

Town of Westfield, Vermont



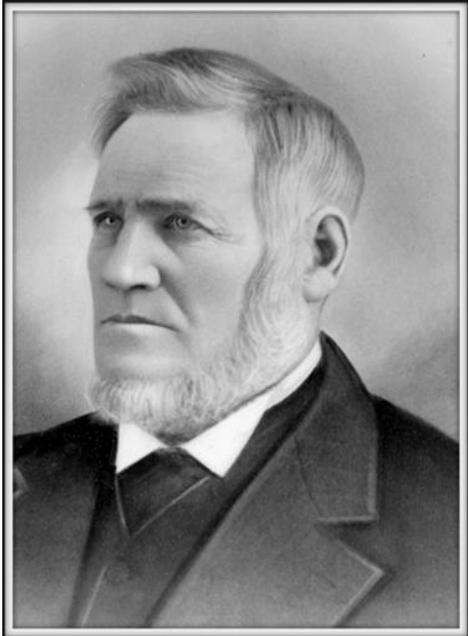
Annual

TOWN & SCHOOL REPORT

For The Year Ending December 31, **2015**

Cover Story:

This year's cover is dedicated to the Hitchcock Memorial Museum and Library. The beautiful watercolor painting on the cover was painted by Father Guy Marie Oury from the Immaculate Heart of Mary Benedictine Monastery. Father Oury enjoyed sketching and painting scenery around Westfield.



Some history: Aaron Charles Hitchcock was born in Westfield, July 19, 1823, the son of Medad Smith and Patty (Hitchcock) Hitchcock. He received his education in area public schools. At the age of seventeen, his father died and many of the responsibilities rested on him as the oldest of six children. He devoted his life mainly to agricultural ventures and was a very successful farmer and businessman. He became a large owner of real estate in Orleans County and gave the land and the sum of \$10,000 to the Town of Westfield to erect a two story building, the lower story to be used by the town as a public library and the second story to be devoted to a museum of Natural History and Science. The building was erected at a cost of \$3,074. One-half of the balance of the \$7,000 and accrued interest was to be used for specimens and furniture. The other half was to be put into a trust.

The building was completed in 1899. Aaron C. Hitchcock died March 1, 1900 at the age of 77. The Museum and Library continues as a monument to his memory, generosity and interest in the youth and citizens of Westfield.

Museum Collections: The Hitchcock Museum and Library contains a wonderful collection of animals, butterflies, birds, corals, minerals, rocks and items of historic interest, donated by citizens over the last 100 years. Many animals and animal heads are from Africa as well as the local area.

The collection of American flags includes the thirteen star American Revolution period flag, an 1818 flag and the 48 star flag.

To round out the museum collection, the original books have been preserved in a historical collection that includes many rare and unusual books 100 years old or more.



Hitchcock Memorial Museum & Library
1252 VT Route 100 ♦ Westfield, VT 05874 ♦ (802)744-8258

2016 DATES TO REMEMBER

- **February 24th Voter Registration Deadline** by 5 p.m.: Last day to register to vote for Town & School Meeting Floor Votes, Local Australian Ballot Voting and Presidential Primary. Also visit the Secretary of State's new My Voter Page at <https://mvp.sec.state.vt.us> to register to vote online.
- **March 1st Town & School Meeting Day** at the Westfield Community Center beginning at 10:00 a.m.
- **March 1st Presidential Primary Election** (must state party preference to poll worker to vote) & **Local Australian Ballot Voting**. Polling Place: Westfield Community Center, 59 North Hill Rd. *New for 2016:* Polling Hours are 9:00 a.m.-7:00 p.m.
- **March 26th Rabies Clinic** at the Westfield Community Center, 3:00-3:30 p.m. Westfield dogs may be registered at this time with current proof of rabies certificate.
- **April 1st: Dog Licenses** are due by 4 p.m. at the Town Clerk's Office, 38 School Street.
- **August 3rd Voter Registration Deadline** by 5 p.m. Last day to register to vote in the Primary Election. Register at the Town Clerk's Office or online at <https://mvp.sec.state.vt.us>.
- **August 9th: Primary Election Day**. Polling Place: Westfield Community Center, 59 North Hill Rd. 2016 *New for 2016:* Polling Hours are 9:00 a.m.-7:00 p.m.
- **October 11th Property Taxes Due:** Normally due October 10th each year but this years due date falls on a holiday, so taxes are due by 4 p.m. on Tuesday, October 11, 2016. Property taxes must be paid in full at the Town Clerk's Office by 4 p.m. to avoid an 8% delinquent penalty. Postmarks are not accepted.
- **October 20th: VNA Flu Clinic** 10 a.m.-Noon at the Westfield Community Center, 59 North Hill Rd. Call 744-2484 for more details.
- **November 2nd Voter Registration Deadline** by 5 p.m.: Last day to register to vote in the General Election. Register at the Town Clerk's Office or online at <https://mvp.sec.state.vt.us>.
- **November 8th: General (Presidential) Election Day**. Polling Place: Westfield Community Center, 59 North Hill Rd. *New for 2016:* Polling Hours are 9:00 a.m.-7:00 p.m.

USEFUL TOWN INFORMATION

TOWN OFFICE: Mailing Address: 38 School St., Westfield, Vermont 05874

Telephone: 802-744-2484 ♦ **Fax number:** 802-744-6224 ♦ **Hours:** Monday-Thursday 8:00 a.m. to 4:00 p.m.

Email address: townofwestfield@comcast.net ♦ **Website:** www.westfield.vt.gov

Town Clerk: LaDonna Dunn ♦ **Assistant Town Clerk:** Connie LaPlume

Town Treasurer: Mary Lou Jacobs (Hours: Wednesday 8 a.m. to 4 p.m. & by appointment)

Lister's & Zoning Administrator Hours: By appointment

HITCHCOCK MEMORIAL MUSEUM & LIBRARY

1252 VT Route 100, Westfield, VT 05874

802-744-8258

Open Tuesday & Thursday: 1:00 p.m.-5:00 p.m. & Sundays 11 a.m.-3 p.m. (no Sunday's in June, July & Aug.)

Librarian: Marylee Daigle

SELECTBOARD MEETINGS: The Selectboard meets at 6:00 p.m. the second Monday of each month at the Westfield Town Office. They also hold special warned meetings as needed.

PROPERTY TAXES: Taxes are normally due each year on October 10th by 4:00 p.m. at the Town Clerk's Office, 38 School Street, Westfield, VT 05874. Since this years due date falls on a holiday, taxes are due by 4 p.m. on Tuesday, October 11th. *ALL taxes received after 4 p.m. on October 11, 2016 either in person OR by mail will be considered delinquent and are subject to delinquent penalties. Postmarks are not accepted.* Please make checks payable to: Town of Westfield and if possible include the property parcel ID in the memo section of the check.

COMMUNITY CENTER: The Community Center, 59 North Hill Rd., is available to rent for music events, tournaments, parties, meetings and exercise/dance groups. Fees are: Residents \$75 (plus a \$100 refundable security deposit); Non-residents \$100 (plus a \$100 refundable security deposit); Kitchen usage adds \$50; Exercise groups \$30. Contact LaDonna at the Town Clerk's Office for reservations, 744-2484.

TABLE OF CONTENTS

Library Cover Story.....	Inside Front Cover
Dates to Remember/Useful Town Information.....	1
Table of Contents.....	2 - 3
Warning-Town & School Meeting 2016.....	4 - 6
Minutes of Town & School Meeting 2015.....	7 - 13
Town of Westfield Officers Phone List	14 - 15
<u>Town of Westfield Financial Data</u>	
Auditor's Statement 2015.....	16
Comparative Budget-General Fund.....	17 - 20
Comparative Budget-Highway Fund	21
<u>Reports from the Jay/Westfield Joint Elementary School</u>	
Letter from the Principal's Office.....	22
Jay/Westfield Staff and School Board Members	23
Note about Jay/Westfield Student Enrollment.....	23
Jay/Westfield Balance Sheet	24
Jay/Westfield Revenue & Expense Statement	25 - 30
Jay/Westfield Hot Lunch Income & Expense Statement	31
Westfield School District Budget	32
<u>Reports from the North Country Supervisory Union</u>	
A Message from the Superintendent of Schools.....	33 - 35
FY2017 Board Approved Assessment Budget	36 - 39
Statement of Revenue & Expenditures	40
FY2017 Budget Pie Chart.....	41
<u>Reports from Town Agencies (Non-Appropriation)</u>	
Selectboard Report for 2015	42 - 43
Town Office Holiday Schedule.....	43
Zoning Administrator Report.....	44
Lister's Report	45
Town Clerk Report.....	46
Vital Statistic for 2015	46
Hitchcock Museum & Library.....	47
Disaster Shelter Initiative.....	48
Westfield Fire District #1	48 - 49
Northeast Kingdom Waste Management District.....	50
Northeastern Vermont Development Association (NVDA).....	51

Appropriation Reports (Alphabetical)

American Red Cross	52
Vermont 2-1-1	52
Felines and Friends Foundation.....	53
Fire Departments	
Montgomery Fire Department	53
Troy Volunteer Fire Department, Inc.....	54
Green Mountain Farm-To-School, Inc..	54
Green Up Vermont.....	55
Hazen's Notch Association	55
Jay Area Food Shelf	56
Jay Athletic Association (JAA).....	57
Jay Focus Group & The Children's Halloween Party	58
Jay Peak Post No. 28, Inc. - American Legion	59
Meal Site - Troy and Area Lions Club.....	59
RSVP Bone Builder Class	59
Missisquoi River Basin Association (MRBA).....	60
Missisquoi Valley Ambulance Service	61
North Country Friends of the Vermont Symphony Orchestra	61
Northeast Kingdom Community Action, Inc. (NEKCA)	62
Northeast Kingdom Council on Aging (Formerly Area Agency on Aging)	62
Northeast Kingdom Human Services (NKHS).....	63
A Special Thank You to CLiF and Mrs. Willa McDougall	63
Northeast Kingdom Learning Services, Inc. (NEKLS).....	64
The Old Stone House Museum - Orleans Co. Historical Society	65
Orleans County Citizens Advocacy (OCCA)	66
Orleans County Sheriff's Department	67 - 68
Orleans Essex VNA & Hospice	69
Pope Memorial Frontier Animal Shelter, Inc.	69
Rural Community Transportation, Inc. (RCT)	70
Winter Mailbox Safety	70
Umbrella.....	71
Vermont Center for Independent Living (VCIL).....	72
Vermont Rural Fire Protection Task Force (RFP)	72

WARNING
ANNUAL WESTFIELD TOWN MEETING
AND WESTFIELD SCHOOL DISTRICT MEETING
MARCH 1, 2016, 10 a.m.

The legal voters of the Town of Westfield and the legal voters of the Westfield School District are hereby notified and warned to meet at the Westfield Community Center, 59 North Hill Road, on Tuesday, March 1, 2016 at 10:00 A.M. to transact the following business:

SCHOOL DISTRICT MEETING:

- Article 1.** To elect a moderator for a term of one year.
- Article 2.** To elect one Westfield School Board Member for a term of three years.
- Article 3.** To elect one High School Board Member for a term of two years (to fill an unexpired three year term)
- Article 4.** Shall the legal voters of the Westfield Town School District appropriate the sum of \$1,343,489 dollars to defray the expenses and liabilities for Jay/Westfield Joint Elementary School for the ensuing year with a net assessment to the town of \$563,459?
(Paper ballot to be co-mingled with Jay)
- Article 5.** Shall the voters of the school district approve the school board to expend \$771,872, which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of \$16,085 per equalized pupil. This projected spending per equalized pupil is 9.56% higher than spending for the current year.
- Article 6.** Shall the legal voters of the Westfield Town School District authorize the Board of School Directors to place \$75,955 of undesignated general fund balance into the Buildings & Grounds Reserve fund? **(Paper ballot to be co-mingled with Jay)**
- Article 7.** Shall the legal voters of the Westfield Town School District authorize the Board of School Directors to use \$30,000 of undesignated general fund balance to purchase new cafeteria tables and chairs? **(Paper ballot to be co-mingled with Jay)**
- Article 8** Discussion of items to be voted on by Australian ballot (except candidates).
- Article 9.** To transact any other non-binding business which may legally come before this meeting.
a. Discuss the pro's and con's of joining the North Country Union Jr. High School District
- Article 10.** To adjourn.

TOWN MEETING:

- Article 1.** To elect a moderator for a term of one year.
- Article 2.** To hear and act upon the reports of the Town Officers.
- Article 3.** To elect all necessary town officials required by law.
a. Auditor 3 year term

- b. 1st Constable 1 year term
- c. 2nd Constable 1 year term
- d. Delinquent Tax Collector 1 year term
- e. Lister 3 year term
- f. Selectman 3 year term
- g. Town Agent 1 year term
- h. Town Grand Juror 1 year term

Article 4. Shall the legal voters approve **\$60,339.20** for the following appropriations?

- a. **\$500** to American Red Cross
- b. **\$100** to Felines & Friends Foundation
- c. **\$250** to Green Mountain Farm-to-School, Inc.
- d. **\$50** to Green Up Vermont
- e. **\$450** to Hazen's Notch Association Campership Fund
- f. **\$800** to Jay Athletic Association
- g. **\$200** to Jay Focus Group & the Jay Focus Group Children's Halloween Party
- h. **\$500** to Jay Food Shelf
- i. **\$200** to Jay Peak Post No. 28-American Legion
- j. **\$200** to Missisquoi River Basin Association
- k. **\$10,812** to Missisquoi Valley Ambulance Service
- l. **\$4,000** to Montgomery Fire Department
- m. **\$100** to North Country Friends of the Vermont Symphony Orchestra
- n. **\$200** to Northeast Kingdom Community Action, Inc. (NEKCA)
- o. **\$300** to Northeast Kingdom Council on Aging (formerly Area Agency on Aging for Northeastern Vermont)
- p. **\$563** to Northeast Kingdom Human Services (NKHS)
- q. **\$200** to Northeast Kingdom Learning Services (NEKLS)
- r. **\$300** to Old Stone House Museum (Orleans County Historical Society)
- s. **\$500** to Orleans County Citizen Advocacy (OCCA)
- t. **\$12,328.20** to Orleans County Sheriff's Department
- u. **\$2,500** to Orleans Essex Visiting Nurse Association (VNA) and Hospice, Inc.
- v. **\$500** to Pope Memorial Frontier Animal Shelter, Inc.
- w. **\$600** to Rural Community Transportation, Inc. (RCT)
- x. **\$1,000** to Troy and Area Lions Club to run the Westfield Senior Meal Site
- y. **\$22,591** to Troy Fire Department
- z. **\$400** to Umbrella
- aa. **\$95** to Vermont Center for Independent Living (VCIL)
- bb. **\$100** to Vt. Rural Fire Protection Task Force- Vt. Assoc. of Conservation Dist.

Article 5. Shall the legal voters approve general government fund expenditures of \$214,135.00, of which \$86,715.00 shall be raised by taxes and \$127,420.00 by non-tax revenues?

Article 6. Shall the legal voters approve highway fund expenditures of \$346,093.00, of which \$228,593.00 shall be raised by taxes and \$117,500.00 by non-tax revenues?

Article 7. Discussion of items to be voted on by Australian ballot (except candidates).

Australian ballot items are voted on at the Westfield Community Center, 59 North Hill Road, throughout the day on Tuesday, March 1, 2016. The polls open at 9:00 A.M. and close at 7:00 P.M. Early or absentee ballots are available. The latest you can request an early or absentee ballot is 4 p.m. on February 29, 2016. In addition to these Australian ballot items there will be a Presidential Primary election on March 1. In the Presidential Primary, you must declare which major party ballot (Democratic or Republican) you want to vote, and your choice will be recorded on the entrance checklist. 17 V.S.A. §2704. Both elections take place at the Westfield Community Center.

- Article 8.** Shall the voters authorize the Northeast Kingdom Waste Management District to appropriate and expend a budget of \$716,673? **(Australian Ballot)**
- Article 9.** To elect a Jay/Westfield Joint School Treasurer for the school year 2016-2017. **(Australian Ballot)**
- Article 10.** To elect a Westfield School Treasurer for the school year 2016-2017. **(Australian Ballot)**
- Article 11.** North Country Union High School and North Country Career Center: Shall the voters of the school district approve the school board to expend \$15,429,210, which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of \$13,972 per equalized pupil. This projected spending per equalized pupil is 1.76% higher than spending for the current year. **(Australian Ballot)**
- Article 12.** Shall the North Country Union High School District authorize the Board of School Directors to place \$190,000 of undesignated FY2015 fund balance from the general fund operations in the Capital Improvement Reserve fund? **(Australian Ballot)**
-
- Article 13.** To transact any other non-binding business which may legally come before this meeting.
- Article 14.** To adjourn.
-

Dated at Westfield, Vermont this 28th day of January, 2016.

Received for Record:

January 28, 2016 at 10:15 A.M.

Attest: LaDonna Dunn, Town Clerk

Signed by:

Selectboard Members:

Yves Daigle, Chair
Jacques Couture
Richard Degre

Westfield School Board Members:

Kevin Amyot
Loren Petzoldt
Chad Prue

The signed version of this document is available for viewing at the Town Clerk's Office or at www.westfield.vt.gov/town-meeting.

ANNUAL WESTFIELD TOWN & SCHOOL MEETING

Approved Minutes-March 3, 2015

The legal voters of the Town of Westfield and the legal voters of the Westfield School District are hereby notified and warned to meet at the Westfield Community Center, 59 North Hill Road, on Tuesday, March 3, 2015 at 10:00 a.m. to transact the following business:

The meeting was called to order at 10:03 a.m. Selectman Jacques Couture opened the meeting with the Pledge of Allegiance.

SCHOOL MEETING:

Article 1. To elect a moderator for a term of one year (2016):

Motion by Mike Piper to nominate Pat Sagui. **Motion passed by voice vote.**

Moderator Sagui explained that the School meeting and the Town Meeting will now be held as separate meetings with separate moderators beginning this year. She stated as soon as the School Meeting adjourns the Town Meeting will begin. She also reviewed the procedural and voting practices for the meeting.

With no objection from the floor Representative Mark Higley addressed the voters. He spoke about the importance of taking Senator Doyle's survey and explained how the results are used to rank the importance of what the legislature addresses during their session. He discussed the Water Quality Bill (H35/S49) which could impose a tax on small farms. He discussed the consolidation of the Derby Emergency Call Center with the Williston Center to save money. He stated that some of the work stations have already been moved to Williston. He also expressed his concerns about the increased education tax and a possible carbon tax.

Article 2. To elect one Westfield School Board Member for a term of three years (2018):

Motion by Dianne Laplante to nominate Chad Prue. **Motion passed by voice vote.**

Article 3. To elect one High School Board Member for a term of three years (2018):

Karen O'Donnell has held this office but due to time constraints does not want to run for the position again. She was thanked for her service. There were no nominations from the floor. Debra Bevins will consider the position. The Town Clerk will call the Superintendent's office to see if the Selectboard or the School Board makes an appointment in this situation. **Article 3 was passed over.**

Article 4. Shall the legal voters of the Westfield Town School District vote to approve \$200,000 for 7th and 8th grade tuition and \$24,212.23 for local school expenses?

Motion by Mary Lou Jacobs and second by Pauline Couture to bring the article to the floor.

Discussion: School Board members Loren Petzoldt and Chad Prue as well as Jay/Westfield Elementary School Principal Kristy Ellis were present to answer questions. It was explained that the budget is up because of a larger than usual number of 7th & 8th graders. 7th & 8th graders can choose which school they go to. IEP's are also up because of student needs. Currently the Jr. High tuition is slightly above average for the per pupil cost in the state. There are seventeen 7th & 8th grade students. Loren Petzoldt did not know the exact cost per pupil if we were part of the Union District but he said in the past it has been more than we are paying now. If we were to join the Union District we would have to pay the transportation

expense for the children. Currently we are not paying for busing because a bus is going to Jay.

Article 4 passed by voice vote.

Article 5. Shall the voters of the Westfield Town School District appropriate the sum of \$5,000 to be put into the Buildings & Grounds Reserve Fund for future renovations to the Jay/Westfield Joint Elementary School, contingent upon approval of Jay voters? (Paper ballot to be co-mingled with Jay)

Motion by Mike Piper and second by Margaret Rowley to bring the article to the floor.

Discussion: Loren Petzoldt explained the history of asking for money each year to be put into the Buildings & Grounds Reserve Fund. The School Board feels it is important to continually make the needed repairs to the 20 year old structure. The money that was approved last year was used to purchase a new furnace so there is currently no money in this reserve fund. The Board feels the next project needing attention will be the parking lot. It will take a few years to raise the required money. Both towns have to approve the funds for the vote to pass.

WESTFIELD: YES - 50 NO - 4

JAY: YES - 18 NO - 2 (Per Jay Town Clerk, Tara Morse 3/4/15)

Article 5 passed by paper ballot by Westfield and Jay voters.

Article 6. Shall the Westfield Town School District appropriate the sum of \$1,284,679 dollars to defray the expenses and liabilities for the Jay/Westfield Joint Elementary School for the ensuing year with a net assessment to the town of \$438,717? (Paper ballot to be co-mingled with Jay)

Motion by Mike Piper and second by Laini Fondiller to bring the article to the floor.

Discussion: Questions from the floor were answered. There are currently 50 Jay students, 24 Westfield students and 3 that reside in both towns. According to discussion from the floor the average cost per student is \$18,279.88. Loren Petzoldt stated for budgetary purposes the School Board has to include the actual cost per student but then there is state aid that reduces this cost. Principal, Kristy Ellis, said the state is now mandating 10 hours per week for Pre-K. Jay/Westfield Elementary School will have a potential of 17 students participating this fall in their Pre-K program. It will be a ½ day program for 3 year olds and a full day program for 4 year olds. No new teachers will need to be hired for the Pre-K program. Declining enrollment is a concern for the school as some expenses are fixed and can't be eliminated if the enrollment declines. Having the Pre-K program will increase revenue for the school as Early Education money will come into the budget to fund the program. The budget reflects the anticipated expenses for the Pre-K program including busing for the 4 year olds. 3 year olds will not ride the bus. Kristy Ellis stated there is room in the school for the Pre-K program even if it grows. She stressed her belief that investing in our youngest learners is our best investment and has lasting impact. The School Board and teaching staff were thanked for their daily efforts.

WESTFIELD: YES - 41 NO - 12

JAY: YES - 14 NO - 6 (Per Jay Town Clerk, Tara Morse 3/4/15)

Article 6 passed by paper ballot by Westfield and Jay voters.

Article 7. To transact any other non-binding business which may legally come before this meeting:

No other business was brought to the floor for discussion.

Article 8. To adjourn:

Motion by Laini Fondiller and second by Dianne Laplante to adjourn the meeting at 11:40 a.m. **Motion passed by voice vote.**

TOWN MEETING:

Immediately following the School Meeting the Town Meeting was called to order at 11:41 a.m.

Article 1. To elect a moderator for a term of one year (2016):

Motion by Laini Fondiller to nominate Pat Sagui. **Motion passed by voice vote.**

Article 2. To hear and act upon the reports of the town officers:

Motion by Mike Piper and second by Laini Fondiller to accept the Town Reports as presented. **Motion passed by voice vote.**

Article 3. To elect all necessary town officials required by law:

- i. **Town Clerk, 3-year term (2018):** Motion by Connie LaPlume to nominate LaDonna Dunn. **Motion passed by voice vote.**
- j. **Town Treasurer, 3-year term (2018):** Motion by Mike Piper to nominate Mary Lou Jacobs. **Motion passed by voice vote.**
- k. **Selectman, 3-year term (2018):** Motion by Mary Lou Jacobs to nominate Yves Daigle. **Without objection the Clerk was instructed to cast one ballot electing Yves Daigle.**
- l. **Auditor, 3-year term (2018):** Motion by Mary Brenner to nominate Dianne Laplante. **Without objection the Clerk was instructed to cast one ballot electing Dianne Laplante.**
- m. **Delinquent Tax Collector, 1-year term (2016):** Motion by Connie LaPlume to nominate Joyce Crawford. **Motion passed by voice vote.**
- n. **1st Constable, 1-year term (2016):** Motion by Connie LaPlume to nominate Normand Piette. **Motion passed by voice vote.**
- o. **2nd Constable, 1-year term (2016):** Motion by Dianne Laplante to nominate Mike Piper. **Motion passed by voice vote.**
- p. **Lister, 3-year term (2018):** Motion by Mary Lou Jacobs to nominate Scott Dunn. **Without objection the Clerk was instructed to cast one ballot electing Scott Dunn.**
- q. **Town Agent, 1-year term (2016):** Motion by Mary Lou Jacobs to nominate Dianne Laplante. **Motion passed by voice vote.**
- r. **Town Grand Juror, 1-year term (2016):** Motion by Mary Lou Jacobs to nominate Mike Piper. **Motion passed by voice vote.**

Article 4. Shall the legal voters approve \$59,744.55 for the following appropriations?

There was a motion by Dianne Laplante and second by Mike Piper to bring the article to the floor. The Moderator explained if all were in agreement she would read the letter of each appropriation request and anyone wishing to discuss or make an amendment to the amount could do so before she would move on to the next item. She stated if there were no objections a total dollar amount would be voted on at the end of the appropriation reading which would include the amended amounts. With no objections, The Moderator read the appropriations and noted where increases over last year's amounts were being requested. The 2014 amount is noted in parenthesis following the items that had requested increases.

cc. \$250 to American Red Cross

dd. \$300 to Area Agency on Aging for Northeastern Vermont

ee. \$100 to Felines & Friends Foundation (new request for 2015)

ff. \$250 to Green Mountain Farm-to-School, Inc.

gg. \$50 to Green Up Vermont

hh. \$450 to Hazen's Notch Association Campership Fund

ii. \$250 to Jay Food Shelf

Amendment: Motion by Dianne Laplante and second by Laini Fondiller to **amend Article 4g to \$500.**

Vote: Motion passed by voice vote.

jj. \$800 to Jay Athletic Association

kk. \$200 to Jay Focus Group & the Jay Focus Group Children's Halloween Party

ll. \$200 to Jay Peak Post No. 28

Discussion: Dianne Laplante commented on what a great job she thought the American Legion did decorating the graves with the flags.

mm. \$200 to Missisquoi River Basin Association

nn. \$10,628.04 to Missisquoi Valley Ambulance Service (\$10,480 in 2014):

Discussion: Robert Doherty asked why the Ambulance company still needed to ask for so much money if everyone is required to have health insurance by law. Jenn Piette was present from Missisquoi Valley Ambulance and explained that insurance companies are paying less now for services and that the Ambulance writes off thousands of dollars each year for services they are not reimbursed for.

oo. \$4,000 to Montgomery Fire Department:

Discussion: Someone asked why the Town was using the Montgomery Fire Department. Selectman Yves Daigle explained their services are used for Westfield residents living on Route 242 and in Alpine Haven.

pp. \$75 to North Country Friends of the Vermont Symphony Orchestra

qq. \$200 to Northeast Kingdom Community Action, Inc. (NEKCA)

rr. \$563 to Northeast Kingdom Human Services (NKHS)

ss. \$200 to Northeast Kingdom Learning Services (NEKLS)

tt. \$500 to Orleans County Citizen Advocacy (OCCA)

uu. \$2,500 to Orleans Essex Visiting Nurse Association (VNA) and Hospice, Inc.

vv. \$500 to Pope Memorial Frontier Animal Shelter, Inc.

ww. \$250 to Old Stone House Museum (Orleans County Historical Society)

xx. \$11,992.51 to Orleans County Sheriff's Department:

Amendment: Motion by Marielle Tetreault and second by Chad Prue to amend the appropriation amount in **Article 4v to \$8,000.**

Discussion: Serge from the Sheriff's Department explained that the Sheriff's Department currently patrols approximately 5 hours per week in Westfield. The Town has a contract with the Sheriff's Department so if the dollar amount is decreased the patrol hours will also be decreased. Serge also explained that the Sheriff's Department does not get any federal money. They get County money for office expenses and their money for their cars and patrolling staff comes from town appropriations. Yves Daigle explained the Sheriff's Department provides a monthly report that shows the patrol dates, patrolling officers name/hours patrolled and the dollar amount from citations issued. Dianne Laplante commented on the number of burglaries in Westfield and wondered if the type of services provided should be evaluated. Steve Dykeman felt there was a good Sheriff's presence in Town. Roger Gosselin said he felt this was a minuscule amount of money to pay for public safety. There were no further questions.

Vote: The amendment was defeated by voice vote.

yy. \$600 to Rural Community Transportation, Inc.

zz. \$1,500 to Troy and Area Lions Club to run the Westfield Senior Meal Site

aaa. \$22,591 to Troy Fire Department

bbb. \$400 to Umbrella

ccc. \$95 to Vermont Center for Independent Living (VCIL)

ddd. \$100 to Vt. Rural Fire Protection Task Force- Vt. Assoc. of Conservation Dist.

Article 4 was amended to \$59,994.55 and passed by a voice vote.

Article 5.

Shall the legal voters approve the Selectboard to spend up to \$20,000.00 from reserve funds in the general fund to install an access ramp at the Hitchcock Museum & Library?

Motion: Motion by Mary Lou Jacobs and second by Mike Piper to bring the article to the floor.

Discussion: Yves Daigle explained that currently the access ramp does not meet ADA standards. It is too steep and too narrow. He said the parking area also needs to be expanded. Sue Scott felt \$20,000 seemed expensive for a ramp and asked if other quotes had been sought. Yves said they had and that price included the railings for the ramp and expanding the parking area. The question was asked if installing a new ramp implied the Library would be open for more hours. Yves replied no not at this time. Mary Brenner commented that the Library does not meet many standards. Connie LaPlume commented on the Americans Disability Act. Mary Lou Jacobs said this is not just the library but also a museum. John Elliott asked if the ramp will be heated. Yves said it could be. Anne Lazor said putting in the ramp is a good place to begin and then other ADA standards could be worked on in the future.

Vote: Article 5 passed by voice vote.

Article 6.

Shall the legal voters approve general government fund expenditures of \$257,435.55, of which \$131,690.55 shall be raised by taxes and \$125,745.00 by non-tax revenues?

Motion: Motion by Mike Piper and second by Dianne Laplante to bring the article to the floor and amended to include the increased appropriation for 4.g: Shall the legal voters approve general government fund expenditures of \$257,685.55, of which \$131,940.55 shall be raised by taxes and \$125,745.00 by non-tax revenue?

Discussion: A citizen asked where the non-tax revenue comes from. Mary Lou Jacobs explained it is from the money that comes from State programs and revenue that comes in through the Town Clerks Office. Yves Daigle commented that this year's budget is down slightly from last year.

Vote: Article 6 passed by voice vote.

Article 7. Shall the legal voters approve highway fund expenditures of \$284,533.00, of which \$204,424.21 shall be raised by taxes and \$80,108.79 by non-tax revenues?

Motion: Motion by Mike Piper and second by John Elliott to bring the article to the floor.

Vote: Article 7 passed by voice vote.

Moderator Pat Sagui read the Australian Ballot Articles 8-13 and explained that questions may be asked about these Articles.

Article 8. Shall the voters authorize the Northeast Kingdom Waste Management District to appropriate and expend a budget of \$743,598? (Australian Ballot)

Discussion: A citizen asked where the money comes from for the Northeast Kingdom Waste Management District. Yves Daigle explained that they are self-funded.

Yes – 54 No – 10 Blank - 1

Article 9. To elect a Jay/Westfield Joint School Treasurer for the school year 2015-2016: (Australian Ballot)

Tara Morse (2016) Yes – 63 Blank – 2 Write-in - 0

Article 10. To elect a Westfield School Treasurer for the school year 2015-2016: (Australian Ballot)

Rita Petzoldt (2016) Yes – 61 Blank – 2 Write-in - 1

Article 11. Shall the North Country Union High School District appropriate the sum of \$15,798,336 to defray its regular expenses and liabilities for North Country Union High School and the North Country Career Center for the ensuing year and to pay any balance left unpaid from the preceding year? (Australian Ballot)

Yes – 40 No – 24 Blank - 1

Article 12. Shall the North Country Union High School District authorize the Board of School Directors to place \$409,000 of undesignated FY2014 fund balance from the general fund operations in the Capital Improvement Reserve fund? (Australian Ballot)

Yes – 39 No – 24 Blank - 2

Article 13. Shall the North Country Union High School District authorize the Board of School Directors to establish a Technology Reserve Fund and place \$208,000 of

undesignated North Country Career Center FY2014 fund balance from the general fund operations in this fund? (Australian Ballot)

Yes – 38 No – 24 Blank – 3

Article 14. To transact any other non-binding business which may legally come before this meeting.

A. Dennis Neumann, Co-Chair of the Disaster Shelter Initiative (DSI) thanked the 17 volunteers on the Committee. The DSI Committee held their annual training drill and they are prepared to open the Red Cross Shelter if there is an emergency. He encouraged citizens to take one of the Family Emergency Preparedness Handbooks that were on the table and are available at the Town Clerk's Office.

B. Jacques Couture discussed the Wild & Scenic Designation for the Missisquoi & Trout Rivers. Last year the Town's approved the resolution. Congress and the Senate passed the Bill and it was signed into law by the President. A new committee will now be formed to implement the Study Plan. This is a national program and will get federal funding. The website is www.vtwsr.org.

C. Yves Daigle reported about 60% of Westfield households are recycling. He said this is a third more than the state average. The Universal Recycling Law Act 148 begins July 1. After this date it will be illegal to put anything into the trash that is recyclable. Westfield's Recycling Center is financed through the trash and tire fees collected. Individual residents from six towns also use Westfield's Recycling Center. This provides additional revenue. Recycling is open every Saturday from 8 a.m. until noon. This spring we are planning to have a Planet Aid Box for recyclable clothing and shoes. A couple of people expressed concern over this because they felt the clothing did not stay local and/or in the country. Chad Prue asked if we will have zero sort available at our Recycling Center. Yves said not at this time.

D. LaDonna Dunn said the website is finished and thanked Sue Neumann, Mary Brenner and Carrie Glessner for their help on the site. The address is www.westfield.vt.gov. Any Westfield business wanting a free listing on the Shop Westfield page should contact the Town Clerk's Office.

Article 15. To adjourn:

Motion by Mike Piper and second by Joe Rubano to adjourn the meeting at 1:15 p.m.
Motion passed by voice vote.

I certify that the above minutes are a true and accurate report of the votes taken at the Westfield Town & School Meeting held Tuesday, March 3, 2015.

LaDonna Dunn, Town Clerk

These minutes were approved by the following three Town Officials:

Pat Sagui, Moderator
Yves Daigle, Selectboard Chair
Loren Petzoldt, School Board Chair

The signed version of this document is available for viewing at the Town Clerk's Office or at www.westfield.vt.gov/town-meeting.

TOWN OF WESTFIELD –TOWN OFFICERS PHONE LIST

(SORTED ALPHABETICALLY BY OFFICE)

OFFICER	TERM EXPIRES	PHONE NUMBER
<u>Auditors:</u> (term of 3 years)		
Kay Courson	2016	744-6447
Gordon Lesperance	2017	744-6880
Dianne Laplante	2018	323-2472
<u>Constables:</u> (term of 1 year)		
Normand Piette-1 st Constable	2016	744-6888
Mike Piper-2 nd Constable	2016	744-6304
<u>Delinquent Tax Collector:</u> (term of 1 year)		
Joyce Crawford	2016	744-8085
<u>E 9-1-1 Coordinator (appointed)</u>		
Scott Dunn		673-3521
<u>Emergency Management Coordinators:</u> (appointed)		
Dennis Neumann		744-6128
Dan Backus		744-6827
<u>Fire Warden:</u> (appointed)		
Jim Crawford		744-8085
<u>Health Officer:</u> (appointed)		
Mary Lou Jacobs		744-8269
<u>Justices of the Peace:</u> (term of 2 years)		
Joyce Crawford	2016	744-8085
Anne Lazor	2016	744-6855
Yvan LaPlume	2016	744-9927
Michael Piper	2016	744-6304
Pat Sagui	2016	744-2345
<u>Librarian:</u> (appointed)		
Marylee Daigle		744-8258
<u>Listers:</u> (term of 3 years)		
Steve Dykeman	2016	744-8246
Danny Young	2017	744-6122
Scott Dunn	2018	673-3521
<u>Moderator:</u> (term of 1 year)		
Pat Sagui	2016	744-2345

OFFICER	TERM EXPIRES	PHONE NUMBER
<u>Planning Commission:</u> (appointed)		
Denny Lyster (Chair)		744-6839
Steve Dykeman		744-8246
Brian Dunn		744-2441
Dianne Laplante		744-2335
Yvan LaPlume		744-9927
Shawn Baraw		988-4008
Bill Millar		
<u>Road Foreman:</u> (appointed)		
Larry Kennison		744-6457
<u>School Director- North Country Union High School:</u> (term of 3 years)		
No one was elected at Town Meeting.	2018	
<u>School Directors- Westfield School Board:</u> (term of 3 years)		
Loren Petzoldt	2016	744-6532
Kevin Amyot	2017	744-6230
Chad Prue	2018	923-6968
<u>School Treasurers:</u> (term of 1 year)		
Tara Morse (Jay-Westfield School District)	2016	988-2996
Rita Petzoldt (Westfield School District)	2016	744-6532
<u>Selectmen, Library Trustees, Town Service Officers and Tree Wardens:</u> (term of 3 years)		
Jacques Couture	2016	744-2733
Richard Degre	2017	744-2427
Yves Daigle (Chair)	2018	744-2247
<u>Town Agent:</u> (term of 1 year)		
Dianne Laplante	2016	744-2335
<u>Town Clerk:</u> (term of 3 years)		
LaDonna Dunn	2018	744-2484 / 673-9001 (cell)
Connie LaPlume (Assistant Town Clerk)	Appointed	744-2484
<u>Town Grand Juror:</u> (term of 1 year)		
Michael Piper	2016	744-6304
<u>Town Treasurer:</u> (term of 3 years)		
Mary Lou Jacobs	2018	744-2484
<u>Zoning Administrator:</u> (appointed)		
Dennis Neumann		744-6128

AUDITORS STATEMENT 2015

The financial records of the Town of Westfield were reviewed by the auditors in December 2015 and completed in January 2016. The auditors review consisted of accounting transactions, payroll documentation, and the reconciliation of the bank statements. Minor items were reviewed with the select board who received a detailed report of the audit. There were no outstanding orders or payables all actions were accomplished in 30 days or less.

A spreadsheet (below) has been provided showing town assets as of December 31, 2015.

Respectfully submitted:
 Westfield Auditors
 Kay Courson
 Dianne Laplante
 Gordon Lesperance

STATEMENT OF TOWN ASSETS-Calendar Year 2015

Taxes Billed	2015
Homestead- (340,644.00 x 1.5149)	\$ 516,041.61
Non-Resident (369,035.13 x 1.5471)	\$ 570,934.20
Municipal- (720,837.00 x 0.4728)	\$ 340,809.69
Late Homestead Penalty	\$ 243.92
Total Taxes	\$ 1,428,029.42
Current Use & PILOT	\$ 63,625.60
State Aid to Roads	\$ 51,584.48
Total expected Income	\$ 1,543,239.50
Statement of Delinquent Taxes	
Delinquent taxes to tax collector	\$ 47,964.89
Balance of uncollected taxes (Balance as of 12/31/14)	\$ 14,284.24
Grand Total to Tax Collector	\$ 62,249.13
Tax Collected	\$ 45,530.01
Taxes Abated	\$ -
Total Adjusted	\$ -
Grand Total of Uncollected Taxes	\$ 16,719.12
North Country Credit Union - Business Checking (Debt Card)	\$ 500.00
North Country Credit Union - Regular Savings	\$ 50.14
North Country Credit Union-60 MO CD Good Neighbor Fund CD#2	\$ 10,146.84
North Country Credit Union- 60 MO CD Grader	\$ 29,326.43
North Country Credit Union- 60 MO CD Grader Fund CD#3	\$ 4,794.38
North Country Credit Union- 60 MO CD Neighbor to Neighbor	\$ 12,148.57
North Country Credit Union- 60 MO CD North Hill Cemetery	\$ 11,577.56
North Country Credit Union- 60 MO CD Reappraisal	\$ 16,170.73
North Country Credit Union- 60 MO CD Reappraisal Money CD#4	\$ 4,463.09
North Country Credit Union 60 MO CD – Westfield Cemetery	\$ 40,983.63
Edward Jones-Hitchcock Museum & Library -Investment Account November 27, 2015 balance	 \$ 43,322.28
Total All Accounts	\$ 173,483.65
Community National Bank - Checking (General Fund)	\$ 233,944.03
Total of Investments and General Fund	\$ 407,477.68

TOWN OF WESTFIELD

COMPARATIVE BUDGET REPORT-GENERAL GOVERNMENT

Account	Budget FY - 2015	Actual FY-2015	Budget FY - 2016
INCOME GENERAL GOVERNMENT			
1-6-01 TAX RELATED			
1-6-01-01.00 Property Taxes - School	0	871024	0
1-6-01-01.01 Property Taxes - Municipal	151690.55	99630.37	0
1-6-01-02.00 Delinquent Taxes	0	2405.49	0
1-6-01-03.00 Delinquent Tax Interest	500	748.86	0
1-6-01-04.00 Delinquent Penalties	6000	5443.42	0
1-6-01-07.00 Muncipal Prebates	0	17278.4	0
Total TAX RELATED	158190.55	996530.54	0
1-6-02 STATE OF VERMONT			
1-6-02-01.00 Land Use	35000	37335	37000
1-6-02-02.00 Pilot	25000	26290.6	26000
1-6-02-03.00 Listers Training	400	387.63	300
1-6-02-04.00 Reappraisal - State \$	4000	4115.37	4000
Total STATE OF VERMONT	64400	68128.6	67300
1-6-03 CLERKS OFFICE			
1-6-03-01.00 Recording Fees	4500	5225	5000
1-6-03-02.00 Copies	1000	1214.98	1200
1-6-03-03.00 Animal License	750	658.18	650
1-6-03-04.00 Liquor License	70	70	70
1-6-03-05.00 Permits	0	5	0
1-6-03-06.01 Liens	0	10	0
1-6-03-07.00 Zoning Permits	700	537	550
1-6-03-08.00 Cemetery Lot Sales	0	2000	0
1-6-03-09.00 Marriage License	0	55	0
Total CLERK OFFICE	7020	9775.16	7470
1-6-09 MISCELLANEOUS			
1-6-09-01.00 Interest on Check Book	600	525.66	550
1-6-09-02.00 Good Neighbor Fund - Wind	10000	10000	10000
1-6-09-05.00 Misc. Revenue	0	1516.14	0
1-6-09-99.00 Edward Jones Inv. Interest	2000	3937.67	3000
Total MISCELLANEOUS	12600	15979.47	13550
1-6-40 COMMUNITY CENTER			
1-6-40-01.01 Community Center Rent	3000	2940	2500
Total COMMUNITY CENTER	3000	2940	2500
1-6-45 LIBRARY			
1-6-45-01.01 Library - Cash Donations	100	53	50
1-6-45-01.04 Book Grant Receivable	0	0	250
Total LIBRARY	100	53	300
1-6-50 RECYCLING			
1-6-50-01.00 Recycling Revenue	11000	14110.95	14000
1-6-50-01.01 Tire Revenue	1000	2126.05	2000
1-6-50-01.02 Electronics Revenue	125	122.07	0
Total RECYCLING	12125	16359.07	16000
TOTAL INCOME-GENERAL GOV'T	257435.55	1109765.84	107120

TOWN OF WESTFIELD
COMPARATIVE BUDGET REPORT-GENERAL GOVERNMENT

Account	Budget FY - 2015	Actual FY-2015	Budget FY - 2016
EXPENSES GENERAL GOVERNMENT			
1-7-10 PAYROLL			
1-7-10-10.02 Selectboard	3800	3800	4550
1-7-10-10.03 Town Clerk	21000	23542.5	27000
1-7-10-10.04 Treasurer	6000	5823.75	7000
1-7-10-10.05 Office Assistant	7000	6756	7400
1-7-10-10.06 Listers	5500	6264	6800
1-7-10-10.07 Auditors	700	894	1000
1-7-10-10.08 Election Officials	500	-27	1500
1-7-10-10.09 Delinquent Tax Collector	6000	4637.27	6000
1-7-10-10.10 Constables	600	750	850
1-7-10-10.20 Zoning Administrator	700	455	500
1-7-10-11.00 FICA/Medicare Expense	5000	5678.88	6200
1-7-10-12.00 VMERS Expense	2700	1280.35	2800
1-7-10-13.00 911 Coordinator Payroll	300	360	400
Total PAYROLL	59800	60214.75	72000
1-7-15 TOWN OFFICE			
1-7-15-20.00 Town Office - Supplies	2000	1815.04	2000
1-7-15-20.01 Town Office - Postage	500	897.36	900
1-7-15-21.00 Town Office - Equip. Maint.	2000	2709.83	2800
1-7-15-22.00 Town Office - Equip. Purchase	0	0	250
1-7-15-30.00 Town Office - Electricity	1050	997.67	1000
1-7-15-31.00 Town Office - Heat	2000	1235.94	1500
1-7-15-32.00 Town Office - Telephone	1500	1491.82	1500
1-7-15-33.00 Town Office - Water	408	408	480
1-7-15-34.00 Preserve Town Records	2100	2100	4200
1-7-15-35.00 NEMRC	2500	2198.41	2000
1-7-15-36.00 Town Office - Maintenance	2500	2414.61	2000
1-7-15-38.00 Town Office - Marr. Lic.	0	10	0
Total TOWN OFFICE	16558	16278.68	18630
1-7-20 GENERAL EXPENSES			
1-7-20-30.00 Electric Street/Common	5000	4630.76	4700
1-7-20-30.01 Replace Street Light Expense	0	1575	0
1-7-20-42.00 Membership Dues	2600	2476.99	2500
1-7-20-43.00 Employee Training	1000	823.5	1000
1-7-20-46.01 Legal Fees	150	262.5	500
1-7-20-47.01 Mileage Reimbursement	1500	1257.76	1300
1-7-20-48.01 Property & Casualty Ins	13400	14198.93	13000
1-7-20-48.02 Workman's Comp Ins	3000	3184.82	3100
1-7-20-50.00 Supplies for Town	150	343	200
1-7-20-62.01 North Hill Cemetery	1000	1352.04	3000
1-7-20-62.02 Westfield Cemetery	3150	3790.54	3500
1-7-20-63.00 Town Landscaping/Maint.	1500	5594.12	3000
1-7-20-71.00 County Taxes	10700	10382.15	10500
1-7-20-72.00 Advertising	100	40.28	100
1-7-20-80.00 Medical insurance	12500	12148.22	12600
1-7-20-81.00 Print Town Report	850	796.5	850

TOWN OF WESTFIELD
COMPARATIVE BUDGET REPORT-GENERAL GOVERNMENT

Account	Budget FY - 2015	Actual FY-2015	Budget FY - 2016
1-7-20-94.00 Generator Expense	250	0	250
1-7-20-95.00 Lister's Expense	1000	913.77	1000
1-7-20-96.00 Unemployment Expense	200	114.91	150
1-7-20-98.00 Maps	1725	2250	0
1-7-20-99.00 General Misc. Expense	0	143.5	0
Total GENERAL EXPENSES	59775	66279.29	61250
 1-7-30 PLAYGROUND			
1-7-30-20.00 Playground Maintenance	900	620.33	700
Total PLAYGROUND	900	620.33	700
 1-7-40 COMMUNITY CENTER			
1-7-40-30.00 C.C. - Electricity	1500	1108.73	1200
1-7-40-31.00 C.C. - Heat	5500	4070.65	4500
1-7-40-32.00 C.C. - Telephone	675	646.09	650
1-7-40-33.00 C.C. - Water	408	408	480
1-7-40-34.00 C.C. - Supplies	200	186.85	200
1-7-40-35.00 C.C. - Gas	1000	521.2	650
1-7-40-62.00 C.C. - Maintenance	2500	4657.59	2500
1-7-40-98.00 C.C. - Cap. Imp. & Gen.	5000	2190.41	0
Total COMMUNITY CENTER	16783	13789.52	10180
 1-7-45 LIBRARY			
1-7-45-10.11 Librarian Payroll	4500	5466	7500
1-7-45-19.00 Library - Books Purchases	500	496.51	1000
1-7-45-20.00 Library - Supplies	100	446.61	350
1-7-45-30.00 Library - Electricity	675	720.93	750
1-7-45-31.00 Library - Heat	3400	2762.4	3000
1-7-45-32.00 Library - Telephone	550	574.61	575
1-7-45-33.00 Library - Programs	0	50	400
1-7-45-60.00 Library - Membership Dues	50	0	50
1-7-45-62.00 Library - Maintenance	1500	1926.55	2000
1-7-45-63.00 Library - Cap. Imp./Ramp	20000	6700	20300
Total LIBRARY	31275	19143.61	35925
 1-7-50 RECYCLING			
1-7-50-10.00 Recycling Expenses	8000	8942.65	9000
1-7-50-10.14 Recycling Payroll	3600	4248	4500
1-7-50-10.15 Tire Expense	500	911.5	900
1-7-50-10.16 Recycling Mileage Reimburse	500	791.84	800
1-7-50-10.17 Recycling Supplies	0	0	250
Total RECYCLING	12600	14893.99	15450
TOTAL EXPENSES-GENERAL GOV'T	197691	191220.17	214135

Please note: Appropriation expenses continued on next page.

TOWN OF WESTFIELD
COMPARATIVE BUDGET REPORT-GENERAL GOVERNMENT

Account	Budget FY - 2015	Actual FY-2015	Budget FY - 2016
1-8-95 APPROPRIATIONS			
1-8-95-07.00 Taxes to School	0	871074	0
1-8-95-95.01 Fire Protection-Troy	22591	22591	22591
1-8-95-95.02 Fire Protection-Montgomery	4000	4000	4000
1-8-95-95.03 Orleans County Sheriff	11992.51	11992.52	12328.2
1-8-95-95.04 Missisquoi Valley Ambulance	10628.04	10628.04	10812
1-8-95-95.05 Orleans Essex VNA	2500	2500	2500
1-8-95-95.06 Am. Leg. Jay Peak Post # 28	200	200	200
1-8-95-95.07 American Red Cross	250	250	500
1-8-95-95.08 NEK Council on Aging	300	300	300
1-8-95-95.09 Felines & Friends Foundation	100	100	100
1-8-95-95.10 Green Mt. Farm to School	250	250	250
1-8-95-95.11 Green Up Vermont	50	50	50
1-8-95-95.12 Hazen's Notch Assoc. Camp	450	450	450
1-8-95-95.13 Jay Food Shelf	250	500	500
1-8-95-95.14 Jay Athletic Association	800	800	800
1-8-95-95.15 Jay Focus Group & Hallo. Par.	200	200	200
1-8-95-95.16 Missisquoi River Basin Assoc.	200	200	200
1-8-95-95.17 No. Co. Friends of VT Symp.	75	75	100
1-8-95-95.18 NEK Comm. Action Inc. NEKCA	200	200	200
1-8-95-95.19 NEK Human Services	563	563	563
1-8-95-95.20 NEK Learning Services	200	200	200
1-8-95-95.21 Orleans Co. Citizen Advocacy	500	500	500
1-8-95-95.22 Pope Mem. Front. Animal Soc.	500	500	500
1-8-95-95.23 Old Stone House Museum	250	250	300
1-8-95-95.24 Rural Comm. Transport. RCT	600	600	600
1-8-95-95.25 Troy & Area Lions Club	1500	0	1000
1-8-95-95.26 Umbrella	400	400	400
1-8-95-95.27 VT Center for Independ. Living	95	95	95
1-8-95-95.28 VT Rural Fire Prot. Task	100	100	100
TOTAL APPROPRIATIONS	59744.55	929568.56	60339.2
TOTAL EXPENDITURES-GEN. GOV'T	257435.55	1120788.73	274474.2

TOWN OF WESTFIELD
COMPARATIVE BUDGET REPORT-HIGHWAY FUND

Account	Budget FY - 2015	Actual FY-2015	Budget FY - 2016
INCOME-HIGHWAY FUND			
2-6-01 REVENUE			
2-6-01-01.00 Property Taxes	204424.21	204424.21	0
2-6-02-01.00 State Aid To Highways	50000	51584.48	52000
2-6-02-02.00 Road Fines	1000	1441	1300
2-6-02-05.00 Str. Gr. Rev. Buck Hill #	29108.79	29108.79	0
2-6-02-06.00 Struc. Gr. Rev. Loop Road	0	13500	13500
2-6-02-07.00 St. Gr. Rev. - Buck Hill	0	41053	48000
2-6-03-01.00 Overweight Permits	0	135	135
TOTAL INCOME-HIGHWAY FUND	284533	341246.48	114935
EXPENSES-HIGHWAY FUND			
2-7-10 H.W. PAYROLL EXP.			
2-7-10-10.01 Payroll	30000	28288	32000
2-7-10-11.00 FICA/Medicare Exp.	2300	2049.42	2450
2-7-10-12.00 VMERS Exp.	2100	1465.44	2200
Total PAYROLL	34400	31802.86	36650
2-7-15 TOWN GARAGE EXPENSE			
2-7-15-20.00 Town Garage - Supplies	200	8.79	100
2-7-15-30.00 Town Garage - Electricity	925	952.23	960
2-7-15-31.00 Town Garage - Heat	3000	1899.72	2000
2-7-15-33.00 Town Garage - Water	408	408	480
2-7-15-99.00 Town Garage - Maintenance	1000	864.47	2400
Total TOWN GARAGE EXPENSE	5533	4133.21	5940
2-7-20 GENERAL HIGHWAY EXPENSE			
2-7-20-52.00 Equip. Repairs & Maint.	2500	3045.24	2500
2-7-20-54.00 Grader Expenses	5000	4598.31	6500
2-7-20-62.00 Town Garage Maintenance	0	680.23	0
2-7-20-95.02 Transfer To Grader Reserve	5000	4725	5000
Total GENERAL HIGHWAY EXPENSE	12500	13048.78	14000
2-7-25 ROAD MAINTENANCE			
2-7-25-45.00 Hired Equipment	120000	97377	120000
2-7-25-45.01 Road side maintenance	9000	8186.15	9000
2-7-25-55.01 Gravel & Sand	25000	29624.61	25000
2-7-25-55.02 Sta-pac	1000	478.48	1000
2-7-25-55.03 Salt	5000	3715.41	5000
2-7-25-55.05 Paving	30000	30837.48	30000
2-7-25-55.06 Chloride & Calcium	8000	5246.14	8000
2-7-25-55.07 Cold Patch	100	94.92	100
2-7-25-56.00 Culverts	5000	332.5	3000
2-7-25-57.00 Road Signs	1000	0	1000
2-7-25-58.00 Guard Rails	3000	0	1500
2-7-25-63.00 Balance Rock Road Repairs	25000	26198.3	30000
Total ROAD MAINTENANCE	232100	202090.99	233600
2-7-27-00 GRANT PROJECTS			
2-7-27-04.00 St. Grant - Loop Road	0	0	14850
2-7-27-21.00 St. Grant - Buck Hill	0	6947	41053
2-7-27-22.00 Better Back Road Grant	0	1290	0
Total GRANT PROJECTS	0	8237	55903
TOTAL EXPENDITURES-HIGHWAY FUND	284533	259312.84	346093

REPORTS OF THE JAY/WESTFIELD JOINT ELEMENTARY SCHOOL

Dear Jay and Westfield Communities,

On behalf of the students and staff at the Jay/Westfield Joint Elementary School, I would like to thank you for your strong support. We continue to be a top-rated, Vermont school with talented teachers and staff, and I am proud of the programs and instruction provided to our children.

The past few years have been challenging for small, rural Vermont schools and Jay/Westfield is no exception. Legislation is pushing for consolidation of governance and threatening to end funding that will inevitably lead to reduction in critical programming. Additionally, our legislators are calling for cost containment in education spending while mandating systems and programs that increase our budgets. It seems like a no-win situation for small schools.

Westfield will feel the biggest hit from the cost containment thresholds put in place by Act 46. In the 2015-2016 school year, Westfield experienced a growth in student enrollment at the PreK-8 level without experiencing a growth in overall equalized pupils. This means Westfield will be assessed for more of the Jay/Westfield School budget and paying more in middle school tuition without the benefit of the equalized pupils. Equalized pupils is an important number because it ultimately drives Education Spending. The legislators are realizing the devastating and potentially unconstitutional impact of the cost containment thresholds and they are working for a solution prior to Town Meeting Day. However, unless we see a major change of heart, this reprieve will be temporary and we can expect small schools to face challenging mandates and penalties.

Within the context of a growing political mess, our school continues to prove that small schools are making a real difference. We significantly outperform the state in most areas on rigorous academic assessments and implement many model programs. This year we extended our K-6 program to include preschool. We offer a full, five-day a week program for our four-year-olds and three-year-olds have access to twenty hours a week. Both groups are at school for breakfast and lunch, and experience art, music and PE with our respective teachers. In addition to these special programs and an extended day for increased access, the main curriculum is child-centered, focusing on cognitive, social/emotional, and language development. The morning program is at maximum enrollment and the four-year-olds are joined by our Kindergarten students in the afternoon. Attendance is strong and parents are pleased with the program. I believe this preschool program has the ability to mitigate the negative effects of poverty, delayed language development and learning disabilities.

As I close this letter, it is important to recognize that while the local funding context of education is difficult, education is actually at an exciting place. Technology and research on teaching and learning has presented a new challenge that our educators and students are ready to tackle. Thank you for supporting the excellent teaching and learning that occurs each day at the Jay/Westfield Elementary School.

Respectfully submitted by,

Kristy Ellis, Ed.D.
Principal, Jay/Westfield Elementary School

JAY/WESTFIELD JOINT ELEMENTARY SCHOOL

Phone (802) 988-4042/988-2627 – Fax: (802) 988-9813

PRINCIPAL	Kristy Ellis
SECRETARY	Peggy Laurie
TEACHERS	
Pre-K	Julie Ste Marie
Kindergarten	Jane/Donna
Grade 1 & 2	Donna Petit
Grade 1 & 2	Jane Halbeisen
Grade 3 & 4	Gerardo A. Ortiz
Grade 3 & 4	Patricia Ovitt
Grade 5 & 6	Susan Pigeon-Vanier
Grade 5 & 6	Patricia Ovitt
Special Educator	Kelley Stafford
Special Educator/Interventionist	Ruth Klansky
Music (40%)	Wendell Hughes
Physical Education (40%)	Amy Clements
Speech/Language (20%)	Gabrielle Marcotte
Northeast Kingdom Human Services (60%)	Ashley Sevigny
Art (20%)	Hosanna McAllister
Nurse (40%)	Joanne Fortin
PARAPROFESSIONALS	
Pre-K Assistant	Alanna Whittier
Special Ed Assistant	Eva Lemieux
Speech/Language Assistant/Kindergarten	Emily May
Special Ed Assistant	Dawn Blau
Lunch Program Agent	Helen Before
CUSTODIAN	Paul LeGrand
BUS CONTRACTOR	Harold Morse
JAY TOWN CLERK	
Jay/Westfield School Bookkeeper	Tara Morse
WESTFIELD TOWN CLERK	
WESTFIELD BOOKKEEPER	LaDonna Dunn
SCHOOL DIRECTORS	Rita Petzoldt
	Sally Rivard (J)
	Loren Petzoldt (W)
	Jeff Morse (J)
	Chad Prue (W)
	Myra Alix (J)
	Kevin Amyot (W)
	Le-Ann Tetrault (J)
NCUHS BOARD MEMBER	

"In the 2015-2016 school year 100% of Jay/Westfield Joint Elementary Teachers are Highly Qualified to teach assigned grades and content. 10 of our 11 teachers are licensed for their teaching assignment and one teacher is on a provisional license."

A note about the missing Jay/Westfield School Enrollment page:

Unfortunately, due to new restrictions the Jay/Westfield School Enrollment page listing student's names can no longer be printed in the Town Report. For your information, there are currently 39 students from Westfield and 54 students from Jay attending the elementary school, bringing the total enrollment to 93 for the 2015/16 school year.

JAY/WESTFIELD JOINT ELEMENTARY SCHOOL
BALANCE SHEET
AS OF 6/30/15

ASSETS:

Checking Account	\$190,008	
Petty Cash	\$100	
Due From HL Program	\$12,524	
Accounts Receivable	\$33,648	
Prepaid Expenses	<u>\$7,500</u>	
Total Assets		\$243,780

LIABILITIES:

Accounts Payable	\$25,480	
Accrued Wages	\$108,263	
Restricted-NEKESSA		
Dues	\$34	
Restricted-Life		
Insurance	\$67	
Restricted-Sunshine	\$1,147	
Restricted-Misc.	\$765	
Restricted-Section 125	\$500	
Teacher Retirement		
Withheld	-\$4,212	
Health Insurance		
Liability	\$3,249	
Dental Insurance		
Withheld	-\$390	
LTD Liabilities	-\$109	
Total Liabilities		\$134,794

FUNDS:

Building & Grounds	\$3,553	
Fund Balance		
(Undesignated)	<u>\$86,600</u>	
Total Fund Balance	\$90,153	
Total Liabilities & Funds		\$108,986

NOTE: All figures in the financial statements have been rounded to the nearest dollar.

JAY/WESTFIELD JOINT ELEMENTARY SCHOOL
REVENUE & EXPENSE STATEMENT
FISCAL 14/15

		<u>REVENUES</u>			
		Actual 14	Actual 15	Budget 15/16	Budget 16/17
61510	Interest	\$664	\$1,219	\$500	
61935	Assessment-Jay	\$801,429	\$879,794	\$845,960	\$780,030
61935	Assessment-West	\$453,964	\$466,967	\$438,717	\$563,459
61980	Refund Pr. Yr.	\$55			
61990	Miscellaneous	\$2,216	\$7,813		
62481	Medicaid	\$10,253	\$7,734		
62651	Title II A Teacher	\$5,696	\$14,935		
62555	Tobacco Sub Grant	\$78			
62785	School Wide	\$35,779	\$39,133	\$59,687	\$52,080
62790	Reimburse OENSU	\$1,000	\$637		
63205	State Place Student		\$10,270		
		\$1,311,134	\$1,428,502	\$1,344,864	\$1,395,569
		<u>EXPENDITURES</u>			
		<u>REGULAR</u>			
		<u>EDUCATION</u>			
71100					
110	Teacher Salaries	\$367,269	\$412,501	\$336,301	\$329,001
110	Pre-K Teacher Salary			\$32,445	\$50,560
	Pre-K Aide			\$16,742	\$14,276
	Pre-K Benefits			\$22,707	
	Salary Aide Benefits			\$1,789	
115	Salary Aide	\$20,825	\$8,672	\$12,951	\$11,466
119	ASP		\$2,500	\$5,000	\$7,652
120	Substitute Teachers	\$6,118	\$8,876	\$3,500	\$3,500
210	BCBS Insurance	\$106,409	\$115,013	\$99,746	\$118,160
220	Fica Expense	\$28,715	\$31,493	\$25,728	\$29,225
230	Life Insurance	\$176	\$228	\$187	\$290
240	Retirement	\$325	\$347		
250	Workmen's Comp	\$2,197	\$2,308	\$1,815	\$2,271
260	Unemployment Comp	\$203	\$208	\$167	\$185
270	Tuition Reimburse	\$8,399	\$7,323	\$11,000	\$5,000
280	Dental	\$2,467	\$2,535	\$2,151	\$2,458
290	Long Term Disability	\$1,187	\$1,155	\$1,217	\$1,174
300	Purchased Services	\$4,806	\$3,619		
440	Copier Lease			\$3,000	\$3,000
519	Field Trips	\$3,004	\$3,462		
550	Medicaid	\$3,175	\$4,500		
580	Travel	\$470	\$80	\$1,000	\$1,000
610	Teacher Supplies	\$7,232	\$6,231	\$4,000	\$4,000
611	Copier Supplies			\$3,500	\$3,500
640	Textbooks	\$398	\$2,657	\$5,000	\$5,000
670	Computer Software	\$743			
730	Equipment/Furniture	\$889	\$488	\$500	\$500
810	Dues/Fees	\$150	\$249		
	SWP Retirement			\$6,000	\$6,180
890	Misc Student Body			\$2,500	\$2,500
890.01	Sunshine Fund	\$88	\$251		
891	Ski/Gym Program				
	TOTAL				
	REGULAR	\$565,245	\$614,696	\$598,946	\$600,898

		Actual 14	Actual 15	Budget 15/16	Budget 16/17
71121					
110	SWP Salary	\$23,303	\$27,622	\$28,222	\$28,800
110	SWP Salary Pre-K			\$13,905	\$12,640
	SWP Benefits Pre-K			\$5,527	\$5,209
120	SWP Substitute		\$442		
210	SWP BCBS	\$4,244	\$8,971	\$9,419	\$10,115
220	SWP Fica Expense	\$1,729	\$2,020	\$2,159	\$2,203
230	SWP Life Insurance	\$7	\$11	\$16	\$16
250	SWP Workmen's Comp	\$103	\$137	\$153	\$173
260	SWP Unemployment Comp	\$10	\$10	\$11	\$11
270	SWP Tuition	\$299			
280	SWP Dental	\$250	\$192	\$192	\$192
290	SWP Long Term Disability	\$75	\$77	\$85	\$89
300	SWP Purchased Serv.	\$6,030			
610	SWP Supplies				
640	SWP Books	<u>\$1,708</u>			
	TOTAL SWP Regular	\$37,758	\$39,482	\$59,689	\$59,448
71122					
110	Salary	\$3,528	\$13,896		
220	Fica Expense	\$270	\$1,063		
	TOTAL TITLE IIA SU	\$3,798	\$14,959		
71200					
110	Salary	\$100,591	\$78,000	\$80,340	
115	Para Salary	\$33,984	\$35,070	\$36,339	\$37,416
116	Salary-Summer	\$633	\$1,224	\$1,500	
117	Salary-State Placed		\$15,045		
120	Substitute Salary	\$2,895	\$4,148	\$1,500	
210	BCBS	\$49,052	\$34,673	\$36,625	\$8,528
220	Fica Expense	\$9,965	\$9,781	\$8,926	\$2,819
230	Life Insurance	\$45	\$49	\$47	
240	Retirement	\$1,355	\$1,969		
250	Workmen's Comp	\$717	\$566	\$696	\$221
260	Unemployment Comp	\$83	\$81	\$73	\$42
270	Tuition Reimburse	\$5,579	\$879	\$2,700	
280	Dental	\$1,167	\$760	\$756	\$180
290	Long Term Disability	\$325	\$218	\$241	
330	Prof Serv. Evaluation	\$6,744	\$19,283	\$5,000	
332	NCSU Spec Ed Assess				\$221,038
580	Transport Individual			\$5,200	
580	Travel			\$1,000	
610	Supplies	\$1,026	\$1,677	\$2,000	
640	Textbooks	\$105	\$380	\$500	
730	Equipment			<u>\$1,000</u>	
	TOTAL SPECIAL EDUCATION	\$214,266	\$203,803	\$184,443	\$270,244
72210					
110	Wages	\$1,597	\$867		
210	BCBS	\$106	\$183		
220	Fica Expense	\$121	\$64		
240	Retirement	\$64	\$35		
280	Dental	\$3	\$5		
500	Purchased Services		<u>\$1,215</u>		
	TOTAL IMPROVE OF INSTRUCT	\$1,891	\$2,369		

		Actual 14	Actual 15	Budget 15/16	Budget 16/17
72130					
110	Salary	\$14,618	\$15,200	\$15,656	\$16,320
120	Substitutes	\$85			
220	Fica Expense	\$1,125	\$1,163	\$1,198	\$1,249
230	Life Insurance	\$22	\$30	\$31	\$33
250	Workmen's Comp	\$58	\$76	\$85	\$98
260	Unemployment Comp	\$21	\$21	\$21	\$21
270	Tuition			\$720	\$720
280	Dental	\$67			
290	Long Term Disability	\$47	\$43	\$47	\$51
400	Purchased Services		\$275	\$100	\$100
610	Supplies	\$1,139	\$451	\$500	\$500
739	Equipment		<u>\$48</u>	<u>\$100</u>	<u>\$100</u>
	TOTAL NURSE	\$17,182	\$17,307	\$18,458	\$19,192
72140					
323	Evaluations				
330	Contract Services	\$31,050	\$27,900	\$15,000	
332	Beh Purchased Serv.				
	TOTAL PSYCHOLOGICAL	\$31,050	\$27,900	\$15,000	\$0
72150					
115	Speech Aide	\$12,276	\$12,926	\$12,951	\$11,466
220	Fica	\$939	\$989	\$991	\$877
240	Retirement	\$491	\$517		
250	Workmen's Comp	\$69	\$66	\$70	\$69
260	Unemployment	\$12	\$12	\$11	\$11
332	School Clinician	<u>\$15,159</u>	<u>\$16,177</u>	<u>\$15,000</u>	<u>\$15,000</u>
	TOTAL SPEECH	\$28,946	\$30,687	\$29,023	\$27,423
72170					
330	Physical/Occup. Ther.	<u>\$7,300</u>	<u>\$13,529</u>	<u>\$15,000</u>	
	TOTAL PHYS/OCCUP	\$7,300	\$13,529	\$15,000	\$0
72230					
330	Contract Service	\$2,182	\$11,220	\$3,229	\$3,350
431	Tech Services	\$7,980		\$13,262	\$13,594
610	Supplies	\$329	\$42		
670	Computer Software	\$56	\$565	\$1,500	\$1,500
735	Internet Connection			\$1,000	\$1,000
737	Computer Hardware	<u>\$11,488</u>	<u>\$6,945</u>		<u>\$5,000</u>
	TOTAL COMPUTER	\$22,035	\$18,772	\$18,991	\$24,444
72290					
110	Path Stipend	\$1,000	\$1,100		
220	Fica	<u>\$77</u>	<u>\$84</u>		
	TOTAL SUPPORT SERVICES	\$1,077	\$1,184		

		Actual 14	Actual 15	Budget 15/16	Budget 16/17
72321					
331	OENSU Assessment	<u>\$25,715</u>	<u>\$30,271</u>	<u>\$32,261</u>	<u>\$31,501</u>
	TOTAL OENSU	\$25,715	\$30,271	\$32,261	\$31,501
72311					
810	Board Dues & Fees		\$861	\$1,200	\$1,200
812	Share of Retirement			\$5,981	\$5,857
890	Misc. Expense Board		<u>\$1,383</u>	\$500	\$500
	TOTAL BOARD OF ED	\$0	\$2,244	\$7,681	\$7,557
72315					
360	Legal Services	<u>\$80</u>	<u>\$609</u>	<u>\$2,000</u>	<u>\$1,000</u>
	TOTAL LEGAL	\$80	\$609	\$2,000	\$1,000
72405					
522	Liability Insurance	\$3,405	\$2,792	\$3,295	\$3,300
540	Advertising	\$832	\$352	\$300	\$300
550	Printing			\$100	\$100
890	Miscellaneous	\$100		\$100	\$100
890	Board Training	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
	TOTAL BOARD TRAINING	\$4,337	\$3,144	\$3,795	\$3,800
72410					
111	Salary	\$63,654	\$65,564	\$67,491	\$69,287
114	Secretary	\$32,276	\$25,176	\$25,379	\$26,487
120	Sub Secretary	\$641	\$551	\$800	\$800
210	BCBS	\$23,587	\$29,498	\$30,572	\$32,835
220	Fica Expense	\$7,449	\$6,983	\$7,108	\$7,343
230	Life Insurance	\$90	\$120	\$124	\$124
240	Retirement	\$1,218	\$1,021		
250	Workmen's Comp	\$493	\$451	\$502	\$571
260	Unemployment	\$42	\$42	\$42	\$42
270	Tuition	\$100		\$800	\$800
280	Dental	\$931	\$1,564	\$1,607	\$1,433
290	Long Term Disability	\$204	\$183	\$203	\$215
530	Postage	\$74	\$176	\$500	\$500
580	Travel		\$172	\$500	\$500
610	Supplies	\$37	\$68		
730	Equipment	\$184		\$3,500	\$1,000
810	Dues & Fees	\$1,105	\$618	\$800	\$800
890	Miscellaneous				
	TOTAL PRINCIPAL	\$132,085	\$132,187	\$139,928	\$142,737
72520					
110	Salary-Bookkeeper	\$8,034	\$9,360	\$9,641	\$9,931
220	Fica Expense	\$615	\$716	\$738	\$760
260	Unemployment	\$21	\$21		
330	Tyler Tech ADS	\$2,002	\$1,575	\$1,650	\$1,725
530	Postage	\$518	\$280	\$350	\$350
610	Supplies	<u>\$979</u>	<u>\$100</u>	<u>\$400</u>	<u>\$400</u>
	TOTAL FISCAL SERVICES	\$12,169	\$12,052	\$12,779	\$13,166
72526					
370	Audit Service	<u>\$3,200</u>	<u>\$7,025</u>	<u>\$7,000</u>	<u>\$4,850</u>
	TOTAL AUDIT	\$3,200	\$7,025	\$7,000	\$4,850

		Actual 14	Actual 15	Budget 15/16	Budget 16/17
72600					
119	Salary	\$20,386	\$15,968	\$20,567	\$21,370
120	Substitutes	\$54	\$258		
210	BCBS	\$8,567	\$7,409		
220	Fica Expense	\$1,552	\$1,231	\$1,573	\$1,635
240	Retirement	\$765	\$639		
250	Workmen's Comp	\$908	\$835	\$963	\$1,073
260	Unemployment	\$21	\$21	\$21	\$21
280	Dental	\$234	\$222		
411	Sewer	\$4,273	\$4,273	\$4,273	\$4,273
412	Water	\$619	\$808	\$1,300	\$1,300
413	Water Testing	\$500	\$3,201	\$2,500	\$2,500
421	Rubbish Removal	\$2,422	\$3,069	\$2,500	\$2,500
430	Contracted Bldg. Ope.	\$29,272	\$3,026	\$7,000	\$1,000
521	Property Insurance	\$1,681	\$2,883	\$2,975	\$2,937
531	Telephone	\$1,015	\$481	\$3,200	\$3,200
580	Travel	\$54			
610	Supplies	\$3,769	\$5,202	\$2,500	\$2,500
622	Electricity	\$14,103	\$11,884	\$17,000	\$17,000
624	Heat	\$11,110	\$16,885	\$20,000	\$15,000
730	Non-Instructional Eq.	<u>\$3,078</u>		<u>\$1,000</u>	<u>\$1,000</u>
	TOTAL OPERATION	\$104,383	\$78,295	\$87,372	\$77,309
72621					
430	Contracted Services			\$3,500	\$3,500
610	Supplies			<u>\$2,000</u>	<u>\$2,000</u>
	TOTAL CARE & UPKEEP	\$0	\$0	\$5,500	\$5,500
72630					
424	Mowing	\$2,725	\$1,800	\$2,500	\$2,500
610	Supplies			\$1,000	\$1,000
736	Playground			<u>\$1,000</u>	<u>\$500</u>
	TOTAL GROUND	\$2,725	\$1,800	\$4,500	\$4,000
72640					
430	Contracted Service			\$500	\$500
890	Misc. Expense				
	TOTAL EQUIPMENT	\$0	\$0	\$500	\$500
72711					
115	Bus Monitor	\$486	\$4,463		
210	BCBS	\$193	\$2,133		
220	Fica	\$37	\$338		
240	Retirement	\$19	\$178		
280	Dental	\$6	\$64		
431	Contracted Service	\$1,313			
519	Transportation Indiv.	<u>\$82,459</u>	<u>\$80,609</u>	<u>\$90,000</u>	<u>\$90,000</u>
	TOTAL TRANSPORTATION	\$84,513	\$87,785	\$90,000	\$90,000

		Actual 14	Actual 15	Budget 15/16	Budget 16/17
72720					
513	Field Trips	<u>\$2,460</u>	<u>\$2,489</u>	<u>\$2,000</u>	<u>\$2,000</u>
	TOTAL FIELD TRIPS	\$2,460	\$2,489	\$2,000	\$2,000
75310					
930	Transfer To Food	<u>\$7,263</u>	<u>-\$687</u>	<u>\$10,000</u>	<u>\$10,000</u>
	TOTAL FOOD SERVICE	\$7,263	-\$687	\$10,000	\$10,000
	TOTAL EXPENDITURES	\$1,309,478	\$1,341,902	\$1,344,866	\$1,395,569
	Less Revenues Applied	-\$55,741	-\$61,201	\$60,187	\$52,080
	TOTAL to be raised by Assessment	\$1,258,946	\$1,258,946	\$1,284,679	\$1,343,489
	Excess of Expend over Revenue	\$1,656	\$86,600		
	Prior Years Fund Balance	\$59,614	\$61,270		
	Fund Bal-(Current Year Deficit)	\$1,656	\$44,163		
	Fund Balance-Ending	\$61,270	\$105,433		

Jay Assessment FY16-17 (58.06% of general Ed/Spec Ed 1,343,489
TOTAL ASSESSMENT JAY=780,030

Jay Assessment FY15-16 (65.85% of general Ed/Spec Ed 1,284,677
TOTAL ASSESSMENT JAY=845,960

Jay Assessment FY14-15 (65.82% of general Ed/Spec Ed 1,304,761
TOTAL ASSESSMENT JAY=858,794

Westfield Assessment FY16-17 (41.94% of general Ed/Spec Ed=1,343,489
TOTAL ASSESSMENT WESTFIELD=563,459

Westfield Assessment FY15-16 (34.15% of general Ed/Spec Ed=1,284,677
TOTAL ASSESSMENT WESTFIELD=438,717

Westfield Assessment FY14-15 (34.18% of general Ed/Spec Ed=1,304,761
TOTAL ASSESSMENT WESTFIELD=445,967

**JAY/WESTFIELD HOT LUNCH
INCOME & EXPENSE STATEMENT
FISCAL 14/15**

	Actual 14/15	Budget 14/15	Budget 15/16	Budget 16/17
<u>REVENUES</u>				
Interest	\$10	\$5	\$5	\$5
Cash Sales	\$14,803	\$13,830	\$14,219	\$15,543
Misc.	\$1,070			
Gen Fund Trans	-\$687		\$6,177	
Foodservice Local	\$43,001	\$41,292	\$39,473	\$45,301
Federal Revenue	<u>\$4,972</u>			
Total Revenues	\$63,169	\$55,127	\$59,874	\$60,849
<u>EXPENSES</u>				
Cook Salary	\$20,925	\$19,415	\$19,987	\$20,310
Wages-FFV	\$2,399		\$1,728	\$2,563
Wages-Summer	\$2,832		\$2,000	\$1,983
Substitutes		\$500	\$500	\$500
Medical Benefits	\$7,552	\$7,389	\$7,569	\$8,128
Dental Benefits	\$189		\$180	\$180
Fica Expense	\$1,921	\$1,525	\$1,852	\$1,940
Retirement	\$1,046		\$950	\$892
Worker's Comp	\$309	\$346	\$386	\$388
Unemployment	\$21	\$22	\$22	\$21
Contract Services	\$630			
Repairs	\$75	\$250	\$500	\$250
Travel	\$244	\$100	\$100	\$250
Propane	\$660	\$800	\$800	\$700
Food/Milk	\$22,790	\$24,530	\$23,050	\$22,494
Misc. Expense	\$206	\$250	\$250	\$250
HL Equip	<u>\$1,370</u>			
Total Expenses	\$63,169	\$55,127	\$59,874	\$60,849

HOT LUNCH PROGRAM BALANCE SHEET

AS OF 6/30/15

Assets:	
Checking Account	\$40,416
Petty Cash	\$100
Accounts Receivable	\$10,261
Inventory	<u>\$1,775</u>
Total	\$52,552
Liabilities:	
Accounts Payable	\$40,000
Due To Gen. Fund	<u>\$12,524</u>
Total	\$52,524
Fund Balance	\$28

WESTFIELD SCHOOL DISTRICT BUDGET

Revenues:		Budget FY15	Actual FY15	Budget FY16	Budget FY17
1000	Local				
1500	Interest	200.00	232.81	200.00	200.00
	Total 1000	200.00	232.81	200.00	200.00
3000	State				
3110	Ed fund and Education Prop Tax	541,556.00	562,556.00	571,153.64	653,168.91
3145	Small Schools Grant	25,020.00	25,264.00	30,687.53	35,602.98
3150	Transportation Reimbursement	12,250.00	12,220.00	12,795.91	12,941.00
3201	Sp. Ed Block Grant	15,171.00	15,171.00	13,266.00	13,488.00
3202	Sp. Ed Reimbursement	25,000.00	27,775.00	25,000.00	41,500.00
3204	EEE Grant	5,351.00	5,351.00	2,361.00	3,122.00
3450	Hot Lunch Reimbursement		152.11		
3453	Hot Lunch Reimbursement		43.50		
3474	Hot Lunch Reimbursement		132.00		
	Total 3000	624,348.00	648,664.61	655,264.08	759,822.89
4000	Federal				
4448	Hot Lunch Reimbursement		859.36		
4449	Hot Lunch Reimbursement		1,505.00		
4450	Hot Lunch Reimbursement		5,404.26		
4452	Hot Lunch Reimbursement		1,961.32		
	Total 4000		9,729.94		0.00
	FY14 Surplus			7465.15	11,849.00
	Total Revenues	624,548.00	658,627.36	662,929.23	771,871.89
Expenditures					
1100	Regular Programs				
561	7 and 8th grade tuition	135,000.00	130,986.00	195,000.00	182,000.00
	7 and 8th grade excess costs	3,000.00	9,137.81	5,000.00	5,000.00
	7 and 8th grade homeschoolers	1,000.00	1,000.00	1,000.00	1,000.00
562	J/W Assessment	445,967.00	453,964.00	438,717.00	563,459.00
591	Hot Lunch	500.00			
	Hot Lunch Reimbursement to J/W		10,057.55		
591	Ski Program	500.00	500.00	500.00	500.00
	Total 1100	585,967.00	605,645.36	640,217.00	751,959.00
1211	Special Programs				
301	EEE - State	5,351.00	5,351.00	2,361.00	3,122.00
300	EEE - Local	28,000.00	33,602.42	13,501.23	10,690.89
	Total 1211	33,351.00	38,953.42	15,862.23	13,812.89
2311	Board of Education				
110	Stipends	1,350.00	1,180.00	1,350.00	1,350.00
2520	Fiscal Services				
339	Treasurer	1,000.00	1,000.00	1,000.00	1,000.00
	Audit	2,500.00		4,500.00	3,750.00
	dues	250.00			
	Checks			0.00	0.00
8XX	Sweep Account Fees	130.00		0.00	0.00
	Total 2520	3,880.00	1,000.00	5,500.00	4,750.00
	Total Expenditures	624,548.00	646,778.78	662,929.23	771,871.89

NORTH COUNTRY SUPERVISORY UNION REPORTS

Dear North Country School-Community:

The North Country Supervisory Union Board formally adopted the “NCSU Commitments” this past September. Our “Commitments” are the articulation of our **Mission** and **Learning Beliefs** along with the desired **Learning Outcomes** and subsequent **Learning Opportunities** to support those outcomes. This framework provides a guide for the common practices and direction across the supervisory union. I encourage you to review the NCSU Commitments and Design for Learning included in this report or on our website, www.ncsuvt.org.

The NCSU Commitments, along with the Vermont Education Quality Standards are having a large impact on shaping the direction of curriculum, instruction and assessment of student learning. The EQS promote an intentional focus on proficiency based learning, personalization and “transferable skills” such as communication and collaboration. The NCSU Commitments further define the knowledge, skills and dispositions we want our learners to acquire. We support quality instruction that promotes inquiry and engages students at all grade levels. The NCSU Design for Learning provides broad areas of focus and allows individual schools to implement strategies at the local level.

This past year we hired Kelli Dean (Holland Principal) to work part-time as our Instructional Innovation Coordinator to assist in the implementation of our Design for Learning. Kelli has worked closely with Director of Curriculum, Instruction and Assessment, Kathy Nolan, principals and teacher leaders in advancing areas such as positive learning environments and the effective use of technology. Kathy Nolan will retire at the end of this year. Kathy has made many lasting contributions to the learning of students in her roles as teacher, math coach, principal and her current role at central office. We will greatly miss Kathy’s strong educational knowledge, wisdom about learning and ability to bring people together in the common interest of children.

During the budget process this year, school boards continued to face tough choices in sustaining programs and services while considering the financial limitations of our communities. A number of our schools are moving forward with the development of school-based pre-school programs. NCSU will be in compliance with state law that requires the centralization of special education beginning next year. This will result in all licensed special education professionals becoming supervisory union employees. The NCSU Board determined that we would aggregate the cost of special education and assess expenses to schools based on equalized pupils. Our Boards are responsible in building budgets while remaining steadfast in providing a quality education for all students.

Unfortunately, Act 46 ushered in a number of changes that have an immediate impact on FY17 budgets. With the loss of “hold harmless” several schools have seen a faster rate of decline in equalized pupils than they would have otherwise. Down the road there are also concerns that we will see an elimination of the small schools grants. For many of our schools, the number one pressure on school budgets is declining enrollments. A large intent of Act 46 is to push for the elimination of local school boards with a shift to proportional representation within a centralized governance model. The State is providing temporary tax incentives as an inducement to encourage supervisory unions to become “supervisory districts” and thus transferring the authority for making all decisions regarding schools to a centralized board. Thus far, there has not been an interest by NCSU boards to make this shift.

Our most important decisions related to the direction of the supervisory union and individual schools must remain on student learning. I am confident that North Country Supervisory Union schools have established the right foundation with our Commitments to support learning and promote shared culture of continuous improvement. We are moving forward with a collective sense of purpose thanks to the many contributions of talented, compassionate and committed staff, teachers, administrators and school board members. We appreciate the continued support of our community members and our shared commitment to the development of **character, competence, creativity** and sense of **community**.

With great respect and appreciation,

John A. Castle, NCSU Superintendent of Schools



NORTH COUNTRY SUPERVISORY UNION

...committed to the development of Character, Competence, Creativity and Community

LEARNING BELIEFS

Learning takes place in a culture that fosters...

**Growth Mindset ♦ Curiosity ♦ Perseverance ♦ Relevance ♦ Mutual Respect
Feedback & Reflection ♦ Instructional Access ♦ Equity ♦ Diversity ♦ Personal Responsibility
Shared Leadership ♦ Individual & Collective Accomplishments ♦ Community Partnerships**

LEARNING OPPORTUNITIES

Learners participate in experiences that/to...

**Support Personal Pathways ♦ Include Problem-Based Projects ♦ Are Academically Rigorous
Make Inter-Disciplinary Connections ♦ Contain Experiential Discovery ♦ Utilize Transferable Skills
Encourage Student Voice ♦ Incorporate Technology ♦ Involve Physical Activity ♦ Create & Perform
Engage The Community ♦ Occur In The Natural World ♦ Happen Anywhere & Any Time**

LEARNING OUTCOMES

Learners succeed by becoming...

**Caring, Kind & Grateful ♦ Confident & Self-Directed ♦ Honest & Fair ♦ Independent Thinkers
Innovative Problem Solvers ♦ Academically Accomplished ♦ Effective Communicators & Collaborators
Technologically Skilled ♦ Globally Aware ♦ Contributing Citizens ♦ Respectful of Our Environment
Physically, Emotionally & Socially Healthy ♦ Appreciative Of & Skilled In The Visual & Performing Arts**

NORTH COUNTRY SUPERVISORY UNION

...committed to the development of Character, Competence, Creativity and Community

DESIGN FOR LEARNING 2015 – 2018

GOAL: All schools will provide a curriculum that advance outcomes as articulated in the NCSU Commitments.

Objectives:

1. Each school will deliver a comprehensive curriculum to achieve proficiency based on current standards.
2. Each school will establish curricula to ensure instructional access tailored to individual needs and interests.
3. Each school will ensure curricula that include the visual and performing arts.
4. Each school will establish curricula related to transferable skills.

GOAL: All schools will provide learning opportunities and utilize instructional practices in accordance with NCSU Commitments.

Objectives:

1. Each school will utilize the NCSU Instructional Framework.
2. Each school will incorporate project/problem-based learning.
3. Each school will ensure access to a comprehensive continuum of supports for all learners.
4. Each school will establish a more customized approached to learning and support multiple pathways.

GOAL: All schools will utilize effective assessment, grading practices, feedback and use of data.

Objectives:

1. Each school will implement current best practices for assessment and reporting of student learning outcomes.
2. Each school will update a comprehensive assessment plan including the use of electronic portfolios.
3. Each school will develop practices of student goal setting, self-assessment and student-led conferences.
4. Each school will use qualitative data to guide reflection around the review of programs and practices.

GOAL: All schools will create a positive learning environment.

Objectives:

1. Each school will implement research-based practices that advance positive behaviors.
2. Each school will develop strategies to address character development.
3. Each school will promote authentic student voice and leadership.
4. Each school will increase parent and community engagement.

NORTH COUNTRY SUPERVISORY UNION

FY2017 BOARD APPROVED ASSESSMENT BUDGET

Account Number / Description	FY2016 Board Approved Budget 7/1/2015 - 6/30/2016	FY2017 Board Approved Budget 7/1/2016 - 6/30/2017
ASSESSMENT REVENUE		
INTEREST		
INTEREST INCOME-CASH ACCOUNT	(\$4,000)	(\$2,000)
INTEREST INCOME-MONEY MARKET	(\$3,000)	(\$2,000)
INTEREST REVENUE	(\$7,000)	(\$4,000)
ASSESSMENTS	(\$1,099,837)	(\$1,131,650)
TOTAL 1931 TOWN ASSESSMENT	(\$1,099,837)	(\$1,131,650)
1990 MISC OTHER LOCAL REVENUE		
FUND BALANCE AS REVENUE	(\$25,000)	(\$25,000)
INDIRECT COSTS REVENUE	(\$15,000)	(\$40,000)
MISC REVENUE	\$0	\$0
TOTAL 1990 MISC OTHER LOCAL REVENUE	(\$40,000)	(\$65,000)
TOTAL ASSESSMENT REVENUE	(\$1,146,837)	(\$1,200,650)
ASSESSMENT EXPENDITURES		
2110 ATTENDANCE SERVICE		
SALARY ATTENDANCE OFFICER	\$1,000	\$1,000
F.I.C.A.	\$75	\$75
W COMP	\$5	\$5
TRAVEL	\$75	\$75
TOTAL 2110 ATTENDANCE SERVICE	\$1,155	\$1,155
2210 Improvement of Instruction Services		
SP PROJECTS P SERV	\$8,000	\$8,000
SP PROJECTS PRINCIPAL MENTORING	\$0	\$0
SP PROJECTS SUPPLIES	\$3,000	\$3,000
SPEC.PROJ.-FOOD	\$3,500	\$3,500
SPEC.PROJ.-SOFTWARE	\$0	\$0
TOTAL 2210 Improvement of Instruction Services	\$14,500	\$14,500
2212 CURRICULUM DEVELOPMENT		
DIRECTOR OF CURRICULUM SALARY	\$41,485	\$42,523
WAGES CURRICULUM ADMIN ASST	\$15,481	\$15,875
BCBS	\$16,541	\$17,763
FICA	\$4,358	\$4,467
LIFE INSURANCE	\$75	\$75
MUN. RETIREMENT	\$832	\$873
WORKERS COMP	\$270	\$270
UNEMPLOYMENT	\$40	\$40
TUITION	\$770	\$770
DENTAL	\$360	\$360
LTD	\$170	\$170
TRAINING	\$750	\$750
TRAVEL	\$645	\$645

NORTH COUNTRY SUPERVISORY UNION
FY2017 BOARD APPROVED ASSESSMENT BUDGET (continued)

Account Number / Description	FY2016 Board Approved Budget 7/1/2015 - 6/30/2016	FY2017 Board Approved Budget 7/1/2016 - 6/30/2017
SUPPLIES	\$600	\$600
BOOKS & PERIODICALS	\$500	\$500
CONF & DUES	\$750	\$900
TOTAL 2212 CURRICULUM DEVELOPMENT	\$83,628	\$86,581
2230 TECHNOLOGY		
DIRECTOR OF TECHNOLOGY	\$32,400	\$65,118
NETWORK ADMINISTRATOR	\$10,454	\$10,454
SUPPORT TECH WAGES	\$7,380	\$7,380
BCBS	\$9,120	\$11,500
FICA	\$3,843	\$6,346
LIFE INSURANCE	\$168	\$168
MUNICIPAL RETIREMENT	\$3,020	\$3,649
WORKERS COMP	\$250	\$400
UNEMPLOYMENT	\$262	\$262
TUITION	\$920	\$1,800
DENTAL	\$295	\$395
LTD	\$155	\$255
TRAVEL	\$1,530	\$3,000
ROOMS & MEALS	\$400	\$400
SUPPLIES	\$500	\$500
SOFTWARE	\$3,500	\$3,500
EQUIPMENT	\$5,000	\$5,500
DUES & FEES	\$1,500	\$1,500
TOTAL 2230 TECHNOLOGY	\$80,697	\$122,127
2231 TECHNOLOGY PURCHASED SERVICES		
PURCHASED TECH SERVICE CONTRACT	\$65,000	\$66,000
TOTAL 2231 TECHNOLOGY PURCHASED SERVICES	\$65,000	\$66,000
2300 Support Services - General Admin		
ANNUITY	\$0	\$0
SUP'T SALARY	\$117,875	\$120,822
SECRETARY WAGES (2)	\$67,704	\$69,451
BCBS	\$51,205	\$54,987
FICA	\$14,143	\$14,412
LIFE INSURANCE	\$190	\$190
MUNICIPAL RETIREMENT	\$3,639	\$3,820
WORK COMP	\$1,050	\$1,050
UNEMPLOYMENT	\$330	\$330
DENTAL	\$1,068	\$1,068
LTD	\$525	\$533
AUDIT NCSU	\$12,200	\$12,200
LODGING & MEALS	\$1,500	\$1,500
TRAVEL	\$3,000	\$3,000
VSA DUES	\$4,500	\$4,500
PROF DEVELOPMENT-SECRETARY	\$200	\$200

NORTH COUNTRY SUPERVISORY UNION
FY2017 BOARD APPROVED ASSESSMENT BUDGET (continued)

Account Number / Description	FY2016 Board Approved Budget	FY2017 Board Approved Budget
	7/1/2015 - 6/30/2016	7/1/2016 - 6/30/2017
PROF DEVELOPMENT	\$1,600	\$1,600
TOTAL 2300 Support Services - General Admin	\$280,728	\$289,663
2320 MISC ADMIN COSTS		
HEALTH CARE ASSESSMENT	\$2,000	\$2,000
LEGAL MISC TOWNS	\$250	\$250
MAINTANCE CONTRACT ADS	\$7,000	\$7,000
STORAGE PURCHASE SERVICE	\$700	\$700
LEGAL SERVICES	\$2,000	\$2,000
STIPEND TREASURER'S	\$1,050	\$1,050
PURCHASE SERVICE	\$0	\$600
EQUIP MAINT	\$2,000	\$2,000
PHONE EQUIP MAINT	\$2,800	\$2,800
MACHINE LEASES & RENTALS	\$10,800	\$10,800
CONSOLIDATED INSURANCE	\$5,000	\$5,000
TELEPHONE	\$8,000	\$7,000
POSTAGE	\$12,500	\$10,000
INTERNET	\$1,000	\$1,000
MISC TOWNS ADVERTISING	\$400	\$400
ADVERTISING	\$2,000	\$2,000
MISC FOOD MEETINGS	\$1,500	\$2,200
MISC TOWN INVOICES	\$500	\$500
OFFICE SUPPLIES	\$8,000	\$8,000
BOOKS	\$1,000	\$1,000
EQUIPMENT	\$0	\$2,000
COMPUTER EQUIPMENT	\$0	\$2,000
PHONE SYSTEM EQUIPMENT	\$1,000	\$2,000
FURNITURE	\$2,500	\$2,500
MISCELLANEOUS DUES/FEES	\$500	\$500
TOTAL 2320 MISC ADMIN COSTS	\$72,500	\$75,300
2323 PERSONNEL		
PERSONNEL WAGES	\$78,193	\$71,976
PERSONNEL BCBS	\$32,458	\$19,830
PERSONNEL FICA	\$5,982	\$5,506
PERSONNEL LIFE INS	\$45	\$45
PERSONNEL RETIREMENT	\$4,203	\$3,739
PERSONNEL WORKERS COMP	\$350	\$350
PERSONNEL UNEMPLOYMENT	\$200	\$200
PERSONNEL TUITION	\$3,450	\$3,450
PERSONNEL DENTAL	\$592	\$707
PERSONNEL LTD	\$219	\$190
PURCHASED SERVICE PERSONNEL	\$500	\$500
PERSONNEL TRAVEL	\$100	\$100
PERSONNEL CONF/DUES	\$250	\$550
TOTAL 2323 PERSONNEL	\$126,541	\$107,143

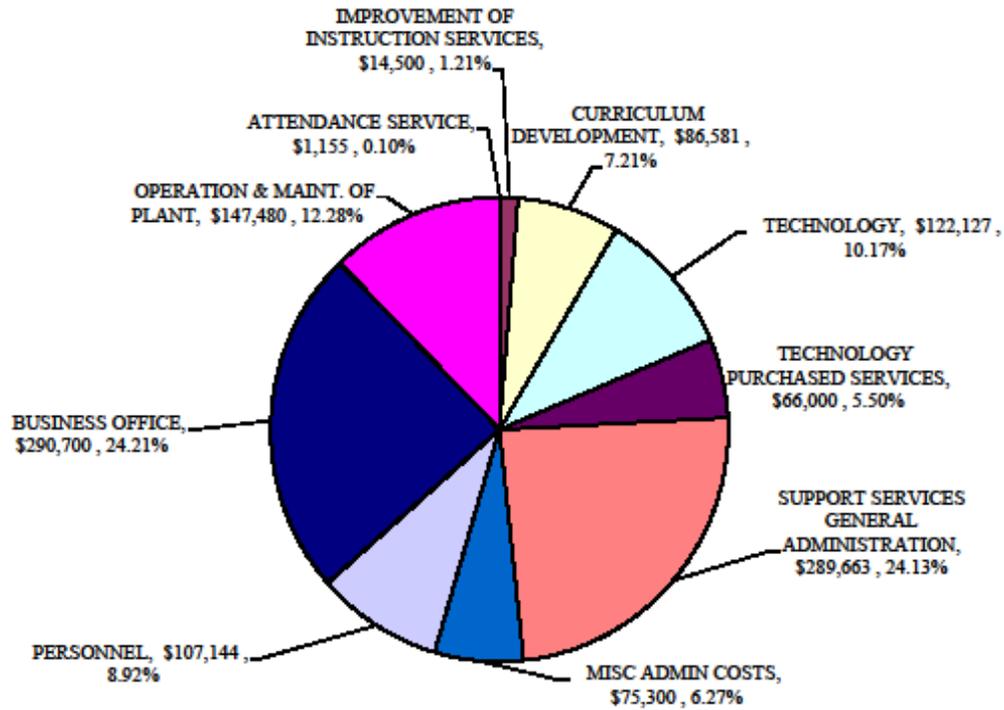
NORTH COUNTRY SUPERVISORY UNION
FY2017 BOARD APPROVED ASSESSMENT BUDGET (continued)

Account Number / Description	FY2016 Board Approved Budget	FY2017 Board Approved Budget
	7/1/2015 - 6/30/2016	7/1/2016 - 6/30/2017
2520 BUSINESS OFFICE		
SALARY DIRECTOR BUSINESS	\$66,093	\$67,050
WAGES FINANCE ASSISTANTS	\$54,974	\$56,348
WAGES BUSINESS ADM ASST	\$26,790	\$25,664
WAGES COURIER	\$600	\$1,600
SALARY STAFF ACCOUNTANT	\$41,000	\$42,025
BCBS BUSINESS OFFICE	\$51,240	\$53,274
FICA BUSINESS OFFICE	\$14,852	\$14,618
LIFE INS BUSINESS OFFICE	\$230	\$123
RETIREMENT BUSINESS OFFICE	\$11,622	\$11,913
WORKERS COMP BUSINESS OFFICE	\$900	\$950
UNEMPLOYMENT BUSINESS OFFICE	\$675	\$675
TUITION BUSINESS OFFICE	\$3,500	\$3,500
DENTAL BUSINESS OFFICE	\$1,008	\$1,100
LTD DIRECTOR BUSINESS	\$554	\$561
PURCHASE SERVICE BUSINESS OFFICE	\$2,500	\$4,000
TRAVEL BUSINESS OFFICE	\$5,000	\$5,000
ROOMS & MEALS BUSINESS OFFICE	\$1,400	\$400
DUES & FEES BUSINESS OFFICE	\$350	\$1,400
PROF DEV BUSINESS OFFICE	\$1,500	\$500
TOTAL 2520 BUSINESS OFFICE	\$284,788	\$290,701
2600 OPERATION & MAINT. OF PLANT		
WAGES CUSTODIAN	\$1,400	\$2,380
OPERATION AND MAINT PURCHASE SERV	\$1,500	\$3,200
CUSTODIAN-P.SERV	\$6,500	\$8,500
RUBBISH REMOVAL	\$3,900	\$1,800
STORAGE RENTAL SPACE	\$0	\$800
CUSTODIAL SUPPLIES	\$0	\$2,800
TOTAL 2600 OPERATION & MAINT. OF PLANT	\$13,300	\$19,480
2640 OPERATION & MAINT. OF PLANT		
RENT	\$124,000	\$128,000
TOTAL 2640 OPERATION & MAINT. OF PLANT	\$124,000	\$128,000
TOTAL EXPENDITURES	\$1,146,837	\$1,200,650

**NORTH COUNTRY SUPERVISORY UNION
STATEMENT OF REVENUES, EXPENDITURES
AND CHANGE IN FUND BALANCES-GOVERNMENTAL
FUND FOR THE YEAR ENDED JUNE 30, 2015 UNAUDITED**

		General Fund 2015
Revenues		
Assessments	\$	1,066,100
Investment earnings		3,618
Service income		2,202,373
Refunds & reimbursements		241,595
Federal		4,380,213
State		258,600
Other grant & miscellaneous		579,086
State on-behalf payments		221,223
Total revenues		8,952,808
Expenditures		
Salaries & benefits		4,673,887
Contracted services		579,341
Legal & Audit		12,614
Repairs & maintenance		38,582
Rental & lease		247,241
Transportation		2,201
Consolidated Insurance		8,520
Postage, internet service, & telephone		19,975
Printing & advertising		7,133
Travel, conferences, & dues		72,147
Supplies, books, & periodicals		107,288
Equipment & software		134,996
Food Service		1,090,496
Miscellaneous		226,740
Other school district		1,664,115
State on-behalf payment		221,223
Total expenditures		9,106,496
Excess (deficiency) of revenues over (under) expenditures		(153,688)
Fund balance - beginning		1,294,787
Fund balance - ending	\$	1,141,099

NORTH COUNTRY SUPERVISORY UNION FY2017 BUDGET



REPORTS FROM TOWN BOARDS AND AGENCIES (Non-Appropriation)

SELECTBOARD REPORT FOR 2015

The year 2015 is already behind us. It doesn't seem possible that it zipped by us so fast. It has been a good year for the Town of Westfield compared to some years. We had no weather disasters on roads, bridges and culverts. Therefore, FEMA did not have to be called upon for help. Education taxes were in check, mostly, with a 3% increase compared to the 24% increase we were hit with the previous year in education taxes. Many projects that needed to get done were accomplished by not over-spending our budgets and with the help from grants. We always apply for grant money that is available to us. I wish to mention that for 2016 we will receive \$51,000 in state aid. This is money we will not have to raise in taxes.

As Selectboard members we strive always to make Westfield a comfortable, attractive and affordable place to live. We want this town to be a place that we all enjoy and are happy to live in.

Over the years, as a Selectboard Member, I have come to realize that what the people of Westfield enjoy the most is their freedom. This freedom does not come by being overburdened by stupid laws, regulations and policies that make no sense to the point that nothing gets done because folks get fed up and move on. Let's be careful who we vote for and put in office. Let's make it a point to vote for Legislators that will work on our behalf and help us live comfortable and affordable lives.

Balance Rock Road: For the first year ever, we are plowing the Balance Rock Road all the way through to the Lowell line. It's been a long time coming. We have been constructing a section of the road every year for the past 6 years. We are finally seeing the light at the end of the tunnel. Our Road Commissioner no longer has to go through the Lowell roads to reach the folks who live on the other end of Balance Rock Road. It's a shortcut to reach them to plow them out during the winter months. We still have an unfinished section of the road on the north end that will be completed this coming summer. We've appropriated \$30,000 in our budget to complete this project. We're presently plowing this section.

North Hill Cemetery: The first thing I want to mention is that very few lots are left for sale at the Cemetery on Cemetery Road. Once the last lot is sold, we will have to close that Cemetery for good. We can't buy land around it because it is all wetland. Our other option was to expand the North Hill Cemetery. The Selectboard approached Merlin and Luke Backus who own the land adjacent to the Cemetery. Our proposition to them was to buy a piece of land equal to the size of the present Cemetery that is there now. This would double the size of the Cemetery that we presently have. This will guarantee the Town a place for burials for many years to come. They agreed to let us have that piece of land. When we asked what the price would be, Merlin said there will not be a price. Luke and Merlin decided they would donate the land to the town at no cost! This was a huge surprise to the Selectboard. We thank Luke and Merlin so much for this gift! They will both be remembered for a long time to come.

Community Center: The Community Center continues to be used by many organizations and individuals. It's being used by Line Dancing, Lions Club, the Community Mealsite every Thursday, Texas Holdem Tournaments, Bone Builders Strengthening exercise classes as well as occasional rentals for baby showers, weddings, birthday parties, various meetings and private parties. If you choose or need to use the Community Center make sure you call in advance to make your reservation by calling the Town Clerk at 744-2484.

The Community Center needed 3 new entry doors. They were replaced because they were leaking air and 2 of them had rotten panels. The cellar needed 3 new windows. The old windows had rotten casings and broken glass. The replacement windows and doors are vinyl which should last a long time.

Street Lights: A year ago I mentioned that we planned on changing all of our street lights over to LED replacements. This past summer we completed this project. Vermont Electric Coop did the work and furnished the LED lights at a cost of \$3,850. Efficiency Vermont reimbursed the town \$2,200 which left the town paying \$1,650. The Town will recoup this money with the monthly savings realized from the energy

efficient bulbs in approximately 2 years. This is another example of utilizing grant money to make improvements to our Town.

Recycling: As we all know by now, the Vermont Legislature this past year passed the Vermont Universal Recycling Law-Act 148. What this means is that effective July 1, 2015, it became illegal to throw anything that is recyclable in a dumpster that goes to the landfill. Due to the passage of this law, recycling has increased tremendously in Westfield. I want to thank all of you who have supported our Recycling Center and the trash-for-pay service. You have made our Recycling Center a huge success. Saturday mornings at recycling is a very busy place and a good place to meet and chit-chat with our friends.

I'm asked now and then why we allow people from other towns to recycle at our facility. Number one, we can't refuse anybody that chooses to recycle in our Town. We also welcome those people because it is advantageous to us. Many of them bring their trash which they pay the Town to dispose of. This brings the Town revenue. The Town has a contract with a trash hauler which allows us to keep a small portion of the trash income. Over the course of the year this is enough to pay for all of the recycling facility expenses. Therefore, this allows our recycling facility to operate at a breakeven point so we don't have to raise money from taxes to operate our facility. The Solid Waste District also picks up our recyclables every week at no cost. We are one of the very few towns that operate a recycling facility at no cost to taxpayers.

There are 51 towns that belong to the Northeast Kingdom Waste Management District (NEKWMD). I am still on the Board of Directors. We meet on the 2nd Tuesday of every month in Lyndonville. These meetings are open to the public. If you have any questions about recycling or trash, please don't hesitate to give me a call or visit the Town's website Recycling Page at www.westfield.vt.gov/recycling-center. There are links to the Westfield Recycling Guide, 2016 Hazardous Waste Day flyer, NEKWMD page link and Act 148 information.

Grants: We took advantage of grants again this past year. We always strive to take advantage of grant money when it becomes available. The Town spent \$10,708.40 on the School Street and North Hill Road culverts. We were reimbursed \$7,500 through a Better Back Roads Grant. This grant is an 80/20 match.

A new fire hydrant was erected on Buck Hill Road this past fall. The water supply that feeds the hydrant is from the Quintal Pond. The installation of this hydrant is part of a comprehensive program to improve fire protection on Buck Hill Road and the surrounding rural vicinity. The hydrant was installed by Kennison and Son at a cost of \$8,725.59. The town was reimbursed \$4,000 through a grant from the Vermont Rural Fire Protection Task Force with the assistance of the Vermont Association of Conservation Districts. This grant was a 75/25 match.

The Town is approved for a \$48,000 grant for Buck Hill Road (near Balance Rock Road) in 2016 as well as a \$13,500 grant to resurface Bridge #16 on the Loop Road. Both of these Structures Grants are 90/10 matches.

In closing this report, the Selectboard wishes to once again thank all of the Board Members who offered their time and talents on the numerous Boards that keep our Town running smoothly. We also want to thank everybody else who contributed something positive to the Town of Westfield!

HAVE A PROSPEROUS, HEALTHY AND HAPPY 2016.

Yves Daigle
Chairman of the Selectboard

TOWN OFFICES ARE CLOSED ON THE FOLLOWING HOLIDAYS:

- ♦ New Year's Day ♦ Martin Luther King, Jr.'s Birthday ♦ Washington's Birthday ♦ Town Meeting Day
- ♦ Memorial Day ♦ July 4th ♦ Labor Day ♦ Columbus Day ♦ Veteran's Day ♦
- ♦ Thanksgiving Day ♦ Christmas Day ♦

ZONING ADMINISTRATOR'S REPORT

The following are a summary of building permit and land use permits for 2015.

Two reminders:

1. Virtually all run-off water from Westfield eventually ends up in Lake Champlain. The state has adopted new and stricter controls of run-off waters to protect Lake Champlain and other waters. Landowners are responsible for obtaining state permits and controlling run-off caused by development or construction on their property. As I understand it, the state is largely interested in the ratio of permeable to impermeable land on a given plot. As impermeable land (buildings and paved areas) increases, so does run-off.
2. The state has also changed energy efficiency rules. All new housing and any addition to an existing house must meet the new energy efficiency rules. Homeowners should ensure that their contractors will abide by the new rules and persons completing their own work should refer to the state's website to review the rules.

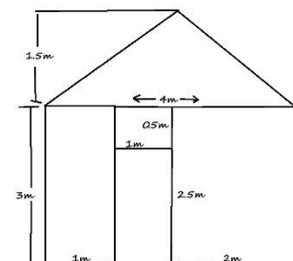
Respectfully submitted,
 Dennis Neumann
 Zoning Administrator

Permit # 2015	Issue Date	Owner	Applicant	Location	Permit Application
2014-17	2/17/2015	Roger Audet	Same	1628 VT Route 100	Self Storage Units
1	3/25/2015	Mike and Teri Couture	Same	581 North Hill Rd.	Self Storage Units
2	2/17/2015	Daryl LeBlanc	Same	1794 VT Route 100	Tear Down Garage, Build New
3	4/29/2015	Richard and Jan Degre	Same	1571 VT Route 100	Sub-divide Land
4	5/6/2015	Merlin and Luke Backus	Same	North Hil Rd.	Driveway and Power
5	6/2/2015	John G. Hamlin	Same	335 North Hill Rd.	Garage
6	6/16/2015	Eric Kennison	Same	1409 Kennison Rd.	House Addition
7	8/11/2015	Richard and Jan Degre	Same	1571 VT Route 100	Preschool
8	8/19/2015	Thomas Schrock	Same	390 North Hill Rd.	House Addition
9	8/19/2015	Gary Sloan	Same	2849 Balance Rock Rd..	Addition to Garage
10	8/19/2015	Mark Deslandes	Same	2124 North Hill Rd.	House Addition
11	9/8/2015	Barry Shaw	Same	973 Sniderbrook Rd.	Pole Shed-Agricultural
12	9/9/2015	Merlin Backus	Same	North Hill Rd.	Barn and Apartment
13	9/11/2015	David and Kellie Flanders	Same	1612 North Hill Rd.	Storage Shed
14	9/30/2015	Albert Perry	Same	71 Birch Rd., Alpine Haven	Storage Shed

Current as of:

1/18/2016

Permit Category	Qty.
House Addition	3
Garage	2
Garage Addition	1
Storage Shed	2
Driveway and Power	1
Preschool Use Permit	1
Land Sub-division	1
Pole Shed - Agricultural	1
Barn, Milkhouse, Cheese Room and Apartment	1
Self-storage Units	2



LISTER'S REPORT 2015

The work done for the town wide reassessment project in 2008/2009 is still statistically sound judging by the latest numbers calculated by the State Department of Taxes. Westfield's Common Level of Appraisal (CLA) of 100.20% and Coefficient of Dispersion (COD) of 17.44%. A CLA above 80% and a COD below 20% is considered acceptable by the State.

The Town has new Tax Maps for 2016. These are updated every two years. The Tax Maps represent and give a visual interpretation of all the deeds and surveys filed in the Town land records. The acreage on the Tax Maps should be the same as in the Grand List. During the map updating process, the Listers identified numerous parcels where the acreage on the Tax Map did not match the acreage in the Grand List. The Listers brought this to the attention of the map maker and he tried to resolve as many of the discrepancies as possible for the current set of Tax Maps. The acreage discrepancies varied from as little as 0.01 acres to some larger amounts. Most of the discrepancies were attributed to typos, rounding errors, missed subdivisions or missed acquisitions. Some of you may receive a change of assessment notice (towards the end of June) as a result of the acreage adjustments made. The goal is for an accurate representation and assessment of all parcels.

One of the more troublesome issues faced by property owners is the process of dealing with those pesky Homestead Declarations (HS-122 Form). In Vermont, all property is subject to a statewide education property tax to pay for the State's schools. For this purpose, property is categorized as either nonresidential or homestead. This form (HS-122) must be filed each year by every Vermont resident whose property meets the definition of a homestead. A Vermont homestead is the principal dwelling and a parcel of land surrounding the dwelling, owned by a resident individual as of April 1st and occupied as a person's domicile. The Vermont Department of Taxes must annually receive a Homestead Declaration (Form HS-122) on or before April 15th. Homeowners need to comply with this deadline even when requesting an extension to file their Vermont State Income Tax. No extension is granted for filing a Homestead Declaration. Unfortunately, if a Homestead Declaration is filed late, there is a penalty.

The State also requires you to declare (on your Homestead Declaration) if more than 25% of your home's floor space is used for business or if any floor space is rented. If an outbuilding (sheds, garages, farm building, shops, etc.) is located on your property and is used for business or is rented, it is also necessary to declare such. If the business ceases to exist for any reason, you need not declare this in subsequent years. However, informing the Listers of such a change may assist them in keeping your current assessment accurate.

Do not forget, if you have more than one property in Westfield make sure to use the SPAN (School Parcel Account Number) that is assigned to your Homestead parcel. If your Homestead straddles two or more towns, you need to file Homestead Declarations for each town the property is located in using the correct SPAN.

For further information, refer to the Vermont Department of Taxes website: <http://tax.vermont.gov>.

Respectfully submitted,

Westfield Listers:

Steve Dykeman
Danny Young
Scott Dunn



TOWN CLERK'S REPORT

In addition to day to day activities, last year I focused extra attention on improving features on the Town website. If you have not visited the website, I encourage you to take a look at www.westfield.vt.gov. The website offers citizens the opportunity to view agendas and minutes of the local Boards. In addition, the Town Plan, Zoning Bylaws, Zoning Permit Application, and Community Center Rental forms are available there. If you are a Westfield resident and have a business you would like included on the Shop Westfield page, please let me know.

2016 will be a busy election year with a Presidential Primary, Town Meeting election, State Primary, General Election and local Justice of the Peace election. As has been the practice, election notices and sample ballots will be posted at the Town Clerk's Office, Westfield General Store and the Westfield Post Office. I'd like to thank Debra & Pat Breault and Lynn & Rick Danforth for providing space for posting town and election notices in their stores throughout the year. This year, I will also be posting election notices and sample ballots on the website.

We are fortunate to have two hotspots in town for free internet access: the Westfield Community Center and the Hitchcock Museum and Library. This WiFi service is provided free of charge by Comcast to our municipality.

If there is anything I can assist you with during the year, please feel free to give me a call at 744-2484, email me at townofwestfield@comcast.net or stop by the office, 38 School Street. I look forward to seeing you.

Respectfully,
LaDonna Dunn, Town Clerk

Services available at the Town Clerk's Office:

- **Marriage Licenses:** Issuing, recording & making certified copies.
- **Birth Certificates:** Recording & issuing certified copies.
- **Death Certificates:** Recording & issuing certified copies.
- **Land Records:** Recording/copies of deeds, property transfers, mortgages, zoning permits & trusts.
- **Vault time:** Assist property owners, realtors, lawyers, appraisers & title searchers with land record searches, tax maps, tax bills & Lister cards.
- **Notary Services:** Free. Please bring identification
- **DMV Renewals & Literature:** Issuing of temporary registration stickers for vehicles, trailers, four wheelers, boats and snowmobiles.
- **Dog Licenses:** Issue licenses for dogs 6 months or older with current rabies vaccination and proof of spay/neuter by April 1 each year.
- **Property Taxes:** Pay your taxes by mail, in person or deposit them in the locked drop box next to the front door at the Town Clerk's office by 4:00 p.m. Tuesday, October 11, 2016 to avoid penalties. Checks or money orders are the preferred method of payment.
- **Community Center Rental:** Rental applications are available at the Clerk's Office & the Town Website.
- **Assist other municipal departments such as:** Selectboard, Treasurer, Zoning Administrator, Lister's, Planning Commission, Constables, Health Officer, Justices of the Peace, Emergency Management, Auditors, Delinquent Tax Collector and School Board.
- **Elections:** Responsible for all Federal, State and Local elections for the Town of Westfield

Westfield 2015 Vital Statistics

Vital records are public information and are available at the Town Clerk's Office.
Regrettably, privacy and identity theft concerns have led to us omitting names from this report.

Births: 2

Marriages: 5

Deaths: 11

We were saddened to lose so many friends and neighbors in 2015.
Our thoughts continue to be with the families and friends of those who lost loved ones.

**What we have once enjoyed
we can never lose...
All that we love deeply
becomes a part of us.
~ Helen Keller**



HITCHCOCK MEMORIAL MUSEUM & LIBRARY 1252 VT Route 100 ♦ Westfield, VT 05874 ♦ 802-744-8258

Hours: Tuesday & Thursday 1 p.m. to 5 p.m.
Sunday 11 a.m. to 3 p.m. (excluding June, July & August)

Free WiFi access both inside and outside the building

Winner of a 2015-16 Children's Literacy Foundation
(CLiF) Rural Libraries Grant



LIBRARIAN'S REPORT

In June 2015 I became the new Librarian. I've been a long standing community member and I'm very pleased to hold this position. During the past few months I've begun to familiarize myself with the libraries patrons, old and new, as well as learning about the in-house books/authors and extensive museum pieces.

I'm happy to announce we now have Sunday hours, 11 a.m. to 3 p.m., which allows working family's access to local library services. There have been many favorable comments since we started these new hours in January.

The Library is the proud recipient of a 2015-16 Children's Literacy Foundation (CLiF) Rural Libraries Grant which has allowed me to expand our children's book collection with \$2,000 worth of new books. As well, we received a mini-grant to expand children's programming. Because of these changes you may have noticed increased activity at the library on Sundays. Since the first of the year we've held an Ornament Making Workshop and a Scrapbook/Valentines Card Workshop plus have offered ongoing craft and game activities on Sundays. The events have been well attended and I'm pleased to report we've been getting new patrons to the library. Watch for a spring event which will feature a storyteller and puppeteer. While these mini-grant workshops have been geared towards children, all are invited to attend.

The Selectboard worked with the Transportation Department last year to determine if we needed a permit to enlarge the driveway/parking area. Because of this, work was delayed on the ADA access ramp. We've been cleared to proceed and the handicap ramp will be completed this year.

If you haven't been to the Library recently, I invite you to stop by for a visit and please let me know if you are looking for any particular authors or books.

Sincerely,
MaryLee Daigle, Librarian

Other Library Services:

- Books for adults - both non-fiction and fiction. We continually add new books to the collection.
- Books for Young Adults/Teens - we have a variety of different genres and thrilling book series!
- Books for Kids – stop in to see our new CLiF Children's Collection added to our existing selection.
- The museum - we have many different critters and interesting artifacts spanning back to the early 1900's.
- Old and rare books.
- A large movie lending library that includes movies that are based on books.
- Two WiFi public access computers and black and white printer/scanner availability.
- A finished basement to accommodate quiet work, tutoring or reading space.



DISASTER SHELTER INITIATIVE REPORT

The Community Center is Westfield's emergency shelter. Westfield residents needing temporary shelter should contact the Selectboard and request that an emergency be declared and the shelter opened. The DSI team would operate the shelter for up to 3 days, at which point the Red Cross would operate the shelter or find alternative lodging if the emergency situation continues.

Residents are also encouraged to have a personal disaster plan that includes emergency evacuation plans and methods to contact family members in an emergency situation.

A drill for the DSI team is being planned for the late winter to early spring time frame.

DSI Coordinators ♦ Dennis Neumann & Dan Backus



FOR ADDITIONAL EMERGENCY
PREPAREDNESS INFORMATION VISIT
THE TOWN WEBSITE

www.westfield.vt.gov and click on the
Emergency Preparedness Page



WESTFIELD FIRE DISTRICT #1 P O BOX 142 ♦ WESTFIELD VT 05874

21 December 2015

TO: Westfield Fire District #1- Members

1. The following is provided as a breakdown of all items contained on the Westfield Fire District #1 financial reports for the period of 1 December 2014 through 30 November 2015.

Assets:

Parcel ID 06-001-21 Property on North Hill – as listed on the Town of Westfield Grand List Tax Year 2001. In June the town changed the appraisal to \$137,600.00.

Balance Savings and Checking – As shown on attached Balance Sheet \$70,527.80.

2. Breakdown by report and attachments:

Balance Sheet:

Total Liabilities and Equity: \$69,985.80 a decrease of \$6,341.35 from last years \$76,327.15.

Profit & Loss:

Significant items.

Income from fees at \$20,777.33.

The Professional Fees Accounting of \$50.00 was paid to a representative of the Community National Bank for auditing the books in January 2015. The reports are on file, there were no errors found or corrective actions to be taken.

Legal Fees of \$770.00 are related to the bond vote and other fees related to the project bid process.

Total expenses from Profit and Loss statement are \$28,332.51. This amount makes up the real operating cost of the system as shown on the statement. Equipment, materials, insurance, office supplies, postage, water testing, repairs, snow plowing, lawn mowing, electric, gas, phone, permit to operate. This amount is higher than our proposed budget amount of \$21,755.00 for the following reasons.

New Well 2014 = \$4,032.32. These are costs for water testing, legal fees, bid advertising related to getting the filtration system designed and bid. If the project closes out as we anticipate we will be reimbursed for some of these expenses in 2016. At the time of this report the bids for the project came in higher than the estimate by \$30,000.00. We are evaluating the bids, and working with USDA-RD for additional funding.

Pipe Line Repairs = \$2,081.87. We had two line leaks this year that cost about \$1,800.00 to repair. February's leak at the Church in the supply line, and Couture's home supply line in September.

Savings Interest: indicates a total of \$1,713.83 from our Savings account, and the CD account. Our present CD account only pays 1% interest or about \$75.00 per month.

Total Income indicates a negative (-\$5,841.35) net loss for the reporting period. This year the net loss is primarily due additional expenses relating to the new well project.

Income by Customer Summary

The report shows all customers and amounts paid for the year of the report totaling \$20,777.33. This figure is actually a little above annual billing amount of \$19,176.00 because of past due amounts some accounts paid during the period.

Expense by Vendor Summary

Most vendors listed are normal expenses for the system.

Endyne, Inc. \$2,265.00 is water testing related to the new well.

Kennison & Sons Ex. Inc. \$1,445.00 are line leak expenses.

Laurent Cote -\$230.50, Gordon Lesperance \$967.30, and Rick Danforth \$637.50 – These payments are for reimbursements or additional time; line leaks, maintenance, new well, etc., beyond normal duties which are compensated at \$12.50 per hour.

A/R Aging Summary

There are seven accounts on the A/R Aging Summary (Overdue Accounts). The total amount of \$1,657.91 compares to \$2,621.51 at the end of 2014. This is the lowest overdue amount in several years.

The account for Jamie & Lynn Richardson (\$724.60) relates to the sale of property going back almost 10 years and has been carried on the books. We have no legal means to collect this account, a credit is going to be issued to clear this from the records with the year-end closeout.

Overdue notices are sent out monthly, late fees of 10% are now added soon after the bill is 30 days old.

Proposed Budget

Our 2015 actual expenses were \$28,332.51 higher than the budgeted amount of \$21,755.00 for the year, as explained above.

The 2016 Budget Proposed budget is \$22,055.00; adjusted for current costs of the line items.

For several years we have run in the red and dipped into our reserve which was as much as \$104,036.27 in 2011, this year we have \$70,527.80. We can no longer set a budget that will go into the red again. This year we must have a rate increase to cover the cost of operating the system.

3. Rate Increase Notice:

Currently at \$102.00 per quarter per unit, we have 48 units, \$4,896.00 per quarter or \$19,584.00 per year if all accounts pay on time.

Our proposed budget amount is \$22,055.00.

To cover the budget, we need a rate of \$18.00 to \$120.00 per quarter, per unit x 48 units, \$5,760.00 per quarter or \$23,040.00 per year if all accounts pay on time.

Our rate increase will be effective on January 1, 2016, so that the billing that goes out on the April 1, 2016 will be the first billing cycle at the new rate of \$120.00 per unit.

The Prudential Committee must take this action to keep the water system in a sound financial situation for the next fiscal year and into the future.

4. This report is respectfully submitted as a full accounting of the current financial standing of the Westfield Fire District #1 for the period of 1 December 2014 to 30 November 2015. If at anytime, any member of the Fire District desires to see records of the system they will be made available for review. If you have comments or questions, please call me at 744-6880.

Gordon Lesperance
Treasurer/Tax Collector
Prudential Committee

Please note: Financial Reports are available for reviewing at the Town Clerk's Office.

NORTHEAST KINGDOM WASTE MANAGEMENT DISTRICT (NEKWMD)

224 Church St., P.O. Box 1075 ♦ Lyndonville, VT 05851
802-626-3532

Executive Committee Report

The NEKWMD finished 2015 with 44 of 49 towns reporting increased recycling volumes. Recycling markets were steady to declining through the end of the year. Unfortunately, the steep drop in global oil prices drove the cost of many commodities, including recyclables, down in 2015. In spite of the poor recycling markets the District ended 2015 with a surplus of \$2,386. While we exceeded budgeted expenses by 2.87% (\$21,340.92) revenues were 3.19% (\$23,727.27) above 2015 projections.

There were no additions or subtractions to the District in 2015. We continue to serve the largest geographical area and largest number of towns (49) in the State. Our population served is 3rd in the state behind only Chittenden Solid Waste District and the Central Vermont Solid Waste Management District.

The Vermont Agency of Natural Resources approved our new Solid Waste Implementation Plan in November of 2015. This plan along with Vermont's Universal Recycling Law (Act 148) will guide our efforts over the course of the next several years. The NEKWMD assisted 14 towns in implementing unit-based pricing, held two hauler meetings, and served on a state-wide committee relating to the Universal Recycling Law in 2015. 2016 will see more of the same in helping our member communities comply with Vermont's Universal Recycling Law.

The NEKWMD is entering 2016 with a proposed budget of \$716,673 - a decrease of 3.6%. The surcharge rate of \$23.25 will remain unchanged for 2016. Our surcharge on trash remains just below the State average of \$24.04.

The NEKWMD was staffed by ten full-time and three part-time employees in 2015. Each of the member Towns is entitled to representation by at least one Supervisor. The Board of Supervisors is the principal authority over the NEKWMD and the primary means of contact with the member towns. The Board of Supervisors meets monthly with the District's Executive Director to set the direction of NEKWMD policy. The member Towns are also represented through their ability to vote on the NEKWMD budget at their Town Meeting in March.

Since the surcharge on trash is based on the amount of waste produced, members have a clear opportunity to control their waste management costs. Costs can decrease as waste generation rates decrease and recycling rates increase.

We would like to express our appreciation to our able staff for their continuing commitment to our mission. The 50,000 residents of 49 Towns throughout the Northeast Kingdom can be assured that the NEKWMD will continue to address their waste management concerns in a timely and environmentally sound fashion.

NEKWMD Executive Committee



NORTHEASTERN VERMONT DEVELOPMENT ASSOCIATION (NVDA)

36 Eastern Ave., Suite 1, P.O. Box 630 ♦ St. Johnsbury, VT 05819-0630

Phone: 802-748-5181 ♦ Fax: 802-748-1223

To the Voters of Westfield:

Since 1950, the Northeastern Vermont Development Association (NVDA) has been the regional advocate for stronger communities and vibrant local economies. We are the only combined regional planning and economic development organization in Vermont, and we serve the largest geographic region of the state – the beautiful Northeast Kingdom.

Each year we request dues from our member communities. These funds are vital to us as they help defray the costs of providing direct assistance to the 50 municipalities and scores of businesses in our region in areas such as:

- Land use planning at the local and regional level – including town plans, zoning bylaws, and on-call technical assistance for local officials;
- Transportation studies, infrastructure inventories, and project planning;
- Digital mapping and GIS data services;
- Grant writing and administration;
- Direct business support and referral services to the employers in our region.

With local governance becoming increasingly complex, we've recently expanded our service offerings. These services include:

- Emergency planning –Local Emergency Operations Plans, All-Hazard Mitigation Plans; and assistance with flood hazard planning and regulation;
- Economic development planning and helping to grow businesses in our communities;
- Benchmarking and reporting activities for the region's USDA Rural Economic Area Partnership (REAP) Zone – a program that has brought millions of dollars to the region;
- Developing and maintaining a federal Foreign Trade Zone designation to improve the competitiveness of companies in our region;
- Providing municipal education and training opportunities for local officials in many of the areas listed above.

How is this relevant to Westfield? In 2015, NVDA staff provided training to the planning commission and other local officials. Updated the towns Local Emergency Operations Plan, Provided information on Emergency Preparedness and Trainings/Exercises, conducted traffic counts, visited local businesses as well as provided GIS mapping.

NVDA's municipal dues are based on \$0.75 per capita rate, with a maximum of \$3,500 and a minimum of \$250. We remain the most affordable of all regional commissions in Vermont and we take great pride in providing cost- effective professional services to the communities and businesses of the Northeast Kingdom. At our annual meeting Westfield was "confirmed" as a planning community by the NVDA board, which allows your community to benefit from a number of planning initiatives. We look forward to pursuing these opportunities with you in the coming year.

Sincerely,
David Snedeker
Executive Director

APPROPRIATION REPORTS

To save on printing costs some reports have been abbreviated. Additional reporting/financial information is available at the Town Clerks office and at the Polling Place (Community Center) on Town Meeting Day, March 1.

AMERICAN RED CROSS (Requesting \$500)

Regional Headquarters: 29 Mansfield Ave. ♦ Burlington, VT 05401-3323
Phone: 802-660-9130 or Toll Free in VT 800-660-9130 ♦ Fax: 802-660-9136
On the web: www.redcross.org/nhvt

The American Red Cross of New Hampshire and Vermont is on call to help our community 24 hours a day, 7 days a week and 365 days a year. A local Red Cross volunteer is often the first “neighbor on the scene” after a disaster strikes offering a hot cup of coffee, a warm blanket and a glimmer of hope to those in need. Supported primarily by volunteers, the Red Cross provides emergency support for victims of fire, flood and other disasters as well as instruction in health, safety and aquatics courses. Whether we are helping one family recover from a devastating home fire, providing emergency shelter and supplies to hundreds of families after a major disaster, or food and water for first responders, we have historically been a vital part of the local community.

Fiscal year 2015 was especially busy across our region and the Red Cross was there providing vital services to our community.

- Responded to 284 disasters/emergencies in our region, including 3 in Westfield serving 10 individuals.
- Collected 99,000 pints of local blood and blood products at over 2900 drives, including 2 blood drives in Westfield collecting a total of 37 pints of life-saving blood.
- Trained more than 33,000 people in our various health and safety courses, including 36 from Orleans County.
- Empowered more than 1,200 trained volunteers to assist their neighbors during times of need
- Installed almost 700 free smoke detectors in homes and worked with families to create fire-evacuation plans.



Since the Red Cross is not a government agency, we rely on individuals, businesses and local communities to support our efforts in helping to prevent, prepare for, respond to, and recover from emergencies. Toward that end, we are asking each community for a donation based on its current population. We would greatly appreciate your support in the amount of \$500 this year. Your partnership will help ensure that the American Red Cross has the resources to support communities like the Town of Westfield and throughout the region when they need it most.

Sincerely,
Claire Giroux-Williams, Development Specialist
American Red Cross of New Hampshire and Vermont

VERMONT 2-1-1 is a valuable 3-digit phone number to remember for information about health, community, and human services in your community and throughout the state. At Vermont 2-1-1, callers will speak with specialists who problem solve and make referrals to the appropriate local and state government programs and services, or community-based organizations, support groups, and other valuable resources as needed.

Dialing 2-1-1:

- is a local call from anywhere in Vermont for accurate, updated information from a database of over 850 agencies and organizations
- provides free, confidential telephone assistance 24 hours a day, 7 days a week
- enables live translation services for non-English speakers
- provides access for persons who have special needs
- provides the ability to transfer emergency calls to 9-1-1 when necessary

FELINES & FRIENDS FOUNDATION (Requesting \$100)

P.O. Box 1316 ♦ Newport, VT 05855

802-323-4793

On the Web: www.FFFVT.org

Felines and Friends Foundation strives to stabilize barn cat colonies and greatly reduce the number of free-roaming cats in the Northeast Kingdom (and beyond) through Trap-Neuter-Return (TNR), with the goals of improving the health and welfare of cats, minimizing the negative impacts on people and wildlife, reducing the number of cats/kittens entering local shelters.

We humanely trap, spay/neuter and vaccinate for rabies un-owned or loosely-owned cats in neighborhoods and on farms for FREE. When possible we also assist low income residents with free cat spay/neuter services and request a small donation to cover the cost of vaccines. Many cats we service are re-homed through regional animal shelters and local adoptions; others are returned to caretakers or owners to live a better life but with reduced nuisance behaviors.

Since Felines and Friends Foundation began on April 1, 2013 we have spayed/neutered and vaccinated over 1,800 cats mostly in Orleans County, including 29 in Westfield. The approximate expense per each cat is \$75 for a total value of service to date to Westfield of \$2,175.

We are seeking an appropriation of \$100 to continue this work in 2016.

Thank you for your consideration,

Bonnie Geisler
President, Felines & Friends Foundation



FIRE DEPARTMENTS

MONTGOMERY FIRE DEPARTMENT (Requesting \$4,000)

P.O. Box 356 ♦ Montgomery Center, VT 05471

Fire Station Phone: 802-326-5558 or Emergency: 911

In 2015 we responded to a variety of calls in our Westfield coverage area. These calls made up 25% of our overall calls. We had several motor vehicle accidents, down power lines, a chimney fire, and a major structure fire. We had one civilian fatality occur in the structure fire.

Our department continues training at both the county and state level. We had four members attend the Vermont Fire Academy and all received their Firefighter II Pro Board Certifications. As a result of these certifications residents have begun to see a reduction in their insurance premiums.

The department was able to upgrade more of our Personnel Protective Equipment and add important tools. In the wake of the fatality we opted to purchase a new Thermal Imaging Camera and forego our Self Contained Breathing Apparatus until this year. We are also looking into adding a new dry hydrant in the Westfield side of Alpine Haven to increase our water supply.



We request \$4000 of support from Westfield for 2016. This is the same level as 2015. This will help us to continue providing the service to those homes and roadways in our coverage area.

Respectfully,

Montgomery Fire Department

TROY VOLUNTEER FIRE DEPARTMENT, INC. (Requesting \$22,591)

P.O. Box 51 ♦ Troy, VT 05868

Fire Station Phone: 802-744-2231 or Emergency: 911

For the year 2015, the Troy Volunteer Fire Department responded to a total of 46 fire and emergency calls.

The Troy Fire Department continues to grow and currently has a dedicated roster of 29 members. Our members continue to train to familiarize themselves with various pieces of equipment, techniques, and most importantly, safety in the fire service.

As some of you may already know, in April of 2015, the engine in our 1989 main attack pumper failed while responding to a fire. The cost to repair the engine was well beyond what the truck was worth. As a result, we purchased a 1999 Spartan/Saulsbury pumper, which has proven to be a positive upgrade to our department.

Throughout the year our department purchased more extrication tools to add to our Jaws of Life equipment. The allocation from the Town of Westfield helps to fund these upgrades and the costs of maintenance and upkeep of our existing equipment.

For the year 2016, the Troy Fire Department is asking for the same amount requested last year, which was \$22,591.00. We would like to thank the community for the donations and support that we continue to receive.

Thank you,

Bobby Jacobs, Chief
Troy Volunteer Fire Department

GREEN MOUNTAIN FARM-TO-SCHOOL, INC. (Requesting \$250)

194 Main Street, Suite 301 ♦ Newport, VT 05855

802-334-2044

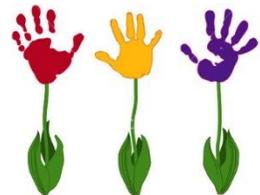
On the Web: www.GreenMountainFarmtoSchool.org

Green Mountain Farm-to-School, Inc. is requesting to an appropriation in the amount of \$250.00 from the town of Westfield to support the Jay/Westfield School Garden Program.

Green Mountain Farm-to-School (GMFTS) is a non-profit organization providing fresh, local food and nutrition education to over 10,000 students at schools across northern Vermont.

GMFTS coordinates student and community involvement in the Jay/Westfield School Garden. Over the last year, every student at the school has been involved in planting and harvesting the garden. All of the produce from the garden was served to students in the school cafeteria. GMFTS also delivered garden-based summer programming at the school and coordinated community volunteers who helped maintain the garden over the summer.

With the town's help, we can continue to provide the School Garden Program at the Jay/Westfield School, producing fresh food for the cafeteria and giving students the knowledge and skills they need to make healthy food choices. Funding from the school covers a portion of GMFTS' staff time and materials to lead Farm-to-School activities during the school day like in-class workshop, taste tests, and farm field trips. This funding does not fully cover the cost of the program and the balance comes from grants, towns, individuals, and businesses. These funds from the town pay for supplies including tools, seeds, equipment, and staff time to deliver our school garden program.



We are deeply grateful for the support from Westfield in the past. Thank you for your consideration and please feel free to contact me should you have any questions or need additional information.

Respectfully submitted,
Katherine Sims
Executive Director

GREEN UP VERMONT (Requesting \$50)

P.O. Box 1191 ♦ Montpelier, Vermont 05601-1191

802-229-4586 or 1-800-974-3259

Email: greenup@greenupvermont.org or on the Web: www.greenupvermont.org

Green Up Day marked its 45th Anniversary in 2015! Green Up Vermont, a nonprofit 501(c)(3) organization, continues to proudly carry on this tradition of Green Up Day. **Green Up Vermont is not a State Agency.** The success of Green Up Day depends not only on individuals volunteering to clean up, but also on financial support given by both the public and private sectors throughout Vermont. New, starting in 2015, people can now choose to donate to Green Up Vermont by entering a gift amount on Line 29 of the Vermont Income Tax Form.

With your town's help, we can continue Vermont's unique annual tradition of taking care of our state's lovely landscape and promoting civic pride with our children growing up with Green Up. Green Up Day is a day each year when people come together in their communities to give Vermont a spring cleaning! Green Up Vermont also focuses on education for grades K-2 by providing two free activity booklets to schools and hosts its annual student poster and writing contests for grades K-12. To learn more please visit www.greenupvermont.org.



Support from cities and towns has been an essential part of our operating budget. It enables us to cover about 15 percent of the budget. Funds help pay for supplies, including over 48,000 Green Up trash bags, and promotion, education and services of two part-time employees.

Mark your calendar! May 7, 2016 Green Up Day-- 46 years of tradition!
Join with people in your community to clean up for Green Up Day, always the first Saturday in May.

HAZEN'S NOTCH ASSOCIATION (Requesting \$450)

P.O. Box 478 ♦ Montgomery Center, VT 05471

On the Web: www.hazensnotch.org

We are writing to ask the voters of the Town of Westfield to approve a request for a contribution of \$450 to the Hazen's Notch Association Campership Fund in 2016, our 23rd year providing programs for area families.

Each summer 125 children ages 6 to 14 attend 1-week camp sessions at the Hazen's Notch Association on the Hazen's Notch Road in Montgomery. Last year the HNA Campership Fund raised \$4,650 enabling 20 children from 8 towns to receive financial assistance from the HNA Campership Fund.

The past thirteen years the voters of Westfield at Town Meeting have approved a request for a contribution to the Hazen's Notch Association Campership Fund.

If voters approve this request for a \$450 contribution, school administrators in the Jay-Westfield School may then recommend one or more students from Westfield who wish to attend the HNA Summer Camp to receive partial or full financial assistance towards the camp fee. Camp fees are \$225 for the Day Camp and \$450 for the Overnight Camp.

On behalf of the families served by the campership fund, thank you for your continued support of the Hazen's Notch Association's Campership Fund.

Yours truly,

Rolf Anderson
President, Hazen's Notch Association



JAY AREA FOOD SHELF (Requesting \$500)

1036 Vt. Route 242 ♦ Jay, VT 05859

802-988-2996

Sincere thanks to the voters of each town for the voted appropriation at Town Meeting 2015. A very special thanks to everyone who donated time, food, and money to the food shelf. With all the continued support & generosity from area community members, the food shelf can continue to serve many people in the area when they need a little help.

For information, whether you qualify for the food shelf program, or the USDA Commodities, please visit the food shelf site in the Jay Municipal Building, on Thursday during operation hours of 9 am to 12:00 pm.

For individuals who wish to make a donation of money, you can do so by sending a check to Jay Area Food Shelf, c/o Jay Town Clerk's Office, 1036 VT RTE 242, Jay, VT 05859.

Thanks to all who helped make the program a success. Berry Creek Farm for the 2015 season in kind donation.

REVENUE:

Appropriations:

Jay	\$ 250
Westfield	500
Troy	250
Lowell	250

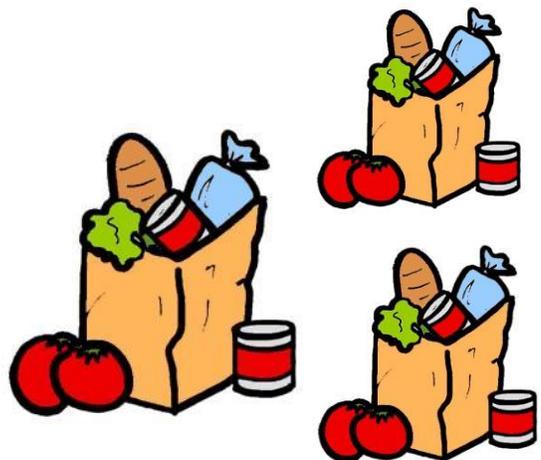
Donations:

Orleans Country Board of Realtors	1600
Friend Class Reunion	100
Newport Rotary Club	102
Passumpsic Savings Bank	500
Community National Bank	100
Troy & Area Lions Club	100
Jay Focus Group	1500
American Legion-Auxiliary Post 28	200
Troy School Activity Fund	82
Individual Donations	575
Troy	<u>250</u>
Total	\$6,359

Beginning Balance	9825
Receipts	6359
Expenses	<u>(8531)</u>
Ending Balance	\$7653

EXPENSES:

Food Bank	\$ 3925
Grocery Store	2458
Gas	276
Jay Day-Cash	100
Winter Clothing-Cash	300
Freezer/Refrigerator	<u>1472</u>
TOTAL	\$8,531



JAY ATHLETIC ASSOCIATION-JAA (Requesting \$800)

The JAA continues to provide the children of Jay and Westfield with the opportunity to play organized sports. We participate each season in Little League Baseball, Soccer, and Basketball.

The JAA is an all-volunteer organization of members of both communities whose sole purpose is to provide recreational opportunity for our children. We work in close cooperation with the Jay-Westfield School, but our programs are open and available to all the children who live in the towns.

Anyone from our communities, who may have ideas, or recommendations, or some time or energy to help improve our programs, please contact one of the directors. We always welcome new help.

President Loren Petzoldt
Vice-pres.
Secretary David Sanders
Treasurer Tara Morse
School Liaison Sheila Burger

JAA INCOME & EXPENSES

REVENUE:

APPROPRIATIONS:

Jay 800
Westfield 800

REGISTRATIONS:

Basketball 190
Soccer 260
Jay Focus Group 100

Total \$2150

EXPENSES:

Insurance 850
Soccer 270
Basketball 357

Total \$1477

Beginning Balance \$6573
Receipts \$2150
Expenses (\$1477)
Ending Balance \$7246



JAY FOCUS GROUP & the Children's Halloween Party (Requesting \$200)

The Jay Focus Group requests appropriation of \$100.00 for the Annual Children's Halloween Party at Jay Peak Resort. Your appropriation will help the Jay Focus Group give free passes to all Jay/Westfield Elementary School students who wish to attend the party. We thank the town of Westfield for their generous appropriation of \$100 in 2015 and hope you will consider doing so again for 2016. This party is a labor of love for the Jay Focus Group and Jay Peak Resort volunteers who make it happen.

The Jay Focus Group requests appropriation of \$100.00 towards operating expenses from the Town of Westfield. The Jay Focus Group, a 501(c) 3 non-profit Charitable Organization, promotes town spirit through town events and fundraisers. In 2015 we distributed over \$15,000 to local organizations that included the Jay Volunteer Fire Dept., Jay Community Recreational Centre (Land Trust) Development, Jay Area Food Shelf (plus Food & Clothing Drives and Christmas Gift Tree for Food Shelf Children), Jay/Westfield Elementary School Enrichment Programs, Jay Athletic Association, Annual Children's Halloween Party at Jay Peak Resort, Jay Community Center, NCUHS Visual Arts Travel Program, Knights of Columbus Coats for Kids Program, Green Mountain Farm to School, Troy Elementary School Trip and the Newport Rotary Club. Two \$500 Community Service Scholarships were awarded to Orleans County Seniors for Continued Education and 5 Jay/Westfield Elementary students were awarded scholarships to attend Summer Day Camp.

2016 events include but are not limited to:

March 13 - Leprechaun Scamper
March 20 - Easter Egg Hunt on the JCRC
April 30 - Monte Carlo Casino & Texas Hold'em Night
August 13 - 9th Annual Jay Summer Fest
Annual Children's Halloween Party at Jay Peak Resort
1st Friday of December - Annual Town of Jay Tree Lighting/Caroling/Santa Visit

Jay Focus Group monthly meetings are normally the 2nd or 3rd Thursday of the month, 6:00 pm, Jay Town Hall. If you have ideas for events/ fundraising, have experience writing grants, are willing to help find sponsors and/or sponsor our events, are willing to help at an event or have an organization in need please do attend a meeting. . You do not have to be a resident of Jay to help. We have several members from Troy, North Troy, Newport Ctr. and Westfield. Email jayfocusgp@gmail.com, visit www.jayvt.com or call Peggy 802.343.5687. We appreciate and are humbled by the scope and generosity of our sponsors - Individuals, Local Businesses, Foundations and Corporations. A great big "thank you" to everyone who volunteered their time and energy, sponsored and attended our events. We all feel blessed to be part of this great organization, and the great Northeast Kingdom.

Visit www.jayvt.com for all our events and fundraisers. **Like us on Facebook.**

Respectively submitted by -
Peggy Loux - Executive Director and Treasurer
Kathy DiCarlo - President
Janice Kruse - Vice President
Pat Sanders - Secretary
Denise Rossignol - Grant Writer





JAY PEAK POST NO. 28, INC.-AMERICAN LEGION (REQUESTING \$200)

254 Dominion Avenue ♦ North Troy, VT 05859-9701
802-988-2861

On behalf of Jay Peak Post No. 28 members (Legionnaires, Auxiliary, and Sons of the American Legion), I wish to thank you for your continued support of the American Legion. The appropriated funds provide the means for the Post to purchase flags and markers for placement near a veteran's headstone in neighboring cemeteries. We also rely on these funds to replace the American and Service flags that fly at the Post's flag park, support our Memorial Day Observance, and defray operational costs. This year Post No. 28 is requesting \$200.00 (no increase from previous years).

In appreciation,

Gaston P. Bathalon
Commander and Executive Director
Jay Peak Post No. 28

MEAL SITE

TROY AND AREA LIONS CLUB (requesting \$1,000)

Community Center: 59 North Hill Road ♦ Westfield, VT 05874
802-744-6839 (Denny Lyster) ♦ 802-744-9927 (Connie LaPlume)



The Senior/Community Meal Site has seen a decrease in attendance in 2015. On average we served 26 meals each week in 2014 and this has dropped to 21 meals per week in 2015. It may be that the younger 'oldies' are not yet accustomed to being 'old' and taking advantage of a meal site.

Beginning in 2016 we are putting on a Bingo game after the noon dinner, being run by two of the Lions Club members. Having games after the meal has always been an attraction but with fewer people it has been sporadic.

We are now offering a free meal on the second Thursday of each month. The other Thursdays will continue with a donation suggestion of \$4. The Troy and Area Lions Club, who run the meal site as a community service, felt that there may be folks who would come, but are unable to make a donation. As a reminder, the donation amount is a suggestion only, not a requirement.

A very BIG thank you to Berry Creek Farm for its donation of a full CSA share (value \$625). The fresh fruits and vegetables are superb, the shopping is made easy and it keeps our budget down.



We have been fortunate to have the Gunn and Dykeman children volunteering for many years. Thank you Thomas, Nolan, Isaac and Abby Gunn for your service and we wish you good luck with your move to Maine. Thank you Katina and Stacey Dykeman, who are still helping today.

RSVP Bone Builder Class

FREE exercise class to help prevent or reverse osteoporosis

**Offered Every Thursday 10:30 a.m. – 11:30 a.m. at the Westfield Community Center (before the meal site)
or Tuesdays 10:30 a.m. – 11:30 a.m. at the Jay Community Center**

Classes consist of a variety of exercises to improve balance and increase strength. Participants start out using very light weights which are gradually increased as strength develops (weights provided). Retired and Senior Volunteer Program (RSVP) has implemented over 100 classes across the state. **Benefits:** Increase bone density, which decreases chances of fractures; improve balance; increase strength; increase energy and feeling of well-being; and it's FUN!

Call Teresa 617.413.3898 or email teresa.patch@rojacs.com for more information.

MISSISQUOI RIVER BASIN ASSOCIATION (Requesting \$200)

2839 VT Route 105 ♦ East Berkshire, VT 05447

802-393-0076

Email: mrba@pshift.com

Our goal is to restore and maintain the ecological integrity of the Missisquoi River system so that the uses and values desired by the community are supported by the river and quality of its water.

The Missisquoi River Basin Association (MRBA) is a volunteer-based organization which, since 1996, has been working with community members to understand and improve water quality issues in the Missisquoi River and its tributaries. Our wonderful volunteers come from many local sources: school groups, retirees, employees of local businesses, concerned citizens, teachers and landowners, to name a few. We strive to include as many watershed residents as possible in our activities, which are always open to the public. We have generated over 20,000 volunteer hours to plant trees and perform other types of streambank stabilization, clean up trash from the river and its banks, and conduct water quality sampling in conjunction with the Agency of Natural Resources laboratory. We regularly host public forums – informational meetings to cover important topics relating to water quality issues.

We assist farmers and other landowners who want to implement techniques to reduce streambank soil erosion and filter field runoff. These techniques range from planting trees in streambank buffer areas, to installing water bars or lining culvert outlet basins, to seeding down areas of bare earth or cover crops in corn fields. Our assistance can be in the form of hands-on fieldwork or cost-sharing on specific projects (such as nutrient management planning) designed to meet these goals. We have received recognition for our efforts to help achieve a ‘Clean and Clear’ Lake Champlain and the streams that feed it.

Along with encouraging school groups to assist with field workdays, we also provide educational opportunities to our younger watershed residents: we have educational tools, such as our watershed model, that we loan out to classrooms and groups, and we are able to provide sessions of ‘Bugworks’ (an educational program that is made available free of charge to schools within the watershed). In 2015, the MRBA was able to provide Bugworks sessions at six schools in the watershed, as well as at two summer camps and one public festival. Students from seven classes and one cub scout group helped plant trees during the eight workdays that we held in 2015; watershed students also did a fantastic job presenting ways to improve water quality to members of the public during our Public Forum in the spring.

In order to continue making all these programs available free of charge next year, we respectfully request the Town’s support of MRBA through a \$200 donation. Your donation would be used to help us meet our overhead expenses (rent, telephone, internet, postage, planning meetings, and newsletters) which amount to over \$12,000 annually and which are virtually impossible to cover through grants.

Your support of our organization in past years is so greatly appreciated and the funds have been put to good use. We thank you very much for your consideration of our 2016 request.

Sincerely,

John Little
MRBA Chair





MISSISQUOI VALLEY AMBULANCE SERVICE (Requesting \$10,812)

1390 Cross Road ♦ Jay, VT 05859
802-988-1098

Missisquoi Valley Ambulance Service, Inc. of Jay, Vermont will provide the towns of Jay, Lowell, Troy, Westfield and the Village of North Troy with 24 hour Paramedic level emergency medical services. We are licensed and governed by the Vermont Department of Health and will consistently strive for improvement and growth to provide the best service to our constituents' at the most economical costs possible. **We responded to more than 473 emergency calls this year.**

Missisquoi Valley Ambulance Service (MVAS) would like to take this opportunity to express our appreciation for the support we get every year. Community service is a difficult but very rewarding job and it's your support and thanks that keeps our members motivated.

MVAS continues to field a squad of 25± members. We continue to operate one, 4 wheel drive, intermediate level ambulance and one, 4 wheel drive Paramedic level ambulance. We currently operate a 2009 F450 and a 2013 F350. The commitment to running newer rigs has driven our maintenance costs down, our out-of-service time down and put our patients & crews in a much safer vehicle day-in and day-out. Our service this past year upgraded from an Advance level service to a Paramedic level service, this provides the communities we serve with the highest level of pre-hospital care. On March 15th 2015 MVAS responded to its first Paramedic level call with EMT Melinda Smith and Paramedic Billy Smith. This level of service requires our members to continually attend additional training. MVAS currently has 3 paramedics on staff. 1 member completing her training now and others applying to go to Paramedic school.

MVAS has had many changes this past year, from becoming a Paramedic level service to changes in its leadership. After 20 years of dedicated service President Scott Rappold has decided to retire from MVAS. With Scott leaves many years of dedication, knowledge and community service. Scott has been the backbone in the progressive growth of this service and we wish him the best. Paramedic Billy Smith has been appointed by the board to fill this position. MVAS also conducted its first meetings with the towns oversight board, we welcome these great community members and look forward to the assistance this will provide to both the towns we serve and the service.

As we have mentioned year after year, we are still in need of a suitable, permanent facility to store our equipment, house our responders and perform our training, meetings and day to day operations. We continue to reach for this goal and in the meantime have been granted the use of the old Jay Town Garage. We have been making improvements to this space throughout the year to make it usable to our on-call crews who spend their days and some nights here. We appreciate Jay granting us the use of this space.

MVAS is committed to serving our communities and devoted to the health and safety of our neighbors. Anyone with questions and concerns or interest in joining our organization should call 988-1098 or email us at missisquoivalleyamb@gmail.com.

William (Billy) Smith, NRP
President

THE NORTH COUNTRY FRIENDS OF THE VERMONT SYMPHONY ORCHESTRA (Requesting \$100)

285 North Jay Road ♦ Jay, VT 05859

The North Country Friends of the Vermont Symphony Orchestra would like to express our thanks to the voters of Westfield for supporting our SymphonyKids educational outreach program. Your appropriation of \$75 has helped us fulfill our mission to give children the opportunity to explore the delights of classical music and develop a lifelong enthusiasm for music.



This year we would like to request an increase in the appropriation to \$100. In times of increasing pressures on schools to be financially conservative, the fine and performing arts are often the first things to suffer. Please help us continue to expand the students' cultural horizons.

This past November our Fiddlesticks String Trio performed for 86 students at the Jay-Westfield Elementary School.

We would very much appreciate your continuing support!

Sally Rivard, Chair (Email: sallyrivard@ocsu.org)

NORTHEAST KINGDOM COMMUNITY ACTION, INC.–NEKCA (Requesting \$200)

71 Seymour Lane ♦ Newport, VT 05855

802-334-8224

NEKCA Administrative Office: P.O. Box 346, 70 Main Street ♦ Newport, VT 05855

Court Diversion is a community response to juvenile and adult offenders. A Review Board comprised of community residents reviews cases after the offender has met certain program criteria. The Review Board designs a contract which specifies the conditions of the offender's participation. If the offender satisfactorily completes the contract, the State's Attorney dismisses the charges. The contract typically includes an apology and restitution to the victim, community service and other remedial, educational, or corrective services. Approximately 87% of those referred to Court Diversion successfully complete their contracts. In addition, Diversion is cost effective; it takes far less money to process a case through Diversion than through Court, and the Diversion process is controlled by community people with vested interest in making sure there are not repeat offenses.

One (1) Westfield resident participated in the Court Diversion Program.

Your support at Town Meeting is vital to the continuation of the program.

Sincerely,

Stephanie R. Bowen, MS, HS-BCP
Diversion Director

NORTHEAST KINGDOM COUNCIL ON AGING (Requesting \$300)

(Formerly Area Agency on Aging for Northeastern Vermont)

481 Summer Street, Suite 101 ♦ St. Johnsbury, VT 05819

Phone: 802-748-5182; Fax: 802-748-6622 or email: info@nekouncil.org

On the Web: www.nekcouncil.org

Local Office: 5452 US Route 5, Suite A ♦ Newport, VT 05855 ♦ 802-334-2190

The Northeast Kingdom Council on Aging, formerly doing business as the Area Agency on Aging for Northeastern Vermont, is a private, non-profit, organization serving the residents of Caledonia, Essex and Orleans counties. We support people age 60 and older in their efforts to remain active, healthy, financially secure and in control of their own lives. The Council connects older adults and their families with the services they need to live with independence and dignity.

Our staff works closely with seniors and their families offering assistance with Medicare, Social Security, Medicaid, public assistance programs, in-home services and many other types of help. There is no charge for services provided by the Council, but many of those we assist donate to help support our work.

During the past year your support allowed us to provide assistance to 26 residents of Westfield, as well as more than 6,000 seniors from across the Northeast Kingdom, and to implement a broad variety of important programs for older adults and their families. These programs include Meals-on-Wheels, supportive services to help seniors continue to live at home, health insurance counseling, transportation for medical and other appointments, legal services and help for family caregivers.

Thank you for your support over the years and for your help in letting people know about the services we provide. Please give your careful consideration to our request this year, and let us know if we can be of assistance to you or someone you know.

Sincerely,

Lisa Viles
Executive Director



NORTHEAST KINGDOM HUMAN SERVICES-NKHS (Requesting \$563)
181 Crawford Road ♦ Derby, VT
P.O. Box 724 ♦ Newport, VT 05855
Phone: 802-334-6744 or Toll Free: 800-696-4979 ♦ Fax: 802-334-7455
On the Web: www.nkhs.org

Annual Summary for July 1, 2014 – June 30, 2015

Northeast Kingdom Human Services, Inc. (NKHS) strives to meet the needs of at risk and vulnerable individuals of all ages living in the Northeast Kingdom. We are a 501(c)(3) private not-for-profit organization with oversight by the volunteer Board of Directors and Program Standing Committee members who support the agency's belief that human services should be cost effective and responsive to the needs of our local communities.

FY15 Summary:

- 29 residents from the Town of Westfield received services
- 3823 total individuals were provided services across the Northeast Kingdom in the community, office, homes, schools, and through emergency services
- These services could not be provided without our dedicated staff of 485+, 6 from the Town of Westfield

Fees charged are based on the person's ability to pay. No one is refused services for lack of ability to pay. NKHS is asking for your town's contribution by appropriating \$563.00 towards our 24 hour, 7 days a week emergency/crisis services we provide in the Northeast Kingdom.

The mission of NKHS is to enrich communities and enhance the ability of individuals and families to improve their lives.

Please visit our website at www.nkhs.org for more information about our agency and services. We greatly appreciate your interest, your help in letting people know about the services we provide, and your financial support.

D. W. Bouchard
Executive Director

Nancy Warner
President, Board of Directors

A SPECIAL THANK YOU to the Children's Literacy Foundation (CLiF) and Mrs. Willa McDougall.

The Hitchcock Museum and Library and the Jay/Westfield Joint Elementary School are the proud recipients of a 2015/16 Rural Libraries Grant generously funded by Mrs. McDougall (pictured below with CLiF Executive Director Duncan McDougall). This grant allowed Librarian, Marylee Daigle, to select \$2,000 worth of new books for the Library's children's collection. As part of the grant the Jay/Westfield Joint Elementary School was also awarded \$500 worth of new children's books. Included in the grant there will be two interactive presentations and each child at the school will receive a brand new book to take home. The Library was also awarded a mini-grant which has allowed the Hitchcock Library to offer three special programs to help kick-off the beginning of Sunday hours. Thus far, area children have enjoyed a holiday ornament workshop and a scrapbook/valentines workshop. A spring workshop is being planned.



NORTHEAST KINGDOM LEARNING SERVICES, INC.-NEKLS (Requesting \$200)

55 Seymour Lane, Suite 11 ♦ Newport, VT 05855

Phone: 802-334-6532 ♦ Fax: 802-334-6555

On the Web: www.neklsvt.org

Nearly 50 Years of Service

NEKLS began with one woman, Eva Warner, teaching area residents to read at their kitchen table.

It is **so much more** almost 50 years later.

The mission of Northeast Kingdom Learning Services, Inc. is to promote a culture of lifelong learning and individual self-sufficiency that engages all community members through an array of high quality educational services through children's programs, adult education and literacy, and family literacy programs.

- **The High School Completion Program (HSCP)** collaborates with local schools to provide a path to a high school diploma for anyone 16 or older. Program participants may have left school or may still be enrolled in their partnering high school. **In FY 2015, NEKLS in collaboration with partnering high schools, awarded 83 high school diplomas** in the tri-county region.
- **The General Educational Development Program (GED)** leads to a high school diploma equivalency. **In FY 2015, NEKLS awarded 13 GED's** in the tri-county region.
- **Adult Education and Literacy Programs** served **368 students for more than 11,314 hours in FY 2015 in the tri-county region.** In addition to HSCP and GED services, our teachers provided math, reading and writing skill development, job skills development, computer literacy and assisting in their transition to work or college.
- NEKLS teaches English as a second or other language (**English Speaking Other Languages**) to students from around the world who have come to settle in our beautiful Northeast Kingdom. **In FY 2015, NEKLS served 15 ESOL students in the tri-county region.**
- NEKLS Community Learning Centers offer **group and individual computer training.** In addition to computer classes, an average of **46 community members a month** access email, search the web, perform job searches or online applications, or apply for unemployment benefits at the **5 Community Learning Centers in the tri-county region.**
- **Children's Integrated Services (CIS)** is Vermont's comprehensive approach to provide child development and family support services. In **FY 2015**, Northeast Kingdom Learning Services **Early Intervention Specialists** provided support to increase **school readiness skills for 229 children in the tri-county region.**
- **The Tutorial Program** provides one-on-one and group instruction to K-12 students at any number of locations including area libraries and town halls. **In FY 2015, NEKLS served 110 K-12 students in the tri-county region.**
- **NEKLS** has also provides **prevention programming** aimed at reducing underage alcohol and tobacco use. **In FY 2015, NEKLS provided prevention education to 12 schools and at 16 community events throughout Orleans County.**

NEKLS has a staff of 75 dedicated professionals committed to serving the needs of the Northeast Kingdom. Please contact us at 1-844-GO NEKLS (466-3557) if you or someone you know has need of our services or at info@neklsvt.org.

Thank you for your generous support!

Respectfully submitted,
Michelle Tarryk, Executive Director

THE OLD STONE HOUSE MUSEUM (Requesting \$300)

(Orleans County Historical Society)

109 Old Stone House Road ♦ Brownington, VT 05860
802-754-2022

Email: information@oldstonehousemuseum.org

On the Web: www.oldstonehousemuseum.org

The Orleans County Historical Society owns and operates the Old Stone House Museum in Brownington. We maintain the 1830's neighborhood of six historic buildings, as well as 55 acres of farmland and Prospect Hill with its Observatory. We collect and preserve objects and documents that tell the story of Orleans County, and organize programs and events that celebrate the history and cultural heritage of the area. Town **appropriations help fund our work, as well as demonstrate widespread local support necessary to get grants which bring in money which is spent locally.**

The four story granite block Old Stone House, built by Alexander Twilight in 1836 to serve as the dormitory of the first secondary school in the county, opened as the historical museum of Orleans County in 1925, with exhibits of furniture, textiles, ceramics, paintings, folk art, tools, toys, and town histories. Two barns house equipment used in farming, logging and transportation. These buildings are open to the public from May 15 to October 15. The library in the Cyrus Eaton House is open by appointment, and the visitors' center and office, located in the Alexander Twilight House, is open year-round. Events and classes, as well as private functions are scheduled in the restored Samuel Read Hall House

The museum sponsors educational programs for children and adults throughout the year, including the Collectors Fair in February, the NEK History Fair every other year in March, the Antique Engine Show in June, Spring and Fall Field Days for elementary students, Time Travelers Day Camp for children 8-12 in July, classes in traditional crafts and small-scale agriculture for adults, and special programs focusing on local history and historical preservation. Our special events include Old Stone House Day, the Cheese and Apple Tasting, and the Fall Foliage Run.

At Town Meeting last year Brownington voted to give the former Orleans County Grammar School to the museum, to be moved 1/3 of a mile back up the road to the foot of Prospect Hill where it was built in 1823. (It was moved down the road in 1869 and became the Brownington Grange Hall.) We are working now to raise the money, obtain the permits, and design the infrastructure to move, restore and improve this historic building. It will be used for museum exhibits and events, as well as be available for community functions. Plans include the reconstruction of the original bell tower, safety and accessibility improvements, and plumbing. We put a new roof on the building last fall. The move will happen this summer or next summer. Stay tuned.

We thank you for your support in the past, and we promise to continue to work to preserve the history of Orleans County and enrich the culture of our communities.



ORLEANS COUNTY CITIZEN ADVOCACY-OCCA (Requesting \$500)

P.O. Box 982 ♦ Derby Line, VT 05830

802-624-0877

On the Web: www.occavt.org

Town Voters of Westfield,

Orleans County Citizen Advocacy's mission is to build and support one-to-one long term, independent relationships between unpaid community members (called advocates) and individuals with developmental disabilities so that all are heard, respected, included and empowered. OCCA's goal is for people with developmental disabilities to be valued and accepted in their communities. The mutually beneficial relationships created by Citizen Advocacy, grow to be enriching and important friendships, not only for the person with disabilities but also for the advocate. In turn, these deep personal commitments between neighbors results in strong vibrant communities from which we all benefit.

Our non-profit organization operates with money raised at annual fundraisers as well as from individual & business donations. **OCCA does not receive any federal or state funding or United Way monies. Town Meeting Day appropriations from towns across Orleans County are one of our largest sources of revenue, and are very much needed for the viability & sustainability of our program.**

Since our program began in 1989 over 90 matches have been made, thanks to the support from large-hearted people in our communities. Orleans County Citizen Advocacy facilitates community connection, friendship, support and advocacy between those with developmental disabilities who may be isolated from the greater community, and unpaid community members. We are currently supporting 20 such relationships to re-create a sense of healthy interdependence among community members. We would appreciate your support in continuing to connect people from **Westfield** with others, preferably in the same area, that would benefit from an OCCA friendship.

We, at OCCA, are proud to have celebrated our 25th anniversary in 2013, and to have been, for several years now, the ONLY association of our type left in Vermont among the many that used to match disabled people with local volunteers in a one-to-one friendly relation. Orleans County Towns have played a major role, through their unfailing support, in assuring such long life, regardless of better or worse times. The people of each and every of those Towns have great reason to be proud of such a unique heartwarming record. Thank you for being that kind of better place, with such kind hearted people.

Orleans County Citizen Advocacy Board of Directors looks forward to your assistance again this year. Anyone interested in learning more about Citizen Advocacy, please call Ann Stannard, Board, at 802-723-4425.

Sincerely,
Ann Stannard, Board
188 Whitehill Loop
Morgan, VT 05853
askkvermont@gmail.com



ORLEANS COUNTY SHERIFF'S DEPARTMENT (Requesting \$12,328.20)

P.O. Box 355 ♦ Newport, VT 05855
Phone: 802-334-3333 **Emergencies: 911**

The Orleans County Sheriff's Department provided 282.5 hours of patrol services to the Town of Westfield during 2015. The enclosed chart breaks down the total incidents, total arrests and traffic violations.

A monthly breakdown of services provided by the Sheriff's Department is available to you through your Town Clerk or from the Sheriff's Department.

The year 2015 once again brought changes to the Orleans County Sheriff's Department. In early January it was announced by the Vermont Department of Public Safety that they would be closing the local dispatch center and PSAP in Derby and moving the operations to their center in Williston. While this created a large amount of controversy, the Sheriff's Department began working on a proposal to keep the dispatch center local. This was presented to municipalities during the summer of 2015 and the project is ongoing, with some legislative work still yet to be done. In the fall of 2015 we lost a newly hired deputy from our team. Deputy Dustin Horne left the department to seek other ventures. Deputy James LeClair, Jr., a native of Newport City, was hired to fill the position and is currently attending the Vermont Police Academy for full-time officer training. In March the department suffered the tragic loss of its newly acquired K-9, Kilo. Kilo's handler, Deputy Tyler Jacobs, sought out another K-9 and in April we welcomed K-9 Jonah to the department. From August through November Deputy Jacobs and K-9 Jonah worked tirelessly and Jonah was certified in tracking and patrol functions. In October we also welcomed a veteran officer, Eric Hazard, to the Department. Deputy Hazard will be backfilling patrol shifts as well as assisting with our court security operations. In November we said goodbye to longtime Secretary Carlotta Corcoran, who retired. Filling her spot is MaryAnn Fletcher, a ten plus year veteran of the county court system as well as our current county treasurer.

We have begun a new phase in our department's communication system, having been recently licensed for a transmitter atop Nelson Hill in Derby. This should help better communication in the northern and eastern side of the county as well as provide a "clean shot" down through the center of the county. While we have upgraded our telecommunications equipment atop Jay Peak over the past few years, there continues to be problems due to the sheer amount of communications equipment located there.

In December, 2015, the sheriff's department celebrated the 8th anniversary of "Operation Santa". This program challenges area law enforcement and public safety agencies to help provide Christmas gifts to area schoolchildren. We also received generous support from many local area businesses and several individuals. **Thank you!** The program helped bring a happy holiday season to just under 200 school children.

Last year we were proud to level fund our request, however, we continue to see increases. We have experienced increases in medical insurance premiums as well as pay increases with veteran officers. I am requesting a 3% increase for 2016.

Respectfully Submitted,

Kirk J. Martin, Sheriff

Town of Westfield - Total Law Incident Report

Nature of Incident	Total Incidents
Abandoned Vehicle	1
Agency Assistance	3
Citizen Dispute	1
Directed Patrol	7
Driving – License Suspended	2
Theft	1
Traffic Violation	2
Unlawful Mischief	1
VIN Number Inspection	1
Total Incidents for Town of Westfield	19

Town of Westfield - Total Traffic Violation Report

Total Traffic Tickets	23
Total Warnings	19

Town of Westfield - Total Arrest Report

Statute Description	Total
Excessive Speed >30 mph	1
Driving While License Suspended	3
Total	4



ORLEANS ESSEX VNA & HOSPICE (Requesting \$2,500)

46 Lakemont Road ♦ Newport, Vermont 05855

Phone: 802-334-5213 ♦ Fax: 802-334-8822

Orleans Essex Visiting Nurse Association (VNA) and Hospice, Inc. provides professional quality home health services to the residents of the 24 communities in Orleans and northern Essex counties. We serve the elderly, homebound and chronically ill through the VNA and homemaker programs and the terminally ill through our Hospice program. Special programs include a variety of clinics available to the public. As the only not-for-profit agency serving the area, our services are available to anyone in need regardless of their ability to pay and all clients are charged the same fee for the same service. We are locally controlled by a volunteer Board of Directors representing the towns we serve. We adhere to strict regulations, which prohibit the practice of charging more to a client who can afford services to compensate for those who cannot. All revenue, by law, goes back into the Agency to provide, maintain, and improve services and programs.



SUMMARY OF SERVICES:

Total Agency Visits FY 2015..... 41,728
Total Visits FY 2015 - Town of Westfield..... 864

During Fiscal Year 2015, home based services were provided to 27 individuals in Westfield for a total of 864 multi-disciplinary visits. 44 residents received services through Agency-sponsored wellness programs.

Appropriation Request for 2016\$2,500.00

Members of your community are in need of services daily and they receive them from the dedicated staff of the Orleans Essex VNA and Hospice, seven days a week, 24-hours a day. The funds your community appropriates to our Agency allow us to continue providing much needed care to individuals without third party insurance and those unable to pay, and provide special programs open to all community members. The Orleans Essex VNA & Hospice is supported by donations, service fees, and the generosity of communities who realize that in order to continue providing high quality home health services to their family members, friends, and neighbors, appropriations are desperately needed.

Respectfully submitted,
Lyne B. Limoges, MSN, RN
Executive Director

POPE MEMORIAL FRONTIER ANIMAL SHELTER, INC. (Requesting \$500)

4473 Barton-Orleans Road ♦ Orleans, VT 05860

802-754-2228

On the Web: www.frontieranimalsociety.com



2015 was another busy year for Pope Memorial Frontier Animal Shelter, Inc. with over 500 animals adopted out into new and loving homes. 303 cats were adopted and 187 dogs. In addition, 8 dogs and 4 cats were happily returned to their original owners. All of the communities in Orleans and N. Essex counties benefit from the shelter's services, with the bulk of surrenders and spay/neuter clinic usage coming from the Newport, Derby and Orleans areas.

Services offered to residents of the Northeast Kingdom include: surrender of unwanted and abandoned dogs and cats; adoption of same animals, after thorough veterinarian and healthcare, to appropriate homes; monthly spay/neuter clinics for area cats and kittens; education of local elementary students through tours of shelter and staff visits to school; sponsorship of pet food for Area Agency on Agency clients' pets and Pets of the Kingdom organization.

The shelter is financed entirely by private donations, adoption fees, fund raisers and town appropriations. We receive no state or federal funding for the services so necessary to the wellbeing of our beloved dogs and cats. Thank you for supporting the shelter efforts since 1993

Betsy Hampton, Treasurer and PMFAS Board Member

RURAL COMMUNITY TRANSPORTATION, INC.-RCT (Requesting \$600)

1677 Industrial Parkway ♦ Lyndonville, VT 05851

Phone: 802-748-8170 ♦ Fax: 802-748-5275

Rural Community Transportation, Inc. ("RCT") is requesting to be placed on the Town Warning for March 2016 for an appropriation in the amount of \$ 600.00. This is the same amount that was requested and appropriated last year.

RCT has been providing service in your community for over twenty years and must reach out again for community support in order to maintain the quality of service that is needed for the members of our community.

RCT is a nonprofit corporation providing transportation to the elderly and disabled, Medicaid and general public through a van/bus and volunteer service. Between all of our programs, RCT provided over 207,379 rides last year.

RCT transports people to, adult-day service facilities, senior meal sites and necessary medical treatments such as, dialysis, radiation therapy, chemotherapy, physical therapy, special medical needs and other appointments.

Last fiscal year RCT provided 27 Westfield residents with 1,019trips travelling 29,311 miles.

We hope you will be able to assist us with this request and we look forward to continuing our service that is needed by the members in your community.

Thank you for your time and consideration.

Respectfully,

Mary Grant
Executive Director



**A BRIEF WORD
ABOUT WINTER
MAILBOX SAFETY
from the Road Commissioner**

Generally, mailboxes should be installed at a height of 41-45 inches from the road surface to the bottom of the mailbox and the front face no closer than 1 foot from the road edge to ensure maximum protection from the snowplow. We do everything possible to avoid mailbox mishaps, but occasionally accidents do happen. Your understanding is appreciated.

Umbrella exists to ensure that communities in Caledonia, Orleans and Essex counties offer safety, support and options for self-determination to women and families. To this end, we provide the following services:

The Advocacy Program is the essential safety net for people affected by intimate partner violence and sexual abuse. We meet the needs of victims in crisis while also offering preventative programming to local schools and youth groups with a focus on gender respect, consent, and healthy relationships.

In 2015 we:

- supported at least 496 individuals with direct advocacy
- housed 17 adults and 13 children in our shelter for a total of 1578 bed-nights

Kingdom Child Care Connection is the community-based child care resource and referral center for Caledonia and Southern Essex counties. We are responsible for helping families find and pay for high-quality child care services while also increasing the availability and quality of child development services through professional development opportunities and targeted programmatic supports.

In 2015 we:

- helped 79 families find high-quality child care at no-cost
- connected 538 families with the Child Care Financial Assistance Program
- supported the creation of 5 new child care programs in our region's most underserved areas
- offered 235 hours of professional development to 88+ child care providers to ensure the people responsible for taking care of our youngest citizens have the tools and resources they need to do their best.

The Family Room is a supervised visitation and monitored exchange center offering child-centered support for parents seeking to establish or rebuild relationships with their children. **Last year we offered 1051 hours of visitation to help 105 children develop safe, healthy relationships with their non-residential parent.** Additional services such as therapeutic visitation, parenting education, and mediation can also be arranged in order to help families address their unique goals and needs.

Cornucopia is our newest program geared towards helping women-in-transition achieve economic self-sufficiency. This 17-week job-skills training program introduces women to the culinary arts as they prepare Meals-on-Wheels for Newport-area seniors. After completing the program women are assisted with securing employment with a local business, in a position that fits their individual strengths and interests. **To date, Cornucopia has provided over 34,000 nutritionally-balanced meals to Newport-area seniors and empowered 12 women through hands-on culinary and hospitality training.**

Given that some of our services are provided anonymously, it can be difficult to provide precise usage figures for towns. At least 0 of Westfield households and 0 child care providers were served directly by Umbrella in 2015, and the community as a whole benefited from prevention and outreach programs at schools, as well as training and consultation for human service and law enforcement professionals. Community support is critical to sustaining our programming and discovering innovative new approaches to the work we do. We are deeply grateful for Westfield's support.

Respectfully submitted,

Renee A.K. Swain
Executive Director



VERMONT CENTER FOR INDEPENDENT LIVING (Requesting \$95)

11 East State Street ♦ Montpelier, VT 05602

Phone: 802-229-0501 ♦ Voice & TTY: 800-639-1522 ♦ Fax: 802-229-0503

Email: info@vcil.org ♦ On the Web: www.vcil.org

Since 1979, The Vermont Center for Independent Living (VCIL) has been teaching people with significant disabilities and the Deaf how to gain more control over their lives and how to access tools and services to live more independently. VCIL employees conduct public education, outreach, individual advocacy and systems change advocacy to help promote the full inclusion of people with disabilities into community life.

In FY'15 (10/2014-9/2015) VCIL responded to over 3,265 requests from individuals, agencies and community groups for information, referral and assistance and program services for individuals living with a disability. VCIL Peer Advocate Counselors (PACs) provided one-on-one peer counseling to 346 individuals to help increase their independent living skills and 18 peers were served by the AgrAbility program. VCIL's Home Access Program (HAP) assisted 238 households with information on technical assistance and/or alternative funding for modifications; 68 of these received financial assistance to make their bathrooms and/or entrances accessible. Our Sue Williams Freedom Fund (SWFF) provided 100 individuals with information on assistive technology; 42 of these individuals received funding to obtain adaptive equipment. 500 individuals had meals delivered through our Meals on Wheels (MOW) program for individuals with disabilities under the age of 60.

VCIL's central office is located in downtown Montpelier and we have five branch offices in Bennington, Chittenden, Lamoille, Rutland and Windham Counties. Our Peer Advocate Counselors and services are available to people with disabilities throughout Vermont.

During FY '15, 3 residents of Westfield received services from the following programs:

- Meals on Wheels (MOW) \$715 spent on meals for residents
- Sue Williams Freedom Fund (SWFF) \$1500 spent on assistive technology
- AgrAbility Program
- Information Referral and Assistance (I,R&A)

To learn more about VCIL, please call VCIL's toll-free I-Line at: 1-800-639-1522 or visit our web site at www.vcil.org.

VERMONT RURAL FIRE PROTECTION TASK FORCE-RFP (Requesting \$100)

c/o Vermont Association of Conservation Districts (VACD)

P.O. Box 566 ♦ Waitsfield, VT 05673

802-828-4582 ♦ On the Web: www.vacd.org



The Rural Fire Protection (RFP) program helps Vermont communities protect lives, property and natural resources by enhancing fire suppression resources. Program Manager and Engineering Technician Troy Dare helps towns identify appropriate sites for dry hydrants and other rural water supply systems, design installations, and find financial support to help finance the costs of construction. During the 17 years of the program, 991 grants totaling \$2.1 million have been provided to 213 Vermont towns for installation of new dry hydrants and other fire protection systems, as well as for dry hydrant replacement and repair after the floods of 2011. **The Town of Westfield and the Troy-Westfield FD has received \$7,500 over the years to help improve rural fire protection for the community through this program.** For more information, please contact Troy Dare at 802-828-4582 or dryhydrantguy@yahoo.com.

Over the past two years, the Rural Fire Protection Program has made a successful, evolutionary transition from the Northern Vermont and George D. Aiken Resource Conservation and Development (RC&D) Councils to the Vermont Association of Conservation Districts (VACD). VACD is the membership association of Vermont's fourteen Natural Resources Conservations Districts, whose mission is to work with land-owners and communities to protect natural resources and support the working landscape throughout the state. VACD represents and supports its member districts and manages state-wide technical programs.
