

Town of Westfield, Vermont



Annual TOWN & SCHOOL REPORT

For The Year Ending December 31, 2016

About the Fall Foliage Cover...

Westfield surely offers some breathtaking countryside views which we enjoy. The autumn of 2016 brought some of the most vibrant fall colors we have experienced in many years. *Simply stunning!*

This year's Town & School Report cover reflects Vermont's undeniable beauty and in particular the beauty of our quaint little town. May this beauty resonate with you until we experience it again.

Top left: A beautiful fall photo of the picturesque maple trees lining North Hill Road. This scenic road also caught the eye of National Geographic Magazine in 1998 when they featured the Gonyaw Family Farm in a story.



Top right: The iconic North Hill Barn owned by the Slayton's. Many a dance took place in this barn back in the day.

Bottom left and right: The Millar's horses enjoy this panoramic view on Loop Road at Cemetery Road looking toward the Village of Westfield. The Degre's had this rustic wagon in their yard this fall just beckoning a photographer. I couldn't resist!



Enjoy,
LaDonna

2017 DATES TO REMEMBER

- **March 7th: Town & School Meeting Day** at the Westfield Community Center beginning at 10:00 a.m.
- **March 7th: Local Australian Ballot Election** at the Westfield Community Center, 59 North Hill Rd. Polling hours are 9:00 a.m.-7:00 p.m. for Australian Ballot voting only. Town Meeting starts at 10:00 a.m.
- **March 25th: Rabies Clinic** at the Westfield Community Center, 3:00 p.m.-3:30 p.m. Westfield dogs may be registered at this time with current proof of rabies certificate. Rabies clinic open to all communities.
- **April 1st: Dog Licenses** are due by 4 p.m. at the Town Clerk's office, 38 School St.
- **May 6th: Green Up Day** bags are available at the Town Clerk's office and at the Recycling Center.
- **July 1st: Hazardous Waste Day** from 8 a.m.-11 a.m. at the Westfield Recycling Center. Visit www.westfield.vt.gov for a complete list of acceptable hazardous waste items or stop by the Recycling Center or Town Clerk's office for a flyer.
- **October 10th: Property Taxes** are due by 4 p.m. Property taxes must be paid in full at the Town Clerk's office by 4 p.m. to avoid an 8% delinquent penalty. Postmarks are not accepted.
- **Caroling on the Common** (early in December-date and time to be announced): Everyone is invited to carol, enjoy a warm bonfire and refreshments while visiting with neighbors.

USEFUL TOWN INFORMATION

◆ TOWN OFFICE:

Mailing Address: 38 School St., Westfield, Vermont 05874

Telephone: 802-744-2484 ◆ **Fax number:** 802-744-6224

Town Clerk's Office Hours: Monday-Thursday 8:00 a.m. to 4:00 p.m.

Email address: townofwestfield@comcast.net ◆ **Website:** www.westfield.vt.gov

Town Clerk: LaDonna Dunn ◆ **Assistant Town Clerk:** Connie LaPlume

Town Treasurer: Mary Lou Jacobs (Hours: Wednesday 8 a.m. to 4 p.m. & by appointment)

Lister's & Zoning Administrator Hours: By appointment

◆ HITCHCOCK MEMORIAL MUSEUM & LIBRARY

1252 VT Route 100, Westfield, VT 05874

802-744-8258

Hours: Tuesday & Thursday: 1:00 p.m.-5:00 p.m. & Sundays 11 a.m.-3 p.m. (no Sunday's in June, July & Aug.)

Librarian: MaryLee Daigle

◆ **SELECTBOARD MEETINGS:** The Selectboard meets at 6:00 p.m. the second Monday of each month at the Westfield Town Office. They also hold special warned meetings as needed. Agendas are posted at the Town Clerk's office, the Westfield General Store and the Westfield Post Office or you can visit the Town website at www.westfield.vt.gov to view upcoming Agendas and Minutes.

◆ **PROPERTY TAXES:** Taxes are due October 10th by 4:00 p.m. at the Town Clerk's Office, 38 School Street, Westfield, VT 05874. *ALL taxes received after 4 p.m. on October 10, 2017 either in person OR by mail will be considered delinquent and are subject to delinquent penalties. Postmarks are not accepted.* Please make checks payable to: Town of Westfield and if possible include the properties parcel ID in the memo section of the check.

◆ **COMMUNITY CENTER:** The Community Center, 59 North Hill Rd., is available to rent for music events, tournaments, parties, meetings and exercise/dance groups. Fees are: Residents \$75 (plus a \$100 refundable security deposit); Non-residents \$100 (plus a \$100 refundable security deposit); Kitchen usage adds \$50; Exercise groups \$30. Contact LaDonna at the Town Clerk's office for reservations, 744-2484.

◆ **RECYCLING CENTER:** The Recycling Center is open every Saturday morning from 8 a.m. until Noon. All recyclables are free to dispose. See the Recycling Center News on page 47 for a complete list of recyclables. See the Westfield Recycling Center Fee Chart on page 51 for trash and tire disposal fees. Pricing for large trash items such as furniture and mattresses and oversized tires are negotiated with the Recycling Manager, Yves Daigle.

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WARNING
ANNUAL WESTFIELD TOWN MEETING
AND WESTFIELD SCHOOL DISTRICT MEETING
MARCH 7, 2017 - 10 a.m.

The legal voters of the Town of Westfield and the legal voters of the Westfield School District are hereby notified and warned to meet at the Westfield Community Center, 59 North Hill Road, on Tuesday, March 7, 2017 at 10:00 A.M. to transact the following business:

WESTFIELD SCHOOL DISTRICT MEETING:

- Article 1.** To elect a moderator for a term of one year.
- Article 2.** To elect one Westfield School Board Member for a term of three years.
- Article 3.** To elect one Westfield School Board Member for a term of two years to fill an unexpired three year term.
- Article 4.** To elect one Westfield School Board Member for a term of one year to fill an unexpired three year term.
- Article 5.** To elect one North Country Union High School Board Member for a term of one year to fill an unexpired three year term.
- Article 6.** Shall the legal voters of the Westfield Town School District appropriate the sum of \$1,212,511 dollars to defray the expenses and liabilities for Jay/Westfield Joint Elementary School for the ensuing year with a net assessment to the town of \$450,812?
(Paper ballot to be co-mingled with Jay)
- Article 7.** Shall the voters of the Westfield School District approve the school board to expend \$686,399, which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of \$14,721 per equalized pupil. This projected spending per equalized pupil is 6.15% lower than spending for the current year.
- Article 8** Discussion of items to be voted on by Australian ballot (except candidates).

Australian ballot items are voted on at the Westfield Community Center, 59 North Hill Road, throughout the day on Tuesday, March 7, 2017. The polls open at 9:00 A.M. and close at 7:00 P.M. Early or absentee ballots are available by contacting the Town Clerk at 802-744-2484 or request absentee ballots online at <https://mvp.sec.state.vt.us/>.

Articles 9 through 14 will be voted on by Australian Ballot:

- **Article 9.** To elect a Jay/Westfield Joint School Treasurer for the school year 2017-2018.
(Australian Ballot)
- **Article 10.** To elect a Westfield School Treasurer for the school year 2017-2018.
(Australian Ballot)
- **Article 11.** Shall the legal voters of the Westfield Town School District authorize the board of school directors to pursue joining the North Country Junior High School? **(Australian Ballot)**

- **Article 12.** North Country Union High School and North Country Career Center: Shall the voters of the school district approve the school board to expend \$14,392,463, which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of \$14,824 per equalized pupil. This projected spending per equalized pupil is 6.10% higher than spending for the current year. **(Australian Ballot)**
- **Article 13.** Shall the North Country Union High School District authorize the Board of School Directors to place \$280,000 of undesignated FY2016 fund balance from the general fund operations in the Capital Improvement Reserve fund? **(Australian Ballot)**
- **Article 14.** Shall the North Country Union High School District authorize the Board of School Directors to place \$110,000 of undesignated FY2016 fund balance from the general fund operations in the Technology Reserve fund? **(Australian Ballot)**

Article 15. To transact any other non-binding business which may legally come before this meeting.
 a. Discuss Act 46 Vermont's Education Governance Law.

Article 16. To adjourn.

FOLLOWING A SHORT BREAK THE TOWN MEETING WILL CONVENE

TOWN MEETING:

Article 1. To elect a moderator for a term of one year.

Article 2. To hear and act upon the reports of the Town Officers.

Article 3. To elect all necessary town officials required by law.

- a. Auditor 3 year term
- b. 1st Constable 1 year term
- c. 2nd Constable 1 year term
- d. Delinquent Tax Collector 1 year term
- e. Lister 3 year term
- f. Selectperson 3 year term
- g. Town Agent 1 year term
- h. Town Grand Juror 1 year term

Article 4. Shall the legal voters approve **\$64,670.55** for the following appropriations?

- a. **\$500** to American Red Cross *(page 54)*
- b. **\$250** to Big Heavy World *(page 55)*
- c. **\$100** to Felines & Friends Foundation *(page 55)*
- d. **\$250** to Green Mountain Farm-to-School, Inc. *(page 57)*
- e. **\$50** to Green Up Vermont *(page 57)*
- f. **\$450** to Hazen's Notch Association Campership Fund *(page 58)*
- g. **\$800** to Jay Athletic Association *(page 59)*
- h. **\$200** to Jay Focus Group & the Jay Focus Group Children's Halloween Party *(page 60)*
- i. **\$500** to Jay Food Shelf *(page 58)*
- j. **\$200** to Jay Peak Post No. 28-American Legion *(page 60)*
- k. **\$200** to Missisquoi River Basin Association *(page 62)*
- l. **\$12,545** to Missisquoi Valley Ambulance Service *(page 63)*
- m. **\$4,000** to Montgomery Fire Department *(page 56)*
- n. **\$100** to North Country Friends of the Vermont Symphony Orchestra *(page 64)*

- o. **\$200** to Northeast Kingdom Community Action, Inc. (NEKCA) (page 64)
- p. **\$300** to Northeast Kingdom Council on Aging (formerly Area Agency on Aging for Northeastern Vermont) (page 65)
- q. **\$563** to Northeast Kingdom Human Services (NKHS) (page 65)
- r. **\$200** to Northeast Kingdom Learning Services (NEKLS) (page 66)
- s. **\$375** to Old Stone House Museum (Orleans County Historical Society) (page 67)
- t. **\$500** to Orleans County Citizen Advocacy (OCCA) (page 68)
- u. **\$12,698.05** to Orleans County Sheriff's Department (page 69)
- v. **\$2,500** to Orleans Essex Visiting Nurse Association (VNA) and Hospice, Inc. (page 70)
- w. **\$500** to Pope Memorial Frontier Animal Shelter, Inc. (page 70)
- x. **\$600** to Rural Community Transportation, Inc. (RCT) (page 71)
- y. **\$750** to Troy and Area Lions Club to run the Westfield Senior Meal Site (page 61)
- z. **\$24,744.50** to Troy Fire Department (page 56)
- aa. **\$400** to Umbrella (page 71)
- bb. **\$95** to Vermont Center for Independent Living (VCIL) (page 72)
- cc. **\$100** to Vt. Rural Fire Protection Task Force- Vt. Assoc. of Conservation Dist. (page 72)

Article 5. Shall the legal voters approve general government fund expenditures of \$216,635.00, of which \$98,770.00 shall be raised by non-tax revenues and \$117,865.00 shall be raised by municipal taxes?

Article 6. Shall the legal voters approve highway fund expenditures of \$309,355.00, of which \$124,935.00 shall be raised by non-tax revenues and \$184,420.00 shall be raised by municipal taxes?

Article 7. Discussion of items to be voted on by Australian ballot.

Australian ballot items are voted on at the Westfield Community Center, 59 North Hill Road, throughout the day on Tuesday, March 7, 2017. The polls open at 9:00 A.M. and close at 7:00 P.M. Early or absentee ballots are available by contacting the Town Clerk at 802-744-2484 or request absentee ballots online at <https://mvp.sec.state.vt.us/>.

Article 8 will be voted on by Australian Ballot:

- **Article 8.** Shall the voters authorize the Northeast Kingdom Waste Management District to appropriate and expend a budget of \$755,527? (**Australian Ballot**)

Article 9. To transact any other non-binding business which may legally come before this meeting.

Article 10. To adjourn.

Dated at Westfield, Vermont this 25th day of January, 2017.

Signed by:

Selectboard Members: Yves Daigle, Chair; Richard Degre and Jacques Couture

Westfield School Board Members: Kevin Amyot, Chair; Nicole Dunn and Janellen Parker-Goodwin

Received for Recording

January 26, 2017 at 3:45 p.m.

Attest: LaDonna Dunn, Town Clerk

The signed version of this document is available for viewing at the Town Clerk's Office or at www.westfield.vt.gov/town-meeting.

ANNUAL WESTFIELD TOWN & SCHOOL MEETING

Approved Minutes-March 1, 2016

The legal voters of the Town of Westfield and the legal voters of the Westfield School District are hereby notified and warned to meet at the Westfield Community Center, 59 North Hill Road, on Tuesday, March 1, 2016 at 10:00 A.M. to transact the following business:

The meeting was called to order 10:05 a.m. by Selectman Jacques Couture who began the meeting with the Pledge of Allegiance.

SCHOOL DISTRICT ANNUAL MEETING:

Article 1. To elect a moderator for a term of one year:

Selectman Couture asked if there was any objection from the body to electing a moderator who would serve as both the School and Town Moderator. No one objected.

Motion by Kay Courson to nominate Pat Sagui to serve as the School and Town Meeting Moderator. **Motion passed by voice vote electing Pat Sagui to a one year term (2016).**

Moderator Sagui explained the School and Town Meetings will be held as separate meetings. She stated the Town Meeting will begin as soon as the School Meeting adjourns. First time attendees were welcomed to the meeting. Procedural and housekeeping announcements were reviewed as well as an explanation of where the different types of voting would take place during the day.

Moderator Sagui asked if there was any objection to allowing Representative Mark Higley to speak to the body. Hearing no objection Representative Higley gave a brief update on the farm and forestry bills, as well as reminding attendees the Doyle survey was available to fill out at the meeting.

Jerry Fiske from Lowell also asked permission to make a brief comment. Hearing no objection from the floor the Moderator granted permission. Mr. Fiske stated he wanted to say a few words about the Road Commissioner and his crew. He complimented Larry Kennison and his crew for the excellent job they do keeping Westfield roads in such good shape and asked for a round of appreciative applause for the road crew. There was an enthusiastic round of applause.

Article 2. To elect one Westfield School Board Member for a term of three years:

It was stated that Loren Petzoldt who has held this position for 18 years is retiring and a new person is needed to fill the position. Motion by Christine Amyot to nominate Kristy Pillsbury. Ms. Amyot stated that Ms. Pillsbury is an involved parent with two children in the school system. No other nominations were made. **Motion passed by voice vote electing Kristy Pillsbury to a three year term (2019).**

Article 3. To elect one High School Board Member for a term of two years (2018-to fill an unexpired three year term):

Moderator Sagui explained there were no nominations last year and the School Board did not find someone to fill the vacancy. Selectboard Chairman Daigle stated he had a call from the High School Board asking that this position be filled so Westfield would have representation on this board. **There were no nominations from the floor so this will be referred back to the Westfield School Board for an appointment.**

Article 4. Shall the legal voters of the Westfield Town School District appropriate the sum of \$1,343,489 dollars to defray the expenses and liabilities for Jay/Westfield Joint Elementary School for the ensuing year with a net assessment to the town of \$563,459? (Paper ballot to be co-mingled with Jay)

Motion by Mike Piper and second by Will Young to bring the article to the floor.

Discussion: Dennis Liddy asked why they are asking for 10% more. Loren Petzoldt replied it is because of a 6% change in student enrollment. For the 2015/16 school year Westfield has 39 students and Jay has 54 students. He referred people to page 30 of the Town Report.

WESTFIELD: YES – 40 NO – 12
JAY: YES – 18 NO – 2 (reported by Tara Morse, Jay Town Clerk, 3/2/16)

Article 4 passed by paper ballot by Westfield and Jay voters.

Article 5. Shall the voters of the school district approve the school board to expend \$771,872, which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of \$16,085 per equalized pupil. This projected spending per equalized pupil is 9.56% higher than spending for the current year.

Motion by Mike Piper and second by Theresa McAvinney to bring the article to the floor.

Discussion: The School Board explained they have done the best job they can to contain the budget but a lot of increases are out of their control because they are mandated by the state. They encouraged voters to learn as much as they can about Act 46. The Board felt Superintendent John Castle has been a help to them. Theresa McAvinney asked what the term equalized pupil meant. The Board said it is a state formula that is complicated and difficult to understand. Basically, it is a way to account for the different resources needed for varied classes of students. Mike Piper asked why the cost was up. The Board said it was because there are more children in Jr. High which represents a \$38,000 increase to the town and the special education costs have been centralized. Dennis Liddy asked what cost cutting is being done to control costs and when does it end. Kevin Amyot replied there is no building debt which helps control costs. He said to lower costs the School Board would have to cut programs. He also stated there was an almost 8% increase in insurance costs and this was a bargaining year which resulted in another three percent increase.

Article 5 passed by voice vote.

Article 6. Shall the legal voters of the Westfield Town School District authorize the Board of School Directors to place \$75,955 of undesignated general fund balance into the Buildings & Grounds Reserve fund? (Paper ballot to be co-mingled with Jay)

Motion by Mike Piper and second by Dennis Liddy to bring the article to the floor.

Discussion: Mike Piper asked what the money is for. Outgoing Board member Loren Petzoldt explained that each year Westfield and Jay have voted to set aside \$5,000 per year for the Building & Grounds Reserve Fund. Since there was reserve money from the budget, the \$5,000 is not being requested this year. The Board feels the driveway is in need of work. Dennis Liddy asked if the money would be locked into this fund. Loren Petzoldt replied if the voters voted yes to this article then the money would have to be spent on capital funding/repairs unless it came before the voters again for another vote.

WESTFIELD: YES – 46 NO – 6
JAY: YES – 18 NO – 3 (reported by Tara Morse, Jay Town Clerk, 3/2/16)

Article 6 passed by paper ballot by Westfield and Jay voters.

Article 7. Shall the legal voters of the Westfield Town School District authorize the Board of School Directors to use \$30,000 of undesignated general fund balance to purchase new cafeteria tables and chairs? (Paper ballot to be co-mingled with Jay)

Motion by Mike Piper and second by Pauline Couture to bring the article to the floor.

Discussion: Board member Kevin Amyot explained the current tables and chairs are the originals from when the school was built. Preliminary bids were sought to get cost estimates to replace the original style tables and chairs that fold up into the wall. The Board is not sure what will happen with the old tables yet. Connie LaPlume commented on what a nice school our community has.

WESTFIELD: YES – 49 NO – 7
JAY: YES – 19 NO – 3 (reported by Tara Morse, Jay Town Clerk, 3/2/16)

Article 7 passed by paper ballot by Westfield and Jay voters.

Article 8 Discussion of items to be voted on by Australian ballot (except candidates).

Moderator Sagui read the school related Australian ballot items.

Article 9. To transact any other non-binding business which may legally come before this meeting.

a. Discuss the pros and cons of joining the North Country Union Jr. High School District:

School Board Overview: The School Board explained the town currently pays tuition to the junior high of choice capped at what the North Country Union Junior High School tuition would be. Currently we are not paying to transport the children to the junior high. As a courtesy, after the bus picks up the Jay junior high students it travels down North Hill Road and picks up the Westfield students near the town common. Joining the junior high school district could be a two year process. The towns of Jay, Newport, Derby, Morgan and Holland are already in the district. This type of decision requires an Australian ballot vote which could take place later this year along with either the August or November election. If the Australian ballot vote were to pass, the other towns in the district would have to vote to accept Westfield into the district. The Board said the point of discussing this at the annual meeting is to get a pulse or feeling if the townspeople want more information on this matter.

Discussion:

- The town would gain a seat on the junior high board by joining the district.
- Children taking the bus would not be picked up at their homes but likely at a couple of stops. The exception would be children living on North Hill Road as the bus passes along this route and could easily stop.
- We would have to pay for bus transportation by joining the district.
- We would lose school choice by joining the district.
- There is no direct benefit or detriment to the students by joining the district. It is mostly a budgetary and monetary decision.

After the discussion ended there was a show of hands indicating most people were interested in getting more information about joining the junior high school district. It was suggested to create a pro and con list to distribute at a future informational meeting.

b. Thank Loren Petzoldt:

LaDonna Dunn thanked Loren Petzoldt for his many years of service which was followed by a round of applause.

Article 10. To adjourn:

Motion by Mike Piper and second by Kay Courson to adjourn at 11:50 a.m. **Motion passed by voice vote.**

TOWN ANNUAL MEETING:

Immediately following the School Meeting, the Town Meeting was called to order at 11:51 a.m.

Article 1. To elect a moderator for a term of one year.

The body voted to elect Pat Sagui to the position of Town and School Moderator during the school portion of the meeting.

Article 2. To hear and act upon the reports of the Town Officers:

Motion by Mike Piper and second by Pauline Couture to accept the Town Reports as presented.

Discussion: Town Clerk, LaDonna Dunn, explained the contract for printing the Town Reports is up this year and asked if people still like the larger 8 ½" x 11" size. It would save a couple hundred dollars to print a smaller 5 ½" x 8 ½" report. With a show of hands, the consensus was to continue with an 8 ½" x 11" report size. Connie LaPlume thanked LaDonna for producing a nice Town Report.

VOTE: Motion passed by voice vote.

Article 3. To elect all necessary town officials required by law.

a. Auditor, 3 year term (2019): Motion by Connie LaPlume to nominate Kay Courson. No other nominations were made. **The Moderator, without objection, instructed the Clerk to cast one ballot re-electing Kay.**

b. 1st Constable, 1 year term (2017): Motion by Mary Lou Jacobs to nominate Normand Piette. No other nominations were made. **Normand Piette was re-elected by voice vote.**

c. 2nd Constable, 1 year term (2017): Motion by Laini Fondiller to nominate Mike Piper. No other nominations were made. **Mike Piper was re-elected by voice vote.**

d. Delinquent Tax Collector, 1 year term (2017): Motion by Normand Piette to nominate Joyce Crawford. No other nominations were made. **Joyce Crawford was re-elected by voice vote.**

e. Lister, 3 year term (2019): Motion by Mary Lou Jacobs to nominate Steve Dykeman. No other nominations were made. **The Moderator, without objection, instructed the Clerk to cast one ballot re-electing Steve Dykeman.**

f. Selectman, 3 year term (2019): Motion by Mike Piper to nominate Jacques Couture. Motion by Laini Fondiller to nominate Ann Lazor. No other nominations were made. **Jacques Couture was re-elected by a paper ballot vote (44 to 4).**

g. Town Agent, 1 year term (2017): Motion by Mary Lou Jacobs to nominate Dianne Laplante. No other nominations were made. **Dianne Laplante was re-elected by voice vote.**

h. Town Grand Juror, 1 year term (2017): Motion by Mary Lou Jacobs to nominate Mike Piper. No other nominations were made. **Mike Piper was re-elected by voice vote.**

Article 4. Shall the legal voters approve \$60,339.20 for the following appropriations?

Motion by Theresa McAvinney and second by Mike Piper to bring the article to the floor. The Moderator explained if all were in agreement she would read each appropriation amount and name. Anyone wishing to discuss or make an amendment to the amount could do so before she would move on to the next item. She stated if there were no objections, a total dollar amount would be voted on at the end of the appropriation reading which would include any amended amounts. Hearing no objections, the Moderator read the appropriations and noted where increases over last year's amounts were being requested.

a. \$500 to American Red Cross (2015 was \$250)

- b. \$100 to Felines & Friends Foundation
- c. \$250 to Green Mountain Farm-to-School, Inc.
- d. \$50 to Green Up Vermont
- e. \$450 to Hazen's Notch Association Campership Fund
- f. \$800 to Jay Athletic Association
- g. \$200 to Jay Focus Group & the Jay Focus Group Children's Halloween Party
- h. \$500 to Jay Food Shelf (2015 request of \$250 was amended to \$500)
- i. \$200 to Jay Peak Post No. 28-American Legion
- j. \$200 to Missisquoi River Basin Association
- k. \$10,812 to Missisquoi Valley Ambulance Service (2015 request was \$10,628.04)
- l. \$4,000 to Montgomery Fire Department
- m. \$100 to North Country Friends of the Vermont Symphony Orchestra (2015 was \$75)
- n. \$200 to Northeast Kingdom Community Action, Inc. (NEKCA)
- o. \$300 to Northeast Kingdom Council on Aging (formerly Area Agency on Aging for Northeastern Vermont)
- p. \$563 to Northeast Kingdom Human Services (NKHS)
- q. \$200 to Northeast Kingdom Learning Services (NEKLS)
- r. \$300 to Old Stone House Museum (Orleans County Historical Society) (2015 was \$250)
- s. \$500 to Orleans County Citizen Advocacy (OCCA)
- t. \$12,328.20 to Orleans County Sheriff's Department (2015 request was \$11,992.51)
- u. \$2,500 to Orleans Essex Visiting Nurse Association (VNA) and Hospice, Inc.
- v. \$500 to Pope Memorial Frontier Animal Shelter, Inc.
- w. \$600 to Rural Community Transportation, Inc. (RCT)
- x. \$1,000 to Troy and Area Lions Club to run the Westfield Senior Meal Site
(2015 was \$1500)
Discussion: Someone asked why this went down by \$500. Lion's club member, Denny Lyster, responded by saying the year before the club had capital expenses and the mealsite increased the meal donation to \$4 from \$3 which helped cover the expenses. To increase participation the club is offering a free meal the 2nd Thursday each month and bingo following the meal. The free meal enticement will be offered during the fall and winter months. Yves Daigle commented he would not like to see the meals end.
- y. \$22,591 to Troy Fire Department
- z. \$400 to Umbrella
- aa. \$95 to Vermont Center for Independent Living (VCIL)
- bb. \$100 to Vt. Rural Fire Protection Task Force- Vt. Assoc. of Conservation Dist.

VOTE: Article 4 passed by voice vote in the amount of \$60,339.20 with no amendments.

Article 5. Shall the legal voters approve general government fund expenditures of \$214,135.00, of which \$86,715.00 shall be raised by taxes and \$127,420.00 by non-tax revenues?

Motion by Mike Piper and second by Will Young to bring the article to the floor. No discussion.

VOTE: Article 5 passed by voice vote.

Article 6. Shall the legal voters approve highway fund expenditures of \$346,093.00, of which \$228,593.00 shall be raised by taxes and \$117,500.00 by non-tax revenues?

Motion by Will Young and second by Mike Piper. No discussion.

VOTE: Article 6 passed by voice vote.

Article 7. Discussion of items to be voted on by Australian ballot (except candidates):

Moderator Sagui explained that Articles 8-12 were Australian ballot items voted on throughout the day until 7 p.m. at the Westfield Community Center. She explained she would read each article and then there would be an opportunity to ask questions. At the 7 p.m. closing of the polls on March 1, 2016 all ballots were counted. Recorded below each article (8-12) are the official election results.

Article 8. Shall the voters authorize the Northeast Kingdom Waste Management District to appropriate and expend a budget of \$716,673? (Australian Ballot)

Discussion: Yves Daigle commented that Westfield's Recycling Center is the only one out of 47 in the district that runs at no cost to its residents. He said with the passage of Act 148 no recyclables are allowed to go into the trash. Yves estimates approximately 60% of Westfield residents are recycling and encouraged everyone to recycle. People from outside of town are using Westfield's Recycling Center which helps us run the center at no cost. These people bring their trash which gives the Recycling Center revenue. Jacques Couture thanked Yves for his efforts which was followed by a round of applause for Yves.

Yes – 122 No – 40 Blank – 16
Passed with 178 votes cast.

Article 9. To elect a Jay/Westfield Joint School Treasurer for the school year 2016-2017. (Australian Ballot)

Tara Morse Yes – 165 Spoiled – 1 Blank - 14 Write-in – 0
Tara Morse was elected to a one year term (2017) with 180 votes cast.

Article 10. To elect a Westfield School Treasurer for the school year 2016-2017. (Australian Ballot)

Rita Petzoldt Yes – 158 Spoiled – 1 Blank - 20 Write-in – 1
Rita Petzoldt was elected to a one year term (2017) with 180 votes cast.

Article 11. North Country Union High School and North Country Career Center: Shall the voters of the school district approve the school board to expend \$15,429,210, which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of \$13,972 per equalized pupil. This projected spending per equalized pupil is 1.76% higher than spending for the current year. (Australian Ballot)

Yes – 108 No – 59 Spoiled – 0 Blank – 12
Article 11 passed with 179 votes cast.

Article 12. Shall the North Country Union High School District authorize the Board of School Directors to place \$190,000 of undesignated FY2015 fund balance from the general fund operations in the Capital Improvement Reserve fund? (Australian Ballot)

Yes – 117 No – 47 Spoiled – 0 Blank – 15
Article 12 passed with 179 votes cast.

Article 13. To transact any other non-binding business which may legally come before this meeting.

A. Jacques Couture gave an update on the Wild & Scenic Designation for the Missisquoi & Trout Rivers. Jacques and Dianne Laplante are the Westfield representatives on the committee that meets monthly. They have received \$122,000 in federal funding that can be used for signage, river clean-up or a town doing a project related to the river just to name a few ideas. Anyone interested in getting a portion of this money can apply to the committee or visit their website at www.vtwsr.org. This is an ongoing project with annual federal funding. Lindsey Wight is the newly hired coordinator.

B. Theresa McAvinney asked when the Town's next milestone anniversary was so we could start planning another big celebration. The Clerk will research this.

C. Selectman Yves Daigle reported the Westfield Cemetery is just about sold out. The Selectboard discussed this at one of their regular meetings and thought it would be a good idea to see if additional land could be added to the North Hill Cemetery since no land is available to expand the Westfield Cemetery. They made an inquiry to the abutting neighbors, Merlin and Luke Backus, to see if they were interested in selling some land to the town. Merlin said they would be happy to donate ½ acre to the town. Yves thanked Merlin and Luke for their generosity. Merlin and Luke would like to have the fence removed around the North Hill Cemetery. Yves offered the fence to anyone who would like to come and remove it. He said anyone interested should talk to a Selectboard member. Connie LaPlume asked about putting the fence around the Recycling Center to help with illegal dumping. Yves said it wouldn't help because the trucks wouldn't be able to get to the dumpsters.

Article 14. To adjourn:

Motion by Theresa McAvinney and second by Pauline Couture to adjourn the meeting at 12:40 p.m. **Motion passed by voice vote.**

I certify the above minutes are a true and accurate report of the votes taken at the Westfield Town and School Meeting held Tuesday, March 1, 2016.

Attest: LaDonna Dunn, Town Clerk

These minutes have been approved and signed by the following three Town/School Officials:

Pat Sagui, Town and School Moderator
Yves Daigle, Selectboard Chair
Kevin Amyot, Westfield School Board Member

The signed version of this document is available for viewing at the Town Clerk's Office during normal business hours or at www.westfield.vt.gov/town-meeting.



**2016
Town &
School
Meeting Day**



TOWN OF WESTFIELD
TOWN OFFICER PHONE LIST
 ♦ Sorted Alphabetically by Office ♦

Town Officer	Term Expires	Phone Number
<u>Auditors</u> ♦ term of 3 years		
Gordon Lesperance	2017	744-6880
Dianne Laplante	2018	744-2335
Kay Courson	2019	744-6447
<u>Constables</u> ♦ term of 1 year		
Normand Piette-1 st Constable	2017	744-6888
Mike Piper-2 nd Constable	2017	744-6304
<u>Delinquent Tax Collector</u> ♦ term of 1 year		
Joyce Crawford	2017	744-8085
<u>E 9-1-1 Coordinator</u> ♦ appointed		
Scott Dunn		673-3521
<u>Emergency Management Coordinators</u> ♦ appointed		
Dennis Neumann		744-6128
Dan Backus		744-6827
<u>Fire Warden</u> ♦ appointed		
Jim Crawford		744-8085
<u>Health Officer</u> ♦ appointed		
Mary Lou Jacobs		744-8269
<u>Justices of the Peace</u> ♦ term of 2 years		
Joyce Crawford	2019	744-8085
Yvan LaPlume	2019	744-9927
Anne Lazor	2019	744-6855
Michael Piper	2019	744-6304
Pat Sagui	2019	744-2345
<u>Librarian</u> ♦ appointed		
MaryLee Daigle		744-8258
<u>Listers</u> ♦ term of 3 years		
Danny Young	2017	744-6122
Scott Dunn	2018	673-3521
Steve Dykeman	2019	744-8246
<u>Moderator</u> ♦ term of 1 year		
Pat Sagui	2017	744-2345

Town Officer	Term Expires	Phone Number
<u>Planning Commission</u> ♦ appointed		
Shawn Baraw		744-6000
Steve Dykeman		744-8246
Brian Dunn		744-2441
Dianne Laplante		744-2335
Yvan LaPlume		744-9927
Bill Millar		
Loren Petzoldt		744-6532
<u>Road Foreman</u> ♦ appointed		
Larry Kennison		744-6457
<u>School Director - North Country Union High School</u> ♦ term of 3 years		
Shawn Baraw ♦ appointed to fill an unexpired/unfilled position	2018	744-6000
<u>School Directors - Westfield School Board</u> ♦ term of 3 years		
Kevin Amyot	2017	744-6230
Nicole Dunn ♦ appointed to fill the unexpired term of Chad Prue	2018	
Janellen Parker-Goodwin	2019	
♦ appointed to fill the unexpired term of Kristy Pillsbury		
<u>School Treasurers</u> ♦ term of 1 year		
Tara Morse ♦ Jay-Westfield School District	2017	988-2996
Rita Petzoldt ♦ Westfield School District	2017	744-6532
<u>Selectboard</u> ♦ term of 3 years		
♦ also serve as Library Trustees, Cemetery Commissioners, Town Service Officers and Tree Wardens		
Richard Degre	2017	744-2427
Yves Daigle ♦ Chair	2018	744-2247
Jacques Couture	2019	744-2733
<u>Town Agent</u> ♦ term of 1 year		
Dianne Laplante	2017	744-2335
<u>Town Clerk</u> ♦ term of 3 years		
LaDonna Dunn	2018	744-2484 or 673-9001 ♦ cell
Connie LaPlume ♦ Assistant Town Clerk	Appointed	744-2484
<u>Town Grand Juror</u> ♦ term of 1 year		
Michael Piper	2017	744-6304
<u>Town Treasurer</u> ♦ term of 3 years		
Mary Lou Jacobs	2018	744-2484
<u>Zoning Administrator</u> ♦ appointed		
Dennis Neumann		744-6128

AUDITORS STATEMENT 2016

The financial records of the Town of Westfield were reviewed by the auditors in June 2016 and January 2017. The auditors review consisted of accounting transactions, payroll documentation, and the reconciliation of the bank statements. Minor items were reviewed with the Selectboard who received a detailed report of the audit. There were no outstanding orders or payables all actions were accomplished in 30 days or less. Statement of Account Balances as of December 31, 2016 are provided on a separate spreadsheet.

Respectfully submitted:

Westfield Auditors

Kay Courson
Dianne Laplante
Gordon Lesperance

STATEMENT OF TOWN ASSETS-Calendar Year 2016

Taxes Billed

Homestead (341,147.00 x 1.5636)	\$ 533,417.45
Non-Resident (375,709.62 x 1.5338)	\$ 576,263.42
Municipal (726,756.00 x .4728)	\$ 343,610.24
Total Taxes	\$ 1,453,291.11
Current Use & PILOT	\$ 56,224.25
State Aid to Highways	\$ 51,560.49
Total Expected Income	\$ 1,561,075.85

Statement of Delinquent Taxes

Delinquent taxes to tax collector	\$ 86,442.06
Balance of uncollected taxes (Balance as of 12/31/16)	\$ 16,425.03
Grand Total to Tax Collector	\$ 102,867.09
Tax Collected	\$ 81,493.49
Taxes Abated	\$ -
Total Adjusted	\$ 1,233.74
Grand Total of Uncollected Taxes	\$ 20,139.86

North Country Credit Union - NCCU	
NCCU- Regular Shares	\$ 3,437.82
NCCU- Business Checking (Debit Card)	\$ 500.00
NCCU- Petty Cash	\$ 50.00
NCCU- 60 MO CD Grader Fund	\$ 29,943.98
NCCU- 60 MO CD Grader Fund CD#2	\$ 4,895.34
NCCU- 60 MO CD Grader Fund CD#3	\$ 5,112.64
NCCU- 60 MO CD Good Neighbor Fund CD#1	\$ 12,404.37
NCCU- 60 MO CD Good Neighbor Fund CD#2	\$ 10,360.52
NCCU- 60 MO CD Good Neighbor Fund CD#3	\$ 10,074.89
NCCU- 60 MO CD Reappraisal CD#1	\$ 18,422.72
NCCU- 60 MO CD Reappraisal CD#2	\$ 16,511.25
NCCU- 60 MO CD Reappraisal CD#3	\$ 4,557.08
NCCU- 60 MO CD Reappraisal CD#4	\$ 4,087.90
NCCU- 60 MO CD Westfield Cemetery	\$ 41,846.63
NCCU- 60 MO CD North Hill Cemetery	\$ 11,821.35
Edward Jones-Hitchcock Museum & Library -Investment Account Dec. 31, 2017 balance	\$ 45,798.50

Total All Accounts	\$ 219,824.99
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Community National Bank - Checking (General Fund)	\$ 191,159.90
Total of Investments and General Fund	\$ 410,984.89

TOWN OF WESTFIELD
COMPARATIVE BUDGET REPORT-GENERAL GOVERNMENT

Account	Budget FY - 2016	Actual FY - 2016	Budget FY - 2017
REVENUE-GENERAL GOVERNMENT FUND			
1-6-01 TAX RELATED			
1-6-01-01.00 Property Taxes - School	0	657317.91	0
1-6-01-02.00 Delinquent Taxes	0	16748.8	0
1-6-01-03.00 Delinquent Tax Interest	0	756.64	0
1-6-01-04.00 Delinquent Penalties	0	6814.83	6000
1-6-01-05.00 Prop. Taxes Paid Early	0	470.36	0
Total TAX RELATED	0	682108.54	6000
1-6-02 STATE OF VERMONT			
1-6-02-01.00 Land Use	37000	29480	25000
1-6-02-02.00 Pilot	26000	26744.25	26000
1-6-02-03.00 Listers Training	300	479	500
1-6-02-04.00 Reappraisal - State Money	4000	4029	4000
Total STATE OF VERMONT	67300	60732.25	55500
1-6-03 CLERKS OFFICE			
1-6-03-01.00 Recording Fees	5000	5942	5000
1-6-03-02.00 Copies	1200	1187.5	1200
1-6-03-03.00 Animal License	650	591.34	600
1-6-03-04.00 Liquor License	70	70	70
1-6-03-07.00 Zoning Permits	550	902	600
1-6-03-08.00 Cemetery Lot Sales	0	735	0
1-6-03-09.00 Marriage License	0	135	0
1-6-03-10.00 Vault Fees	0	54	100
Total CLERKS OFFICE	7470	9616.84	7570
1-6-09 MISCELLANEOUS			
1-6-09-01.00 Interest on Check Book	550	469.51	500
1-6-09-02.00 Good Neighbor Fund - Wind	10000	10000	10000
1-6-09-04.00 Donations to Playground	0	10	0
1-6-09-06.00 C.D. Interest Income	0	2495.95	0
1-6-09-99.00 Edward Jones Invest. Interest	3000	3009.04	0
Total MISCELLANEOUS	13550	15984.5	10500
1-6-40 COMMUNITY CENTER			
1-6-40-01.01 Community Center Rent	2500	2285	2000
Total COMMUNITY CENTER	2500	2285	2000
1-6-45 LIBRARY			
1-6-45-01.01 Library - Cash Donations	50	106	100
1-6-45-01.03 Library - Copies	0	10.93	0
1-6-45-01.04 Book Grant Receivable	250	250	0
Total LIBRARY	300	366.93	100
1-6-50 RECYCLING			
1-6-50-01.00 Recycling Revenue	14000	14593.2	15500
1-6-50-01.01 Tire Revenue	2000	1679	1600
Total RECYCLING	16000	16272.2	17100
TOTAL REVENUE-GENERAL GOV'T FUND	107120	787366.26	98770

TOWN OF WESTFIELD
COMPARATIVE BUDGET REPORT-GENERAL GOVERNMENT

Account	Budget FY - 2016	Actual FY - 2016	Budget FY - 2017
EXPENSES-GENERAL GOVERNMENT			
1-7-10 PAYROLL			
1-7-10-10.02 Selectboard	4550	4550	4700
1-7-10-10.03 Town Clerk	27000	24183.75	27000
1-7-10-10.04 Treasurer	7000	9458.25	10000
1-7-10-10.05 Office Assistant	7400	6839	6800
1-7-10-10.06 Listers	6800	5643.25	6800
1-7-10-10.07 Auditors	1000	602.5	750
1-7-10-10.08 Election Officials	1500	1945.75	1000
1-7-10-10.09 Delinquent Tax Collector	6000	6230.76	6000
1-7-10-10.10 Constables	850	725	750
1-7-10-10.20 Zoning Administrator	500	840	850
1-7-10-11.00 FICA/Medicare Expense	6200	6093.67	6500
1-7-10-12.00 VMERS Expense	2800	1330.28	1500
1-7-10-13.00 911 Coordinator Payroll	400	704.5	700
Total PAYROLL	72000	69146.71	73350
1-7-15 TOWN OFFICE			
1-7-15-20.00 Town Office - Supplies	2000	1918.05	2000
1-7-15-20.01 Town Office - Postage	900	874.85	900
1-7-15-21.00 Town Office - Equip. Maintenance	2800	1426.09	1500
1-7-15-22.00 Town Office - Equip. Purchases	250	0	250
1-7-15-30.00 Town Office - Electricity	1000	969.83	1000
1-7-15-31.00 Town Office - Heat	1500	627.14	1000
1-7-15-32.00 Town Office - Telephone	1500	1539.53	1500
1-7-15-33.00 Town Office - Water	480	462	480
1-7-15-34.00 Preserve Town Records	4200	3009.31	4200
1-7-15-35.00 NEMRC	2000	3269.24	2000
1-7-15-36.00 Town Office - Maintenance	2000	1796.26	2675
1-7-15-38.00 Town Office - Marriage License	0	35	0
Total TOWN OFFICE	18630	15927.3	17505
1-7-20 GENERAL EXPENSES			
1-7-20-30.00 Electric Street/Common	4700	3916.47	4000
1-7-20-42.00 Member. Dues & Subscript.	2500	2677.99	2700
1-7-20-43.00 Employee Training	1000	885	1000
1-7-20-46.01 Legal Fees	500	885	500
1-7-20-47.01 Mileage Reimbursement	1300	1415.34	1400
1-7-20-48.01 Property & Casualty Insurance	13000	13111.61	13000
1-7-20-48.02 Workmans Comp Insurance	3100	5182.14	4200
1-7-20-50.00 Supplies for Town	200	409.05	400
1-7-20-62.01 North Hill Cemetery	3000	2412.5	1000
1-7-20-62.02 Westfield Cemetery	3500	3131.14	3300
1-7-20-63.00 Town Landscaping/ Maintenance	3000	2316.41	2500
1-7-20-71.00 County Taxes	10500	10656.15	10700
1-7-20-72.00 Advertising	100	101.05	100
1-7-20-73.00 Penalties	0	477.53	0
1-7-20-80.00 Medical Insurance Expense	12600	6347.7	6600
1-7-20-81.00 Print Town Report	850	826.44	850

TOWN OF WESTFIELD
COMPARATIVE BUDGET REPORT-GENERAL GOVERNMENT

Account	Budget FY - 2016	Actual FY - 2016	Budget FY - 2017
1-7-20-94.00 Generator Expense	250	167.09	0
1-7-20-95.00 Lister's Expense	1000	775	1000
1-7-20-96.00 Unemployment Expense	150	219.51	200
1-7-20-97.00 Transfer Gen. Fund \$ to CD	0	0	10000
1-7-20-98.00 Print Tax Maps	0	0	1725
1-7-20-99.00 General Misc. Expense	0	177.95	0
Total GENERAL EXPENSES	61250	56091.07	65175
1-7-30 PLAYGROUND			
1-7-30-20.00 Playground Maintenance	700	788	800
Total PLAYGROUND	700	788	800
1-7-40 COMMUNITY CENTER			
1-7-40-30.00 C.C. - Electricity	1200	1171.61	1200
1-7-40-31.00 C.C. - Heat	4500	2326.15	3000
1-7-40-32.00 C.C. - Telephone	650	648.56	650
1-7-40-33.00 C.C. - Water	480	462	480
1-7-40-34.00 C.C. - Supplies	200	104.44	400
1-7-40-35.00 C.C. - Gas	650	369.03	400
1-7-40-62.00 C.C. - Maintenance	2500	4333.51	2500
1-7-40-98.00 C.C. - Cap. Imp. & Gen.	0	0	10000
Total COMMUNITY CENTER	10180	9415.3	18630
1-7-45 LIBRARY			
1-7-45-10.11 Librarian Payroll	7500	6946.75	7500
1-7-45-19.00 Library - Book Purchases	1000	983.8	700
1-7-45-20.00 Library - Supplies	350	422.37	400
1-7-45-30.00 Library - Electricity	750	742.43	750
1-7-45-31.00 Library - Heat	3000	1481.73	2000
1-7-45-32.00 Library - Telephone	575	576.74	575
1-7-45-33.00 Library - Programs	400	242.69	700
1-7-45-60.00 Library - Membership Dues	50	39	50
1-7-45-62.00 Library - Maintenance	2000	2447.5	2000
1-7-45-63.00 Library - Cap Imp/Ramp/Paving	20300	21524.88	5000
Total LIBRARY	35925	35407.89	19675
1-7-50 RECYCLING			
1-7-50-10.00 Recycling Expenses	9000	10489.75	12000
1-7-50-10.14 Recycling Payroll	4500	3539.6	4500
1-7-50-10.15 Tire Expense	900	1378.21	1400
1-7-50-10.16 Recycling Mileage Reimburse	800	402.31	400
1-7-50-10.17 Recycling Supplies	250	171.97	200
1-7-50-10.18 Recycling Tire Payroll	0	1017.5	3000
Total RECYCLING	15450	16999.34	21500
EXPENSES-GENERAL GOV'T	214135	203775.61	216635

NOTE: Appropriations are on the next page

TOWN OF WESTFIELD
COMPARATIVE BUDGET REPORT-GENERAL GOVERNMENT

Account	Budget FY - 2016	Actual FY - 2016	Budget FY - 2017
1-8-95 APPROPRIATIONS			
1-8-95-07.00 Taxes to School	0	310711.61	0
1-8-95-95.01 Fire Protection-Troy Vol. FD	22591	22591	24744.5
1-8-95-95.02 Fire Protection-Montgomery FD	4000	4000	4000
1-8-95-95.03 Orleans County Sheriff	12328.2	12245.28	12698.05
1-8-95-95.04 Missisquoi Valley Ambulance	10812	10812	12545
1-8-95-95.05 Orleans Essex VNA	2500	2500	2500
1-8-95-95.06 Amer. Legion Jay Peak Post #28	200	200	200
1-8-95-95.07 American Red Cross	500	500	500
1-8-95-95.08 NEK Council on Aging	300	300	300
1-8-95-95.09 Felines & Friends Foundation	100	100	100
1-8-95-95.10 Green Mt. Farm to School	250	250	250
1-8-95-95.11 Green Up Vermont	50	50	50
1-8-95-95.12 Hazen's Notch Assoc. Camp	450	450	450
1-8-95-95.13 Jay Food Shelf	500	500	500
1-8-95-95.14 Jay Athletic Association	800	800	800
1-8-95-95.15 Jay Focus Group/Hallow. Party	200	200	200
1-8-95-95.16 Missisquoi River Basin Assoc.	200	200	200
1-8-95-95.17 No. Co. Friends of VT Symphony	100	100	100
1-8-95-95.18 NEK Comm. Action Inc. NEKCA	200	200	200
1-8-95-95.19 NEK Human Services	563	563	563
1-8-95-95.20 NEK Learning Services	200	200	200
1-8-95-95.21 Orleans Co. Citizen Advocacy	500	500	500
1-8-95-95.22 Pope Mem. Front. Animal Soc.	500	500	500
1-8-95-95.23 Old Stone House Museum	300	300	375
1-8-95-95.24 Rural Comm. Transport. RCT	600	600	600
1-8-95-95.25 Troy & Area Lions Club	1000	2500	750
1-8-95-95.26 Umbrella	400	400	400
1-8-95-95.27 VT Center for Independ. Living	95	95	95
1-8-95-95.28 VT Rural Fire Protect. Task Force	100	100	100
1-8-95-95.29 Big Heavy World	0	0	250
Total APPROPRIATIONS	60339.2	372467.89	64670.55
TOTAL EXPENDITURES- GENERAL GOVERNMENT FUND INCLUDING APPROPRIATIONS			
	274474.2	576243.5	281305.55

TOWN OF WESTFIELD
COMPARATIVE BUDGET REPORT-HIGHWAY FUND

Account	Budget FY - 2016	Actual FY - 2016	Budget FY - 2017
REVENUE-HIGHWAY FUND			
2-6-01 REVENUE			
2-6-02-01.00 State Aid To Highways	52000	51560.49	52000
2-6-02-02.00 Road Fines	1300	1474.43	1300
2-6-02-05.00 Structures Grant Rev.-Loop Rd. Brid.	0	0	45000
2-6-02-06.00 Better Roads Grant-North Hill Rd.	0	0	26500
2-6-02-07.00 Structures Grant Rev. - Buck Hill Rd.	48000	43832.25	0
2-6-03-01.00 Overweight Permits	135	140	0
2-6-09-01.00 Interest on Grader CD	0	482.38	135
TOTAL REVENUE-HIGHWAY FUND	101435	97489.55	124935
EXPENSES-HIGHWAY FUND			
2-7-10 HIGHWAY PAYROLL EXPENSE			
2-7-10-10.01 Payroll	32000	32528	33000
2-7-10-11.00 FICA/Medicare Expense	2450	2357.84	2525
2-7-10-12.00 VMERS Expense	2200	1789.04	1850
2-7-10-13.00 Hwy. Medical Insurance Expense	0	6347.74	6600
Total HIGHWAY PAYROLL EXPENSE	36650	43022.62	43975
2-7-15 TOWN GARAGE EXPENSE			
2-7-15-20.00 Town Garage - Supplies	100	73.41	100
2-7-15-30.00 Town Garage - Electricity	960	952.45	1000
2-7-15-31.00 Town Garage - Heat	2000	1239.62	2000
2-7-15-33.00 Town Garage - Water	480	462	480
2-7-15-99.00 Town Garage - Maintenance	2400	1776.61	2000
Total TOWN GARAGE EXPENSE	5940	4504.09	5580
2-7-20 GENERAL HIGHWAY EXPENSE			
2-7-20-52.00 Equip. Repairs & Maintenance	2500	3387.93	2500
2-7-20-54.00 Grader Expenses	6500	2042.87	5000
2-7-20-95.02 Transfer To Grader Reserve CD	5000	3387.5	5000
Total GENERAL HIGHWAY EXPENSE	14000	8818.3	12500
2-7-25 ROAD MAINTENANCE			
2-7-25-45.00 Hired Equipment	120000	102756.5	120000
2-7-25-45.01 Road Side Maintenance	9000	3964.5	6000
2-7-25-55.01 Gravel & Sand	25000	30033	30000
2-7-25-55.02 Sta-pac	1000	522.56	1000
2-7-25-55.03 Salt	5000	1886.94	5000
2-7-25-55.05 Paving	30000	39818.25	30000
2-7-25-55.06 Chloride & Calcium	8000	7410.5	8000
2-7-25-55.07 Cold Patch	100	0	100
2-7-25-55.08 Stone	0	510.14	0
2-7-25-56.00 Culverts	3000	0	3000
2-7-25-57.00 Road Signs	1000	2107.3	1000
2-7-25-58.00 Guard Rails	1500	4113.82	1500
2-7-25-63.00 Balance Rock Road Repairs	30000	33479.16	30000
2-7-25-64.00 Fire Hydrant Income/Expense	0	4765.59	0
Total ROAD MAINTENANCE	233600	231368.26	235600
2-7-27-00 GRANT PROJECTS			
2-7-27-04.00 Structures Grant-Loop Rd. Bridge	14850	0	5000
2-7-27-21.00 Structures Grant-Buck Hill Rd.	41053	41755.5	0
2-7-27-22.00 Better Roads Grant - North Hill Rd.	0	0	6700
Total GRANT PROJECTS	55903	41755.5	11700
TOTAL EXPENDITURES-HIGHWAY FUND	346093	329468.77	309355

REPORTS OF THE JAY/WESTFIELD JOINT ELEMENTARY SCHOOL

Principal's Report

Dear Jay and Westfield Communities,

Thanks to each community's steadfast support, and the hard work of the staff and students, Jay/Westfield Joint Elementary School is highly respected as a school that sets and meets high expectations with students. Proudly, we have been ranked as one of Vermont's top ten schools, and more importantly, we receive tremendous positive feedback from parents and community members regarding the quality of our program and the overall impact on present and past students. Our commitment to the whole child, as supported by Responsive Classroom and teacher leadership, continues to help us make a difference for all children.

But like all Vermont schools, especially small, rural schools, we are facing a perfect storm. We have a decrease in overall students, but an increase in the academic and personal standards all students must meet to become productive members of our increasingly complex society. Our legislators continue to *loudly* shout that it should cost less to educate fewer children. And with an antiquated view of education, this is probably true. However, I fail to see where they have considered the increase in standards, the true amount of resources it takes to eliminate the poverty gap, and the resources and expertise it takes to meet the needs of students with increasingly challenging social and emotional needs. All of this ultimately impacts the educational experience of *every* child. Instead of focusing on consolidation of school governance, which is outlined as the preferred model in Act 46, I wish our legislators would address the real issues impacting Vermont children. From my perspective these include the lack of quality employment for our best and brightest students, stifling poverty, and sky rocketing drug use.

This said, I don't believe that education costs can just continue to rise, and given the drop in student enrollment, it will become increasingly hard for Jay and Westfield to maintain the integrity of our current program. We will have to continue to prioritize and monitor the results of our instructional models and strategies in order to maximize our investments. For example, two years ago we made the commitment to creating a model preschool program. We have known for decades that quality preschool experience is one of the most effective strategies to increase academic and social achievement for children from all levels of socioeconomic need. In reviewing our program, we realized that few students were accessing the centralized, part day model that served our Jay and Westfield children. With support from the supervisory union and state, we explored the barriers to early education and brought the program to our school. We initiated a full day, full week program, with transportation for four year olds, and a half day, full week program for three year olds. As a result, enrollment has increased over 100% for both three and four year olds. Our first round of preschool students is doing well, and I anticipate even greater growth by those who attended as a three and four-year-old. This is one of those leverage strategies we need to actively uncover. By addressing a need in the community, we have increased access to a model program and in doing so also increased the overall enrollment at Jay/Westfield Joint Elementary School.

Before I close, I would like to explain that the majority of the increase in the anticipated 2018 Jay/Westfield Joint Elementary School budget is in salaries and health care. We have also included \$10,000 dollars to update the original phone system, which will enable us to access a 50% financial match from the state. And finally there is a 2% overall budget increase, addressing strategies determined necessary by the state, to comply with the Educational Quality Standards. I think it is noteworthy that I use the words comply and quality in the same sentence. Again, here is an opportunity for the state to think hard about the importance of context and the quality of education. Is a .2 FTE library media specialist in a preK-6 school going to result in the same gains as a full day preschool program? Priorities matter at all levels.

I would like to thank you all again for your continued support and pride in The Jay/Westfield Joint Elementary School. Please do not hesitate to contact me with any questions or concerns prior to town meeting, or at any time. I'd love to tell you more about our innovative programs, including our new common core math program. It is an honor to serve as your educational leader and I hope I am meeting your expectations.

Respectfully,

Kristy Ellis, Ed.D
Principal

Westfield School Board Report

The Westfield School Board of Directors would like to take this opportunity to address the voters of Westfield for the purpose of joining the North Country Junior High School. Currently, we tuition our 7th & 8th grade students to the junior high school or a local school of their choice. Historically, our Westfield families have chosen the junior high school over other alternatives. We feel, as a Board of Directors, joining the junior high school would be a positive step in continuing a successful education program. Currently, in some areas our six grade curriculum aligns with the junior high school curriculum which helps with a smooth transition. Also, the children have access to North Country Junior High School guidance counselors so that their future educational goals are achieved. Other benefits for our children include: expanded music programs; expanded sports programs; and Board representation. The Board feels that this is a great opportunity for Westfield's 7th & 8th grade students to grow and learn with other area youth that they will be attending high school with. The current projected cost of the merger shows a slight decrease in spending. Although projected cost of the 2018-2019 budget when this would take effect, if approved, would be difficult to forecast. In closing, the Westfield School Board feels this is a positive step in securing an already successful education program.

Thank - You

Westfield School Directors

Kevin Amyot, Chair ♦ Nicole Dunn ♦ Janellen Parker-Goodwin

Jay/Westfield School Board Report

To the Jay and Westfield Communities:

The Board of Directors of the Jay/Westfield School would like to take this opportunity to address both Jay and Westfield communities on the importance of the conversation around Act 46.

Over the past several months, North Country Supervisory Union has engaged in a series of conversations to inform community members of Act 46 and solicit input on how to proceed. The goals of the law are to address equity, quality, efficiency, transparency and educational costs. These are goals we have always sought to advance at the Jay Westfield School, in each of our NCSU schools and together as a supervisory union. The legislation encourages the consideration of centralized governance, and elimination of local school boards, to achieve these goals. We are interested in hearing from our school community before considering what direction to take. We encourage you to participate in an open discussion at the end of our Annual Meeting during the *“Any Other Business to be Conducted”* to ensure we hear all voices and understand the wishes of our community. You can find more information on Act 46 at www.NCSUVT.org.

What does this mean for us? Currently, each school throughout the supervisory union has its own independent school board. The preferred model of Act 46 looks to consolidate school governance. This would eliminate independent boards and replace them with one large board in which each school would be allowed proportional representation, much like how our North Country Union High School board operates. There have been and will be more conversations around the direction our supervisory union will take. The Vermont Legislature has put pressure on our local boards and we ask for your patience and understanding, as this is an unfamiliar process for most of us.

In closing, it is ever more important for our community members to involve themselves in future informational meetings so that all voices can be heard and we can continue to support our great schools in the Northeast Kingdom.

Westfield School Directors

Kevin Amyot, Chair ♦ Nichole Dunn ♦ Janellen Parker-Goodwin

Jay School Directors

Jeff Morse, Chair ♦ Sally Rivard ♦ Kristy Pillsbury

JAY/WESTFIELD JOINT ELEMENTARY SCHOOL

Phone: (802) 988-4042/988-2627 – Fax: (802) 988-9813

PRINCIPAL	Kristy Ellis
SECRETARY	Peggy Laurie
TEACHERS	
Pre-K	Julie Ste Marie
Kindergarten	Jane/Donna
Grade 1 & 2	Donna Petit
Grade 1 & 2	Jane Halbeisen
Grade 3 & 4	Patricia Ovitt
Gr. 4 Math & Grade 5	Gerardo Ortiz
Grade 5 & 6	Susan Pigeon-Vanier
Special Educator	Kelley Stafford
Special Educator	Jennifer Smith
Interventionist	Ashley Papp
Music (40%)	Wendell Hughes
Physical Education (40%)	Amy Clements
Speech/Language (20%)	Gabrielle Marcotte
Art (20%)	Hosanna McAllister
LPN (40%)	Melinda Ryea
PARAPROFESSIONALS	
Pre-K Assistant	Alanna Whittier
Special Ed Assistant	Eva Lemieux
Speech/Language Assistant/Kindergarten	Emily May
Special Ed Assistant	Julia Bolton
Lunch Program Agent	Helen Before
CUSTODIAN	Paul LeGrand
BUS CONTRACTOR	Harold Morse
JAY TOWN CLERK Jay/Westfield School Bookkeeper	Tara Morse
WESTFIELD TOWN CLERK	LaDonna Dunn
WESTFIELD BOOKKEEPER	Rita Petzoldt
SCHOOL DIRECTORS	Sally Rivard (J) Janellen Parker-Goodwin (W) Jeff Morse (J) Nicole Dunn (W) Kristy Pillsbury (J) Kevin Amyot (W)
NCUHS BOARD MEMBER	Le-Ann Tetrault (J) Shawn Baraw (W)

*A word about student enrollment names:
Due to student confidentiality issues, student's names are no longer being printed in the Town Report. There are currently 29 Westfield students and 49 Jay students bringing the total enrollment to 78 students for the 2016/17 school year*



“In the 2016-2017 school year 100% of Jay/Westfield Joint Elementary teachers are Highly Qualified to teach assigned grades and content. All teachers are licensed for their teaching assignment and two teachers are on a provisional license.”

JAY/WESTFIELD JOINT ELEMENTARY SCHOOL
BALANCE SHEET
AS OF 6/30/16

ASSETS:

Checking Account	\$185,315	
Petty Cash	\$100	
Due From HL Program	\$51,227	
Accounts Receivable	\$24,970	
Prepaid Expenses	<u>\$20,563</u>	
Total Assets		\$282,175

LIABILITIES:

Accounts Payable	\$44,637	
Accrued Wages	\$106,886	
Restricted-NEKESSA Dues	\$34	
Restricted-Life Insurance	\$81	
Restricted-Sunshine	\$1,097	
Restricted-Misc	\$765	
Restricted-Section 125	\$500	
Teacher Retirement Withheld	-\$4,056	
Health Insurance Liability	\$2,212	
Dental Insurance Withheld	-\$622	
LTD Liabilities	-\$128	
Total Liabilities		\$151,406

FUNDS:

Building & Grounds	\$3,553	
Fund Balance (Undesignated)	<u>\$13,363</u>	
Total Fund Balance	\$16,916	
Total Liabilities & Funds		\$130,769

NOTE: All figures in the financial statements have been rounded to the nearest dollar.

JAY/WESTFIELD JOINT ELEMENTARY SCHOOL
REVENUE & EXPENSE STATEMENT
FISCAL 15/16

Code	Name	Actual 15	Actual 16	Budget 16/17	Budget 17/18
REVENUES					
61312	Tuition		\$3,000		
61510	Interest	\$1,219	\$1,192		
61935	Assessment-Jay	\$879,794	\$850,960	\$780,030	\$761,699
61935	Assessment-West	\$466,967	\$443,717	\$563,459	\$450,812
61980	Refund Pr Yr		\$223		
61990	Miscellaneous	\$7,813	\$5,687		
62481	Medicaid	\$7,734	\$3,448		
62651	Title II A Teacher	\$14,935	\$20,361		
62555	Tobacco Sub Grant		\$1,935		
62785	School Wide	\$39,133	\$59,202	\$52,080	\$57,732
62790	Reimburse OENSU	\$637	\$2,299		
63205	State Place Student	\$10,270			
		\$1,428,502	\$1,392,024	\$1,395,569	\$1,270,243
EXPENDITURES					
REGULAR EDUCATION					
71100					
110	Teacher Salaries	\$412,501	\$317,274	\$329,001	\$361,473
110	Pre-K Teacher Salary		\$61,800	\$50,560	\$53,066
	Pre-K Aide		\$14,190	\$14,276	\$16,171
	Pre-K Benefits		\$25,173		
	Salary Aide Benefits				
115	Salary Aide	\$8,672	\$10,468	\$11,466	\$11,601
119	ASP	\$2,500	\$2,792	\$7,652	\$7,800
120	Substitute Teachers	\$8,876	\$7,078	\$3,500	\$3,500
210	BCBS Insurance	\$115,013	\$95,529	\$118,160	\$123,880
220	Fica Expense	\$31,493	\$24,225	\$29,225	\$31,701
230	Life Insurance	\$228	\$203	\$290	\$361
240	Retirement	\$347	\$7,522		
250	Workmen's Comp	\$2,308	\$3,849	\$2,271	\$2,739
260	Unemployment Comp	\$208	\$177	\$185	\$2,470
270	Tuition Reimburse	\$7,323	\$9,357	\$5,000	\$5,000
280	Dental	\$2,535	\$1,766	\$2,458	\$2,458
290	Long Term Disability	\$1,155	\$889	\$1,174	\$1,145
300	Purchased Services	\$3,619	\$4,592		
440	Copier Lease			\$3,000	\$3,000
519	Field Trips	\$3,462	\$2,060		
550	Medicaid	\$4,500	\$3,000		
580	Travel	\$80	\$848	\$1,000	\$1,000
610	Teacher Supplies	\$6,231	\$13,011	\$4,000	\$4,000
611	Copier Supplies			\$3,500	\$3,500
640	Textbooks	\$2,657	\$852	\$5,000	\$5,200
670	Computer Software				
730	Equipment/Furniture	\$488	\$1,003	\$500	\$500
810	Dues/Fees	\$249	\$253		
	SWP Retirement			\$6,180	\$7,586
890	Misc Student Body			\$2,500	\$2,500
890.01	Sunshine Fund	\$251	\$50		
891	Ski/Gym Program				
	TOTAL REGULAR	\$614,696	\$607,961	\$600,898	\$650,651

Code	Name	Actual 15	Actual 16	Budget 16/17	Budget 17/18
71121					
110	SWP Salary	\$27,622	\$31,574	\$28,800	\$27,898
110	SWP Salary Pre-K			\$12,640	\$13,266
	SWP Benefits Pre-K			\$5,209	\$5,493
120	SWP Substitute	\$442			
210	SWP BCBS	\$8,971	\$9,488	\$10,115	\$21,241
220	SWP Fica Expense	\$2,020	\$2,262	\$2,203	\$2,072
230	SWP Life Insurance	\$11	\$15	\$16	\$41
250	SWP Workmen's Comp	\$137		\$173	\$181
260	SWP Unemployment Comp	\$10	\$10	\$11	\$247
270	SWP Tuition				
280	SWP Dental	\$192	\$192	\$192	\$384
290	SWP Long Term Disability	\$77	\$79	\$89	\$81
300	SWP Purchased Serv				
610	SWP Supplies				
640	SWP Books				
	TOTAL SWP Regular	\$39,482	\$43,620	\$59,448	\$70,904
71122					
110	Salary	\$13,896	\$13,531		
220	Fica Expense	\$1,063	\$1,035		
	TOTAL TITLE IIA SU	\$14,959	\$14,566		
71200					
110	Salary	\$78,000	\$80,100		
115	Para Salary	\$35,070	\$37,528	\$37,416	\$36,988
116	Salary-Summer	\$1,224	\$4,392		\$1,500
117	Salary-State Placed	\$15,045			
120	Substitute Salary	\$4,148	\$6,242		\$1,000
210	BCBS	\$34,673	\$36,449	\$8,528	\$8,935
220	Fica Expense	\$9,781	\$9,306	\$2,819	\$3,103
230	Life Insurance	\$49	\$45		
240	Retirement	\$1,969	\$1,453		
250	Workmen's Comp	\$566		\$221	\$245
260	Unemployment Comp	\$81	\$93	\$42	\$494
270	Tuition Reimburse	\$879			
280	Dental	\$760	\$756	\$180	\$180
290	Long Term Disability	\$218	\$224		
330	Contract Services	\$19,283	\$36,498		
332	NCSU Spec Ed Assess			\$221,038	
580	Transport Individual				
580	Travel				
610	Supplies	\$1,677	\$1,083		
640	Textbooks	\$380	\$101		
730	Equipment		\$190		
	TOTAL SPECIAL EDUCATION	\$203,803	\$214,460	\$270,244	\$52,445
72210					
110	Wages	\$867			
210	BCBS	\$183			
220	Fica Expense	\$64			
240	Retirement	\$35			
280	Dental	\$5			
500	Purchased Services	\$1,215			
	TOTAL IMPROVE OF INSTRUCTION	\$2,369	\$0		

Code	Name	Actual 15	Actual 16	Budget 16/17	Budget 17/18
72130					
110	Salary	\$15,200	\$15,760	\$16,320	\$18,000
120	Substitutes				
220	Fica Expense	\$1,163	\$1,206	\$1,249	\$1,377
230	Life Insurance	\$30	\$30	\$33	
250	Workmen's Comp	\$76		\$98	\$96
260	Unemployment Comp	\$21	\$21	\$21	\$247
270	Tuition			\$720	\$720
280	Dental				
290	Long Term Disability	\$43	\$44	\$51	
400	Purchased Services	\$275		\$100	\$100
610	Supplies	\$451	\$743	\$500	\$500
739	Equipment	<u>\$48</u>		<u>\$100</u>	<u>\$100</u>
	TOTAL NURSE	\$17,307	\$17,804	\$19,192	\$21,140
72140					
323	Evaluations				
330	Contract Services	\$27,900	\$16,950		
332	Beh Purchased Serv.				
	TOTAL PSYCHOLOGICAL	\$27,900	\$16,950	\$0	\$0
72150					
115	Speech Aide	\$12,926	\$10,495	\$11,466	\$11,601
220	Fica	\$989	\$803	\$877	\$887
240	Retirement	\$517	\$420		
250	Workmen's Comp	\$66		\$69	\$77
260	Unemployment	\$12	\$10	\$11	\$124
332	School Clinician	<u>\$16,177</u>	<u>\$26,113</u>	<u>\$15,000</u>	<u>\$15,000</u>
	TOTAL SPEECH	\$30,687	\$37,841	\$27,423	\$27,689
72170					
330	Physical/Occupational Therapy	<u>\$13,529</u>	<u>\$13,037</u>		
	TOTAL PHYSICAL/OCCUP.	\$13,529	\$13,037	\$0	\$0
72230					
330	Contract Service	\$11,220		\$3,350	\$3,523
431	Tech Services		\$11,987	\$13,594	\$14,002
610	Supplies	\$42	\$955		
670	Computer Software	\$565	\$943	\$1,500	\$1,500
735	Internet Connection			\$1,000	\$1,000
737	Computer Hardware	<u>\$6,945</u>	<u>\$6,629</u>	<u>\$5,000</u>	<u>\$5,000</u>
	TOTAL COMPUTER	\$18,772	\$20,514	\$24,444	\$25,025
72290					
110	Path Stipend	\$1,100	\$600		
220	Fica	<u>\$84</u>	<u>\$46</u>		
	TOTAL SUPPORT SERVICES	\$1,184	\$646		

Code	Name	Actual 15	Actual 16	Budget 16/17	Budget 17/18
72321					
331	OENSU Assessment	<u>\$30,271</u>	<u>\$32,261</u>	<u>\$31,501</u>	<u>\$32,719</u>
	TOTAL OENSU	\$30,271	\$32,261	\$31,501	\$32,719
72311					
810	Board Dues & Fees	\$861	\$874	\$1,200	\$1,200
812	Share of Retirement			\$5,857	\$7,057
890	Misc Expense Board	<u>\$1,383</u>	<u>\$581</u>	\$500	\$500
	TOTAL BOARD OF ED	\$2,244	\$1,455	\$7,557	\$8,757
72315					
360	Legal Services	<u>\$609</u>	<u>\$243</u>	<u>\$1,000</u>	<u>\$1,000</u>
	TOTAL LEGAL	\$609	\$243	\$1,000	\$1,000
72405					
522	Liability Insurance	\$2,792	\$2,948	\$3,300	\$3,007
540	Advertising	\$352	\$935	\$300	\$300
550	Printing			\$100	\$100
890	Miscellaneous			\$100	\$100
890	Board Training	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
	TOTAL BOARD TRAINING	\$3,144	\$3,883	\$3,800	\$3,507
72410					
111	Salary	\$65,564	\$67,400	\$69,287	\$72,893
114	Secretary	\$25,176	\$25,549	\$26,487	\$27,282
120	Sub Secretary	\$551	\$442	\$800	\$800
210	BCBS	\$29,498	\$31,225	\$32,835	\$34,472
220	Fica Expense	\$6,983	\$7,175	\$7,343	\$7,725
230	Life Insurance	\$120	\$120	\$124	\$162
240	Retirement	\$1,021	\$1,022		
250	Workmen's Comp	\$451		\$571	\$665
260	Unemployment	\$42	\$42	\$42	\$494
270	Tuition			\$800	\$800
280	Dental	\$1,564	\$1,407	\$1,433	\$1,476
290	Long Term Disability	\$183	\$189	\$215	\$211
530	Postage	\$176	\$408	\$500	\$500
580	Travel	\$172	\$13	\$500	\$500
610	Supplies	\$68			
730	Equipment		\$1,332	\$1,000	\$1,000
810	Dues & Fees	\$618	\$481	\$800	\$800
890	Miscellaneous				
	TOTAL PRINCIPAL	\$132,187	\$136,805	\$142,737	\$149,780
72520					
110	Salary-Bookkeeper	\$9,360	\$9,641	\$9,931	\$10,228
220	Fica Expense	\$716	\$738	\$760	\$782
260	Unemployment	\$21	\$21		
330	Tyler Tech ADS	\$1,575		\$1,725	\$1,800
530	Postage	\$280	\$221	\$350	\$350
610	Supplies	<u>\$100</u>	<u>\$856</u>	<u>\$400</u>	<u>\$400</u>
	TOTAL FISCAL SERVICES	\$12,052	\$11,477	\$13,166	\$13,560
72526					
370	Audit Service	<u>\$7,025</u>	<u>\$8,425</u>	<u>\$4,850</u>	<u>\$4,850</u>
	TOTAL AUDIT	\$7,025	\$8,425	\$4,850	\$4,850

Code	Name	Actual 15	Actual 16	Budget 16/17	Budget 17/18
72600					
119	Salary	\$15,968	\$17,507	\$21,370	\$28,995
120	Substitutes	\$258			
210	BCBS	\$7,409	\$7,302		
220	Fica Expense	\$1,231	\$1,333	\$1,635	\$2,218
240	Retirement	\$639	\$672		
250	Workmen's Comp	\$835	\$813	\$1,073	\$1,187
260	Unemployment	\$21	\$21	\$21	\$247
280	Dental	\$222	\$198		
411	Sewer	\$4,273	\$5,341	\$4,273	\$4,273
412	Water	\$808	\$796	\$1,300	\$1,300
413	Water Testing	\$3,201	\$3,955	\$2,500	\$2,500
421	Rubbish Removal	\$3,069	\$2,849	\$2,500	\$2,500
430	Contracted Bldg. Oper.	\$3,026	\$6,515	\$1,000	\$1,000
521	Property Insurance	\$2,883	\$2,519	\$2,937	\$3,296
531	Telephone	\$481	\$4,318	\$3,200	\$3,200
580	Travel				
610	Supplies	\$5,202	\$4,623	\$2,500	\$2,500
622	Electricity	\$11,884	\$11,797	\$17,000	\$17,000
624	Heat	\$16,885	\$9,845	\$15,000	\$15,000
730	Non-Instructional Eq.		<u>\$24,492</u>	<u>\$1,000</u>	<u>\$1,000</u>
	TOTAL OPERATION	\$78,295	\$104,896	\$77,309	\$86,216
72621					
430	Contracted Services			\$3,500	\$3,500
610	Supplies			<u>\$2,000</u>	<u>\$2,000</u>
	TOTAL CARE & UPKEEP	\$0	\$0	\$5,500	\$5,500
72630					
424	Mowing	\$1,800	\$1,157	\$2,500	\$2,500
610	Supplies			\$1,000	\$1,000
736	Playground			<u>\$500</u>	<u>\$500</u>
	TOTAL GROUND	\$1,800	\$1,157	\$4,000	\$4,000
72640					
430	Contracted Service			\$500	\$10,500
890	Misc. Expense				
	TOTAL EQUIPMENT	\$0	\$0	\$500	\$10,500
72711					
115	Bus Monitor	\$4,463	\$3,165		
210	BCBS	\$2,133	\$1,467		
220	Fica	\$338	\$240		
240/250	Retirement/WC	\$178	\$409		
280	Dental	\$64	\$42		
431	Contracted Service		\$1,125		
519	Transportation Individual	<u>\$80,609</u>	<u>\$82,221</u>	<u>\$90,000</u>	<u>\$90,000</u>
	TOTAL TRANSPORTATION	\$87,785	\$88,669	\$90,000	\$90,000

Code	Name	Actual 15	Actual 16	Budget 16/17	Budget 17/18
72720					
513	Field Trips	<u>\$2,489</u>	<u>\$1,992</u>	<u>\$2,000</u>	<u>\$2,000</u>
	TOTAL FIELD TRIPS	\$2,489	\$1,992	\$2,000	\$2,000
75310					
930	Transfer To Food	<u>-\$687</u>		<u>\$10,000</u>	<u>\$10,000</u>
	TOTAL FOOD SERVICE	-\$687	\$0	\$10,000	\$10,000
	TOTAL EXPENDITURES	\$1,341,902	\$1,378,662	\$1,395,569	\$1,270,243
	Less Revenues Applied	-\$61,201	-\$94,347	\$52,080	\$57,732
	TOTAL to be raised by Assessment	\$1,258,946	\$1,284,679	<u>\$1,343,489</u>	<u>\$1,212,511</u>
	Excess of Expend over Revenue	\$86,600	\$13,362		
	Prior Yrs Fund Balance	\$27,205	\$113,805		
	Fund Bal-(Current Yr Deficit)	\$86,600	\$13,412		
	Fund Balance-Ending	\$113,805	\$127,217		

Jay Assessment FY17-18 (62.82% of general Ed/Spec Ed 1,212,511
TOTAL ASSESSMENT JAY=761,699

Jay Assessment FY16-17 (58.06% of general Ed/Spec Ed 1,343,489
TOTAL ASSESSMENT JAY=780,030

Jay Assessment FY15-16 (65.85% of general Ed/Spec Ed 1,284,677
TOTAL ASSESSMENT JAY=845,960

Westfield Assessment FY17-18 (37.18% of general Ed/Spec Ed=1,212,511
TOTAL ASSESSMENT WESTFIELD=450,812

Westfield Assessment FY16-17 (41.94% of general Ed/Spec Ed=1,343,489
TOTAL ASSESSMENT WESTFIELD=563,459

Westfield Assessment FY15-16 (34.15% of general Ed/Spec Ed=1,284,677
TOTAL ASSESSMENT WESTFIELD=438,717

Enrollment	
Jay	49
Westfield	29

**JAY/WESTFIELD HOT LUNCH
INCOME & EXPENSE STATEMENT
FISCAL 15/16**

	Actual 15/16	Budget 15/16	Budget 16/17	Budget 17/18
<u>REVENUES</u>				
Interest	\$11	\$5	\$5	\$10
Cash Sales	\$15,433	\$14,219	\$15,543	\$16,320
Misc.	\$133			
Gen Fund Trans		\$6,177		
Foodservice Local	\$51,720	\$39,473	\$45,301	\$48,553
Federal Revenue				
Total Revenues	\$67,297	\$59,874	\$60,849	\$64,883
<u>EXPENSES</u>				
Cook Salary	\$21,627	\$19,987	\$20,310	\$21,833
Wages-FFV	\$2,424	\$1,728	\$2,563	\$2,563
Wages-Summer	\$2,319	\$2,000	\$1,983	\$2,389
Substitutes	\$98	\$500	\$500	\$500
Medical Benefits	\$7,587	\$7,569	\$8,128	\$8,535
Dental Benefits	\$180	\$180	\$180	\$180
Fica Expense	\$1,947	\$1,852	\$1,940	\$2,087
Retirement	\$1,006	\$950	\$892	\$1,071
Worker's Comp	\$455	\$386	\$388	\$428
Unemployment	\$20	\$22	\$21	\$247
Contract Services	\$630			
Repairs		\$500	\$250	\$250
Travel	\$223	\$100	\$250	\$250
Propane	\$514	\$800	\$700	\$700
Food/Milk	\$22,127	\$23,050	\$22,494	\$23,600
Misc. Expense	\$433	\$250	\$250	\$250
HL Equip				
Total Expenses	\$61,590	\$59,874	\$60,849	\$64,883

**HOT LUNCH PROGRAM BALANCE
SHEET
AS OF 6/30/16**

Assets:	
Checking Account	\$43,994
Petty Cash	\$100
Accounts Receivable	\$11,381
Inventory	<u>\$1,487</u>
Total	\$56,962
Liabilities:	
Accounts Payable	
Due To Gen. Fund	<u>\$51,227</u>
Total	\$51,227
Fund Balance	\$5,735

WESTFIELD SCHOOL DISTRICT BUDGET

		Budget FY16	Actual FY16	Budget FY17	Budget FY18
Revenues:					
1000	Local				
1500	Interest	200.00	211.19	200.00	200.00
	Total 1000	200.00	211.19	200.00	200.00
3000	State				
3110	Ed fund and Education Prop Tax	571,153.64	579,025.00	653,168.91	641,980.07
3145	Small Schools Grant	30,687.53	27,793.00	35,602.98	25,214.00
3150	Transportation Reimbursement	12,795.91	12,796.00	12,941.00	12,500.00
3201	Sp Ed Block Grant	13,266.00	13,266.00	13,488.00	0.00
3202	Sp Ed Reimbursement	25,000.00	40,985.00	41,500.00	0.00
3204	EEE Grant	2,361.00	2,361.00	3,122.00	0.00
3209	State Placed Reimbursement		18,537.71		
	Total 3000	655,264.08	694,763.71	759,822.89	679,694.07
	Hot Lunch Reimbursement				
2430	Hot Lunch Reimbursement		210.40		
2433	Hot Lunch Reimbursement		96.30		
2474	Hot Lunch Reimbursement		217.60		
2458	Hot Lunch Reimbursement		459.48		
2459	Hot Lunch Reimbursement		1,350.00		
2460	Hot Lunch Reimbursement		6846.8		
2462	Hot Lunch Reimbursement		3,336.50		
	Total 4000		11,992.78	0.00	0.00
	Previous Year's Surplus	7465.15	7465.15	11,849.00	6,504.93
	Total Revenues	662,929.23	714,432.83	771,871.89	686,399.00
Expenditures					
1100	Regular Programs				
561	7 and 8th grade tuition	195,000.00	189,000.00	182,000.00	176,000.00
	7 and 8th grade excess costs	5,000.00	6,115.09	5,000.00	5,000.00
	7 and 8th grade homeschoolers	1,000.00	1,000.00	1,000.00	0.00
562	J/W Assessment	438,717.00	443,717.00	563,459.00	450,812.00
	J/W Special Ed Assessment				42,287.00
591	Hot Lunch				
	Hot Lunch Reimbursement to J/W		12,516.08		
591	Ski Program	500.00	500.00	500.00	500.00
661	State Placed		18,200.72		
	Total 1100	640,217.00	671,048.89	751,959.00	674,599.00
1211	Special Programs				
301	EEE - State	2,361.00	2,361.00	3,122.00	0.00
300	EEE - Local	13,501.23	14,021.71	10,690.89	5,700.00
	Total 1211	15,862.23	16,382.71	13,812.89	5,700.00
2311	Board of Education				
110	Stipends	1,350.00	1,180.00	1,350.00	1,350.00
2520	Fiscal Services				
339	Treasurer	1,000.00	1,000.00	1,000.00	1,000.00
	Audit fy15	4,500.00	3,750.00	3,750.00	3,750.00
	Audit fy 13 and 14		9,550.00		
	Total 2520	5,500.00	14,300.00	4,750.00	4,750.00
2700	Transportation		5,016.30		
	Total Expenditures	662,929.23	707,927.90	771,871.89	686,399.00

NORTH COUNTRY SUPERVISORY UNION REPORTS

Dear North Country School-Community:

For many decades a majestic elm tree stood just a couple of hundred yards from Holland School on School Road. I recall during my time as principal of Holland School the tree's decline and eventual demise to Dutch elm disease, which wiped out many elm trees in our country much earlier. Today, the sustainability of our forests is still subject to outside threat of invasive insects and disease. There are many coordinated efforts to turn back these threats to our forests and the livelihood of so many people who depend on our natural resources. Similarly, I believe there are forces that threaten the democratic principles and practices important to the sustainability of our communities.

Vermont's Act 46 of 2015 is considered the most significant education law in 100 years. The goals of the law are to address equity, quality, efficiency, transparency and educational costs. Goals we have always sought to advance in each of our schools and together as a supervisory union. The legislation encourages the consideration of centralized governance, and elimination of local school boards, to achieve these goals. The State is providing incentives to encourage supervisory unions to become "unified union districts," thus transferring the authority for making all decisions regarding schools to a single centralized board with proportional representation. Given the size of our supervisory union, a centralized model will minimize public participation and potentially the commitment to invest in our community-schools, with one large budget for all schools collectively.

This year we were expected to centralize transportation to comply with the law. However, we were able to demonstrate that our current approach to transportation is efficient and effective. Centralizing transportation would have cost us more than \$350,00 annually. Now, we must have all costs for transportation pass through the supervisory union in order to demonstrate compliance. Certainly, this is not a more efficient or effective approach.

NCSU schools did accomplish centralization of special education this current year in accordance with statutory requirements. The cost for special education services (with exception of local para-educators) is now assessed to schools based on equalized pupils. In FY18 the State will issue the approximate 56% special education reimbursement directly to the supervisory union. Local budgets for FY18 will reflect only the final assessed cost for special education and thus show a substantial reduction in the bottom line from FY17. We are adjusting to the centralization of special education and in some ways finding benefits to our collaborative efforts. We are not, however, seeing any reduction in costs.

During the budget process this year, school boards continued to face tough choices in sustaining programs and services while considering the financial limitations of our communities. A number of schools' FY18 budgets were impacted by the need to comply with Vermont Education Quality Standards and add certified library-media specialist. Schools with declining enrollments face the greatest challenge with the loss of revenue associated with fewer students. There is no question that we will need to continue to identify ways to collaborate in sharing resources in order to ensure both efficiency and equity. Regardless of governance, our collective focus must remain on student learning and providing the programs, services and resources to ensure high quality learning opportunities. I am confident NCSU shares a culture of continuous improvement and has established the right approach with our Commitments and Design for Learning.

There are still scattered elm trees in Holland, and other parts of our supervisory union, that persist despite the challenges. We celebrate the existence of these hearty outliers that stand strong in the face of adversity. Likewise, we must stand strong to the threat of our democratic principles. To that end, we are hosting a series of conversations across NCSU to inform people of Act 46 and to get your input. We encourage communities to discuss the law and our options at your annual meeting under, "other business to be conducted." Your direct engagement with our schools is essential to the sustainability of our schools and our democracy.

We appreciate the continued support of our community members and our shared commitment to the development of **character, competence, creativity** and sense of **community**.

John A. Castle
NCSU Superintendent of Schools

ACT 46

VERMONT'S 2015 EDUCATION GOVERNANCE LAW

Goals of the law:

- **Equity:** Provide substantial equity of educational opportunities statewide;
- **Quality:** Lead students to achieve or exceed the State's Education Quality Standards;
- **Efficiency:** Maximize operational efficiencies through increased flexibility to manage, share and transfer resources;
- **Transparency:** Promote transparency and accountability; and
- **Cost:** Deliver at a cost that parents, voters and taxpayers value.

*There are provisions in the law that address closure of schools, small schools grants, funding, and expectations for centralized special education and transportation.

For more information go to:

VT Agency of Education -
education.vermont.gov

NCSU

COMMUNITY CONVERSATIONS

The school boards of

*North Country Supervisory Union
are considering our region's options
under Act 46. Act 46 has been called the
most significant change in Vermont
education law in 100 years.*

Possible changes under the law include:

- ◆ eliminating local school boards and creating one regional board; and
- ◆ voting by ballot on a combined budget for all schools.

Your school board wants your input:

1. What are your suggestions or concerns regarding the goals of Act 46?
2. What other goals do you feel are important to your school-community?
3. How can we efficiently, effectively and equitably provide quality learning opportunities and outcomes for our children?
4. What are the most important issues or values you would like school boards to keep in mind?

*Watch for upcoming school-community
conversations in your town!*

If your group or organization would like to host a conversation to learn more about Act 46, contact the Superintendent's office at 334-5847, ext. 2025.

SUPERVISORY UNION OPTION

Composed of multiple member districts, each with its separate school board, in which:

1. member districts are collectively responsible for all pre-kindergarten through grade 12 students.
2. the supervisory union maximizes efficiencies through economies of scale and the flexible management, transfer and sharing of nonfinancial resources.
3. the supervisory union has the smallest number of member school districts practicable;
4. the combined average daily membership of all member districts is not less than 1,100.

UNIFIED UNION DISTRICT OPTION

A single school district with one school board, that:

1. is responsible for the education of all resident pre-kindergarten through grade 12 students;
2. is its own supervisory district;
3. has a minimum average daily membership of 900;
4. is organized and operates according to one of the four most common governance structures: (pre-k to 12 / pre-k to 8 / pre-k to 6 / Tuitions all students).

* Unified Union Districts have proportional representation from each town, determined in articles of agreement.

**The State provides grants and tax incentives for unified union districts that are established by July 1, 2017.

NORTH COUNTRY SUPERVISORY UNION

...committed to the development of Character, Competence, Creativity and Community

DESIGN FOR LEARNING 2015 – 2018

GOAL: All schools will provide a curriculum that advances outcomes as articulated in the NCSU Commitments.

Objectives:

1. Each school will deliver a comprehensive curriculum to achieve proficiency based on current standards.
 2. Each school will establish curricula to ensure instructional access tailored to individual needs and interests.
 3. Each school will ensure curricula that include the visual and performing arts.
 4. Each school will establish curricula related to transferable skills.
-

GOAL: All schools will provide learning opportunities and utilize instructional practices in accordance with NCSU Commitments.

Objectives:

1. Each school will utilize the NCSU Instructional Framework.
 2. Each school will incorporate project/problem-based learning.
 3. Each school will ensure access to a comprehensive continuum of supports for all learners.
 4. Each school will establish a more customized approach to learning and support multiple pathways.
-

GOAL: All schools will utilize effective assessment, grading practices, feedback and use of data.

Objectives:

1. Each school will implement current best practices for assessment and reporting of student learning outcomes.
 2. Each school will update a comprehensive assessment plan including the use of electronic portfolios.
 3. Each school will develop practices of student goal setting, self-assessment and student-led conferences.
 4. Each school will use qualitative data to guide reflection around the review of programs and practices.
-

GOAL: All schools will create a positive learning environment.

Objectives:

1. Each school will implement research-based practices that advance positive behaviors.
2. Each school will develop strategies to address character development.
3. Each school will promote authentic student voice and leadership.
4. Each school will increase parent and community engagement.





NORTH COUNTRY SUPERVISORY UNION

...committed to the development of Character, Competence, Creativity and Community

LEARNING BELIEFS

Learning takes place in a culture that fosters...

Growth Mindset ♦ Curiosity ♦ Perseverance ♦ Relevance
Mutual Respect ♦ Feedback & Reflection ♦ Instructional Access
Equity ♦ Diversity ♦ Personal Responsibility ♦ Shared Leadership
Individual & Collective Accomplishments ♦ Community Partnerships

LEARNING OPPORTUNITIES

Learners participate in experiences that/to...

Support Personal Pathways ♦ Include Problem-Based Projects
Are Academically Rigorous ♦ Make Inter-Disciplinary Connections
Contain Experiential Discovery ♦ Utilize Transferable Skills
Encourage Student Voice ♦ Incorporate Technology
Involve Physical Activity ♦ Create & Perform ♦ Engage the Community
Occur In the Natural World ♦ Happen Anywhere & Any Time

LEARNING OUTCOMES

Learners succeed by becoming...

Caring, Kind & Grateful ♦ Confident & Self-Directed ♦ Honest & Fair
Independent Thinkers ♦ Innovative Problem Solvers
Academically Accomplished ♦ Effective Communicators & Collaborators
Technologically Skilled ♦ Globally Aware ♦
Contributing Citizens ♦ Respectful of Our Environment
Physically, Emotionally & Socially Healthy
Appreciative Of & Skilled In the Visual & Performing Arts

NORTH COUNTRY SUPERVISORY UNION
FY2018 BOARD APPROVED ASSESSMENT BUDGET

Account Number / Description	FY2017 Board Approved Budget 7/1/2016 - 6/30/2017	FY2018 Board Approved Budget 7/1/2017 - 6/30/2018
ASSESSMENT REVENUE		
INTEREST		
INTEREST INCOME-CASH ACCOUNT	(\$2,000)	(\$2,000)
INTEREST INCOME-MONEY MARKET	(\$2,000)	(\$2,000)
INTEREST REVENUE	(\$4,000)	(\$4,000)
ASSESSMENTS	(\$1,131,650)	(\$1,176,782)
TOTAL 1931 TOWN ASSESSMENT	(\$1,131,650)	(\$1,176,782)
1990 MISC OTHER LOCAL REVENUE		
FUND BALANCE AS REVENUE	(\$25,000)	(\$30,000)
INDIRECT COSTS REVENUE	(\$40,000)	(\$40,000)
MISC REVENUE	\$0	\$0
TOTAL 1990 MISC OTHER LOCAL REVENUE	(\$65,000)	(\$70,000)
TOTAL ASSESSMENT REVENUE	(\$1,200,650)	(\$1,250,782)
ASSESSMENT EXPENDITURES		
2110 ATTENDANCE SERVICE		
SALARY ATTENDANCE OFFICER	\$1,000	\$200
F.I.C.A.	\$75	\$15
W COMP	\$5	\$1
TRAVEL	\$75	\$40
TOTAL 2110 ATTENDANCE SERVICE	\$1,155	\$256
2210 Improvement of Instruction Services		
SP PROJECTS P SERV	\$8,000	\$8,000
SP PROJECTS PRINCIPAL MENTORING	\$0	\$0
SP PROJECTS SUPPLIES	\$3,000	\$2,000
SPEC.PROJ.-FOOD	\$3,500	\$5,000
SPEC.PROJ.-SOFTWARE	\$0	\$0
TOTAL 2210 Improvement of Instruction Services	\$14,500	\$15,000
2212 CURRICULUM DEVELOPMENT		
DIRECTOR OF CURRICULUM SALARY	\$42,523	\$43,798
WAGES CURRICULUM ADMIN ASST	\$15,875	\$16,371
BCBS	\$17,763	\$14,031
FICA	\$4,467	\$4,603
LIFE INSURANCE	\$75	\$75
MUN. RETIREMENT	\$873	\$900
WORKERS COMP	\$270	\$270
UNEMPLOYMENT	\$40	\$40
TUITION	\$770	\$770
DENTAL	\$360	\$330
LTD	\$170	\$175
TRAINING	\$750	\$750
TRAVEL	\$645	\$645

NORTH COUNTRY SUPERVISORY UNION
FY2018 BOARD APPROVED ASSESSMENT BUDGET (continued)

Account Number / Description	FY2017 Board Approved Budget 7/1/2016 - 6/30/2017	FY2018 Board Approved Budget 7/1/2017 - 6/30/2018
SUPPLIES	\$600	\$600
BOOKS & PERIODICALS	\$500	\$500
CONF & DUES	\$900	\$900
TOTAL 2212 CURRICULUM DEVELOPMENT	\$86,581	\$84,758
2230 TECHNOLOGY		
DIRECTOR OF TECHNOLOGY	\$65,118	\$67,073
NETWORK ADMINISTRATOR	\$10,454	\$26,000
SUPPORT TECH WAGES	\$7,380	\$7,601
BCBS	\$11,500	\$7,500
FICA	\$6,346	\$7,701
LIFE INSURANCE	\$168	\$168
MUNICIPAL RETIREMENT	\$3,649	\$3,689
WORKERS COMP	\$400	\$400
UNEMPLOYMENT	\$262	\$262
TUITION	\$1,800	\$1,800
DENTAL	\$395	\$384
LTD	\$255	\$194
TRAVEL	\$3,000	\$3,000
ROOMS & MEALS	\$400	\$400
SUPPLIES	\$500	\$500
SOFTWARE	\$3,500	\$3,500
EQUIPMENT	\$5,500	\$5,500
DUES & FEES	\$1,500	\$1,500
TOTAL 2230 TECHNOLOGY	\$122,127	\$137,172
2231 TECHNOLOGY PURCHASED SERVICES		
PURCHASED TECH SERVICE CONTRACT	\$66,000	\$52,879
TOTAL 2231 TECHNOLOGY PURCHASED SERVICES	\$66,000	\$52,879
2300 Support Services - General Admin		
ANNUITY	\$0	\$0
SUP'T SALARY	\$120,822	\$124,447
SECRETARY WAGES (2)	\$69,451	\$71,613
BCBS	\$54,987	\$54,972
FICA	\$14,412	\$14,630
LIFE INSURANCE	\$190	\$190
MUNICIPAL RETIREMENT	\$3,820	\$3,939
WORK COMP	\$1,050	\$1,050
UNEMPLOYMENT	\$330	\$500
DENTAL	\$1,068	\$1,033
LTD	\$533	\$569
AUDIT NCSU	\$12,200	\$12,200
LODGING & MEALS	\$1,500	\$1,500
TRAVEL	\$3,000	\$3,000
VSA DUES	\$4,500	\$4,500
PROF DEVELOPMENT-SECRETARY	\$200	\$200

NORTH COUNTRY SUPERVISORY UNION
FY2018 BOARD APPROVED ASSESSMENT BUDGET (continued)

Account Number / Description	FY2017 Board Approved Budget 7/1/2016 - 6/30/2017	FY2018 Board Approved Budget 7/1/2017 - 6/30/2018
PROF DEVELOPMENT	\$1,600	\$1,600
TOTAL 2300 Support Services - General Admin	\$289,663	\$295,943
2320 MISC ADMIN COSTS		
HEALTH CARE ASSESSMENT	\$2,000	\$2,000
LEGAL MISC TOWNS	\$250	\$250
MAINTANCE CONTRACT ADS	\$7,000	\$10,000
STORAGE PURCHASE SERVICE	\$700	\$700
LEGAL SERVICES	\$2,000	\$3,000
STIPEND TREASURER'S	\$1,050	\$1,050
PURCHASE SERVICE	\$600	\$600
EQUIP MAINT	\$2,000	\$2,000
PHONE EQUIP MAINT	\$2,800	\$4,500
MACHINE LEASES & RENTALS	\$10,800	\$12,000
CONSOLIDATED INSURANCE	\$5,000	\$5,000
TELEPHONE	\$7,000	\$5,500
POSTAGE	\$10,000	\$12,500
INTERNET	\$1,000	\$1,000
MISC TOWNS ADVERTISING	\$400	\$400
ADVERTISING	\$2,000	\$3,500
MISC FOOD MEETINGS	\$2,200	\$8,000
MISC TOWN INVOICES	\$500	\$500
OFFICE SUPPLIES	\$8,000	\$9,000
BOOKS	\$1,000	\$1,000
EQUIPMENT	\$2,000	\$1,000
COMPUTER EQUIPMENT	\$2,000	\$2,000
PHONE SYSTEM EQUIPMENT	\$2,000	\$2,000
FURNITURE	\$2,500	\$2,500
MISCELLANEOUS DUES/FEES	\$500	\$500
TOTAL 2320 MISC ADMIN COSTS	\$75,300	\$90,500
2323 PERSONNEL		
PERSONNEL WAGES	\$71,976	\$80,845
PERSONNEL BCBS	\$19,830	\$24,280
PERSONNEL FICA	\$5,506	\$6,184
PERSONNEL LIFE INS	\$45	\$45
PERSONNEL RETIREMENT	\$3,739	\$4,446
PERSONNEL WORKERS COMP	\$350	\$350
PERSONNEL UNEMPLOYMENT	\$200	\$475
PERSONNEL TUITION	\$3,450	\$3,450
PERSONNEL DENTAL	\$707	\$704
PERSONNEL LTD	\$190	\$235
PURCHASED SERVICE PERSONNEL	\$500	\$500
PERSONNEL TRAVEL	\$100	\$100
PERSONNEL CONF/DUES	\$550	\$550
TOTAL 2323 PERSONNEL	\$107,143	\$122,164

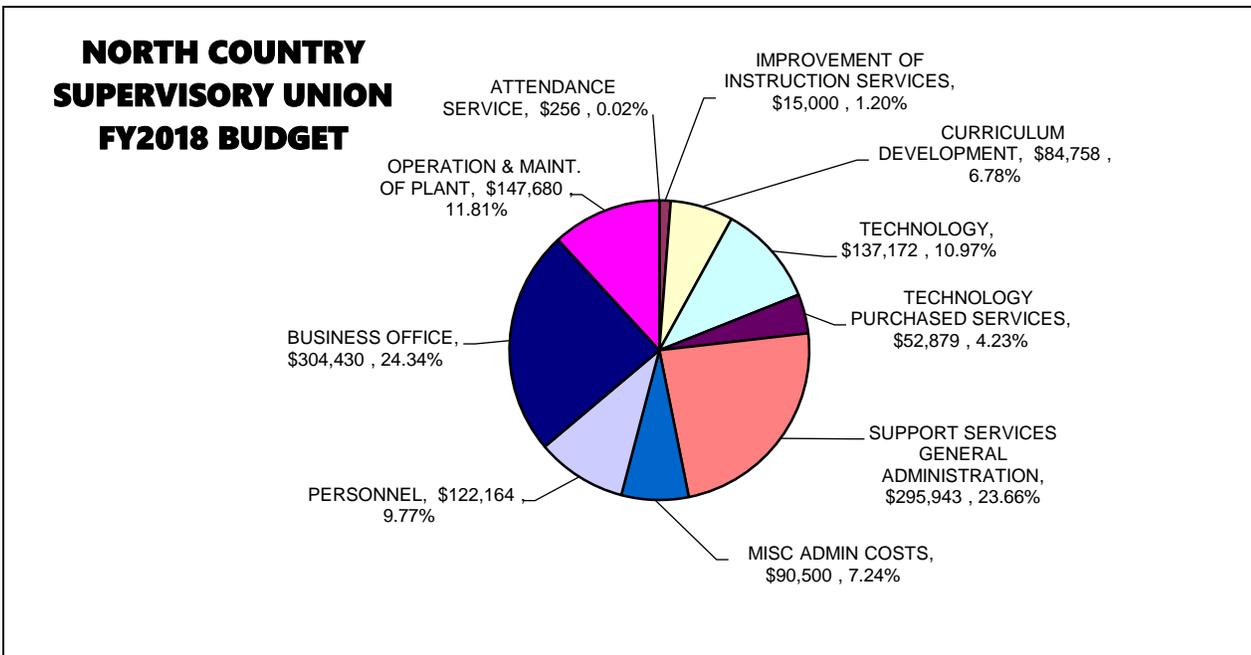
NORTH COUNTRY SUPERVISORY UNION
FY2018 BOARD APPROVED ASSESSMENT BUDGET (continued)

Account Number / Description	FY2017 Board Approved Budget 7/1/2016 - 6/30/2017	FY2018 Board Approved Budget 7/1/2017 - 6/30/2018
2520 BUSINESS OFFICE		
SALARY DIRECTOR BUSINESS	\$67,050	\$70,863
WAGES FINANCE ASSISTANTS	\$56,348	\$71,144
WAGES BUSINESS ADM ASST	\$25,664	\$26,473
WAGES COURIER	\$1,600	\$1,600
SALARY STAFF ACCOUNTANT	\$42,025	\$41,662
BCBS BUSINESS OFFICE	\$53,274	\$49,402
FICA BUSINESS OFFICE	\$14,618	\$16,076
LIFE INS BUSINESS OFFICE	\$123	\$123
RETIREMENT BUSINESS OFFICE	\$11,913	\$12,798
WORKERS COMP BUSINESS OFFICE	\$950	\$950
UNEMPLOYMENT BUSINESS OFFICE	\$675	\$675
TUITION BUSINESS OFFICE	\$3,500	\$3,500
DENTAL BUSINESS OFFICE	\$1,100	\$1,293
LTD DIRECTOR BUSINESS	\$561	\$571
PURCHASE SERVICE BUSINESS OFFICE	\$4,000	\$0
TRAVEL BUSINESS OFFICE	\$5,000	\$5,000
ROOMS & MEALS BUSINESS OFFICE	\$400	\$400
DUES & FEES BUSINESS OFFICE	\$1,400	\$1,400
PROF DEV BUSINESS OFFICE	\$500	\$500
TOTAL 2520 BUSINESS OFFICE	\$290,701	\$304,430
2600 OPERATION & MAINT. OF PLANT		
WAGES CUSTODIAN	\$2,380	\$2,380
OPERATION AND MAINT PURCHASE SERV	\$3,200	\$2,400
CUSTODIAN-P.SERV	\$8,500	\$9,500
RUBBISH REMOVAL	\$1,800	\$1,800
STORAGE RENTAL SPACE	\$800	\$800
CUSTODIAL SUPPLIES	\$2,800	\$2,800
TOTAL 2600 OPERATION & MAINT. OF PLANT	\$19,480	\$19,680
2640 OPERATION & MAINT. OF PLANT		
RENT	\$128,000	\$128,000
TOTAL 2640 OPERATION & MAINT. OF PLANT	\$128,000	\$128,000
TOTAL EXPENDITURES	\$1,200,650	\$1,250,782

**NORTH COUNTRY SUPERVISORY UNION
STATEMENT OF REVENUES, EXPENDITURES
AND CHANGE IN FUND BALANCE - GOVERNMENTAL
FUND FOR THE YEAR ENDED JUNE 30, 2016 UNAUDITED**

	General Fund 2016
Revenues	
Program Revenues:	
Charges for services	\$ 344,150
Operating grants and contributions	8,250,652
General Revenues:	
Grants and contributions not restricted to specific programs	1,099,837
Miscellaneous	26,993
Total Revenues	9,721,632
Expenses	
General administration	1,133,351
Student support services	1,758,618
Early education programs	225,863
Transportation and maintenance	194,169
Program expenses	6,099,474
On-behalf payments	484,356
Total Expenses	9,895,831
Excess (deficiency) of revenues over (under) expenditures	(174,199)
Fund balance - beginning	1,359,713
Fund balance - ending	\$ 1,185,514

The notes to the financial statements are an integral part of this statement



REPORTS FROM TOWN BOARDS & AGENCIES (Non-Appropriation)

SELECTBOARD REPORT FOR 2016

A Message from Yves Daigle, Selectboard Chair

The year 2016 has been a good year for us in Westfield. It does not seem possible that another year is behind us. It went by so fast. I say it has been a good year because again we did not have to deal with road disasters, including bridge and culvert damages. The weather has been a blessing to us. We did not have to call upon FEMA for financial help again this year. FEMA is a big help, but they do not pay 100% of the cost of repairs. The towns are responsible for their share of the total cost of repairs. Let's not forget the damages from the effects of Tropical Storm Irene. I'm happy to report, as a Selectboard, we accomplished everything we set out to do at the beginning of the year and managed to stay within the budget voted on at Town Meeting.

As a Selectboard member, I have come to know most people who live here. I find that we live in a town of very good people. We have hard-working men and women willing to give a helping hand to someone in need and citizens who are very generous with their time. I also find that we are people who care about our town. We are a town where people work together. That's one of the things that makes Westfield such a great place to live. To all those who have moved to our town in the last few years, we welcome you and know that you will enjoy your new community. So once again, I want to emphasize that as Selectboard members we work hard to make the town of Westfield attractive, affordable and a pleasant place to live.

COMMUNITY CENTER: The Community Center continues to be well used for all kinds of activities. It is being used for Lions Club, the Community Mealsite every Thursday, Texas Hold'em Tournaments, Bone Builders Strengthening Exercise Classes, baby showers, weddings, funerals, civic meetings and miscellaneous other uses. This is a very important historic and community building in our town. If anyone chooses to rent the Community Center, please call the Town Clerk's office at 744-2484. Call in advance for your reservation.



The Selectboard appropriated \$10,000 in the budget to put a new hardwood floor on the main floor of the building. The old floor that is there now needs to be ripped up and new hardwood flooring installed. The old floor is worn out. It has turned black and many places, it's porous and does not hold polyurethane anymore. Some places we can see daylight in the cellar. We figure this floor to be over 100 years old.

BALANCE ROCK ROAD: We have finally completed the construction of Balance Rock Road. It has been a long time coming because we did not want a huge increase in taxes by doing it all in one year. By spending \$30,000 per year we were able to keep taxes in check. We now have a wonderful road. Westfield residents who live on the other end of the road towards Lowell will have year-round access to this road because it can now be plowed during the winter.

NORTH HILL AND WESTFIELD CEMETERIES: The Westfield Cemetery has six lots left for sale. Once those are sold we will close that cemetery for good. We still have lots at the North Hill Cemetery. As you can remember from last year, Merlin and Luke Backus gave the Town a piece of land equal to the size of the present cemetery. The new land abuts the present cemetery. Once again we want to thank Merlin and Luke for their generous gift. If you wish to purchase a grave lot contact the Town Clerk's office at 744-2484 or Yves Daigle at 744-2247. The price of a 4' x 10' lot is \$150 and cornerstones markers are \$130. The digging of a full grave is \$300 and cremains are \$100.



(continued next page)

GRANTS: I want to emphasize that as Selectboard members we work to take advantage of all the grant money that is available to us. Grant money is money that does not have to be raised by the taxpayers. This past summer we were approved for a \$48,000 grant for a culvert on Buck Hill Road. This structure has been completed including the installation of new guardrails. The towns share was 10% with the state paying 90%. The Town has been approved for a culvert project on North Hill Road to be completed the summer of 2017. The approved cost is \$41,546. The town match is \$8309.20. Our state aid is about the same as last year at \$51,000. Town Meeting Day we will be presenting the taxpayers with a budget that is \$8942.20 less than last year. Not much but at least it's not up!

RECYCLING: The Recycling Center is the busiest it has ever been. We started the recycling program seven years ago in a trailer box with 10 to 12 people per week recycling. It remained that way for about a year and I found my time very boring waiting around for someone to come along to recycle. As the years went by, more and more people began to understand the benefits and purpose of recycling. The Vermont legislature recently passed the Universal Recycling Law (Act 148) requiring everyone to recycle. So this year, I have come to the point that I need help on Saturday mornings. You've probably noticed a young fellow at recycling every Saturday helping me sort and he may have even helped you bring in your recyclables.



When the recycling business began to grow, the Selectboard asked the voters for \$25,000 to build a building for a Recycling Center. The voters approved that 25,000 appropriation at Town Meeting, so we built the building we have now as an addition to the Town Garage.

This was a good investment because today we couldn't operate without it.

Recycling is a part of our lives now. We all have to share our duties towards helping for a clean earth. Someone left me a Christmas card on my table at the Recycling Center and inside he wrote, "Thanks for keeping us clean." That's what it's all about, isn't it?

There are many benefits to recycling. First, it's free. For every piece we recycle, we don't have to pay a trash cost. Second, it helps extend the life of our landfills. Thirdly, it makes for a better environment. It's a win-win!

Westfield will be having a Hazardous Waste Day in July. I will hand out flyers at the Recycling Center when the date is finalized plus it will be posted in public places. You will be able to rid yourself of all of your hazardous waste for free on that day.

I am still the Westfield representative on the solid waste management board in Lyndonville. We have board meetings the second Tuesday of every month at 7 p.m. These are open meetings for anyone who wishes to attend. If you have questions about recycling, you may call the Town Clerk's office 744-2484 or Yves Daigle at 744-2247.

LIBRARY: The Selectboard is very pleased with the work done to complete the handicap ramp. The local contractors gave us a fair price and excellent workmanship. The project will be completed this summer with the paving of the enlarged parking area.

In closing this report, the Selectboard wishes again to thank all Board members who offered their time and talents on numerous Boards that keep Westfield running smoothly. We also want to thank LaDonna, our Town Clerk, and Mary Lou, our Town Treasurer. We are in good hands with them running the office.

Selectboard members Jacques Couture, Richard Degre and myself wish you and your family a prosperous and happy 2017.





ZONING ADMINISTRATOR'S REPORT

A list and summary of zoning permit activity for year 2016 is include below.

Please refer to the town website www.westfield.vt.gov to access the Zoning Bylaws for construction or use activity requiring a Zoning Permit. Also, permits are required for ponds, all new driveways (approval by the Roads Commissioner is required also), any new or replace well or septic systems (these require state permits, also), any and all land subdivision, and any construction or land use requiring State Act 250 permitting.

Respectfully submitted,
Dennis Neumann, Zoning Administrator

Permit # 2016-	Issue Date	Owner	Applicant	Location	Permit Application
01	3/24/2016	Town of Westfield	Yves Daigle	1252 Rt 100	Library Ramp & Parking Lot
02	4/5/2016	Merlin Backus	Merlin Backus	1248 No Hill Rd.	Subdivision for Cemetery
03	4/5/2016	Town of Westfield	Yves Daigle	1202 No. Hill Rd.	Use Permit for Cemetery
04	4/26/2016	David Rowe	David Rowe	3537 Rt. 100	House Addition
05	4/26/2016	Jesse Wyman	Jesse Wyman	390 No. Hill Rd.	Greenhouse - Ag. Use
06	5/17/2016	Zachary Vincent	Zachary Vincent	769 Buck Hill Rd.	Home Construction
07	5/18/2016	Nicholas Iorio	Nicholas Iorio	Lot 4C Carmel Rd.	Home, Well & Septic
08	5/25/2016	Julia Gregory	Julia Gregory	4656 Rt. 100	Home, Well & Septic
09	5/26/2016	Mark McDermott	Mark McDermott	1383 Ballground Rd.	Primitive Camp
10	7/7/2016	Jeremy Dunn	Jeremy Dunn	864 Rt. 100	Deck Addition
11	9/7/2016	Paul Barrenger	Paul Barrenger	1102 Kennison Rd.	Renew ZP 2014-11
12	7/19/2016	Mark and Bonita Deslandes	Mark and Bonita Deslandes	2124 No. Hill Rd.	Land Subdivision
13	7/27/2016	Maurice Doyon	Maurice Doyon	66 Cemetery Rd.	House Addition
14	7/27/2016	Lisa Ginett/Elliott	Lisa Ginett/Elliott	4941 Rt. 100	Land Subdivision
15	7/27/2016	Lisa Ginett/Monastery	Lisa Ginett/Monastery	4103 Rt. 100	Land Subdivision
16	8/2/2016	Kelli and Scott Dean	Kelli and Scott Dean	No. Hill Rd.	Driveway, House, Septic & Barn
17	8/11/2016	Peter Trono	Peter Trono	Fisher Rd. extension	Land Subdivision
18	8/11/2016	VanBenthuyzen, etal.	VanBenthuyzen, etal.	Fisher Rd. extension	Land Subdivision
19	8/23/2016	Andrew Emery	Andrew Emery	272 Balance Rock Rd.	House Addition
20	9/6/2016	Mark Deslandes	Mark Deslandes	2124 No. Hill Rd.	Construct Workshop
21	9/8/2016	P and D Breault	P and D Breault	17 No. Hill Rd.	Rebuild Bottle Return Building
22	9/19/2016	Albert Perry	Albert Perry	71 Birch Rd., Alpine Haven	Relocate Shed
23	11/16/2016	Mark Deslandes	Mark Deslandes	2124 No. Hill Rd.	Home Business
24	11/21/2016	Luke Backus	Luke Backus	379 Kennison Rd.	Land Subdivision
25	11/21/2016	Cory Pion	Cory Pion	1564 No. Hill Rd.	Home, Water & Septic
26	11/26/2016	Merlin Backus	Merlin Backus	1248 No. Hill Rd.	Land Subdivision

PERMIT SUMMARY BY CATEGORY with quantity of permits issued:

Home Additions 4; Home, Water & Septic 5; Primitive Camp 1; Use Permit 2;
Greenhouse: Ag Use 1; Rebuild Outbuilding 1; Land Subdivision 8; Permit Renewal 1;
Construct Ramp & Parking Lot 1; Construct Garage/Outbuilding 1; Outbuilding: Relocate 1
Total Permits: 26; Permit Denied: 1

LISTER'S REPORT 2016

The work done for the town wide reassessment project in 2008/2009 has become statistically stale. This is according to the latest numbers calculated by the State Department of Taxes. The State uses the last three years of valid sales data in their calculations. Westfield's Common Level of Appraisal (CLA) is 106.65% and Coefficient of Dispersion (COD) is 20.98%. The Listers feel these numbers are an accurate representation of the Grand List. A CLA above 80% and a COD below 20% is considered acceptable by the State.

The CLA is a measure of how close a property sells to its assessed value. The COD is a measure of how fairly distributed the property tax is throughout the town. A high COD means many taxpayers are paying more than their fair share and many are paying less than their fair share. A COD over 20% necessitates a reappraisal per 32 V.S.A. § 4041a. Although the State has not officially required the town to reappraise, it is just a matter of time. The Listers are taking a proactive approach and will be starting the process soon by sending out letters of requests for proposals. Actual reappraisals are not anticipated until 2018 at the earliest.

The Town plans on updating the Tax Maps in 2017. These are currently updated every two years. The Tax Maps represent and give a visual interpretation of all the deeds and surveys filed with the town land records. The acreage on the Tax Maps should be the same as in the Grand List. During the map updating process, the Listers try to identify any parcels where the acreage on the Tax Map does not match the acreage in the Grand List. Some of you may receive a change of assessment notice (towards the end of June) as a result of the acreage adjustments made. The goal is for an accurate representation and assessment of all parcels.

More troublesome issues faced by taxpayers are Homestead Declarations (Form HS-122 Section A) and Property Tax Adjustment Claims (Form HS-122 Section B and Form HI-144). Those who rent can claim a Renter Rebate Claim (Form PR-141). Deadlines (April 18th this year) and penalties apply. Taxpayers need to comply with this deadline even if requesting an extension to file their Vermont State Income Tax. No extension is granted for filing a Homestead Declaration. More information and instructions can be found at: <http://tax.vermont.gov/sites/tax/files/documents/2016-HS-122-2015-HI-144-Inst.pdf>.

In Vermont, all property is subject to a statewide education property tax to pay for the State's schools. For this purpose, property is categorized as either nonresidential or homestead. Form HS-122 must be filed each year by every Vermont resident whose property meets the definition of a homestead. A Vermont homestead is the principal dwelling and a parcel of land surrounding the dwelling, owned by a resident individual as of April 1st and occupied as a person's domicile. If your homestead is leased to a tenant on April 1st, you may still claim it as a homestead if it was not leased for more than 182 days in the 2016 calendar year.

The State also requires you to declare (on your Homestead Declaration) if more than 25% of your home's floor space is used for business or if any floor space is rented. If an outbuilding (sheds, garages, farm building, shops, etc.) is located on your property and is used for business or is rented, it is also necessary to declare such. If the business ceases to exist for any reason, you need not declare this in subsequent years. However, informing the Listers of such a change may assist them in keeping your current assessment accurate.

Do not forget, if you have more than one property in Westfield make sure to use the SPAN (School Parcel Account Number) that is assigned to your Homestead parcel. If your Homestead straddles two or more towns, you need to file Homestead Declarations for each town the property is located in using the correct SPAN.

For further information, refer to the Vermont Department of Taxes website: <http://tax.vermont.gov>.

Respectfully submitted,

Westfield Listers:

Steve Dykeman
Danny Young
Scott Dunn



TOWN CLERK'S REPORT

Last year was a very fast paced year with three elections. The office continues to be a busy hub of the community accommodating various requests from residents, lawyers, real estate agents, surveyors, loggers, bankers, mortgage companies and prospective property buyers.

There are many State changes taking place that affect municipalities this year. Two important changes are Same Day Voter Registration and DMV voter registration. Voters who are not currently registered can now come to the polls on Election Day and register to vote minutes before voting. Also, when you go to DMV to renew your license everyone is now automatically registered to vote unless you opt out. The new statewide voter system is in place and ties in with DMV records. Town Clerks across the state receive this data electronically to process updates and new voter applications. The State's My Voter Page at <https://mvp.sec.state.vt.us> allows voters to register, request absentee ballots, view sample ballots and find polling locations.

As a friendly reminder, dog licenses are due by April 1st each year. All dogs residing in Westfield that are 6 months of age or older are required by Vermont state statute to be licensed. Proof of rabies certificate is required for licensing. There will be a Rabies Clinic on March 25th at the Community Center from 3 p.m. to 3:30 p.m. Westfield dogs can be registered at the clinic. We currently have 142 dogs licensed in Westfield.

I continually strive to improve office procedures and communication with property owners. In this digital age, it seems one of the best ways to accomplish this is through our municipal website and Facebook page. If you have access to the internet, I encourage you to utilize the Town website at www.westfield.vt.gov and "Like Us" on Facebook at Town of Westfield, Vermont. This is a great way to get reminders such as property tax due dates, meeting notices, public forums, Library activities, recycling updates, permit forms, meeting agendas and minutes, dog license reminders, rabies clinic dates and Hazardous Waste Day dates, just to name a few. It would also be great to get local pictures to use on Facebook and the website. If you have some nice Westfield photos to share please email them to townofwestfield@comcast.net and I'll be happy to give you a photo credit and notify you when they are used.

As always, please give me a call at 744-2484 or stop by the office Monday-Thursday 8 a.m. to 4 p.m. if I can assist you.

Kind regards,
LaDonna
Town Clerk

Dunn,

Westfield 2016 Vital Statistics

Vital records are public information and are available at the Town Clerk's office.
Regrettably, privacy and identity theft concerns have led to us omitting names from this report.

Births: 3 Marriages: 4 Deaths: 3

RECYCLING CENTER NEWS

The Westfield Recycling Center accepts FREE OF CHARGE the following recyclables:

- newspapers, magazines, office paper and junk mail
- corrugated cardboard, brown kraft bags and boxboard (NO wax coated containers, i.e. milk/ice cream cartons, meat containers, coffee cups or broth boxes)
- clean tin cans (labels okay-flattening not required)
- aluminum cans (labels okay-flattening not required), clean aluminum foil and food trays
- #1, #2, #3 and #4 plastics (clean/completely drained of fluids) NO rigid plastic or containers over 2.5 gallons.
- plastic bags (NO metallic bags, NO potato chip bags)
- special wastes such as oil, oil filters, automotive batteries, rechargeable batteries, cellular phones, empty aerosol cans, agricultural bale wrap (NO netting inside), scrap metal, hardback books and fluorescent bulbs
- electronics (accepted: computers, monitors, printers, TV's, stereos, VCR's, DVD players, digital converter boxes, video game consoles, personal music players, PDA's, phones and chargers)
- clean glass-all colors accepted with lids removed (NO crystal, NO light bulbs, NO wood around glass), also accept toilets & sinks with the hardware removed

Trash and tire disposal fees can be found on page 51.

HITCHCOCK MEMORIAL MUSEUM & LIBRARY

1252 VT Route 100 ♦ Westfield, VT 05874 ♦ 802-744-8258



**Hours: Tuesday & Thursday 1 p.m. to 5 p.m.
Sunday 11 a.m. to 3 p.m. (excluding June, July & August)**

Free wifi access both inside and outside the building ♦ No password required

Here we are two years into my position as Town Librarian; my how the time has flown by. I continue to engross and absorb myself in all the Library and Museum have to offer the community. I am amazed how much I have learned about the history of our quaint little town since becoming the Librarian.

It is my intention to continuously provide a well-rounded and extensive variety of activities to appeal to the ever-changing needs of the Library/Museum patrons. I thoroughly enjoy my child/family oriented activities and will continue to facilitate these throughout the year. Please check the Town website for activities by clicking on the Library page at www.westfield.vt.gov. You can also "Like Us" at the Town of Westfield, Vermont Facebook page to receive activity updates. I invite you to discuss any activities you might be involved with such as meetings, clubs, performances, forums which might be able to utilize our nicely finished basement area. A long-term goal of mine is to begin utilizing this space more creatively.

Another goal is to engage more of our adult community members. I continue to order new and modern books as well as dvd selections. I would also like to mention our large variety of old classics, novels, biographies and reference books. Please let me know if you are interested in particular books or authors.

A new project is organizing and compiling years of historical data, photos and articles into protected albums which will allow the public access to them. I hope to have these albums available for use by the spring of 2017.

I hope to visit with you at the Library in the upcoming year.

Sincerely,
MaryLee Daigle, Librarian



Our beautifully decorated community tree.

Other Library Services:

- Books for adults - both non-fiction and fiction. We continually add new books to the collection.
- Books for Young Adults/Teens - we have a variety of different genres and thrilling book series!
- Books for Kids – stop in to see our new Clif Children’s Collection added to our existing selection.
- The museum - many different critters and interesting artifacts spanning back to the early 1900’s.
- Old and rare books.
- A large movie lending library that includes movies that are based on books.
- Two wifi public access computers and black and white printer/scanner availability.
- A finished basement to accommodate quiet work, tutoring or reading space.



2016 Activity Highlights: Puppet Show with Steve Myott and Valentines/Scrapbooking Party



WESTFIELD COMMUNITY EMERGENCY SHELTER REPORT FOR YEAR 2016

As year 2016 ended and 2017 opened, the Westfield Shelter is adjusting to changes brought about by the Red Cross deciding to withdraw its support of the Disaster Shelter Initiative. The Red Cross' decision was based on liability insurance concerns.

The Selectboard has recognized the need to continue the shelter as an independent community operation. This need was reinforced when the shelter was opened to house fifteen residents and the staff of the Scenic View Community Care Home when an emergency situation occurred in their facility.

Some details are in need of resolution since we can no longer use any reports, forms, or signs connecting the shelter to the Red Cross. (We are allowed to keep and use the cots and blankets the Red Cross originally provided.) That aside, be assured that if needed, the shelter will open and take care of those in need in our community. As before, notify the Town Office or a Selectboard member of an emergency situation.

Point of interest; Westfield's shelter remains the back-up emergency evacuation location for the Jay-Westfield Elementary School.

Respectfully submitted for the Shelter Team,

Dennis Neumann

WESTFIELD FIRE DISTRICT #1

P O BOX 142 • WESTFIELD VT 05874

21 December 2016

TO: Westfield Fire District #1- Members

1. The following is provided as a breakdown of all items contained on the Westfield Fire District #1 financial reports for the period of 1 December 2015 through 30 November 2016.

Assets:

Parcel ID 06-001-21 Property on North Hill – as listed on the Town of Westfield Grand List Tax Year 2001. In June the town changed the appraisal to \$137,600.00.

Balance Savings and Checking – As shown on attached Balance Sheet \$69,124.39.

2. Breakdown by report and attachments:

Balance Sheet:

Total Liabilities and Equity:

\$69,124.39 a decrease of \$1403.41 from last years \$70,527.80.

Profit & Loss:

Significant items.

Income from fees at \$20,880.20, water bills paid by users.

Reimbursed Expenses \$128,548.90 are funds paid from the USDA-RD Grant to pay for the Iron & Manganese Removal Upgrade project.

The Professional Fees Accounting of \$50.00 was paid to a representative of the Community National Bank for auditing the books in January 2016. The reports are on file, there were no errors found or corrective actions to be taken.

Total expenses from Profit and Loss statement are \$151,633.31. When you deduct the Reimbursed Expenses

(continued next page)

of \$128,548.90 the balance is \$23,084.41. This amount makes up the real operating cost of the system as detailed on the statement. Equipment, materials, insurance, office supplies, postage, water testing, repairs, snow plowing, lawn mowing, electric, gas, phone, permit to operate. This amount is higher than our proposed budget amount of \$22,055.00 by \$1,029.41 for the following reasons.

1. Water testing of \$1,204.78 exceeded the budget amount of \$600.00 due to additional tests required for the Upgrade project.

2. Professional Development exceeded the budget amount of \$250.00 due to additional expenses for Level 3 Certification class for Dan McAvinney. Laurent Cote is not renewing his Certification this year. We need a Level 3 Operator with the new system, Mr. Cote had a Level 2 Certification.

Savings Interest: indicates a total of \$842.80 from our Savings account, and the CD account. Our present CD account only pays 1% interest or about \$75.00 per month.

Total Income indicates a negative (-\$1,361.41) net loss for the reporting period.

Income by Customer Summary

The report shows all customers and amounts paid for the year of the report totaling \$20,880.20. Currently the Fire District has one piece of property with a lien filed against it for non-payment of water fees.

Expense by Vendor Summary

Most vendors listed are normal expenses for the system.

Endyne, Inc. \$1,055.00 is water testing related to the Upgrade Project.

Green Mountain Engineering Inc. \$8,124.85 are Upgrade Project expenses. Reimbursed from USDA-RD Grant.

Laurent Cote \$339.78, Gordon Lesperance \$818.40, and Rick Danforth \$987.50 – These payments are for reimbursements or additional time; Upgrade Project supervision, mowing, or reimbursed purchases etc., beyond normal duties which are compensated at \$12.50 per hour.

Tri-State Drilling & Boring Inc. \$118,182.85 Upgrade Project payments, reimbursed from USDA-RD Grant.

A/R Aging Summary

There are six accounts on the A/R Aging Summary (Overdue Accounts). The total amount of \$2,517.43 compares to \$1,657.91 at the end of 2015.

Overdue notices are sent out monthly, late fees of 10% are now added soon after the bill is 30 days old.

As stated above in the report the Fire District currently has a lien filed against one piece of property due to non-payment of water fees. Some balances are going up on accounts that may require more lien notices.

Proposed Budget

Our 2016 actual expenses were \$23,084.41 higher than the budgeted amount of \$22,055.00 for the year, as explained above.

The 2016 Budget Proposed budget is \$22,055.00; adjusted for current costs of the line items.

As noted at the bottom of the proposed budget the Income projection is \$23,040.00 based on all accounts paying and paying on time. The Income projection is sufficient to cover the proposed Expenditures.

The Upgrade Project is finished and being closed out now. Without these additional expenses next year, we fully expect to stay within the budget.

4. This report is respectfully submitted as a full accounting of the current financial standing of the Westfield Fire District #1 for the period of 1 December 2015 to 30 November 2016. If at any time, any member of the Fire District desires to see records of the system they will be made available for review. If you have comments or questions, please call me at 744-6880.

Gordon Lesperance
Treasurer/Tax Collector • Prudential Committee

Please note: Financial Reports are available for viewing at the Town Clerk's office.

NORTHEAST KINGDOM WASTE MANAGEMENT DISTRICT (NEKWMD)

224 Church St. ♦ P.O. Box 1075 ♦ Lyndonville, VT 05851
802-626-3532 or 1-800-734-4602

Executive Committee Report:

The NEKWMD finished 2016 with a 2% decrease in recyclables processed compared to 2015. However, ten towns and eight schools reported increases in recycling. Recycling markets began the year on the low side, but rebounded during late summer and into the fall. Although commodity prices rebounded toward the end of the year, it was not enough to overcome the expenses incurred for equipment repairs in 2016. The District ended 2016 with a deficit of \$53,459. Revenues in 2016 were 5% below projections. While budgeted expenses were 2.4% above projections.

There were no additions or subtractions to the District in 2016. We continue to serve the largest geographical area and largest number of towns (49) in the State. Our population served is 3rd in the state behind only Chittenden Solid Waste District and the Central Vermont Solid Waste Management District.

Vermont's Universal Recycling Law (Act 148) guided most of our activities in 2016 and will continue to do so for the next several years. 2017 will see more of the same in helping our member communities comply with Act 148. The NEKWMD will assist 11 Towns with establishing food scrap collection at their transfer stations before July 1, 2017.

The NEKWMD is entering 2017 with a proposed budget of \$755,527 – an increase of 5.3% compared to 2016, but only a 1.6% increase compared to 2015. The surcharge rate of \$23.25 will increase by \$1.00 for 2017 to \$24.25. Our surcharge on trash remains below the State average of \$25.07.

The NEKWMD was staffed by ten full-time and four part-time employees in 2016. Each of the member Towns is entitled to representation by at least one Supervisor. The Board of Supervisors is the principal authority over the NEKWMD and the primary means of contact with the member towns. The Board of Supervisors meets monthly with the District's Executive Director to set the direction of NEKWMD policy. The member Towns are also represented through their ability to vote on the NEKWMD budget at their Town Meeting in March.

Since the surcharge on trash is based on the amount of waste produced, members have a clear opportunity to control their waste management costs. Costs can decrease as waste generation rates decrease and recycling rates increase.

We would like to express our appreciation to our able staff for their continuing commitment to our mission. The nearly 50,000 residents of 49 Towns throughout the Northeast Kingdom can be assured that the NEKWMD will continue to address their waste management concerns in a timely and environmentally sound fashion.

NEKWMD Executive Committee

WESTFIELD RECYCLING CENTER PRICING FOR TRASH AND TIRE DISPOSAL

Trash and tires may be disposed of **ONLY** during Westfield Recycling Center regular business hours. Hours: Saturday 8 a.m. until Noon

TRASH DISPOSAL PRICING

(effective January 1, 2017)

13 Gallon White Trash Bag.... \$1.50/bag

30 Gallon Trash Bag..... \$3.00/bag

50 Gallon Trash Bag..... \$4.00/bag

Large trash items such as couches, chairs, mattresses, box springs and furniture are accepted with negotiated pricing.



TIRE DISPOSAL PRICING

14", 15", 16" & 17" tires without rims... \$3.00

14", 15", 16" & 17" tires with rims..... \$5.00

Larger tire sizes are accepted with negotiated pricing.

NORTHEASTERN VERMONT DEVELOPMENT ASSOCIATION (NVDA)

36 Eastern Ave., Suite 1, P.O. Box 630 ♦ St. Johnsbury, VT 05819-0630
Phone: 802-748-5181 ♦ Fax: 802-748-1223

To the Voters of Westfield,

Since 1950, the Northeastern Vermont Development Association (NVDA) has been the regional advocate for stronger communities and vibrant local economies. We are the only combined regional planning and economic development organization in Vermont, and we serve the largest geographic region of the state – the beautiful Northeast Kingdom.

Each year we request dues from our member communities. These funds are vital to us as they help defray the costs of providing direct assistance to the 55 municipalities and scores of businesses in our region in areas such as:

- Land use planning at the local and regional level – including town plans, zoning bylaws, and on-call technical assistance for local officials;
- Transportation studies, infrastructure inventories, and project planning;
- Digital mapping and GIS data services;
- Grant writing and administration;
- Direct business support and referral services to the employers and entrepreneurs in our region.

As local governance becomes increasingly complex, we've expanded our service offerings over recent years to include:

- Emergency planning –Local Emergency Operations Plans, All-Hazard Mitigation Plans; and flood hazard planning;
- Economic development planning and business assistance to grow and retain businesses in our communities;
- Leadership in our region's USDA Rural Economic Area Partnership Zone, and the Northern VT Economic Development District (EDA) – important for steering funding to our communities;
- A federal Foreign Trade Zone program to improve the competitiveness of our region;
- Municipal education and training opportunities in land use & natural resources, transportation, emergency management, and economic development.

How is this relevant to Westfield? In 2016, NVDA assisted with your Local Emergency Operations Plan. The plan was adopted, which will allow the town to get funding if a natural disaster may occur.

NVDA's municipal dues are based on \$0.75 per capita rate, with a maximum of \$3,500 and a minimum of \$500. We remain the most affordable of all regional commissions in Vermont and we take great pride in providing cost-effective professional services to the communities and businesses of the Northeast Kingdom.

At our annual meeting Westfield was “confirmed” as a planning community by the NVDA board, which allows your community to benefit from a number of planning initiatives. We look forward to pursuing opportunities with you in the coming year.

As always, we thank you for your community's support and we look forward to serving you in the coming year.

Sincerely,

David Snedeker, Executive Director



VERMONT LEAGUE OF CITIES AND TOWNS (VLCT)

89 Main Street • Montpelier, VT 05602
Phone: 802-229-9111 • Fax: 802-229-2211

Serving and Strengthening Vermont Local Governments

The Vermont League of Cities and Towns (VLCT) is a nonprofit, nonpartisan organization, owned by its member municipalities and directed by a 13-member Board of Directors comprising municipal officials from across the state, elected by the membership.

VLCT's mission is to serve and strengthen Vermont local government. All 246 Vermont cities and towns are members of VLCT, along with 138 other municipal entities, including villages, solid waste districts, regional planning commissions and fire districts.

Vermonters use local government services on a daily basis – highways, police, fire, recreation, libraries, sewer, and water. These local efforts are led largely by volunteer elected and appointed municipal officials.

VLCT provides the following services to its member cities and towns, to assist them in providing their citizens with quality services at affordable costs:

- **Legal, consulting, and education services.** VLCT's Municipal Assistance Center (MAC) provides training, information and assistance to municipal officials to help them carry out their legal responsibilities. Responding to member inquiries about Vermont law and best practices in municipal governance is a key MAC service. Attorneys and staff answer 4,000 member questions each year. In 2016, nearly 1,500 people received training at 30 day-long and on-site workshops covering topics that included Open Meeting Law compliance, financial management, and conducting effective property tax appeal and land use hearings. Consulting services include legal drafting and review of policies and ordinances, governmental accounting, and town manager recruitment. Members who respond to MAC's annual compensation and benefits survey receive a complimentary copy of the research report. MAC also offers in-depth technical assistance through our Water Resources Protection and Human Resources assistance programs. Publications including model documents, technical papers, handbooks, and past newsletter articles are available on VLCT's website.
- **Advocacy representation at the state and federal levels to ensure that municipalities have the resources and authority needed to serve their citizens.** VLCT is a leader in the renewable energy debate, enhancing voter authority in local governance decisions, municipal efforts to clean up Vermont's lakes and rivers, and securing revenues for town highway and bridge maintenance programs. Municipalities will face significant challenges in the 2017 legislature as limited financial resources at the national and state level continue to force more demand for services at the local level. VLCT also provides a *Weekly Legislative Report* that details legislative issues affecting municipal government. It is available free-of-charge on the VLCT website.
- **Opportunities to provide purchasing of needed services at the lowest cost.** Members may purchase municipal unemployment, property, casualty, and workers' compensation insurance coverage for local operations. The **VLCT Employment Resource and Benefits (VERB) Trust** continued to help towns navigate the complexities of health insurance procurement and to secure group life, disability, dental and vision insurance. When substantial municipal damages result from weather events, or towns suffer from other covered losses and lawsuits, the value of membership in the **VLCT Property and Casualty Intermunicipal Fund (PACIF)** is quite clear, as members benefit from the broad coverage, excellent re-insurance, and prompt service and claims payments provided. The Trusts are stewards of \$26 million in municipal tax dollars spent for insurance and risk management services in 2016. More than \$1 million in ownership dividends was returned to PACIF and VERB members as contribution credits.

To learn more about the Vermont League of Cities and Towns, including its audited financial statements, visit www.vlct.org.

APPROPRIATION REPORTS

To save on printing costs some reports have been abbreviated. Additional reporting/financial information is available at the Town Clerk's office and at the Polling Place (Community Center) on Town Meeting Day, March 7, 2017.

AMERICAN RED CROSS (Requesting \$500)

29 Mansfield Ave. ♦ Burlington, VT 05401-3323

Phone: 802-660-9130 or Toll Free in VT 800-660-9130 ♦ Fax: 802-660-9136

On the web: www.redcross.org/nhvt



The American Red Cross of New Hampshire and Vermont is on call to help our community 24 hours a day, 7 days a week and 365 days a year. A local Red Cross volunteer is often the first "neighbor on the scene" after a disaster strikes offering a hot cup of coffee, a warm blanket and a glimmer of hope to those in need. Supported primarily by volunteers, the Red Cross provides emergency support for victims of fire, flood and other disasters as well as instruction in health, safety and aquatics courses. Whether we are helping one family recover from a devastating home fire, providing emergency shelter and supplies to hundreds of families after a major disaster, or food and water for first responders, we have historically been a vital part of the local community. Fiscal year 2016 was especially busy across our region and the Red Cross was there providing vital services to our community.

- Responded to 256 disasters/emergencies in our region, including 8 in Orleans County serving 24 individuals.
- Collected over 95,154 pints of local blood and blood products at over 2900 drives, including 3 blood drives in Westfield collecting a total of 65 pints of life-saving blood.
- Trained 32,724 people in our various health and safety courses, including 71 from Orleans County.
- Empowered more than 1,200 trained volunteers to assist their neighbors during times of need. 16 of these volunteers call Orleans County home.
- Installed 1829 free smoke detectors in homes and worked with families to create fire-evacuation plans, 42 of which were installed in Orleans County.
- We connected 628 military members with their families and loved ones with the help of our Service to the Armed Forces department, including 7 Orleans County residents who are currently serving.

Since the Red Cross is not a government agency, we rely on individuals, businesses and local communities to support our efforts in helping to prevent, prepare for, respond to, and recover from emergencies. Toward that end, we are asking each community for a donation based on its current population. We would greatly appreciate your support in the amount of \$500 this year. Your partnership will help ensure that the American Red Cross has the resources to support communities like the Town of Westfield and throughout the region when they need it most.

Sincerely,

Emily Poirier, Executive Coordinator American Red Cross of New Hampshire and Vermont

VERMONT 2-1-1 is a valuable 3-digit phone number to remember for information about health, community, and human services in your community and throughout the state. At Vermont 2-1-1, callers will speak with specialists who problem solve and make referrals to the appropriate local and state government programs and services, or community-based organizations, support groups, and other valuable resources as needed. **Dialing 2-1-1:**

- is a local call from anywhere in Vermont for accurate, updated information from a database of over 850 agencies and organizations
- provides free, confidential telephone assistance 24 hours a day, 7 days a week
- enables live translation services for non-English speakers
- provides access for persons who have special needs
- provides the ability to transfer emergency calls to 9-1-1 when necessary

BIG HEAVY WORLD (NEW-Requesting \$250)

P.O. Box 428 ♦ Burlington, VT 05402-0428

On the Web: www.bigheavyworld.com

Big heavy World is a 501 (c)(3) nonprofit organization founded in 1996 to serve the music community of Vermont. It works to bring the state's musicians together to strengthen their ability to help each other, fosters and champions the contribution of music to the economies of towns across the state, and works to preserve original Vermont-made music for future generations. Our philosophy is to proactively support music of every genre and level of experience, making the organization deeply inclusive of Vermonters everywhere.

We uniquely involve young people on staff, and have created an environment that is educational, contributes to workforce development and is preventive. It's also naturally compelling to young adults because it so thoroughly immerses them in authentic local music. Their participation serves Vermonters by preserving our cultural heritage and uplifting our creative community. We channel their energy into work that reflects well on towns across the state.

We have many successes to report—news and background about the organization can be found at www.bigheavyworld.com. Our growing Vermont music archive continues to gather thousands of recordings and a new online catalog is in development; we're collaborating with community partners to produce a strategic economic plan for Vermont's music industry; we provide a tour van to artists as a grant-making program to bring Vermont music to other states; we broadcast Vermont music, including concerts and live Day festival to Vermont, joining our state with 700 cities across the world. We're a champion of the 'Music Cities' movement that enlightens us to best practices for music-related community and economic development from other cities and countries. We're a vibrant, volunteer-staffed organization that is dedicated to serving the arts and earnestly developing the capacity to accomplish our mission as comprehensively as possible.

An appropriation of \$250.00 would be a significant contribution to a community-building, economic development and cultural preservation effort that is meant to be supportive of the artists of Westfield. Thank you very much for your consideration.

Sincerely,
James Lockridge, Executive Director

FELINES & FRIENDS FOUNDATION (Requesting \$100)

P.O. Box 1316 ♦ Newport, VT 05855

802-323-4793

On the Web: www.FFFVT.org

Felines and Friends Foundation strives to stabilize barn cat colonies and greatly reduce the number of free-roaming cats in the Northeast Kingdom (and beyond) through Trap-Neuter-Return (TNR), with the goals of improving the health and welfare of cats, minimizing the negative impacts on people and wildlife, reducing the number of cats/kittens entering local shelters.

We humanely trap, spay/neuter and vaccinate for rabies un-owned or loosely-owned cats in neighborhoods and on farms for FREE. When possible we also assist low income residents with free cat spay/neuter services and request a small donation to cover the cost of vaccines. Many cats we service are re-homed through regional animal shelters and local adoptions; others are returned to caretakers or owners to live a better life but with reduced nuisance behaviors.

Since Felines and Friends Foundation began on April 1, 2013 we have spayed/neutered and vaccinated almost 2,200 cats mostly in Orleans County, including 31 in Westfield. The approximate expense per each cat is \$75 for a total value of service to date to Westfield of \$2,325. We've also done extensive work in the surrounding towns of Lowell, Jay, Troy, North Troy and Newport Town.

We are seeking an appropriation of \$100 to continue this work in 2017.

Thank you for your consideration.

Bonnie Geisler, President



FIRE DEPARTMENTS

MONTGOMERY FIRE DEPARTMENT (Requesting \$4,000)

P.O. Box 356 ♦ Montgomery Center, VT 05471

Fire Station Phone: 802-326-5558 or Emergency: 911

The Montgomery Fire Department saw an increase in its call volume for the third consecutive year. For 2017 our focus is to add vehicle extrication tools to our equipment arsenal. With the influx of drivers on the roads, car accidents are at the top of our call volume. The development of new dry hydrants will also be a major goal again for 2017.

We added several new members and one firefighter received his Fire Fighter I certification from the Vermont Fire Academy. The department was unsuccessful in obtaining grant funds for SCBA (self contained breathing apparatus). We did make it to the second round in the Federal grant process for SCBA. We will continue our efforts to secure grant funding for new SCBA. In the meantime, we replaced our outdated SCBA with used equipment from a neighboring town.



We are adding a capital reserve line item to the budget this year. This money is being set aside for a down payment on a truck in the coming years.

Respectfully submitted,
John Zartarian
Assistant Fire Chief



TROY VOLUNTEER FIRE DEPARTMENT, INC. (Requesting \$24,744.50)

P.O. Box 51 ♦ Troy, VT 05868

Fire Station Phone: 802-744-2231 or Emergency: 911

For the year 2016, the Troy Volunteer Fire Department responded to a total of 38 fire and emergency calls.

The Troy Fire Department currently has a dedicated roster of 28 members. Our members continue to train to familiarize themselves with various pieces of equipment, techniques, and most importantly, safety in the fire service.

Throughout the year our department purchased more extrication tools to add to our Jaws of Life equipment, including ParaTech stabilization struts which help us to stabilize vehicles at car accidents and any other emergencies in need of stabilization. We also completed significant maintenance and upgrades to our aerial ladder truck to ensure firefighter safety and longevity of the truck. The allocation from the Town of Westfield helps to fund these upgrades as well as the costs of maintenance and upkeep of our existing equipment.

For the upcoming year 2017, the Troy Fire Department is asking for an increase in our fire protection allocation to \$24,744.50 (a total increase of \$2,153 from the prior year). It is important to note that we have not asked for an increase in our fire protection allocation from the Town of Westfield for the last 6 years; however, due to the increasing costs of maintaining our equipment we feel that the current amount is no longer sufficient to cover these rising costs.

We would like to thank the community for the donations and support that we continue to receive.

Thank you,
Bobby Jacobs
Chief

GREEN MOUNTAIN FARM-TO-SCHOOL, INC. (Requesting \$250)

115 2nd Street ♦ Newport, VT 05855
802-334-2044

On the Web: www.GreenMountainFarmtoSchool.org

Green Mountain Farm-to-School, Inc. is requesting to an appropriation in the amount of \$250.00 from the town of Westfield to support the Jay/Westfield School Garden Program.

Green Mountain Farm-to-School (GMFTS) is a non-profit organization providing fresh, local food and nutrition education to over 10,000 students at schools across northern Vermont.

GMFTS coordinates student and community involvement in the Jay/Westfield School Garden. Over the last year, every student at the school has been involved in planting and harvesting the garden. All of the produce from the garden was served to students in the school cafeteria. GMFTS also delivered garden-based summer programming at the school and coordinated community volunteers who helped maintain the garden over the summer.

With the town's help, we can continue to provide the School Garden Program at the Jay/Westfield School, producing fresh food for the cafeteria and giving students the knowledge and skills they need to make healthy food choices. Funding from the school covers a portion of GMFTS' staff time and materials to lead farm-to-school activities during the school day like in-class workshop, taste tests, and farm field trips. This funding does not fully cover the cost of the program and the balance comes from grants, towns, individuals, and businesses. **These funds from the town pay for supplies including tools, seeds, equipment, and staff time to deliver our school garden program.**

We are deeply grateful for the support from Westfield in the past. Thank you for your consideration and please feel free to contact me should you have any questions or need additional information.



Respectfully submitted,
James Hafferman
Executive Director

GREEN UP VERMONT (Requesting \$50)

P.O. Box 1191 ♦ Montpelier, VT 05601-1191
802-229-4586 or 1-800-974-3259

Email: greenup@greenupvermont.org ♦ On the Web: www.greenupvermont.org

Green Up Day marked its 46th Anniversary, with over 22,000 volunteers participating! Green Up Vermont, a nonprofit 501(c)(3) organization, continues to proudly carry on this tradition of Green Up Day. **Green Up Vermont is not a State Agency.** Seventy-five percent of Green Up Vermont's budget comes from corporate and individual donations. People can now choose to donate to Green Up Vermont by entering a gift amount on Line 29 of the Vermont State Income Tax Form. As a result, Green Up Vermont has been able to significantly increase the percentage of individual giving, thus making Green Up Day more stable for the long-term.

With your town's help, we can continue Vermont's unique annual tradition of taking care of our state's lovely landscape and promoting civic pride with our children growing up with Green Up. Green Up Day is a day each year when people come together in their communities to give Vermont a spring cleaning! Green Up Vermont also focuses on education for grades K-2 by providing two free activity booklets to schools and hosts its annual student poster design and writing contests for grades K-12. To learn more please visit www.greenupvermont.org.



Support from cities and towns continues to be an essential part of our operating budget. It enables us to cover seventeen percent the budget. All town residents benefit from clean roadsides! Funds help pay for supplies, including over 50,000 Green Up trash bags, promotion, education, and the services of two part-time employees. Sixth grader Blake Clark says "I think we should keep this tradition going forever and ever!" **Please help make sure Green Up Day never goes away.**

Mark your calendar: May 6, 2017 Green Up Day, 47 years of tradition! Join with people in your community to clean up for Green Up Day, Always the first Saturday in May.

HAZEN'S NOTCH ASSOCIATION (Requesting \$450)

P.O. Box 478 ♦ Montgomery Center, VT 05471

On the Web: www.hazensnotch.org

We are writing to ask the voters of the Town of Westfield to approve a request for a contribution of \$450 to the Hazen's Notch Association Campership Fund in 2017, our 24th year providing programs for area families.

Each summer 125 children ages 6 to 14 attend 1-week camp sessions at the Hazen's Notch Association on the Hazen's Notch Road in Montgomery. Last year the HNA Campership Fund raised \$4,330 enabling 18 children from 7 towns to receive financial assistance from the HNA Campership Fund.

The past fourteen years the voters of Westfield at Town Meeting have approved a request for a contribution to the Hazen's Notch Association Campership Fund.

If voters approve this request for a \$450 contribution, school administrators in the Jay-Westfield School may then recommend one or more students from Westfield who wish to attend the HNA Summer Camp to receive partial or full financial assistance towards the camp fee. Camp fees are \$225 for the Day Camp and \$450 for the Overnight Camp.

On behalf of the families served by the campership fund, thank you for your continued support of the Hazen's Notch Association's Campership Fund.

Yours truly,
Rolf Anderson
President, Hazen's Notch Association



JAY AREA FOOD SHELF (Requesting \$500)

1036 VT Route 242 ♦ Jay, VT 05859

802-988-2996

Sincere thanks to the voters of each town for the voted appropriation at Town Meeting 2016. A very special thanks to everyone who donated time, food, and money to the food shelf. With all the continued support & generosity from area community members, the food shelf can continue to serve many people in the area when they need a little help.

For information, whether you qualify for the food shelf program, or the USDA Commodities, please visit the food shelf site in the Jay Municipal Building, on Thursday during operation hours of 9 am to 12:00 pm.

For individuals who wish to make a donation of money, you can do so by sending a check to Jay Area Food Shelf, c/o Jay Town Clerk's Office, 1036 VT Route 242, Jay, VT 05859. Thanks to all who helped make the program a success and a special thanks to Berry Creek Farm for the 2016 season in kind donation.

REVENUE:

Appropriations:		
Jay	\$	250
Westfield		500
Troy		250
Lowell		250

EXPENSES:

Food Bank	\$	3395
Grocery Store		1693
Gas		164

(Continued next page)

Donations to Jay Area Food Shelf:

Orleans Country Board of Realtors	1696		
Friend Class Reunion	100		
Newport Rotary Club	112		
Jay Focus Group	1700		
American Legion-Auxiliary Post 28	200		
Individual Donations	1888		
Friends of Mark Higley	150		
Ben & Jerry's	1000		
Total Revenue	\$8,096	Total Expenses	\$5,252.55
Beginning Balance	7653		
Receipts	8096		
Expenses	(5253)		
Ending Balance	\$10,496		

JAY ATHLETIC ASSOCIATION-JAA (Requesting \$800)

The JAA continues to provide the children of Jay and Westfield with the opportunity to play organized sports. We participate each season in Little League Baseball, Soccer, and Basketball.

The JAA is an all-volunteer organization of members of both communities whose sole purpose is to provide recreational opportunity for our children. We work in close cooperation with the Jay-Westfield School, but our programs are open and available to all the children who live in the towns.

Anyone from our communities, who may have ideas, or recommendations, or some time or energy to help improve our programs, please contact one of the directors. We always welcome new help.

President Loren Petzoldt
 Vice-President
 Secretary David Sanders
 Treasurer Tara Morse
 School Liaison Sheila Burger



JAA INCOME & EXPENSES

REVENUE:

APPROPRIATIONS:

Jay	800
Westfield	800

REGISTRATIONS:

Basketball	270
Soccer	190
Jay Focus Group	100

Total \$2160

Beginning Balance	\$7246
Receipts	\$2160
Expenses	<u>(\$868)</u>
Ending Balance	\$8538

EXPENSES:

Insurance 868

Total \$868

JAY FOCUS GROUP & the Children's Halloween Party (Requesting \$200)

On the Web: www.jayvt.com

The Jay Focus Group requests an appropriation of \$100.00 for the Annual Children's Halloween Party at Jay Peak Resort. Your appropriation will help the Jay Focus Group give free passes to all Jay/Westfield Elementary School students who wish to attend the party. We thank the Town of Westfield for their generous appropriation of \$100 in 2016 and hope you will consider doing so again for 2017. This party is a labor of love for the Jay Focus Group and Jay Peak Resort volunteers who make it happen.

The Jay Focus Group requests an appropriation of \$100.00 towards operating expenses from the Town of Westfield. The Jay Focus Group, a 501(c) 3 non-profit Charitable Organization serving the greater Jay area promotes town spirit through events and fundraisers. In 2016 we distributed over \$16,500 to local organizations thru fundraisers, grants and donations that included the Jay Vol. Fire Dept., Jay Community Recreational Centre (Land Trust) development, Jay Area Food Shelf (plus Food & Clothing Drives and Christmas Gift Tree for Food Shelf Children), Jay/Westfield Elementary School Enrichment Programs, Jay Athletic Association, Annual Children's Halloween Party at Jay Peak Resort, Jay Community Center; NCUHS Visual Arts Travel Program; Knights of Columbus Coats for Kids Program, Green Mountain Farm to School, Wooden Horse Arts Guild, Relay for Life, Troy PTA, Orleans County Snowmobile Organization and the Newport Rotary Club. A \$500 Community Service Scholarship was awarded to an Orleans County Senior for Continued Education and four Orleans County elementary students were awarded scholarships to attend Summer Day Camp.

2017 events include but are not limited to:

March 19 - Leprechaun Scamper

April 9 - Easter Egg Hunt on the JCRC

April 29 - Monte Carlo Casino & Texas Hold'em Night to benefit JVFD

May 6 - Green Up Day

August 12 - 10th Annual Jay Summer Fest & Jay Peak Resort's 13th Annual Augustwest Music Festival

October 7 - Jay Oktoberfest

Annual Children's Halloween Party at Jay Peak Resort, data TBA

December 1 - Annual Town of Jay Tree Lighting/Caroling/Santa Visit



Jay Focus Group monthly meetings are normally the 2nd or 3rd Thursday of the month, 6:00 pm, Jay Town Hall. If you have ideas for events/ fundraising, have experience writing grants, are willing to help find sponsors and/or sponsor our events, are willing to help at an event or have an organization in need please do attend a meeting. For information on our projects email jayfocusgp@gmail.com, visit www.jayvt.com or call Peggy 802.343.5687.

We appreciate and are humbled by the scope and generosity of our sponsors - Individuals, Local Businesses, Foundations and Corporations. A great big "thank you" to everyone who volunteered their time and energy, sponsored and attended our events. We all feel blessed to be part of this great organization, and the great Northeast Kingdom. Visit www.jayvt.com for info on all our events and fundraisers. Like us on Facebook.

Respectively submitted by -

Peggy Loux - Executive Director and Treasurer; Kathy DiCarlo - President; Janice Kruse - Vice President

Pat Sanders - Secretary; Denise Rossignol - Grant Writer



JAY PEAK POST NO. 28, INC.-AMERICAN LEGION (Requesting \$200)

254 Dominion Avenue ♦ North Troy, VT 05859-9701

802-988-2861

On behalf of Jay Peak Post No. 28 members (Legionnaires, Auxiliary, and Sons of the American Legion), I wish to thank you for your support of the American Legion. The appropriated funds provide the means for the Post to purchase flags and markers for placement near a veteran's headstone in neighboring cemeteries. We also rely on these funds to replace the American Service flags that fly at the Post's flag park, support our Memorial Day Observance, and defray operational costs. This year Post No. 28 is requesting \$200.00 (no increase from the previous years).

In appreciation,

George C. Frisbee, Commander

MEAL SITE
TROY AND AREA LIONS CLUB (Requesting \$750)
Community Center: 59 North Hill Road ♦ Westfield, VT 05874
802-744-6839 (Denny Lyster)

Senior/Community Meal Site Report-2016

Attendance at the Senior Meal Site has increased by nearly 60% over that in 2015, with an average of 32 meals being served. The bingo game that is held after the meal has clearly been a big attraction. Many thanks to Al and Norma Baraw for initiating this and to June Sheltra who stepped in to keep it going.

The introduction of a free meal on the second Thursday of each month has also been successful in that, on average, two more meals are served on those days. This has not had a negative impact on our budget since it is easier to control costs, and more rewarding for the volunteers, when the attendance is up.

Berry Creek Farm has continued to support our Senior Meals by its donation of a full CSA. Thank you Gerard and Rosemary for all those delicious fresh fruits and vegetables.



The Jay-Westfield school children have been active at the meal site in several ways this past year. In the spring they presented herb pots to the seniors and at Christmas hand-made gifts. We also had the great pleasure of a group of 21 coming to rehearse their Christmas concert. Thanks for being involved.

If any in the community would like to donate about 3 hours of their time once a month, we can fit you in. Just stop by on a Thursday or call 744-6839 to find out more.

Finally, we want to acknowledge our most dedicated volunteer, Fran Elliott. Starting in 2010 she volunteered 3 times a month and now this has become every week, from 8:30 a.m. until clean up. We have offered to double her pay (what is twice zero!) but she refuses. Thank you Fran.

Please consider joining us any Thursday at noon for some great food and companionship.



RSVP Bone Builder Class

FREE exercise class to help prevent or reverse osteoporosis
Offered Every Thursday 10:30 a.m. – 11:30 a.m. at the Westfield Community Center (before the meal site)
or Tuesdays 10:30 a.m. – 11:30 a.m. at the Jay Community Center

Classes consist of a variety of exercises to improve balance and increase strength. Participants start out using very light weights which are gradually increased as strength develops (weights provided). Retired and Senior Volunteer Program (RSVP) has implemented over 100 classes across the state.

Benefits: Increase bone density, which decreases chances of fractures; improve balance; increase strength; increase energy and feeling of well-being; and it's FUN!

Contact Carolyn Lyster at 744-6839; email clyster@hughes.net or
Maureen McGuire at 334-7746; email mamcguire77@gmail.com for more information.

MISSISQUOI RIVER BASIN ASSOCIATION (Requesting \$200)

2839 VT Route 105 ♦ East Berkshire, VT 05447

802-393-0076

Email: mrba@pshift.com

Our goal is to restore and maintain the ecological integrity of the Missisquoi River system so that the uses and values desired by the community are supported by the river and quality of its water.

Dear Westfield Selectboard Members and Residents of Westfield,

The Missisquoi River Basin Association (MRBA) is a volunteer-based organization which, since 1996, has been working with community members to understand and improve water quality issues in the Missisquoi River and its tributaries. Our board members and wonderful volunteers come from many local sources: school groups, retirees, local businesses, concerned citizens, teachers, and landowners, to name a few. We strive to include as many watershed residents as possible in our activities, which are always open to the public. We have generated over 21,000 volunteer hours to plant trees and perform other types of streambank stabilization, clean up trash from the river and its banks, and conduct water quality sampling in conjunction with the Agency of Natural Resources. We regularly host public forums in the watershed – informational meetings to cover important topics relating to water quality issues.

We assist farmers and other landowners who want to implement techniques to reduce streambank soil erosion and filter field runoff. These techniques range from planting trees in streambank buffer areas, to installing water bars or lining culvert outlet basins, to seeding down areas of bare earth or cover crops in corn fields. Our assistance can be in the form of hands-on fieldwork or cost-sharing on specific projects (such as nutrient management planning) designed to meet these goals. We have received recognition for our efforts to help achieve a 'Clean and Clear' Lake Champlain and the streams that feed it.

Along with encouraging school groups to assist with field workdays, we also provide educational opportunities to our younger watershed residents: we have educational tools, such as our watershed model, that we loan out to classrooms and groups, and we are able to provide sessions of our educational program, 'Bugworks', free of charge to schools within the watershed. In 2016, the MRBA was able to provide Bugworks sessions at nine schools, as well as at three summer programs and one public festival. Students from five classes, members of one youth group, and great community volunteers helped plant trees during the five workdays that we held in 2016. Community volunteers also sampled at 28 sites throughout the watershed – more than ever before – for our water quality monitoring program, which is now in its 12th year!

In order to continue making all these programs available within our communities, we respectfully request the Town's support of MRBA through a \$200 donation. Your donation will be used to help us meet our overhead expenses (rent, telephone, internet, postage, planning meetings, and newsletters) which amount to over \$12,000 annually and which are virtually impossible to cover through grants.

Your support of our organization in past years is so greatly appreciated and the funds have been put to good use. We thank you very much for your consideration of our 2017 request.

Sincerely,
John Little, MRBA Chair



MISSISQUOI VALLEY AMBULANCE SERVICE (Requesting \$12,545)

1390 Cross Road ♦ Jay, VT 05859
802-988-1098



Missisquoi Valley Ambulance Service, Inc. of Jay, Vermont will provide the towns of Jay, Lowell, Troy, Westfield and the Village of North Troy with 24 hour Paramedic level emergency medical services. We are licensed and governed by the Vermont Department of Health and will consistently strive for improvement and growth to provide the best service to our constituents' at the most economical costs possible.

We responded to more than 476 emergency calls this year.

Missisquoi Valley Ambulance Service (MVAS) would like to take this opportunity to express our appreciation for the support we get every year. Community service is a difficult but very rewarding job and it's your support and thanks that keeps our members motivated.

MVAS continues to field a squad of 25± members. We continue to operate two, 4 wheel drive Paramedic level ambulances. We currently operate a 2009 F450 and a 2013 F350. The commitment to running newer rigs has driven our maintenance costs down, our out-of-service time down and put our patients & crews in a much safer vehicle day-in and day-out. Our service this past year increased the number of Paramedics and therefore increased Paramedic level care provided, this provides the communities we serve with the highest level of pre-hospital care. This level of service requires our members to continually attend additional training. MVAS currently has 4 paramedics on staff. 1 member is completing her training now and others applying to go to Paramedic school.

MVAS has made operational changes this year to include using an outside payroll and ambulance billing companies. With these changes we hope to reduce costs and increase reimbursement. MVAS continues to have regular meetings with the towns' oversight board, we welcome these great community members and look forward to the assistance this will provide to both the towns we serve and the service.

As we have mentioned year after year, we are still in need of a suitable, permanent facility to store our equipment, house our responders and perform our training, meetings and day to day operations. We continue to reach for this goal and in the meantime have been granted the use of the old Jay Town Garage. We have been making improvements to this space throughout the year to make it usable to our on-call crews who spend their days and some nights here. We appreciate Jay granting us the use of this space.

MVAS is committed to serving our communities and devoted to the health and safety of our neighbors. Anyone with questions and concerns or interest in joining our organization should call 988-1098 or email us at missisquoivalleyamb@gmail.com.

William (Billy) Smith, NRP
President

**THE NORTH COUNTRY FRIENDS
OF THE VERMONT SYMPHONY ORCHESTRA (Requesting \$100)**

285 North Jay Road ♦ Jay, VT 05859

The North Country Friends of the Vermont Symphony Orchestra (VSO) would like to express our thanks to the voters of Westfield for supporting our SymphonyKids educational outreach program. Your appropriation of \$100 has helped us fulfill our mission to give children the opportunity to explore the delights of classical music and develop a lifelong enthusiasm for music.

This year we would like to request an appropriation of \$100 for the program. In times of increasing pressures on schools to be financially conservative, the fine and performing arts are often the first things to suffer. Please help us continue to expand the students' cultural horizons and appreciation of music.

The VSO has a long history of bringing Musicians-in-the-Schools programs to the Jay/Westfield School. Most recently, our Fiddlesticks String Trio performed for 86 students.



We would appreciate your continued support!

Sally Rivard, Chair
North Country Friends of the VSO Board
E-mail: sallyrivard@ocsu.org

NORTHEAST KINGDOM COMMUNITY ACTION, INC.–NEKCA (Requesting \$200)

71 Seymour Lane ♦ Newport, VT 05855
802-334-8224

NEKCA Administrative Office: P.O. Box 346, 70 Main Street ♦ Newport, VT 05855

Court Diversion is a community response to juvenile and adult offenders. A Review Board comprised of community residents reviews cases after the offender has met certain program criteria. The Review Board designs a contract which specifies the conditions of the offender's participation. If the offender satisfactorily completes the contract, the State's Attorney dismisses the charges. The contract typically includes an apology and restitution to the victim, community service and other remedial, educational, or corrective services. Approximately 87% of those referred to Court Diversion successfully complete their contracts. In addition, Diversion is cost effective; it takes far less money to process a case through Diversion than through Court, and the Diversion process is controlled by community people with vested interest in making sure there are not repeat offenses.

Two (2) Westfield resident participated in the Court Diversion Program.

Your support at Town Meeting is vital to the continuation of the program.

Sincerely,

Stephanie R. Bowen, MS, HS-BCP
Diversion Director

NORTHEAST KINGDOM COUNCIL ON AGING (Requesting \$300)

481 Summer Street, Suite 101 ♦ St. Johnsbury, VT 05819
Phone: 802-748-5182; Fax: 802-748-6622 or email: info@nekouncil.org
On the Web: www.nekcouncil.org

Local Office: 5452 US Route 5, Suite A ♦ Newport, VT 05855 ♦ 802-334-2190

The Northeast Kingdom Council on Aging is a private, non-profit, organization serving the residents of Caledonia, Essex and Orleans counties. We support people age 60 and older in their efforts to remain active, healthy, financially secure and in control of their own lives. The Council connects older adults and their families with the services they need to live with independence and dignity.

Our staff works closely with seniors and their families offering assistance with Medicare, Social Security, Medicaid, public assistance programs, in-home services and many other types of help. There is no charge for services provided by the Council, but many of those we assist donate to help support our work.

During the past year your support allowed us to provide assistance to 29 residents of Westfield, as well as more than 6,000 seniors from across the Northeast Kingdom, and to implement a broad variety of important programs for older adults and their families. These programs include Meals-on-Wheels, supportive services to help seniors continue to live at home, health insurance counseling, transportation for medical and other appointments, legal services and help for family caregivers.

Thank you for your support over the years and for your help in letting people know about the services we provide. Please give your careful consideration to our request this year, and let us know if we can be of assistance to you or someone you know.

Sincerely,
Meg Burmeister, Executive Director
Executive Director



NORTHEAST KINGDOM HUMAN SERVICES-NKHS (Requesting \$563)

181 Crawford Road ♦ Derby, VT
P.O. Box 724 ♦ Newport, VT 05855
Phone: 802-334-6744 or Toll Free: 800-696-4979 ♦ Fax: 802-334-7455
On the Web: www.nkhs.org

The mission of NKHS is to enrich communities and enhance the ability of individuals and families to improve their lives.

In our 2016 fiscal year, our Emergency Services Team provided 24 hour, 7 days a week (24/7) crisis intervention care to 353 individuals. Our client satisfaction survey showed 67% of respondents felt they received the crisis help they needed to make a difference in their lives. When unexpected tragic events occurred, our Specialty Team responded to support individuals and families in schools and communities with how to deal with sudden grief and loss. We thank the Town of Westfield voters for your \$563.00 appropriation support last year toward our emergency/crisis services to residents in need in the NEK.

NKHS served 28 individuals last year from the Town of Westfield out of a total of 3472 individuals who utilized our programs in your community, homes, schools, our offices and through emergency services. We could not do this without our 500 dedicated employees, 4 of these from the Town of Westfield. As a 501 (c)(3) private not-for-profit organization, our volunteer Board of Directors and Program Standing Committees provided oversight to support the agency’s belief that human services should be cost effective, available to all no matter their age or ability to pay, and responsive to the needs of our local communities.

Please visit our website at www.nkhs.org for more information about our agency and services. NKHS bases our appropriation request on \$1.05 per person in your community according to the 2010 census, the same amount as last year. We greatly appreciate your interest, your help in letting people know about the services we provide, and your financial support.

Sincerely,
D.W. Bouchard, Executive Director

Nancy Warner, President, Board of Directors

NORTHEAST KINGDOM LEARNING SERVICES, INC.-NEKLS (Requesting \$200)

55 Seymour Lane, Suite 11 ♦ Newport, VT 05855

Phone: 802-334-6532 ♦ Fax: 802-334-6555

On the Web: www.neklsvt.org

Nearly 50 Years of Service

NEKLS began with one woman, Eva Warner, teaching area residents to read at their kitchen table.

It is ***so much more*** almost 50 years later.

It is our mission to inspire and empower learners, birth and beyond.

- **The High School Completion Program (HSCP)** collaborates with local schools to provide a path to a high school diploma for anyone 16 or older. Program participants may have left school or may still be enrolled in their partnering high school. **In FY 2016, NEKLS in collaboration with partnering high schools, awarded 60 high school diplomas** in the tri-county region.
- **The General Educational Development Program (GED)** leads to a high school diploma equivalency. **In FY 2016, NEKLS awarded 35 GED's** in the tri-county region.
- **Adult Education and Literacy Programs** served **350 students for more than 9,396 hours in FY 2016 in the tri-county region**. In addition to HSCP and GED services, our teachers provided math, reading and writing skill development, job skills development, computer literacy and support in their transition to work or college.
- NEKLS teaches English as a second or other language (**English Speaking Other Languages**) to students from around the world who have come to settle in our beautiful Northeast Kingdom. **In FY 2016, NEKLS served 21 ESOL students in the tri-county region.**
- NEKLS Community Learning Centers offer **group and individual computer training**. In addition to computer classes, an average of **46 community members a month** access email, search the web, perform job searches, complete online job applications, or apply for unemployment benefits at the **five Community Learning Centers in the tri-county region.**
- **Children's Integrated Services (CIS)** is Vermont's comprehensive approach to provide child development and family support services. In **FY 2016**, Northeast Kingdom Learning Services **Early Intervention and Family Support Specialists received 247 referrals to EI and Family Support services.**
- **The Tutorial Program** provides one-on-one and group instruction to K-12 students at any number of locations including area libraries and town halls. **In FY 2016, NEKLS served 87 K-12 students in the tri-county region.**
- **NEKLS** also provides **prevention programming** aimed at reducing underage alcohol and tobacco use. **In FY 2016, NEKLS provided prevention education to students at North Country Union High School, Lake Region Union High School, North Country Union Junior High School and several of the elementary schools in the tri-county region.**

NEKLS has a staff of 75 dedicated professionals committed to serving the needs of the Northeast Kingdom. Please contact us at 1-844-GO NEKLS (466-3557) if you or someone you know has need of our services or at info@neklsvt.org

Thank you for your generous support!

Respectfully submitted,
Michelle Tarryk, Executive Director

THE OLD STONE HOUSE MUSEUM (Requesting \$375)
(Orleans County Historical Society)

109 Old Stone House Road ♦ Brownington, VT 05860
802-754-2022

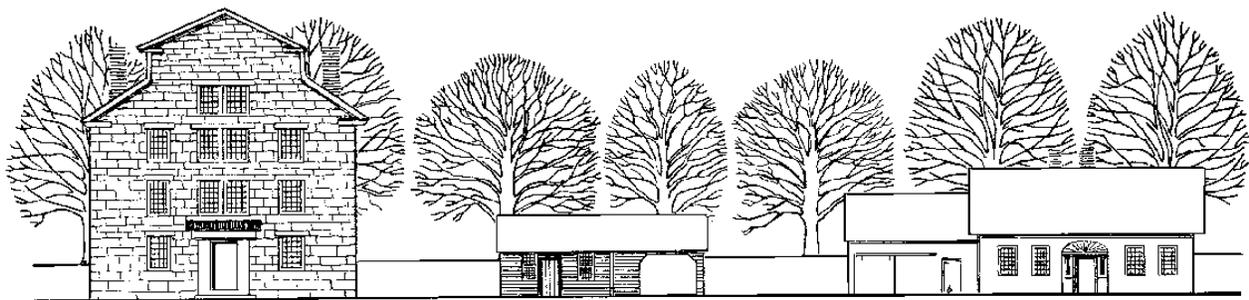
Email: information@oldstonehousemuseum.org
On the Web: www.oldstonehousemuseum.org

The Orleans County Historical Society owns and operates the Old Stone House Museum in Brownington and organizes programs and events that celebrate the history and cultural heritage of the area. At annual town meetings we ask residents of the towns in Orleans County for appropriations to help maintain the museum and fund our operations, as well as demonstrate local support for our work, which helps us get grants.

The four story granite block Old Stone House, built by Alexander Twilight in 1836 to serve as the dormitory for the first secondary school in the country, opened as the historical museum of Orleans County in 1925, with exhibits of furniture, textiles, ceramics, paintings, folk art, tools, toys, and town histories. Two barns house equipment used in farming, logging and transportation. These buildings are open to the public from May 15 to October 15. The library in the Cyrus Eaton House is open by appointment, and the visitors' center and office, located in the Alexander Twilight House, is open year-round. Events and classes, as well as private functions are scheduled in the restored Samuel Read Hall House.

Last summer, with the help of 23 teams of oxen, we moved the old Orleans County Grammar School, the first secondary school in the county, back to the exact site where it was built in 1823. We put it on a full basement, and this winter we are installing indoor plumbing and bringing it up to code so that it will have new life as a center for museum and community events.

The museum sponsors educational programs for children and adults throughout the year, including the Collectors Fair, the NEK History Fair, the Antique Engine Show, spring and fall field days for elementary students, Time Travelers Day Camp for children 8-12, classes in traditional crafts and small-scale agriculture for adults, and special programs focusing on history and historical preservation. Our special events include Old Stone House Day, the Cheese and Apple Tasting and the Fall Foliage Run. We thank you for your support in the past, and we promise to continue to work to preserve the history of Orleans County and enrich the culture of our communities.



ORLEANS COUNTY CITIZEN ADVOCACY-OCCA (Requesting \$500)

P.O. Box 781 ♦ Derby Line, VT 05829

802-624-0877

On the Web: www.occavt.org

Dear Town Voters of Westfield,

Orleans County Citizen Advocacy (O.C.C.A.) was founded in 1988 to promote friendships between individuals with developmental disabilities and community volunteers. Through one-to-one matches, O.C.C.A. helps advocates and partners build relationships where each person is respected, included, heard and empowered.

O.C.C.A. aims to ensure that persons with disabilities are valued and accepted. Orleans County Citizen Advocacy supports enduring, positive connections that enhance strong, vibrant, diverse communities.

Since its inception, O.C.C.A. has initiated and supported over 100 matches without any federal, state or United Way funding. All Citizen Advocacy activities are funded through town appropriations and all appropriations remain in Orleans County and directly impact and benefit our neighbors.

We thank all Westfield voters for your past support of Citizen Advocacy. Your help, once again, is respectfully requested. It is absolutely essential to the continuation of this vital program which has served members of the Northeast Kingdom for nearly three decades.

Presently, Orleans County Citizen Advocacy supports 24 matches; additionally, we have several matches in the making. During the past year, O.C.C.A. organized seasonal group activities that enabled partners and advocates to meet prospective new members and all current board members; we encouraged connections that helped to alleviate the isolation of developmentally disabled individuals in our community. Whenever possible, events supported local businesses and offered social opportunities within Orleans County. Activities included a bowling bash at Waterfront Lanes, movie outings at City Cinema, Spa Day at NCUHS Career Center, a Santa's Village visit, and local Apple Picking.

We would greatly appreciate your continued support to connect Westfield residents with others who may benefit from an O.C.C.A. friendship. Please support Orleans County Citizen Advocacy's town appropriation request of \$500.00 (five hundred dollars and no cents) for 2017.

The O.C.C.A. Board of Directors and all of our advocates, partners, members and volunteers look forward to your assistance again this year. If you are interested in learning more about Orleans County Citizen Advocacy, have questions, know someone who would be enriched by an O.C.C.A. friendship or would like to volunteer your time or talents, please contact me at (802) 673-4864 for further information.

Best wishes,

Neila Anderson-Decelles, Chair
Orleans County Citizen Advocacy Board of Directors





ORLEANS COUNTY SHERIFF'S DEPARTMENT (Requesting \$12,698.05)

P.O. Box 355 ♦ Newport, VT 05855
Phone: 802-334-3333 **Emergencies: 911**

The Orleans County Sheriff's Department provided 242.5 hours of patrol services to the Town of Westfield during 2016. The enclosed chart breaks down the total incidents, total arrests and traffic violations.

A monthly breakdown of services provided by the Sheriff's Department is available to you through your Town Clerk or from the Sheriff's Department.

The year 2016 began with the department sending newly-hired Deputy James LeClair Jr. to the Vermont Police Academy for his Level III (full-time) certification. Upon his graduation in May, Deputy LeClair returned to the department but only for a short time as he was called to serve his country with a deployment by the Vermont Air National Guard. We wish him a safe and speedy deployment and look forward to his return in June, 2017. Thank you for your service! Deputy Jesse Testut, an Island Pond native, was hired in the fall of 2016 to help with the absence of Deputy LeClair. Deputy Testut has proven to be a valuable asset to the department and he will be attending the Vermont Police Academy for his Level III training in the fall of 2017. In November we saw the opening of the Wal Mart store in Derby. We anticipate an increase in calls for service in 2017 that statistically come with the opening of a big box retailer in the area. In March and April Deputy Jacobs and K-9 Jonah worked hard attending a 240 hour K9 drug detection school and Jonah was certified in drug and narcotic detection.

We continue to work on building our department's communication system with the addition of a transmitter in the Derby area and the search for a suitable location in the southern part of the county.

In September the department switched to a new Records Management System. The VALCOUR program is used by many other municipal and county departments throughout the state as well as a handful of state agencies. The VALCOUR system, in time, should give us the ability to better parse out our statistics for better and more accurate reporting and give us the ability to provide a more detailed report upon request, as well as comply with mandatory reporting. It is a work in progress and we are still in the learning curve.

In December the sheriff's department celebrated the 9th anniversary of "Operation Santa". This program challenges area law enforcement and public safety agencies to help provide Christmas gifts to area schoolchildren. We also received generous support from many local area businesses and several individuals. **Thank you!** The program helped bring a happy holiday season to just under 200 school children.

Like many other employers, we continue to have increases in medical insurance premiums as well as pay increases for veteran officers. I am requesting a 3% increase for 2017.

Respectfully submitted,
Kirk J. Martin, Sheriff

Town of Westfield - Total Law Incident Report	
Nature of Incident	Total Incidents
Accident w/damage	1
Agency Assistance	5
Burglary	2
Directed Patrol	8
Motor Vehicle Complaint	1
Restraining Order	1
Suspicious Person/Circumstance	3
Threatening	1
Traffic Stop*	9
VIN Number Inspection	4
Total Incidents for Town of Westfield	35

Town of Westfield - Total Traffic Violation Report	
Total Traffic Tickets	17
Total Dollar Amount of Fines	\$2,652.00
Total Warnings	25

* From 9/1/16 to 12/31/16 only

ORLEANS ESSEX VNA & HOSPICE (Requesting \$2,500)

46 Lakemont Road ♦ Newport, VT 05855

Phone: 802-334-5213 ♦ Fax: 802-334-8822

Orleans Essex Visiting Nurse Association (VNA) and Hospice, Inc. provides professional quality home health services to the residents of the 24 communities in Orleans and northern Essex counties. We serve the elderly, homebound and chronically ill through the VNA and homemaker programs and the terminally ill through our Hospice program. Special programs include a variety of clinics available to the public. As the only not-for-profit agency serving the area, our services are available to anyone in need regardless of their ability to pay and all clients are charged the same fee for the same service. We are locally controlled by a volunteer Board of Directors representing the towns we serve. We adhere to strict regulations, which prohibit the practice of charging more to a client who can afford services to compensate for those who cannot. All revenue, by law, goes back into the Agency to provide, maintain, and improve services and programs.



SUMMARY OF SERVICES:

- Total Agency Visits FY 2016..... 43,306
- Total Visits FY 2016 - Town of Westfield..... 891

During Fiscal Year 2016, home based services were provided to 30 individuals in Westfield for a total of 891 multi-disciplinary visits. 32 residents received services through Agency-sponsored wellness programs.

Appropriation Request for 2017 \$2,500.00

Members of your community are in need of services daily and they receive them from the dedicated staff of the Orleans Essex VNA and Hospice, seven days a week, 24-hours a day. The funds your community appropriates to our Agency allow us to continue providing much needed care to individuals without third party insurance and those unable to pay, and provide special programs open to all community members. The Orleans Essex VNA & Hospice is supported by donations, service fees, and the generosity of communities who realize that in order to continue providing high quality home health services to their family members, friends, and neighbors, appropriations are desperately needed.

Respectfully submitted,
Lyne B. Limoges, MSN, RN

POPE MEMORIAL FRONTIER ANIMAL SHELTER, INC. (Requesting \$500)

4473 Barton-Orleans Road ♦ Orleans, VT 05860

802-754-2228

On the Web: www.frontieranimalsociety.com

2016 was another busy year for Pope Memorial Frontier Animal Shelter, Inc. with over 390 animals adopted into new and loving homes. 222 cats and 168 dogs were adopted. 4 dogs and 6 cats were happily returned to their original owners. All of the communities in Orleans and N. Essex counties benefit from the shelter’s services, with the bulk of surrenders and spay/neuter clinic usage coming from the Newport/Derby /Orleans areas. Each and every town’s appropriation is needed and used for the care of our shelter animals. This wonderful shelter is a true asset to all area towns.



Services offered to residents of the Northeast Kingdom include: surrender of unwanted and abandoned dogs and cats; adoption of same animals, after thorough veterinarian/healthcare, to appropriate homes; monthly spay/neuter clinics for area cats and kittens; education of local elementary students through tours of shelter and staff visits to school; sponsorship of pet food for Area Agency on Agency clients’ pets and Pets of the Kingdom organization.

The shelter is financed entirely by private donations, adoption fees, fund raisers and town appropriations. We receive no state or federal funding for the services so necessary to the wellbeing of our beloved dogs and cats. Thank you for supporting the shelter efforts since 1993

Betsy Hampton, Treasurer and PMFAS Board Member

RURAL COMMUNITY TRANSPORTATION, INC.-RCT (Requesting \$600)

1677 Industrial Parkway ♦ Lyndonville, VT 05851

Phone: 802-748-8170 ♦ Fax: 802-748-5275

Rural Community Transportation, Inc. ("RCT") is requesting to be placed on the Town Warning for March 2017 for an appropriation in the amount of \$600.00. This is the same amount that was requested and appropriated last year.

RCT has been providing service in your community for over twenty five years and must reach out again for community support in order to maintain the quality of service that is needed for the members of our community.

RCT is a nonprofit corporation providing transportation to the elderly and disabled, Medicaid and general public through a van/bus and volunteer service.

RCT transports people to adult-day service facilities, senior meal sites and necessary medical treatments such as dialysis, radiation therapy, chemotherapy, physical therapy, special medical needs and other appointments. Last year RCT provided 229,570 rides.

RCT provided 31 Westfield residents with 1,095 trips travelling 25,231 miles at a cost of \$13,308.24.

We hope you will be able to assist us with this request and we look forward to continuing our service that is needed by the members in your community. Thank you for your time and consideration.

Respectfully,
Mary Grant, Executive Director

UMBRELLA (Requesting \$400)

1222 Main Street ♦ St. Johnsbury, VT 05819

Phone: 802-748-1992 or 800-916-8645

On the Web: www.umbrellanek.org

Umbrella exists to ensure that communities in Caledonia, Orleans and Essex counties offer safety, support and options for self-determination to women and families. To this end, we provide the following services:

The Advocacy Program is the essential safety net for people affected by intimate partner violence and sexual abuse. We meet the needs of victims in crisis while also offering preventative programming to local schools and youth groups with a focus on gender respect, consent, and healthy relationships. **In 2016 we:**

- **supported 683 individuals with direct advocacy**
- **housed 16 adults and 16 children in our shelter for a total of 2,021 bed-nights, and**
- **reached 285+ adults and 1,100 youth with our prevention programming.**

The Family Room is a supervised visitation and monitored exchange center offering child-centered support for parents seeking to establish or rebuild relationships with their children. **Last year we helped 110 children develop safe, healthy relationships with their non-residential parent.** Additional services such as parenting education, counseling and mediation can also be arranged in order to help families address their unique goals and needs.

Cornucopia is our newest program geared towards helping women-in-transition achieve economic self-sufficiency. This 17-week job-skills training program introduces women to the culinary arts as they prepare Meals-on-Wheels for Newport-area seniors. After completing the program women are assisted with securing employment with a local business, in a position that fits their individual strengths and interests. **This past year, Cornucopia trained 10 women in culinary arts while providing 33,000 nutritionally-balanced meals to homebound, Newport-area seniors and 2,000 meals at its weekly community meal site. At least 5 Westfield households received a total of 1,250 meals last year.**

Given that some of our services are provided anonymously, it can be difficult to provide precise usage figures for towns. **At least 5 Westfield households were served directly by Umbrella in 2016**, and the community as a whole benefited from prevention and outreach programs at schools as well as training and consultation for human service and law enforcement professionals. Community support is critical to sustaining our programming and discovering innovative new approaches to the work we do. We are deeply grateful for Westfield's support.

Respectfully submitted,
Renee A.K. Swain, Executive Director



VERMONT CENTER FOR INDEPENDENT LIVING-VCIL (Requesting \$95)

11 East State Street ♦ Montpelier, VT 05602

Phone: 802-229-0501 ♦ Voice & TTY: 800-639-1522 ♦ Fax: 802-229-0503

Email: info@vcil.org ♦ On the Web: www.vcil.org

Since 1979, The Vermont Center for Independent Living (VCIL) has been teaching people with disabilities and the Deaf how to gain more control over their lives and how to access tools and services to live more independently. VCIL employees (85% of whom have a disability) conduct public education, outreach, individual advocacy and systems change advocacy to help promote the full inclusion of people with disabilities into community life.

In FY'16 (10/2015-9/2016) VCIL responded to over **2,711** requests from individuals, agencies and community groups for information, referral and assistance and program services for individuals living with a disability. VCIL Peer Advocate Counselors (PACs) provided one-on-one peer counseling to **360** individuals to help increase their independent living skills and **24** peers were served by the AgrAbility program. VCIL's Home Access Program (HAP) assisted **196** households with information on technical assistance and/or alternative funding for modifications; **95** of these received financial assistance to make their bathrooms and/or entrances accessible. Our Sue Williams Freedom Fund (SWFF) provided **92** individuals with information on assistive technology; **35** of these individuals received funding to obtain adaptive equipment. **559** individuals had meals delivered through our Meals on Wheels (MOW) program for individuals with disabilities under the age of 60. VCIL is also now home to the Vermont Telecommunications Equipment Distribution Program (VTEDP) which served **35** people and provided **23** peers with adaptive telecommunications enabling low-income Deaf, Deaf-blind, hard of hearing and individuals with disabilities to communicate by telephone.

VCIL's central office is located in downtown Montpelier and we have five branch offices in Bennington, Chittenden, Lamoille, Rutland and Windham Counties. Our Peer Advocate Counselors and services are available to people with disabilities throughout Vermont. Also new this year, our Windham county office now houses the Vermont Interpreter Referral Service (VIRS) (previously under the VT Center for the Deaf and Hard of Hearing) and provides statewide interpreter referral services for sign language, spoken English and CART services for assignments in medical, legal, mental health, employment, educational, civil and recreational settings.

During FY '16, **3** residents of **Westfield** received services from the following programs:

- Meals on Wheels (MOW) **\$325.00** spent on meals for residents
- AgrAbility Program (PAC)

To learn more about VCIL, please call VCIL's toll-free I-Line at: 1-800-639-1522, or, visit our web site at www.vcil.org.

VERMONT RURAL FIRE PROTECTION TASK FORCE-RFP (Requesting \$100)

c/o Vermont Association of Conservation Districts (VACD)

P.O. Box 566 ♦ Waitsfield, VT 05673

802-828-4582 ♦ On the Web: www.vacd.org



On behalf of the Vermont Rural Fire Protection Task Force, I am writing to request your support of the Vermont Rural Fire Protection (RFP) Program, formerly called the Dry Hydrant Program. The RFP program helps Vermont communities protect lives, property and natural resources by enhancing fire suppression resources. Program Manager and Engineering Technician Troy Dare helps local fire departments identify appropriate sites for dry hydrants and other rural water supply systems, design installations, and find financial support to support the costs of construction. During the **18 years** of the program, **1015 grants** totaling **\$2.2 million** have been provided to Vermont towns for installation of new rural fire protection systems, as well as for replacements and repairs. **The Town of Westfield and the Troy-Westfield FD have received \$7,500 over the years to help improve rural fire protection for the community through this program.**

Over the past two years, the Rural Fire Protection Program has made a successful, evolutionary transition from the Northern Vermont and George D. Aiken Resource Conservation and Development (RC&D) Councils to the Vermont Association of Conservation Districts (VACD). VACD is the membership association of Vermont's fourteen Natural Resources Conservations Districts, whose mission is to work with landowners and communities to protect natural resources and support the working landscape throughout the state. For more information, please contact Troy Dare at 802-828-4582 or dryhydrantguy@yahoo.com.