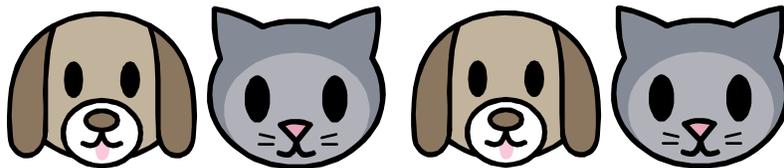
Vicki Sayarath
Executive Director

**POPE MEMORIAL
FRONTIER ANIMAL SHELTER, INC.**
4473 Barton-Orleans Road
Orleans, VT 05860
802-754-2228

2013 marked the 20th anniversary of our organization's efforts to help the homeless and unwanted dogs and cats of the Northeast Kingdom. It also marked the 10th anniversary of the wonderful shelter located in Orleans. The services provided to all of the towns in Orleans and Northern Essex Counties have now become necessary, needed and expected services for thousands of area residents. These services include intake of stray animals, surrender availability for adoptable family pets, low cost monthly cat spay/neuter clinics, along with the education of and volunteer opportunities for local youth. The shelter receives no state or federal funding.

Again this past year, the Pope Memorial Frontier Animal Shelter provided overall care, medical help and adoption services to over 500 local unwanted or homeless dogs and cats. Approximately 625 area cats and kittens were spayed or neutered, received vaccinations and flea and ear mite treatment through our monthly clinics.

The shelter's reputation for compassionate care and concern for every animal that enters our building has truly grown over the years, and we believe the support of our area towns is evidence of the residents' appreciation. Thank you.



RURAL COMMUNITY TRANSPORTATION, INC.

1161 Portland Street,
St. Johnsbury, VT 05819
Phone: 802-748-8170
Fax: 802-748-5275

Rural Community Transportation, Inc. (RCT) is requesting to be placed on the Town Warning for March 2014 for an appropriation in the amount of \$600.00. This is the same amount that was requested and appropriated last year.

RCT has been providing service in your community for over twenty years and must reach out again for community support in order to maintain the quality of service that is needed for the members of our community.

RCT is a nonprofit corporation providing transportation to the elderly and disabled, Medicaid and general public through a van/bus and volunteer service. Between all of our programs, RCT provides over 194,600 rides per year.

RCT transports people to adult-day service facilities, senior meal sites and necessary medical treatments such as dialysis, radiation therapy, chemotherapy, physical therapy, special medical needs and other appointments.

Last fiscal year RCT provided 26 Westfield residents 536 trips traveling 15,375 miles.

We hope you will be able to assist us with this request and we look forward to continuing our service that is needed by the members in your community.

Thank you for your time and consideration.

Respectfully,

Mary Grant
Executive Director



UMBRELLA
1222 Main Street, Suite 301
St. Johnsbury, VT 05819
Phone: 802-748-1992 or 800-916-8645

Report of 2013 Activity for Westfield
Town Appropriation Request: \$250

Umbrella exists to ensure that communities in Caledonia, Orleans and Essex counties offer safety, support and options for self-determination to women and families. To this end, we provide the following services:

The Advocacy Program is the essential safety net for people affected by intimate partner violence and sexual abuse. We meet the needs of victims in crisis while also offering preventative programming to local schools and youth groups with a focus on gender respect, consent, and healthy relationships. **In 2013 we:**

- **supported 892 individuals with direct advocacy**
- **responded to an average of 163 crisis hotline calls per month**
- **housed 26 adults and 10 children in our shelter for a total of 1,073 bed-nights, and**
- **reached 318 adults and 728 youth with our prevention programming.**

The Family Room is a supervised visitation and monitored exchange center offering child-centered support for parents seeking to establish or rebuild relationships with their children. **Last year we helped 102 children develop safe, healthy relationships with their non-residential parent.** Additional services such as parenting education, counseling and mediation can also be arranged in order to help families address their unique goals and needs.

Cornucopia is our newest program geared towards helping women-in-transition achieve economic self-sufficiency. This 17-week job-skills training program introduces women to the culinary arts as they prepare Meals-on-Wheels for Newport-area seniors. After completing the program women are assisted with securing employment with a local business, in a position that fits their individual strengths and interests. **To date, Cornucopia has provided 2,096 nutritionally-balanced meals to Newport-area seniors and has recently begun operating a senior meal site once a week.**

Given that some of our services are provided anonymously, it can be difficult to provide precise usage figures for towns. At least 1 Westfield household was served directly by Umbrella in 2013, and the community as a whole benefited from prevention and outreach programs at schools as well as training and consultation for human service and law enforcement professionals. Community support is critical to sustaining our programming and discovering innovative new approaches to the work we do. We are deeply grateful for Westfield's support.

Respectfully submitted,

Michelle Fay
Executive Director

VERMONT CENTER FOR INDEPENDENT LIVING

11 East State Street
Montpelier, VT 05602
Phone: 802-229-0501
Voice & TTY: 800-639-1522
Fax: 802-229-0503
Email: info@vcil.org
Website: www.vcil.org

The Vermont Center for Independent Living (VCIL), a statewide, non-profit organization dedicated to improving the quality of life for people with disabilities, respectfully requests funding from the Town of Westfield for our fiscal year 2014.

Annual support from over 130 cities and towns across the State helps VCIL assist Vermonters with disabilities achieve dignified and self-determined lives. VCIL works to serve individuals who can benefit from our direct services as well as to educate and inform members of the community about disability related issues and independent living. Direct services are available to residents of Westfield in a number of ways. Peer counselors work with residents in their homes; small grants for adaptive equipment; Meals on Wheels for people under the age of 60; Home Access modifications; individual and systems advocacy and programs for youth. Information, Referral and Assistance is available to all residents by calling VCIL's I-Line, at 1-800-639-1522 (Voice and TTY).

We are requesting \$95.00 from the Town of Westfield to help more people with disabilities in the coming year.

Thank you for your consideration. If you have questions or need additional information please do not hesitate to call.

Sincerely,

Sarah Wendell Launderville
Executive Director



VERMONT RURAL FIRE PROTECTION TASK FORCE
c/o Vermont Association of Conservation Districts (VACD)
P.O. Box 566
Waitsfield, VT 05673

The Dry Hydrant Program has been successfully managed over the past fifteen years by the Northern Vermont Resource Conservation and Development (RC&D) Council, with guidance from the Rural Protection Task Force. During this period, 930 grants totaling \$1.9 million have been provided to 212 Vermont towns for installation of dry hydrants and other fire protection systems, as well as for dry hydrant replacement and repair after the floods of 2011.

Sadly, Northern Vermont RC&D is closing its doors, but the Dry Hydrant Program has fortunately found a new home with the Vermont Association of Conservation Districts (VACD). Our goal is to extend the program to all Vermont towns, and continue to assist local fire departments in reducing the risk of injury, loss of life, and damage to property and natural resources; and to improve the safety and welfare of Vermont communities.

In addition, we plan to expand the program to encompass a wider range of activities to promote rural fire protection, such as by providing grants for dry hydrant replacement and repair, and assisting towns with Rural Water Supply Plans. Engineering technician Troy Dare has moved to VACD to manage the program, and will continue to help communities identify appropriate sites for dry hydrants, design installations, and find financial support to help finance the cost of installations.

The Town of Westfield and the Troy-Westfield FD has received \$3,500 over the years to help improve rural fire protection for the community through this program.

For more information please contact Troy Dare, Rural Fire Protection Program Manager, at 802-828-4582 or dryhydrantguy@yahoo.com.

Sincerely,

Tom Maclay, Chair
Rural Fire Protection Task Force



VITAL RECORDS

BIRTHS



Child

Lena Kelly Richardson

Date

December 4, 2013

Mother

Toni Althea Richardson

MARRIAGES



Groom

Larry Charles Hisman

Bride

Rita Jeanne Fournier

Date

December 11, 2013

DEATHS



Name

Donna J. Bryant
George Kouzoujian, Jr.
Augustus Turner, Jr.
Donald C. Bean

Sex

F
M
M
M

Age

73
61
70
86

Date of Death

February 26, 2013
June 2013
July 20, 2013
August 7, 2013